

## MLD RFQ Addendum 1

Questions and answers related to the RFQ for Architectural Services  
Prepared September 7, 2018

### RFQ Written Requirements/Format:

1. On page 4, under the “*Company Profile*” section, it asks for an organizational chart for staffing. Are you interested in seeing information on consultants, too, or just the primary architectural/design team? (Do you want information and resumes on mechanical, electrical, civil, structural, etc.,?) **Primary design team is sufficient unless you determine there is value to including your consultant(s).**
2. On page 5 of the RFQ, under “*C. Submittal*” it states to provide five (5) bound copies. At the bottom of the same page, under “*Response Submission Procedures*”, it states submittals shall include one (1) original and five (5) copies of the proposal. Please clarify number needed. **My apologies, we intend to keep one copy for our public record archive and have a committee of 5 members so correct 6 total copies is requested.**
3. Please confirm there are no page limitations, either overall or per section. **There are no page limitations.**

### Program Questions:

1. Has a new target date been established to pursue the next bond election? Fall of 2018 or Spring/Fall of 2019? **The Board has not yet confirmed, but is deliberating the May 2019 General Election ballot for a Plant Facility Levy. We expect them to decide within the next 2 months.**
2. Does the Meridian Library District and/or the Board have thoughts on pre-bond work by the design team to assist in a successful bond campaign? **No, we do not have intentions to use a firm for any pre-measure work.**
3. Can you share more about the project budgets established for each of the three projects – how they were derived, what they are expected to include (construction costs, FF&E, soft costs, fees, etc.), and if there are escalation factors built into them due to the timelines of each project. **They all vary and are based on current construction costs per square foot. We anticipate once we get to work with architects, the budgets will be finalized for each project and as such, adjustments may need to be made. Yes, we assume construction costs will continue to inflate with our area's growth.**
4. Have any preliminary studies been performed on the Cherry Lane location evaluating the expansion options? If so, are those available to be shared? **Only general inquiries made by me to City Hall to understand options for expansion on such a limited footprint (adding a 2nd floor is one of those options that we are interested in). A parking lot study was conducted in 2017 by Kittleson & Associates, but the recommendations were for improving conditions today. We anticipate some major work on the parking lot will need to be done.**