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The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:  
**7:00 pm on Wednesday, March 19, 2025**

**ATTEND IN PERSON**Cherry Lane Branch  
Large Conference Room**STREAM LIVE ON YOUTUBE**<https://www.youtube.com/@MeridianLibraryDistrict>

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**MEETING AGENDA**

- 1. Call to Order**
- 2. Public Comment**  
*(Up to 3 minutes per individual, up to 20 minutes total time)*
- 3. Consent Agenda [ACTION ITEM]**
  - a. Regular Minutes, February 19, 2025
  - b. Job Descriptions
    - i. Collection Development Librarian
  - c. Policies
    - i. Collection Development Policy
- 4. Financials**
  - a. Approval of January 2025 Financial Reports [ACTION ITEM]
  - b. Disbursement approvals January 2025 [ACTION ITEM]
- 5. FY24 Audit Presentation and Acceptance [ACTION ITEM]**
- 6. Staff Presentation**
  - a. Pinnacle Update - Dusty W.
- 7. 2024-2025 Regular Meeting Dates [ACTION ITEM]**
- 8. Director Updates**
  - a. Director's monthly report
- 9. Job Descriptions**
  - a. Executive Manager [ACTION ITEM]
- 10. Policy Reviews**
  - a. InterLibrary Loan Policy [ACTION ITEM]
  - b. Privacy and Confidentiality [ACTION ITEM]
  - c. Volunteers [ACTION ITEM]
  - d. Display and Exhibit [ACTION ITEM]
  - e. Service Charge Policy [ACTION ITEM]
- 11. Request for Reconsideration Director Memorandums**
  - a. **Title and author:** *Pride 123* by Michael Joosten [ACTION ITEM]
  - b. **Title and author:** *Let's Talk About It* by Erika Moen [ACTION ITEM]
  - c. **Title and author:** *Two Boys Kissing* by David Levithan [ACTION ITEM]
- 12. Future agenda items [DISCUSSION ITEM]**
- 13. Adjournment**

**MERIDIAN LIBRARY DISTRICT**  
**Collection Development Librarian**  
**DRAFT**



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***Position Summary***

The Collection Development Librarian performs selection, deselection, and assessment of the Libraries' collections and users' needs in assigned areas and within budget. Reports to and works with the Material Services Manager in conjunction with Branch and Department Managers, or designated representatives, to respond to the needs of the public. Work is performed independently under general supervision, with execution of sound judgment related to use of taxpayer dollars.

The majority of work hours are spent selecting and deselecting materials, and assessing collections.

***Duties and Responsibilities***

*Essential*

**Collection Development**

Analyzes community and library data to build a solid collection of current adult, young adult, and children's materials from a variety of sources including journals, media, publishers, and distributors. Monitors and fulfills patron requests for materials to the extent possible and communicates disposition to patrons and staff. The Collection Development Librarian builds a collection which reflects the diversity of the District in accordance with the Collection Development Policy. Analyzes and manages the existing collections to determine materials needed for each library branch and identifies materials that need to be replaced or added. Oversees collection maintenance of assigned collections in collaboration with library staff. This position requires regular visits to library branches for hands-on work with collections.

25 **Promotion**

26 The Collection Development Librarian promotes collection internally and externally in  
27 collaboration with public service staff and may include utilizing local media, vendor marketing  
28 tools, displays, book lists, online utilities, social media and readers advisory.

29 **Customer Service**

30 Provides high quality internal customer service to other staff and vendors, and is responsive to  
31 patron purchase requests. Actively promotes respect for diversity and creates an inclusive,  
32 welcoming, and respectful library atmosphere. Arrives at work location on time, ready to interact  
33 with other staff.

34 **Research and Reports**

35 Prepares reports to analyze collection effectiveness and diversity. Tracks the outcomes of  
36 collection-based strategic goals. The Collection Development Librarian monitors and manages  
37 collection budgets and tracks collection usage; prepares related presentations and statistical  
38 reports. Maintains good attendance and timekeeping records.

39 *Marginal*

40 Explores new collection development tools to identify areas that will contribute to streamlining  
41 processes. Reviews digital services and uses various digital services to test digital services.  
42 Coordinates with cataloging and acquisition staff on procedures and collection updates. Assists  
43 with development and adjustments of annual materials budget. Is professionally active; identifies  
44 and participates in professional development opportunities. The Collection Development Librarian  
45 is knowledgeable of library trends, developments and new technology and contributes ideas and  
46 suggestions to colleagues and library staff members.

47 Accepts and directs the work of volunteers and/or coordinates workflow in a team environment;  
48 provides collection development training for staff involved in selection and collection  
49 maintenance.

50 Participates in committee groups as assigned by the District to demonstrate our commitment to a  
51 culture of inclusivity, collaboration, and professional development. This may include being a lead  
52 for a committee, subcommittee, working group, or project team.

53 Performs other duties as assigned.

54 **Minimum Qualifications**

55 *Knowledge, Skills, and Abilities:*

56 Demonstrated commitment to diversity, equity, and inclusion.

57 Provides exemplary customer service and maintains a favorable public image of the library. The  
58 incumbent has a desire to work in a public service role. Has excellent interpersonal skills and the  
59 ability to communicate effectively and appropriately with people from diverse backgrounds,  
60 including youth, families, volunteers, and coworkers. Builds and maintains positive working  
61 relationships with individuals at all levels of the organization and fosters positive partnerships  
62 with outside organizations. Must be able to work alone at a location as well as remotely.

63 Proficient with standard office applications (including Microsoft Office and Google applications),  
64 online library automation system and online searching. Understands the role of technology in  
65 providing library services and is proficient in that technology. Ability to learn and adapt to new  
66 software and equipment technologies. Proficient in the principles of project management. Able to  
67 oversee multiple large-scale projects and effectively manage time.

68 Requires a working knowledge of a variety of consumer electronics and proficiency with vendor  
69 databases. Good understanding of public libraries and library services and the principles of library  
70 classification and collection development.

71 The job requires persuading or gaining cooperation and acceptance of ideas and/or the resolution  
72 and/or negotiation of conflicts; the job has accountability for ensuring customer satisfaction  
73 District-wide. The incumbent understands and communicates knowledge of customers' priorities  
74 and needs.

75 *Experience:* 1-3 years of professional library work experience.

76 *Education:* Master's in Library Science or Master's in Library Information Science from an American  
77 Library Association (ALA) accredited institution (enrolled or completed) or equivalent experience.

78 *Training, Licenses, or Certifications:* Course work in, or direct experience with, collection  
79 development responsibilities.

80 *Supervisory Responsibility:* None.

81 **Preferred Qualifications:** 2 or more years of public library experience and bilingual, preferably  
82 Spanish-English, Russian-English or other languages. Desired personal attributes include an  
83 awareness of the entire community, a sense of humor, a passion for engaging people from all  
84 backgrounds and all ages, and a positive and enthusiastic approach to providing library services.



85 **Working Conditions**

86 *Physical Requirements:* The job requires the employee to sit (frequently); occasionally stand,  
87 twist/turn, maintain flexibility, and speak clearly; perform fine manual dexterity movements;  
88 constantly see, hear, and listen; seldom stoop/bend, kneel, walk, squat, crouch, and balance. The  
89 job also requires the employee to lift and carry up to 30 lbs; reach at, above, and below shoulder  
90 height; grasp objects weighing 30 lbs.; push and pull objects weighing 50 lbs.

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92 comprehend and use perception, and perform basic and complex math. Requires independence  
93 in decision-making and a comfort level with autonomy.

94 *Technology, Equipment, and Devices:* The job requires the employee to regularly operate and exhibit  
95 proficiency with computers and commonly used Microsoft applications, vendor applications,  
96 library systems and databases, and email and cloud environments. The job requires the employee  
97 to operate and occasionally troubleshoot general office equipment as well as work with a sorting  
98 machine, book carts, and small tools and labels. This position may require operation of a vehicle  
99 on behalf of the District.

100 *Work Environment:* The job requires the employee to be subjected to repetition, working alone,  
101 working remotely, working around others, verbal contact with others, face-to-face contact, inside  
102 environments, and moving objects.

103 *Expected Hours of Work:* The job requires the majority of work to be performed during regular  
104 daytime business hours Monday-Friday. Position schedule and work location are subject to  
105 change at the discretion of management to support business needs.

106 *Expected travel:* May travel occasionally between library branches and for meetings, training, and  
107 conferences.

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110 **Disclaimers:** The above job description is not intended as, nor should it be construed as, exhaustive of all  
111 responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform  
112 duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign  
113 or reassign duties and responsibilities to this position at any time.

114 Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of  
115 this job.

116 Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard  
117 to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference  
118 in employment may be given to veterans who qualify under state and federal laws and regulations.

