



Library Board Trustee Meeting Minutes

September 18, 2025

Trustees

Jeffery Kohler – Chair	Destinie Hart – Vice Chair
Laura Knutson – Treasurer	Josh Cummings – Trustee
	Garrett Castle - Trustee

Meridian Library District – Orchard Park Branch
1268 W. Orchard Park
Meridian, ID 83646
Conference Room

Regular Session

Trustees present: Chair Kohler, Trustee Hart, Trustee Castle

Staff present:

Nick Grove, Library Director; Dan P., Executive Manager; Ema B., Finance & Accounting Manager; Jenny L., Material Services Manager

AGENDA ITEMS

1) Call to Order: 7:00pm

2) Public Comment

3) Consent Agenda [ACTION ITEM]

- a) Regular Meeting Minutes, August 20, 2025
- b) Policies
 - i) Public Comment Policy

Passes by unanimous consent

4) Financials

- a) Approval of July 2025 Financial Reports [ACTION ITEM]

Motion to approve: Trustee Castle

Second: Trustee Hart

Vote: All in favor

- b) Disbursement Approvals July 2025 [ACTION ITEM]

Motion to approve: Trustee Hart

Second: Trustee Castle

Vote: All in favor

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5) Staff Presentation

Jane O. & Cortnie B. presenting *T.E.C.H. for Reentry*

-unBound was selected as for a pilot program to assist with participants from IDOC (Idaho Department of Corrections) with classes for training on laptops, job placement and technology.

6) Director Updates

a) Director's monthly report

-Director Grove share that the District managed the Cherry Lane branch closure and annual budget hearing, both of which went smoothly. Cherry Lane was closed for renovations, with staff packing over 100,000 items and redistributing or storing materials, furniture, and equipment. Staff were reassigned to other branches, departments, or special projects, while services were supplemented through expanded bookmobile stops and community programming. Media outreach supported the closure. The other branches are already experiencing increased use. The programs have been well attended and the response from the community for the programs during the closure of a branch has been warm and grateful.

7) Lease Agreement for Warehouse/Office [ACTION ITEM]

Motion to approve Director Nick to sign the lease and to use the appropriation from the Operations budget for FY26 after legal review: Trustee Castle

Second: Trustee Hart

Vote: All in favor

8) Future agenda items [DISCUSSION ITEM]

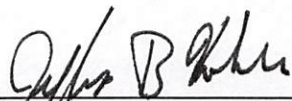
- Where the items in Cherry Lane has been donated to
- Get specs for the building of Cherry Lane renovation
- Job descriptions & policies

9) Adjournment: 8:04pm

The next regular Library Board Meeting is scheduled for 7:00pm, October 15, 2025

RESPECTFULLY SUBMITTED AND APPROVED



Nick Grove, Director

Jeffrey Kohler, Board Chair