



Library Board Trustee Meeting Minutes

August 20, 2025

Trustees

Jeffery Kohler – Chair	Destinie Hart – Vice Chair
Laura Knutson – Treasurer	Josh Cummings – Trustee
	Garrett Castle – Trustee

Meridian Library District – Orchard Park Branch
1268 W. Orchard Park
Meridian, ID 83646
Conference Room

Regular Session

Trustees present: Trustee Kohler, Trustee Cummings, Trustee Knutson

Staff present:

Nick Grove, Library Director; Vassil I., AD of Branches; Dan P., Executive Manager; Ema B., Finance & Accounting Manager

Annual budget Meeting:
Time: 6:47pm

Public Comment: Terri gave a congratulations and good job to Ema B. and her financial team on constructing the FY26 budget.

AGENDA ITEMS

1) **Call to Order: 7:00pm**

2) **Public Comment**

3) **Consent Agenda [ACTION ITEM]**

- a) Regular Meeting Minutes, July 17, 2025
- b) Special Meeting Minutes, August 6, 2025

Approved by consent

4) **Financials [ACTION ITEM]**

- a) Approval of June 2025 Financial Reports [ACTION ITEM]

Motion to approve: Trustee Cumming

Second: Trustees Knutson

Vote: All in favor

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b) Disbursement Approvals June 2025 [ACTION ITEM]

Motion to approve: Trustee Cummings

Second: Trustee Knutson

Vote: All in favor

5) Approve FY budgets [ACTION ITEMS]

a) FY25 Amended Budget

Motion to approve: Trustee Cummings

Second: Trustee Knutson

Vote: All in favor

b) FY26 Amended Budget

Motion to approve: Trustee Cummings

Second: Trustee Knutson

Vote: All in favor

6) Staff Presentation

a) Summer Reading Recap

- Youth Services Librarian Page B. share a recap for the Summer Reading program. The program recorded record participation on all age levels. Will be doing a debrief with all of the librarians in The District to prepare for upcoming reading programs.

7) Director Updates

a) Director's monthly report

- Director Grove gave an update on the Cherry Lane branch renovation and the FY26 budget. There were many press requests about the renovation. The bookmobile has stepped up it stops throughout the community to help during the closure of Cherry Lane. Other branches have been making adjustments in preparation for the moving of the collection. Also, the Foundation received a grant to update the Sensory Room at the Orchard Park branch
- Assistant Director Ivanov gave an update on branches. Cherry Lane staff had a station for patrons to ask questions and help with the future closure. The Friends of the Library had a big books sale and raise good funds for the future. The holds have been rerouted to other branches that were going to Cherry Lane branch. The Lynx consortium has stopped coming to Cherry Lane. During this time we had a hiring freeze, Cherry Lane staff has been transferred to needs at other branches.

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8) Lease Authorization **[ACTION ITEM]**

-Warehouse to house the materials from the closure and establish an offsite collection, plus have a place for all other supplies needed in the District

Motion to authorize the signing of a lease for the property on Kings Street after legal review

approve: Trustee Cummings

Second: Trustee Knutson

Vote: All in favor

9) Executive Session **[ACTION ITEM]**

a) Pursuant to Idaho Code 74-206 (1) (b)

Roll call vote: Trustee Kohler – yes

Trustee Cummings – yes

Trustee Knutson – yes

Executive session began: 7:47pm

Return to regular session: 8:51pm

10) Library Director Compensation **[ACTION ITEM]**

Motion to approve a 4.5% salary increase: Trustee Knutson

Second: Trustee Cumming

Vote: All in favor

11) Future agenda items **[DISCUSSION ITEM]**

a) Staff development/ Professional development – overall assessment on how the training went and share the value of the training to be able to share with the future – share with the Trustees broken down by quarters

b) Cherry Lane Construction

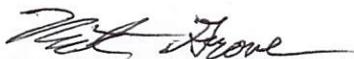
c) Lease

d) Policies and Job descriptions

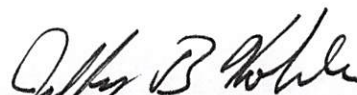
12) Adjournment: 8:55pm

Next regular Library Board Meeting is scheduled for Thursday, 7:00pm, September 18, 2025.

RESPECTFULLY SUBMITTED AND APPROVED



Nick Grove, Director



Jeffrey Kohler, Board Chair