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*Adopted by the Meridian Library Board of Trustees n.d.*

*Revised and Board Approved October 16, 2024*

**MERIDIAN LIBRARY DISTRICT**  
**Collection Development Librarian**  
**DRAFT**



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1 **PURPOSE**

2 The purpose of this Collection Development Policy is to articulate the role of the Meridian Library  
3 District's (District) collection in the community and provide direction to staff members in their role as  
4 selectors. This Policy supports the guiding principles and Strategic Plan adopted by the District's Board  
5 of Trustees (Board) while adhering to the American Library Association's *Library Bill of Rights* and  
6 *Freedom to Read Statement*.<sup>1</sup>

7

8 **COLLECTION DEVELOPMENT AND MAINTENANCE**

9 All library collection acquisitions, before being purchased or accepted as gifts, are evaluated in terms of  
10 the criteria set forth below and in the context of economic and space considerations. An item will not  
11 necessarily be judged against all criteria, but against those appropriate and applicable to it. These same  
12 standards determine the replacement, duplication, and withdrawal of materials. The responsibility for  
13 selection of library materials rests with the District staff as assigned through the Library Director.

14 Inclusions in the District's collection are constrained by budget and space limitations; however, as a  
15 member of the Lynx Library Consortium, an Idaho joint powers entity, the District has the right to share  
16 and receive materials from other member libraries. Other member libraries in the Lynx Library  
17 Consortium may offer specialized and comprehensive collections. Patrons may be able to access these  
18 outside collections through reciprocal borrowing.

19 The presence of materials and other resources in the District's collection, or their labeling, does not  
20 indicate endorsement of their contents by the District. The District uses labels as a means of organizing  
21 resources; labels serve as directional aids intended to facilitate access by making it easier for patrons  
22 to locate resources.

23

24 **A. In developing its collection, the District will:**

- 25
- 26 ● Provide a diverse and inclusive collection that contains content by and about a wide array of  
27 people and cultures to authentically reflect a variety of ideas, information, stories, and  
experiences;

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<sup>1</sup> As adopted by the Council of the American Library Association in 1953 with amendments in 1972, 1991, 2000, and 2004.

- 28 ● Provide a collection that anticipates the needs and numbers of potential users;
- 29 ● Consider the public interest of an item, both specific and general, as expressed through
- 30 requests<sup>2</sup>, suggestions, and use to develop the collection;
- 31 ● Consider the availability of the same, or similar, materials in other libraries or agencies;
- 32 ● Consider the need for all subjects covered and viewpoints expressed;
- 33 ● Consider the effect that subjects and viewpoints selected have on developing a balanced
- 34 collection;
- 35 ● Consider the appropriateness to scope of the collection as it is developed;
- 36 ● Consider the unique nature of each branch in developing the overall District collection;
- 37 ● Consider the unique nature of digital materials in developing the overall District collection;
- 38 and
- 39 ● Accept only donations that are outright gifts.<sup>3</sup>

40

41 **B. Selectors will consider these characteristics when selecting:**

- 42 ● Literary or stylistic quality;
- 43 ● Content created by and representative of marginalized and underrepresented groups;
- 44 ● Reputations, qualifications, and significance of author, producer, or publisher;
- 45 ● Accuracy, currency, timeliness, and validity;
- 46 ● Attention of critics, reviewers, awards, and public;
- 47 ● Resources from self-published, independent, small, and local producers;
- 48 ● Physical quality and effectiveness of format and appropriateness of format to subject;
- 49 ● Cost, as measured against competing materials on the same subject;
- 50 ● Resources in formats that meet the needs of users with disabilities;
- 51 ● Availability of discounts and efficiency in vendors used for purchasing;
- 52 ● Suitability for intended audience; and
- 53 ● Availability of subscriptions and standing orders for popular materials, reference, and
- 54 nonfiction items published or released annually.

55

56 In selection, consideration is given to the work as a whole. While someone may find a particular

57 material or passage in a particular material offensive, selection of materials will be based on the factors

58 provided above and materials are not to be excluded based solely on any one of the following:

- 59 ● Representations of race, nationality, sex, gender identity, gender expression, sexuality, age,
- 60 or social, political, or religious views;
- 61 ● Frankness or coarseness of language;
- 62 ● Controversial nature of an item, including cover art;

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<sup>2</sup> <https://www.mld.org/requests>

<sup>3</sup> *Items received as gifts will need to meet Collection Development Policy criteria before being added to the District's collection. Items that do not meet the criteria will be donated to the Friends of the Meridian Library District for sale.*



- 63 ● Endorsement or disapproval of an item by an individual or organization; or
- 64 ● The possibility that the resources may inadvertently come into the possession of minors;
- 65 provided, however, such materials shall comply with the Children’s School and Library
- 66 Protection Act as further described in “Reconsideration of Materials” below.

67

## 68 **MERIDIAN HISTORY COLLECTION**

69 The Meridian History Collection makes materials related to the history of Meridian City, the District,  
70 and area schools and community organizations available to area residents, students, and visitors,  
71 primarily through online access.

### 72 **A. Scope of Collection**

73 The Meridian History Collection is a special collection of the District and as such it uses specialized  
74 criteria for collection, acquisition, and maintenance that are different from the criteria used for other  
75 collections. The focus of the Meridian History Collection is primary and secondary materials that  
76 further the understanding of the civic, social, religious, cultural, political, and economic life of Meridian  
77 area residents, past and present. The Meridian History Collection gathers, organizes, digitizes, catalogs,  
78 and makes accessible to the public documents and publications that reflect activities, events, places,  
79 organizations, institutions, and services of the community of Meridian.

80

### 81 **B. Limitations and Restrictions**

82 **The District’s physical collections are not archival. No extraordinary efforts are made to retain last**  
83 **copies or out of print titles.** The Meridian History Collection strives to preserve materials it collects and  
84 make them available through digitization. Due to HVAC and physical space limitations, the Meridian  
85 History Collection cannot serve as a climate-controlled archive for large, valuable, or delicate items.

86 The Meridian History Collection does not serve as a legal repository for any material, including city or  
87 school material, and the District is not responsible for selecting, retaining, or providing access to any  
88 material required by law to be kept as official documents or archival records.

89 The donating agency or individual is responsible for determining the legal status and value of any and  
90 all documents donated to the District.

### 91 **C. Acquisitions**

92 The Meridian History Collection is made up of materials from donors, area agencies, publishers, and  
93 other reliable sources. Materials must be accurate, suitable for community need or interest, and serve  
94 a public rather than personal interest.

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#### **D. Donations and Deaccessioning**

100 Gifts of material to the District for the Meridian History Collection are accepted with the understanding  
101 and agreement that they become the property of the District and may be deaccessioned according to  
102 the guidelines of this Collection Development Policy. The District reserves the right to decline gift  
103 offers. The District will not accept gifts that are out of scope or require more resources to preserve and  
104 make available than the District can provide. All materials must be free of dirt, mold, moisture, and  
105 pests, and must be in good condition. The District will accept digital image donations of materials that  
106 are within the scope of the Meridian History Collection. Digital image donations can be made by  
107 allowing the Meridian History Center to use professional scanning equipment to digitize physical  
108 materials. Digital image donations may be included in digital collections at [historycenter.mld.org](http://historycenter.mld.org),  
109 which are made freely available to the public.

110 Withdrawn items may be offered to other depositories, donated to the Friends of the Meridian Library  
111 District, or discarded.

112

#### **RECONSIDERATION OF MATERIALS**

114 The District is committed to upholding the rights of District library users to freely access quality  
115 materials that inform, educate, enlighten, and encourage critical thinking. This Collection Development  
116 Policy, the *Library Bill of Rights* and the *Freedom to Read Statement* all embody this commitment.

117 Only narrowly defined categories of speech are not protected by the First Amendment. For example,  
118 obscenity is not protected speech, and neither is “material harmful to minors,” which is a subset of  
119 obscenity. If materials do not meet one of the narrowly defined categories of unprotected speech, they  
120 are speech protected by the First Amendment. Removing library material solely on the basis of its  
121 content or references without context to the whole may amount to censorship in violation of the First  
122 Amendment. Stated another way, materials must be judged for obscenity as a whole and not on the  
123 basis of isolated passages.

124 In April 2024, the Idaho legislature passed House Bill 710, the “Children’s School and Library Protection  
125 Act<sup>4</sup>,” which established Idaho Code § 18-1517B, effective July 1, 2024. The Act provides a private  
126 cause of action against the District by a minor who obtains material, or parent or legal guardian whose  
127 minor child obtained material, in violation of Idaho Code § 18-1517B, if the three following elements  
128 have been met:

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<sup>4</sup> The Children’s School and Library Protection Act applies to any public or private school providing instruction for students in kindergarten through grade 12 and to any public library.

- 129 1. The District gave or made available material harmful to minors, or the District failed to take  
130 reasonable steps to restrict access by minors to material harmful to minors;  
131 2. Prior to filing the cause of action, the minor, parent, or legal guardian has provided written  
132 notice to the District asking for the relocation of such material to a section designated for  
133 adults only within sixty (60) days of receipt of the written notice; **and**  
134 3. Upon receipt of written notice and subsequent to the expiration of sixty (60) days, the  
135 District Board failed to relocate the material harmful to minors to an area with adult access  
136 only.

