



**NOTICE OF LIBRARY BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
3/27/2019**

A special meeting of the Board of Trustees of the Meridian Library District was held at 5:30 p.m. on Wednesday, March 27<sup>th</sup>, 2019. The meeting was held at the main library building located at 1326 W. Cherry Lane in the small conference room.

PRESENT: Megan Larsen (phone), Chair; Christina Hirsch, Treasurer (Phone); Howard Little, Trustee; Doug Rutan, Trustee (Phone) ABSENT: Dustin Barrett, Vice-Chair  
LIBRARY STAFF PRESENT: Gretchen Caserotti, Director  
Guests: None

The meeting was called to order by Chair Larsen at 5:30 p.m.

1. CMGC Recommendation by RFQ Evaluation Committee Discussion – Caserotti provided a summary of the process and presented the final recommendation of the top scored firm, CM Company. As with the RFQ for architects, all documents will be preserved for the public record in a complete file for the whole RFQ process.
2. Approval to enter contract negotiations with CMGC company [ACTION ITEM] – MOTION to approve entering contract negotiations with CM Company was made by Little, seconded by Rutan. All in favor, none opposed, MOTION carries. Caserotti will schedule meetings and begin the contract process to include legal review.

The meeting was adjourned at 5:35 p.m.

The next regular Library Board of Trustees meeting is scheduled for 7:00 p.m., Wednesday, March 20, 2019 in the Large Conference Room at the Library on Cherry Lane.

RESPECTFULLY SUBMITTED AND APPROVED

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Gretchen Caserotti, Library Director

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Megan Larsen, Board Chair