137 Additionally, the Act provides a county prosecuting attorney or the attorney general a cause of action  
138 for injunctive relief against any school or public library that violates the provisions of Idaho Code § 18-  
139 1517B(2).

140 The District and libraries across the state of Idaho have steadfastly maintained that they do not have  
141 materials in their collections that are harmful to minors. Libraries seek to provide educational,  
142 informational, and recreational resources to kids and adults that help them better understand  
143 themselves and the world, not to cause harm.

144 Although the “Children’s School and Library Protection Act” provides a statutory framework to restrict  
145 access to materials on the basis of the complaint of a single person, legally binding First Amendment  
146 interpretations dictate that community and reasonable person standards apply in determining whether  
147 material is harmful to minors. In addition, First Amendment case law strongly disfavors government  
148 discrimination of materials based on content or viewpoint. The use of District materials by patrons is  
149 an individual matter. Responsibility for children’s and teens’ use of District materials rests with their  
150 parents or legal guardians. District staff are available to assist parents or legal guardians in using tools  
151 to inform their decisions on what to check out. The District does not act *in loco parentis* for  
152 unsupervised minors.

153 The burden is on the censor to prove that specific material meets the definition of “material harmful to  
154 minors.” The Board will fairly and impartially adjudicate claims that materials in the collection meet the  
155 statutory definition of “material harmful to minors” but will apply the statutory definition closely to  
156 ensure access to protected speech is not illegitimately restricted. Adequate procedural safeguards,  
157 including judicial determinations, are necessary to ensure protected speech is not infringed.

158 The District is mindful of First Amendment rights to free speech guaranteed to persons in the United  
159 States of America, including the right to access information. The District acknowledges and appreciates  
160 the fundamental role this right plays in upholding the democratic system of government in America by  
161 helping to inform and provide critical thinking skills to the electorate, and to educate minors who

162 represent the future electorate and must be informed and capable of critical thinking when they reach  
163 voting age.

164 With the foregoing in mind, this Policy details who can request the reconsideration of materials the  
165 District makes available, the options for doing so, and the procedures the Board will take to review  
166 such requests. In addition to requests for reconsideration of materials based on the allegation that  
167 such materials are harmful to minors, patrons may also submit a request for reconsideration of  
168 materials that they do not believe otherwise meet the criteria in this Collection Development Policy.

## 169 **A. Definitions**

170 The following terms, as used in this Policy, have the following definitions:

- 171 i. “Board” means the Meridian Library District Board of Trustees as established and defined by  
172 Idaho Code Title 33, Chapter 27.
- 173  
174 ii. “Material” means, as defined in Idaho Code § 18-1514(7), anything tangible which is  
175 harmful to minors, whether derived through the medium of reading, observation or sound.  
176
- 177 iii. “Material Harmful to Minors” means, as defined in Idaho Code § 18-1514(6), material that  
178 contains nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that (1)  
179 appeals to the prurient interest of minors as judged by the average person, applying  
180 contemporary community standards; (2) depicts or describes nudity, sexual conduct, sexual  
181 excitement, or sado-masochistic abuse that is patently offensive to prevailing standards in  
182 the adult community with respect to what is suitable material for minors and includes, but  
183 is not limited to, patently offensive representations or descriptions of (i) intimate sexual  
184 acts, normal or perverted, actual, or simulated, or (ii) masturbation, excretory functions or  
185 lewd exhibition of the genitals or genital area; and (3) when considered as a whole, and in  
186 context in which it is used, does not possess serious literary, artistic, political or scientific  
187 value for minors. All three prongs of the definition must be met for material to be Material  
188 Harmful to Minors. “Nudity,” “sexual conduct,” “sexual excitement,” and “sado-masochistic  
189 abuse” as used herein are as defined in Idaho Code § 18-1514.  
190
- 191 iv. “Prurient Interest” means, as defined by the U.S. Supreme Court, a shameful or morbid  
192 interest in nudity, sex, or excretion, and goes substantially beyond customary limits of  
193 candor in description or representation of such matters, and does not include a normal,  
194 healthy interest in sex.
- 195  
196 v. “Request for Reconsideration of Materials” means a request for the Board to reconsider  
197 whether material in the District collection meets the standards of the Collection

198 Development Policy and related regulations or whether the material meets the definition of  
199 Material Harmful to Minors. The District’s Request for Reconsideration of Materials Form is  
200 provided as an exhibit to this Collection Development Policy. Any person may submit a  
201 Request for Reconsideration of Materials.

202  
203 vi. “Written Notice” means notice in writing requesting the relocation of material the  
204 complainant considers to be Material Harmful to Minors to an area designated for adults  
205 only within sixty (60) days of the District’s receipt of the Written Notice. Completing and  
206 submitting Sections 1 and 2 of the District’s Request for Reconsideration of Materials Form  
207 will constitute Written Notice, but use of the Form is not required. Only a minor who  
208 obtained Material Harmful to Minors from the District or their parent or legal guardian can  
209 submit a Written Notice.

210 In interpreting the definition of “Material Harmful to Minors,” the Board must read the definition in  
211 conjunction with U.S. Supreme Court caselaw. Notably, such case law makes clear that the third prong  
212 of the definition—that the material, when considered as a whole, and in context in which it is used,  
213 does not possess serious literary, artistic, political or scientific value for minors—is judged on a *national*  
214 standard, not a community standard. The proper inquiry is not whether an ordinary member of the  
215 community would find serious value in the allegedly obscene material, but whether a reasonable  
216 person would find such value in the material, taken as a whole.<sup>5</sup> That only a minority of people may  
217 find value in a material does not mean that a reasonable person would not find such value in the  
218 material taken as a whole. Reasonable people may differ as to what constitutes literary, artistic,  
219 political or scientific merit. Moreover, materials may possess serious literary, artistic, political or  
220 scientific value for older Minors despite being unsuitable for young children. Accordingly, if a material  
221 is found (in the judgment of a reasonable person) to have a serious literary, artistic, political or  
222 scientific value for a legitimate minority of normal, older adolescents, then it cannot be said to lack  
223 such value for the entire class of Minors taken as a whole. The District endeavors to provide resources  
224 and services in a variety of media to meet the needs of children of all ages and abilities for their  
225 education, information and personal development and to organize and locate such media in a manner  
226 that is appropriate for the age range of intended users.

227 **B. Procedure for submitting a Request for Reconsideration of Materials or a Written Notice**  
228

- 229 i. The Request for Reconsideration of Materials Form will be available at each District branch  
230 location and on the District’s website.
- 231 ii. A completed Request for Reconsideration of Materials or Written Notice can be submitted  
232 by the following means. Only one means of submission is required.  
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<sup>5</sup> *Pope v. Illinois*, 481 U.S. 497, 497 (1987).

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a. Physical mail to:

Meridian Library District  
Attn: Library Director – Material Challenge  
P.O. Box 940  
Meridian, ID 83680

b. E-mail to:

[requestforreconsideration@mld.org](mailto:requestforreconsideration@mld.org)

c. To submit in-person, the completed Request for Reconsideration of Materials or Written Notice can be given to a District staff member at any service desk at all District branch locations.

iii. It is the responsibility of the person submitting the Written Notice or Request for Reconsideration of Materials to comply with all requirements of the “Children’s School and Library Protection Act,” the Idaho Tort Claims Act, and any other applicable laws or court rules to maintain their ability to seek judicial review.

**C. Procedure for Board review of a Request for Reconsideration of Materials or a Written Notice**

Book challenges are time-consuming endeavors. The material must be considered as a whole and individual passages cannot be taken out of context. Supporting materials should also inform the analysis. The District will also consider the literary merit of works recognized as classics, even though classic works may contain words or sentiments which, today, are unacceptable. In determining whether material possesses serious literary, artistic, political or scientific value, the proper inquiry is not whether an ordinary member of any given community would find serious value in the allegedly obscene material, but whether a reasonable person would find such value in the material, taken as a whole.

Board deliberation must be done openly on the record at noticed meetings, which are additional time pressures that must be accommodated within the 60-day window provided by the “Children’s School and Library Protection Act.” Given the limited District resources available, and the potentially unlimited challenges authorized by the “Children’s School and Library Protection Act,” it may not be feasible for the Board to review all material challenges within 60 days of receipt of the challenge.



271 The Board will aim to respond to every challenge, but a requester can appeal a Board decision  
272 regardless of how thoughtful or adequate the Board’s response is, and whether there is any Board  
273 decision at all. Further, the “Children’s School and Library Protection Act” does not direct judges to  
274 review or give the Board’s decision any deference. Given the review framework of the “Children’s  
275 School and Library Protection Act” and District resource constraints, the Board Chair, in consultation  
276 with the Board as practicable, shall prioritize responding to good faith requests that present potentially  
277 meritorious claims.

- 278
- 279 i. All Library Board procedures to review a Request for Reconsideration of Materials or a  
280 Written Notice shall comply with all applicable provisions of the Idaho Public Records Act,  
281 Idaho Open Meetings Law, and all other applicable laws necessary to ensure a fair and open  
282 deliberative process and an impartial decision based on the evidence submitted.
- 283
- 284 ii. If the Board does not issue a final written decision within sixty (60) days of receipt of a  
285 Request for Reconsideration of Materials or a Written Notice, the submission is denied.
- 286
- 287 iii. The Board shall endeavor to issue a written decision within sixty (60) days of receipt of the  
288 submission explaining the Board’s rationale for approving or denying the submission.
- 289
- 290 a. The Library Director shall endeavor to submit a written response to the submission and  
291 a recommended Board decision within twenty-eight (28) days of receipt.
- 292
- 293 b. The Board shall give the Library Director’s written response and recommended decision  
294 substantial deference.
- 295
- 296 iv. The Board can adopt the Library Director’s written response and recommended decision as  
297 its own, with or without modification, or the Board can issue its own decision.
- 298
- 299 a. The Board shall always take the most narrowly-tailored action necessary.
- 300
- 301 b. If the Board decides to remove material from the collection, or move the material to an  
302 adult access only area, or restrict access in any way, there is no right of appeal to the  
303 courts under the “Children’s School and Library Protection Act.” Being that the decision  
304 to censor materials is unappealable and the decision not to censor materials is  
305 appealable, the Board will exercise due restraint when limiting or removing access to  
306 materials.
- 307
- 308 v. The Library Board Chair has discretion to:
- 309



- 310 a. Determine whether and when to call a special meeting for the Board to deliberate on  
311 and decide, or adopt findings on, a Request for Reconsideration of Materials or a  
312 Written Notice.
- 313
- 314 b. Determine whether additional procedures beyond the written filings specified herein  
315 are necessary to adequately review a Request for Reconsideration of Materials or a  
316 Written Notice, and if so, order such additional procedures (e.g., oral presentations by  
317 the complainant and the Library Director, or public testimony).
- 318
- 319 c. Determine the order of deliberation on any Request for Reconsideration of Materials or  
320 Written Notice and its placement on the Board agenda.
- 321
- 322 vi. District administration shall maintain a case file for each Request for Reconsideration of  
323 Materials or Written Notice submitted. The case file will be publicly available via the  
324 library's website. The District will evaluate whether any redactions to personal information  
325 contained in a written filing are required by Idaho law prior to making the document  
326 publicly available. The case file shall include, as applicable:
- 327
- 328 a. the Request for Reconsideration;
- 329 b. the Written Notice;
- 330 c. the Library Director's written response and proposed Board decision;
- 331 d. any public comments received on the submission within sixty (60) days of receipt of the  
332 submission;
- 333 e. any adopted minutes of a meeting that reflect Board deliberation on the challenge, and  
334 f. any interim or final orders or decisions of the Board.
- 335
- 336 vii. The Library Director and the Board reserve the right to compile multiple challenges of the  
337 same material and to issue the Board's determination collectively. Once the Board has  
338 issued a reconsideration decision as to a particular material, the Board may rely on and  
339 refer to such decision in subsequent challenges of the same material. Serial Requests for  
340 Reconsideration submitted for the same material by the same person will be considered  
341 invalid and will not be heard by the Board. Requests received from individuals or groups  
342 who do not use or have access to District materials will not be considered by the District.
- 343
- 344

345 [Request for Reconsideration of Materials Form follows.]

346

347

348 **REQUEST FOR RECONSIDERATION OF MATERIALS FORM**

349

350 This form can be used by District patrons to request reconsideration of materials that the Meridian  
351 Library District makes available. Requests received from individuals or groups who do not use or have  
352 access to District materials will not be considered by the District. If your request is made pursuant to  
353 Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the  
354 material is Material Harmful to Minors, fill out and submit Section 1 and Section 2 of this Form. Doing so  
355 will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the  
356 material is Material Harmful to Minors, you only need to fill out and submit Section 1.

357

358 A completed Request for Reconsideration of Materials or Written Notice can be submitted by the  
359 following means. Only one means of submission is required.

360

- a. Physical mail to:

361

Meridian Library District  
Attn: Library Director – Material Challenge  
P.O. Box 940  
Meridian, ID 83680

362

363

364

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- b. E-mail to:

368

369

[requestforreconsideration@mld.org](mailto:requestforreconsideration@mld.org)

370

371

- c. To submit in-person, the completed Request for Reconsideration of Materials or Written  
372 Notice can be given to a District staff member at any service desk at all District branch  
373 locations.

374

375 Upon submission of this form, it will become a public record. The Meridian Library District will evaluate  
376 whether any redactions to personal information contained in the form are required by Idaho law prior  
377 to making the completed form publicly available.

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**REQUEST FOR RECONSIDERATION OF MATERIALS**

Please fill out the requested information to the best of your ability. The information you provide will be an important part of the Meridian Library District’s review of the materials.

**I. SECTION 1 – REQUEST FOR RECONSIDERATION OF MATERIALS.**

**A. Information about the Material.**

1. Type of material to be reconsidered:

- Book                       Magazine                       DVD/Bluray                       Newspaper  
 Board Game                       Kit/Digital Device                       Other \_\_\_\_\_

2. Title: \_\_\_\_\_

3. Author, composer, producer, artist, etc.: \_\_\_\_\_

4. Publisher & Copyright Date: \_\_\_\_\_

5. Item’s Meridian Library District barcode number: \_\_\_\_\_

**B. Information about the requestor.**

1. Name: \_\_\_\_\_

2. Street Address: \_\_\_\_\_

3. E-mail Address: \_\_\_\_\_

4. Telephone Number: \_\_\_\_\_

5. Preferred means of contact: \_\_\_\_\_

6. Are you a minor? Y / N

7. Are you filing this request on behalf of a dependent minor? Y / N    Age of minor: \_\_\_\_\_

8. Do you represent an organization/group? Y / N

i. If so, which organization/group? \_\_\_\_\_

9. Are you a Meridian Library District cardholder? Y / N

i. Library Card Barcode Number: \_\_\_\_\_

10. Did you obtain the Material from the Meridian Library District? Y / N

i. If yes, how did you obtain the Material (shelf, hold, online, etc.): \_\_\_\_\_

11. Did you check out, request, or use the Material that is the subject of this request? Y / N

i. From which library branch? \_\_\_\_\_

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C. Information about the request.

1. To what in the Material do you object? Why do you object? (Please be specific; for example, cite pages and specific passages.)

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2. Did you read, view or listen to the entire Material? Y / N

i. If not, what parts did you read, view or listen to?

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3. What do you feel would be the result of reading, viewing, or listening to this Material?

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4. What parts of the Material do you think are accurate and valuable?

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5. What do you believe the theme of this Material to be?

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6. Have you read any professional review(s) of the material (e.g., Library Journal, School Library Journal, Kirkus Book Reviews, etc.)? Y / N

i. If yes, please specify:

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7. For what age group would you recommend this Material?

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8. All of the titles in the Meridian Library District collection have been selected based on criteria within the Meridian Library District Collection Development Policy. Have you read the Collection Development Policy in its entirety? Y / N

i. If so, please explain how this Material falls outside of the selection criteria:

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9. What action are you requesting the District take in regard to this Material? \_\_\_\_\_

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10. Can you recommend other material that would convey as valuable a picture and/or perspective of the subject treated in this item? Y / N

i. If yes, please specify: \_\_\_\_\_

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11. Is there additional information that the Library Board should be aware of while reviewing your request?

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**\*By signing this Section 1 of the Form I understand that I am making a formal request to the Meridian Library District about a material they have made available. I acknowledge that this document will become a public record as soon as it is received by District staff and will be posted to the District's website.**

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Date

\_\_\_\_\_  
(For Library District Use Only)

Date Received by Staff: \_\_\_\_\_

Staff Member Initials: \_\_\_\_\_

478 **II. SECTION 2 – REQUEST FOR REVIEW OF MATERIAL HARMFUL TO MINORS.**

479

480 **FILLING OUT AND SUBMITTING THIS SECTION OF THE FORM CONSTITUTES WRITTEN NOTICE PURSUANT**  
481 **TO THE “CHILDREN’S SCHOOL AND LIBRARY PROTECTION ACT.”**

482

483 [ ] Initial this box and fill out this Section 2 if you intend for this form to constitute Written Notice  
484 pursuant to Idaho Code § 18-1517B(3). By initialing this box, you affirm your belief that the material you  
485 are challenging is Material Harmful to minors as defined by Idaho Code and Meridian Library District  
486 policy, and you request the material be relocated to a section with adult access only within sixty (60)  
487 days of the Meridian Library District’s receipt of this notice.

488

489 Idaho Code § 18-1514(6) defines harmful to minors as follows:

490

“Harmful to minors” includes in its meaning the quality of any material or of any  
491 performance or of any description or representation, in whatever form, of nudity, sexual  
492 conduct, sexual excitement, or sado-masochistic abuse, when it:

493

(a) Appeals to the prurient interest of minors as judged by the average person, applying  
494 contemporary community standards; and

495

(b) Depicts or describes representations or descriptions of nudity, sexual conduct, sexual  
496 excitement, or sado-masochistic abuse which are patently offensive to prevailing  
497 standards in the adult community with respect to what is suitable material for minors and  
498 includes, but is not limited to, patently offensive representations or descriptions of:

499

(i) Intimate sexual acts, normal or perverted, actual or simulated; or

500

(ii) Masturbation, excretory functions or lewd exhibition of the genitals or genital  
501 area. Nothing herein contained is intended to include or proscribe any matter which,  
502 when considered as a whole, and in context in which it is used, possesses serious literary,  
503 artistic, political or scientific value for minors[.]

504

505 The following subdefinitions found in Idaho Code § 18-1514 apply to the above definition of “Harmful to  
506 minors”:

507

508 “Minor” means any person less than eighteen (18) years of age.

509

510 “Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than  
511 a full opaque covering, or the showing of the female breast with less than a full opaque covering of any  
512 portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly  
513 turgid state.

514

515 “Sexual conduct” means any act of masturbation, homosexuality, sexual intercourse, or physical contact  
516 with a person’s clothed or unclothed genitals, pubic area, buttocks or, if such person be a female, the  
517 breast.

518

519 “Sexual excitement” means the condition of human male or female genitals when in a state of sexual  
520 stimulation or arousal.

521

522 “Sado-masochistic abuse” means flagellation or torture by or upon a person who is nude or clad in  
523 undergarments, a mask or bizarre costume, or the condition of being fettered, bound or otherwise  
524 physically restrained on the part of one who is nude or so clothed.

525

526 “Material” means anything tangible which is harmful to minors, whether derived through the medium  
527 of reading, observation or sound.

528

529 “Performance” means any play, motion picture, dance or other exhibition performed before an  
530 audience.

531

532 “Promote” means to manufacture, issue, sell, give, provide, deliver, publish, distribute, circulate,  
533 disseminate, present, exhibit or advertise, or offer or agree to do the same.

534

535 “Knowingly” means having general knowledge of, or reason to know, or a belief or reasonable ground  
536 for belief that warrants further inspection or inquiry.

537

538 “School” means any public or private school providing instruction for students in kindergarten through  
539 grade 12.

540

541 A. Requester Information.

542 1. Name: \_\_\_\_\_

543 2. Address: \_\_\_\_\_

- 544 3. I am (check one):  the Minor who obtained the Material  
545  a parent of the Minor who obtained the Material  
546  a legal guardian of the Minor who obtained the Material  
547

548 B. Complaint Information.



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1. **In addition to answering the questions below, please fill out Section 1 of this form.** The information you provide in response to Section 1 will be an important part of the Meridian Library District’s review of the challenged Material.

[CONTINUED ON NEXT PAGE]

2. How did you or your dependent Minor obtain the Material (shelf, hold, online, etc.)? Please include a description of the format of the Material and the Meridian Library District location where the Material was obtained.

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3. In what ways do you believe the challenged Material meets the definition of Material Harmful to Minors? Please state the basis of the claims and provide all explanation that may be helpful.

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- i. How does the Material appeal to the prurient interests of Minors, as judged by the average person applying contemporary community standards?

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- ii. In what ways is the Material patently offensive to prevailing standards in the adult community with regard to what is suitable for Minors?

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iii. Does the Material, when considered as a whole and in the context in which it is used possess serious literary, artistic, political or scientific value for Minors? Why or why not?

**\*By signing this Section 2 of the Form I understand that I am making a formal request to the Meridian Library District about a material they have made available. I acknowledge that this document will become a public record as soon as it is received by District staff and will be posted to the District's website.**

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Date

\_\_\_\_\_  
(For Library District Use Only)

Date Received by Staff: \_\_\_\_\_

Staff Member Initials: \_\_\_\_\_



# Meridian Library District COLLECTION DEVELOPMENT POLICY DRAFT

## 1 PURPOSE

2 The purpose of this Collection Development Policy is to articulate the role of the Meridian Library  
3 District's (District) collection in the community and provide direction to staff members in their role as  
4 selectors. This Policy supports the guiding principles and Strategic Plan adopted by the District's Board  
5 of Trustees (Board) while adhering to the American Library Association's *Library Bill of Rights* and  
6 *Freedom to Read Statement*.<sup>1</sup>

## 8 COLLECTION DEVELOPMENT AND MAINTENANCE

9 All library collection acquisitions, before being purchased or accepted as gifts, are evaluated in terms of  
10 the criteria set forth below and in the context of economic and space considerations. An item will not  
11 necessarily be judged against all criteria, but against those appropriate and applicable to it. These same  
12 standards determine the replacement, duplication, and withdrawal of materials. The responsibility for  
13 selection of library materials rests with the District staff as assigned through the Library Director.

14 Inclusions in the District's collection are constrained by budget and space limitations; however, as a  
15 member of the Lynx Library Consortium, an Idaho joint powers entity, the District has the right to share  
16 and receive materials from other member libraries. Other member libraries in the Lynx Library  
17 Consortium may offer specialized and comprehensive collections. Patrons may be able to access these  
18 outside collections through reciprocal borrowing.

Deleted: or interlibrary loan

19 The presence of materials and other resources in the District's collection, or their labeling, does not  
20 indicate endorsement of their contents by the District. The District uses labels as a means of organizing  
21 resources; labels serve as directional aids intended to facilitate access by making it easier for patrons  
22 to locate resources.

### 24 A. In developing its collection, the District will:

- 25 ● Provide a diverse and inclusive collection that contains content by and about a wide array of  
26 people and cultures to authentically reflect a variety of ideas, information, stories, and  
27 experiences;

<sup>1</sup> As adopted by the Council of the American Library Association in 1953 with amendments in 1972, 1991, 2000, and 2004.

- 29 ● Provide a collection that anticipates the needs and numbers of potential users;
- 30 ● Consider the public interest of an item, both specific and general, as expressed through
- 31 requests<sup>2</sup>, suggestions, and use to develop the collection;
- 32 ● Consider the availability of the same, or similar, materials in other libraries or agencies;
- 33 ● Consider the need for all subjects covered and viewpoints expressed;
- 34 ● Consider the effect that subjects and viewpoints selected have on developing a balanced
- 35 collection;
- 36 ● Consider the appropriateness to scope of the collection as it is developed;
- 37 ● Consider the unique nature of each branch in developing the overall District collection;
- 38 ● Consider the unique nature of digital materials in developing the overall District collection;
- 39 and
- 40 ● Accept only donations that are outright gifts.<sup>3</sup>

41  
42 **B. Selectors will consider these characteristics when selecting:**

- 43 ● Literary or stylistic quality;
- 44 ● Content created by and representative of marginalized and underrepresented groups;
- 45 ● Reputations, qualifications, and significance of author, producer, or publisher;
- 46 ● Accuracy, currency, timeliness, and validity;
- 47 ● Attention of critics, reviewers, awards, and public;
- 48 ● Resources from self-published, independent, small, and local producers;
- 49 ● Physical quality and effectiveness of format and appropriateness of format to subject;
- 50 ● Cost, as measured against competing materials on the same subject;
- 51 ● Resources in formats that meet the needs of users with disabilities;
- 52 ● Availability of discounts and efficiency in vendors used for purchasing;
- 53 ● Suitability for intended audience; and
- 54 ● Availability of subscriptions and standing orders for popular materials, reference, and
- 55 nonfiction items published or released annually.

56  
57 In selection, consideration is given to the work as a whole. While someone may find a particular  
58 material or passage in a particular material offensive, selection of materials will be based on the factors  
59 provided above and materials are not to be excluded based solely on any one of the following:

- 60 ● Representations of race, nationality, sex, gender identity, gender expression, sexuality, age,
- 61 or social, political, or religious views;
- 62 ● Frankness or coarseness of language;
- 63 ● Controversial nature of an item, including cover art;

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<sup>2</sup> <https://www.mld.org/requests>

<sup>3</sup> *Items received as gifts will need to meet Collection Development Policy criteria before being added to the District's collection. Items that do not meet the criteria will be donated to the Friends of the Meridian Library District for sale.*

- Endorsement or disapproval of an item by an individual or organization; or
- The possibility that the resources may inadvertently come into the possession of minors; provided, however, such materials shall comply with the Children’s School and Library Protection Act as further described in “Reconsideration of Materials” below.

## **MERIDIAN HISTORY COLLECTION**

The Meridian History Collection makes materials related to the history of Meridian City, the District, and area schools and community organizations available to area residents, students, and visitors, primarily through online access.

### **A. Scope of Collection**

The Meridian History Collection is a special collection of the District and as such it uses specialized criteria for collection, acquisition, and maintenance that are different from the criteria used for other collections. The focus of the Meridian History Collection is primary and secondary materials that further the understanding of the civic, social, religious, cultural, political, and economic life of Meridian area residents, past and present. The Meridian History Collection gathers, organizes, digitizes, catalogs, and makes accessible to the public documents and publications that reflect activities, events, places, organizations, institutions, and services of the community of Meridian.

### **B. Limitations and Restrictions**

**The District’s physical collections are not archival. No extraordinary efforts are made to retain last copies or out of print titles.** The Meridian History Collection strives to preserve materials it collects and make them available through digitization. Due to HVAC and physical space limitations, the Meridian History Collection cannot serve as a climate-controlled archive for large, valuable, or delicate items.

The Meridian History Collection does not serve as a legal repository for any material, including city or school material, and the District is not responsible for selecting, retaining, or providing access to any material required by law to be kept as official documents or archival records.

The donating agency or individual is responsible for determining the legal status and value of any and all documents donated to the District.

### **C. Acquisitions**

The Meridian History Collection is made up of materials from donors, area agencies, publishers, and other reliable sources. Materials must be accurate, suitable for community need or interest, and serve a public rather than personal interest.

98  
99

100 **D. Donations and Deaccessioning**

101 Gifts of material to the District for the Meridian History Collection are accepted with the understanding  
102 and agreement that they become the property of the District and may be deaccessioned according to  
103 the guidelines of this Collection Development Policy. The District reserves the right to decline gift  
104 offers. The District will not accept gifts that are out of scope or require more resources to preserve and  
105 make available than the District can provide. All materials must be free of dirt, mold, moisture, and  
106 pests, and must be in good condition. The District will accept digital image donations of materials that  
107 are within the scope of the Meridian History Collection. Digital image donations can be made by  
108 allowing the Meridian History Center to use professional scanning equipment to digitize physical  
109 materials. Digital image donations may be included in digital collections at [historycenter.mld.org](http://historycenter.mld.org),  
110 which are made freely available to the public.

111 Withdrawn items may be offered to other depositories, donated to the Friends of the Meridian Library  
112 District, or discarded.

113

114 **RECONSIDERATION OF MATERIALS**

115 The District is committed to upholding the rights of District library users to freely access quality  
116 materials that inform, educate, enlighten, and encourage critical thinking. This Collection Development  
117 Policy, the *Library Bill of Rights* and the *Freedom to Read Statement* all embody this commitment.

118 Only narrowly defined categories of speech are not protected by the First Amendment. For example,  
119 obscenity is not protected speech, and neither is “material harmful to minors,” which is a subset of  
120 obscenity. If materials do not meet one of the narrowly defined categories of unprotected speech, they  
121 are speech protected by the First Amendment. Removing library material solely on the basis of its  
122 content or references without context to the whole may amount to censorship in violation of the First  
123 Amendment. Stated another way, materials must be judged for obscenity as a whole and not on the  
124 basis of isolated passages.

125 In April 2024, the Idaho legislature passed House Bill 710, the “Children’s School and Library Protection  
126 Act<sup>4</sup>,” which established Idaho Code § 18-1517B, effective July 1, 2024. The Act provides a private  
127 cause of action against the District by a minor who obtains material, or parent or legal guardian whose  
128 minor child obtained material, in violation of Idaho Code § 18-1517B, if the three following elements  
129 have been met:

---

<sup>4</sup> The Children’s School and Library Protection Act applies to any public or private school providing instruction for students in kindergarten through grade 12 and to any public library.

- 130 1. The District gave or made available material harmful to minors, or the District failed to take  
131 reasonable steps to restrict access by minors to material harmful to minors;
- 132 2. Prior to filing the cause of action, the minor, parent, or legal guardian has provided written  
133 notice to the District asking for the relocation of such material to a section designated for  
134 adults only within sixty (60) days of receipt of the written notice; **and**
- 135 3. Upon receipt of written notice and subsequent to the expiration of sixty (60) days, the  
136 District Board failed to relocate the material harmful to minors to an area with adult access  
137 only.

138 Additionally, the Act provides a county prosecuting attorney or the attorney general a cause of action  
139 for injunctive relief against any school or public library that violates the provisions of Idaho Code § 18-  
140 1517B(2).

141 The District and libraries across the state of Idaho have steadfastly maintained that they do not have  
142 materials in their collections that are harmful to minors. Libraries seek to provide educational,  
143 informational, and recreational resources to kids and adults that help them better understand  
144 themselves and the world, not to cause harm.

145 Although the “Children’s School and Library Protection Act” provides a statutory framework to restrict  
146 access to materials on the basis of the complaint of a single person, legally binding First Amendment  
147 interpretations dictate that community and reasonable person standards apply in determining whether  
148 material is harmful to minors. In addition, First Amendment case law strongly disfavors government  
149 discrimination of materials based on content or viewpoint. The use of District materials by patrons is  
150 an individual matter. Responsibility for children’s and teens’ use of District materials rests with their  
151 parents or legal guardians. District staff are available to assist parents or legal guardians in using tools  
152 to inform their decisions on what to check out. The District does not act *in loco parentis* for  
153 unsupervised minors.

154 The burden is on the censor to prove that specific material meets the definition of “material harmful to  
155 minors.” The Board will fairly and impartially adjudicate claims that materials in the collection meet the  
156 statutory definition of “material harmful to minors” but will apply the statutory definition closely to  
157 ensure access to protected speech is not illegitimately restricted. Adequate procedural safeguards,  
158 including judicial determinations, are necessary to ensure protected speech is not infringed.

159 The District is mindful of First Amendment rights to free speech guaranteed to persons in the United  
160 States of America, including the right to access information. The District acknowledges and appreciates  
161 the fundamental role this right plays in upholding the democratic system of government in America by  
162 helping to inform and provide critical thinking skills to the electorate, and to educate minors who



163 represent the future electorate and must be informed and capable of critical thinking when they reach  
164 voting age.

165 With the foregoing in mind, this Policy details who can request the reconsideration of materials the  
166 District makes available, the options for doing so, and the procedures the Board will take to review  
167 such requests. In addition to requests for reconsideration of materials based on the allegation that  
168 such materials are harmful to minors, patrons may also submit a request for reconsideration of  
169 materials that they do not believe otherwise meet the criteria in this Collection Development Policy.

#### 170 **A. Definitions**

171 The following terms, as used in this Policy, have the following definitions:

- 172 i. "Board" means the Meridian Library District Board of Trustees as established and defined by  
173 Idaho Code Title 33, Chapter 27.
- 174 ii. "Material" means, as defined in Idaho Code § 18-1514(7), anything tangible which is  
175 harmful to minors, whether derived through the medium of reading, observation or sound.  
176
- 177 iii. "Material Harmful to Minors" means, as defined in Idaho Code § 18-1514(6), material that  
178 contains nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that (1)  
179 appeals to the prurient interest of minors as judged by the average person, applying  
180 contemporary community standards; (2) depicts or describes nudity, sexual conduct, sexual  
181 excitement, or sado-masochistic abuse that is patently offensive to prevailing standards in  
182 the adult community with respect to what is suitable material for minors and includes, but  
183 is not limited to, patently offensive representations or descriptions of (i) intimate sexual  
184 acts, normal or perverted, actual, or simulated, or (ii) masturbation, excretory functions or  
185 lewd exhibition of the genitals or genital area; and (3) when considered as a whole, and in  
186 context in which it is used, does not possess serious literary, artistic, political or scientific  
187 value for minors. All three prongs of the definition must be met for material to be Material  
188 Harmful to Minors. "Nudity," "sexual conduct," "sexual excitement," and "sado-masochistic  
189 abuse" as used herein are as defined in Idaho Code § 18-1514.  
190
- 191 iv. "Prurient Interest" means, as defined by the U.S. Supreme Court, a shameful or morbid  
192 interest in nudity, sex, or excretion, and goes substantially beyond customary limits of  
193 candor in description or representation of such matters, and does not include a normal,  
194 healthy interest in sex.  
195
- 196 v. "Request for Reconsideration of Materials" means a request for the Board to reconsider  
197 whether material in the District collection meets the standards of the Collection  
198

199 Development Policy and related regulations or whether the material meets the definition of  
200 Material Harmful to Minors. The District’s Request for Reconsideration of Materials Form is  
201 provided as an exhibit to this Collection Development Policy. Any person may submit a  
202 Request for Reconsideration of Materials.

- 203
- 204 vi. “Written Notice” means notice in writing requesting the relocation of material the  
205 complainant considers to be Material Harmful to Minors to an area designated for adults  
206 only within sixty (60) days of the District’s receipt of the Written Notice. Completing and  
207 submitting Sections 1 and 2 of the District’s Request for Reconsideration of Materials Form  
208 will constitute Written Notice, but use of the Form is not required. Only a minor who  
209 obtained Material Harmful to Minors from the District or their parent or legal guardian can  
210 submit a Written Notice.

211 In interpreting the definition of “Material Harmful to Minors,” the Board must read the definition in  
212 conjunction with U.S. Supreme Court caselaw. Notably, such case law makes clear that the third prong  
213 of the definition—that the material, when considered as a whole, and in context in which it is used,  
214 does not possess serious literary, artistic, political or scientific value for minors—is judged on a *national*  
215 standard, not a community standard. The proper inquiry is not whether an ordinary member of the  
216 community would find serious value in the allegedly obscene material, but whether a reasonable  
217 person would find such value in the material, taken as a whole.<sup>5</sup> That only a minority of people may  
218 find value in a material does not mean that a reasonable person would not find such value in the  
219 material taken as a whole. Reasonable people may differ as to what constitutes literary, artistic,  
220 political or scientific merit. Moreover, materials may possess serious literary, artistic, political or  
221 scientific value for older Minors despite being unsuitable for young children. Accordingly, if a material  
222 is found (in the judgment of a reasonable person) to have a serious literary, artistic, political or  
223 scientific value for a legitimate minority of normal, older adolescents, then it cannot be said to lack  
224 such value for the entire class of Minors taken as a whole. The District endeavors to provide resources  
225 and services in a variety of media to meet the needs of children of all ages and abilities for their  
226 education, information and personal development and to organize and locate such media in a manner  
227 that is appropriate for the age range of intended users.

228 **B. Procedure for submitting a Request for Reconsideration of Materials or a Written Notice**

- 229
- 230 i. The Request for Reconsideration of Materials Form will be available at each District branch  
231 location and on the District’s website.
- 232
- 233 ii. A completed Request for Reconsideration of Materials or Written Notice can be submitted  
234 by the following means. Only one means of submission is required.

---

<sup>5</sup> *Pope v. Illinois*, 481 U.S. 497, 497 (1987).

235  
236 a. Physical mail to:

237 Meridian Library District  
238 Attn: Library Director – Material Challenge  
239 P.O. Box 940  
240 Meridian, ID 83680  
241

242  
243 b. E-mail to:

244 [requestforreconsideration@mld.org](mailto:requestforreconsideration@mld.org)  
245

246  
247 c. To submit in-person, the completed Request for Reconsideration of Materials or Written  
248 Notice can be given to a District staff member at any service desk at all District branch  
249 locations.

250  
251 iii. It is the responsibility of the person submitting the Written Notice or Request for  
252 Reconsideration of Materials to comply with all requirements of the “Children’s School and  
253 Library Protection Act,” the Idaho Tort Claims Act, and any other applicable laws or court  
254 rules to maintain their ability to seek judicial review.

255  
256 **C. Procedure for Board review of a Request for Reconsideration of Materials or a Written Notice**

257 Book challenges are time-consuming endeavors. The material must be considered as a whole and  
258 individual passages cannot be taken out of context. Supporting materials should also inform the  
259 analysis. The District will also consider the literary merit of works recognized as classics, even though  
260 classic works may contain words or sentiments which, today, are unacceptable. In determining  
261 whether material possesses serious literary, artistic, political or scientific value, the proper inquiry is  
262 not whether an ordinary member of any given community would find serious value in the allegedly  
263 obscene material, but whether a reasonable person would find such value in the material, taken as a  
264 whole.

265  
266 Board deliberation must be done openly on the record at noticed meetings, which are additional time  
267 pressures that must be accommodated within the 60-day window provided by the “Children’s School  
268 and Library Protection Act.” Given the limited District resources available, and the potentially unlimited  
269 challenges authorized by the “Children’s School and Library Protection Act,” it may not be feasible for  
270 the Board to review all material challenges within 60 days of receipt of the challenge.  
271

272 The Board will aim to respond to every challenge, but a requester can appeal a Board decision  
273 regardless of how thoughtful or adequate the Board’s response is, and whether there is any Board  
274 decision at all. Further, the “Children’s School and Library Protection Act” does not direct judges to  
275 review or give the Board’s decision any deference. Given the review framework of the “Children’s  
276 School and Library Protection Act” and District resource constraints, the Board Chair, in consultation  
277 with the Board as practicable, shall prioritize responding to good faith requests that present potentially  
278 meritorious claims.

- 279 i. All Library Board procedures to review a Request for Reconsideration of Materials or a  
280 Written Notice shall comply with all applicable provisions of the Idaho Public Records Act,  
281 Idaho Open Meetings Law, and all other applicable laws necessary to ensure a fair and open  
282 deliberative process and an impartial decision based on the evidence submitted.
- 283 ii. If the Board does not issue a final written decision within sixty (60) days of receipt of a  
284 Request for Reconsideration of Materials or a Written Notice, the submission is denied.
- 285 iii. The Board shall endeavor to issue a written decision within sixty (60) days of receipt of the  
286 submission explaining the Board’s rationale for approving or denying the submission.
  - 287 a. The Library Director shall endeavor to submit a written response to the submission and  
288 a recommended Board decision within twenty-eight (28) days of receipt.
  - 289 b. The Board shall give the Library Director’s written response and recommended decision  
290 substantial deference.
- 291 iv. The Board can adopt the Library Director’s written response and recommended decision as  
292 its own, with or without modification, or the Board can issue its own decision.
  - 293 a. The Board shall always take the most narrowly-tailored action necessary.
  - 294 b. If the Board decides to remove material from the collection, or move the material to an  
295 adult access only area, or restrict access in any way, there is no right of appeal to the  
296 courts under the “Children’s School and Library Protection Act.” Being that the decision  
297 to censor materials is unappealable and the decision not to censor materials is  
298 appealable, the Board will exercise due restraint when limiting or removing access to  
299 materials.
- 300 v. The Library Board Chair has discretion to:
- 301
- 302
- 303
- 304
- 305
- 306
- 307
- 308
- 309
- 310

- 311 a. Determine whether and when to call a special meeting for the Board to deliberate on  
312 and decide, or adopt findings on, a Request for Reconsideration of Materials or a  
313 Written Notice.
- 314 b. Determine whether additional procedures beyond the written filings specified herein  
315 are necessary to adequately review a Request for Reconsideration of Materials or a  
316 Written Notice, and if so, order such additional procedures (e.g., oral presentations by  
317 the complainant and the Library Director, or public testimony).
- 318 c. Determine the order of deliberation on any Request for Reconsideration of Materials or  
319 Written Notice and its placement on the Board agenda.
- 320  
321  
322 vi. District administration shall maintain a case file for each Request for Reconsideration of  
323 Materials or Written Notice submitted. The case file will be publicly available via the  
324 library's website. The District will evaluate whether any redactions to personal information  
325 contained in a written filing are required by Idaho law prior to making the document  
326 publicly available. The case file shall include, as applicable:  
327  
328 a. the Request for Reconsideration;  
329 b. the Written Notice;  
330 c. the Library Director's written response and proposed Board decision;  
331 d. any public comments received on the submission within sixty (60) days of receipt of the  
332 submission;  
333 e. any adopted minutes of a meeting that reflect Board deliberation on the challenge, and  
334 f. any interim or final orders or decisions of the Board.
- 335  
336  
337 vii. The Library Director and the Board reserve the right to compile multiple challenges of the  
338 same material and to issue the Board's determination collectively. Once the Board has  
339 issued a reconsideration decision as to a particular material, the Board may rely on and  
340 refer to such decision in subsequent challenges of the same material. Serial Requests for  
341 Reconsideration submitted for the same material by the same person will be considered  
342 invalid and will not be heard by the Board. Requests received from individuals or groups  
343 who do not use or have access to District materials will not be considered by the District.
- 344

345 [Request for Reconsideration of Materials Form follows.]  
346  
347  
348

349 **REQUEST FOR RECONSIDERATION OF MATERIALS FORM**

350  
351 This form can be used by District patrons to request reconsideration of materials that the Meridian  
352 Library District makes available. Requests received from individuals or groups who do not use or have  
353 access to District materials will not be considered by the District. If your request is made pursuant to  
354 Idaho Code § 18-1517B, the “Children’s School and Library Protection Act,” and you are alleging that the  
355 material is Material Harmful to Minors, fill out and submit Section 1 and Section 2 of this Form. Doing so  
356 will constitute the Written Notice required by Idaho Code § 18-1517B(3). If you are not alleging the  
357 material is Material Harmful to Minors, you only need to fill out and submit Section 1.

358  
359 A completed Request for Reconsideration of Materials or Written Notice can be submitted by the  
360 following means. Only one means of submission is required.

361 a. Physical mail to:

362  
363 Meridian Library District  
364 Attn: Library Director – Material Challenge  
365 P.O. Box 940  
366 Meridian, ID 83680

367  
368 b. E-mail to:

369  
370 [requestforreconsideration@mld.org](mailto:requestforreconsideration@mld.org)

371  
372 c. To submit in-person, the completed Request for Reconsideration of Materials or Written  
373 Notice can be given to a District staff member at any service desk at all District branch  
374 locations.

375  
376 Upon submission of this form, it will become a public record. The Meridian Library District will evaluate  
377 whether any redactions to personal information contained in the form are required by Idaho law prior  
378 to making the completed form publicly available.

383 **REQUEST FOR RECONSIDERATION OF MATERIALS**

384  
385 Please fill out the requested information to the best of your ability. The information you provide will be  
386 an important part of the Meridian Library District’s review of the materials.

387  
388 **I. SECTION 1 – REQUEST FOR RECONSIDERATION OF MATERIALS.**

389  
390 **A. Information about the Material.**

391 1. Type of material to be reconsidered:

- 392  Book                       Magazine                       DVD/Bluray                       Newspaper  
393  Board Game                       Kit/Digital Device                       Other \_\_\_\_\_

394 2. Title: \_\_\_\_\_

395 3. Author, composer, producer, artist, etc.: \_\_\_\_\_

396 4. Publisher & Copyright Date: \_\_\_\_\_

397 5. Item’s Meridian Library District barcode number: \_\_\_\_\_

398 **B. Information about the requestor.**

399 1. Name: \_\_\_\_\_

400 2. Street Address: \_\_\_\_\_

401 3. E-mail Address: \_\_\_\_\_

402 4. Telephone Number: \_\_\_\_\_

403 5. Preferred means of contact: \_\_\_\_\_

404 6. Are you a minor? Y / N

405 7. Are you filing this request on behalf of a dependent minor? Y / N Age of minor: \_\_\_\_\_

406 8. Do you represent an organization/group? Y / N

407 i. If so, which organization/group? \_\_\_\_\_

408 9. Are you a Meridian Library District cardholder? Y / N

409 i. Library Card Barcode Number: \_\_\_\_\_

410 10. Did you obtain the Material from the Meridian Library District? Y / N

411 i. If yes, how did you obtain the Material (shelf, hold, online, etc.): \_\_\_\_\_

412 11. Did you check out, request, or use the Material that is the subject of this request? Y / N

413 i. From which library branch? \_\_\_\_\_

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443  
444

C. Information about the request.

1. To what in the Material do you object? Why do you object? (Please be specific; for example, cite pages and specific passages.)

---

---

---

---

---

---

---

2. Did you read, view or listen to the entire Material? Y / N

i. If not, what parts did you read, view or listen to? \_\_\_\_\_

---

---

3. What do you feel would be the result of reading, viewing, or listening to this Material?

---

---

4. What parts of the Material do you think are accurate and valuable? \_\_\_\_\_

---

---

5. What do you believe the theme of this Material to be? \_\_\_\_\_

---

---

6. Have you read any professional review(s) of the material (e.g., Library Journal, School Library Journal, Kirkus Book Reviews, etc.)? Y / N

i. If yes, please specify: \_\_\_\_\_

---

---

7. For what age group would you recommend this Material? \_\_\_\_\_



445 8. All of the titles in the Meridian Library District collection have been selected based on  
446 criteria within the Meridian Library District Collection Development Policy. Have you read  
447 the Collection Development Policy in its entirety? Y / N  
448

449 i. If so, please explain how this Material falls outside of the selection criteria:

450 \_\_\_\_\_  
451 \_\_\_\_\_  
452 \_\_\_\_\_  
453 \_\_\_\_\_  
454 9. What action are you requesting the District take in regard to this Material? \_\_\_\_\_  
455 \_\_\_\_\_  
456 \_\_\_\_\_

457 10. Can you recommend other material that would convey as valuable a picture and/or  
458 perspective of the subject treated in this item? Y / N  
459

460 i. If yes, please specify: \_\_\_\_\_  
461 \_\_\_\_\_  
462 \_\_\_\_\_

463 11. Is there additional information that the Library Board should be aware of while reviewing  
464 your request?  
465 \_\_\_\_\_  
466 \_\_\_\_\_  
467 \_\_\_\_\_  
468 \_\_\_\_\_

469 **\*By signing this Section 1 of the Form I understand that I am making a formal request to the Meridian**  
470 **Library District about a material they have made available. I acknowledge that this document will**  
471 **become a public record as soon as it is received by District staff and will be posted to the District's**  
472 **website.**  
473

474 \_\_\_\_\_  
475 Signature of Requester Date

476 \_\_\_\_\_  
477 (For Library District Use Only)

478 Date Received by Staff: \_\_\_\_\_ Staff Member Initials: \_\_\_\_\_

479 **II. SECTION 2 – REQUEST FOR REVIEW OF MATERIAL HARMFUL TO MINORS.**

480

481 **FILLING OUT AND SUBMITTING THIS SECTION OF THE FORM CONSTITUTES WRITTEN NOTICE PURSUANT**  
482 **TO THE “CHILDREN’S SCHOOL AND LIBRARY PROTECTION ACT.”**

483

484 [ ] Initial this box and fill out this Section 2 if you intend for this form to constitute Written Notice  
485 pursuant to Idaho Code § 18-1517B(3). By initialing this box, you affirm your belief that the material you  
486 are challenging is Material Harmful to minors as defined by Idaho Code and Meridian Library District  
487 policy, and you request the material be relocated to a section with adult access only within sixty (60)  
488 days of the Meridian Library District’s receipt of this notice.

489

490 Idaho Code § 18-1514(6) defines harmful to minors as follows:

491 “Harmful to minors” includes in its meaning the quality of any material or of any  
492 performance or of any description or representation, in whatever form, of nudity, sexual  
493 conduct, sexual excitement, or sado-masochistic abuse, when it:

494 (a) Appeals to the prurient interest of minors as judged by the average person, applying  
495 contemporary community standards; and

496 (b) Depicts or describes representations or descriptions of nudity, sexual conduct, sexual  
497 excitement, or sado-masochistic abuse which are patently offensive to prevailing  
498 standards in the adult community with respect to what is suitable material for minors and  
499 includes, but is not limited to, patently offensive representations or descriptions of:

500 (i) Intimate sexual acts, normal or perverted, actual or simulated; or

501 (ii) Masturbation, excretory functions or lewd exhibition of the genitals or genital  
502 area. Nothing herein contained is intended to include or proscribe any matter which,  
503 when considered as a whole, and in context in which it is used, possesses serious literary,  
504 artistic, political or scientific value for minors[.]

505

506 The following subdefinitions found in Idaho Code § 18-1514 apply to the above definition of “Harmful to  
507 minors”:

508

509 “Minor” means any person less than eighteen (18) years of age.

510

511 “Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than  
512 a full opaque covering, or the showing of the female breast with less than a full opaque covering of any  
513 portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly  
514 turgid state.

515

516 "Sexual conduct" means any act of masturbation, homosexuality, sexual intercourse, or physical contact  
517 with a person's clothed or unclothed genitals, pubic area, buttocks or, if such person be a female, the  
518 breast.

519

520 "Sexual excitement" means the condition of human male or female genitals when in a state of sexual  
521 stimulation or arousal.

522

523 "Sado-masochistic abuse" means flagellation or torture by or upon a person who is nude or clad in  
524 undergarments, a mask or bizarre costume, or the condition of being fettered, bound or otherwise  
525 physically restrained on the part of one who is nude or so clothed.

526

527 "Material" means anything tangible which is harmful to minors, whether derived through the medium  
528 of reading, observation or sound.

529

530 "Performance" means any play, motion picture, dance or other exhibition performed before an  
531 audience.

532

533 "Promote" means to manufacture, issue, sell, give, provide, deliver, publish, distribute, circulate,  
534 disseminate, present, exhibit or advertise, or offer or agree to do the same.

535

536 "Knowingly" means having general knowledge of, or reason to know, or a belief or reasonable ground  
537 for belief that warrants further inspection or inquiry.

538

539 "School" means any public or private school providing instruction for students in kindergarten through  
540 grade 12.

541

542 A. Requester Information.

543 1. Name: \_\_\_\_\_

544 2. Address: \_\_\_\_\_

- 545 3. I am (check one):  the Minor who obtained the Material  
546  a parent of the Minor who obtained the Material  
547  a legal guardian of the Minor who obtained the Material

548 B. Complaint Information.  
549

- 550 1. **In addition to answering the questions below, please fill out Section 1 of this form.** The  
551 information you provide in response to Section 1 will be an important part of the Meridian  
552 Library District’s review of the challenged Material.  
553  
554  
555

556 [CONTINUED ON NEXT PAGE]  
557

- 558 2. How did you or your dependent Minor obtain the Material (shelf, hold, online, etc.)?  
559 Please include a description of the format of the Material and the Meridian Library District  
560 location where the Material was obtained.  
561

562 \_\_\_\_\_  
563 \_\_\_\_\_  
564 \_\_\_\_\_  
565 \_\_\_\_\_

- 566 3. In what ways do you believe the challenged Material meets the definition of Material  
567 Harmful to Minors? Please state the basis of the claims and provide all explanation that  
568 may be helpful.

569 \_\_\_\_\_  
570 \_\_\_\_\_  
571 \_\_\_\_\_  
572 \_\_\_\_\_  
573 \_\_\_\_\_

- 574 i. How does the Material appeal to the prurient interests of Minors, as judged by  
575 the average person applying contemporary community standards?

576 \_\_\_\_\_  
577 \_\_\_\_\_  
578 \_\_\_\_\_  
579 \_\_\_\_\_  
580 \_\_\_\_\_

- 581 ii. In what ways is the Material patently offensive to prevailing standards in the adult  
582 community with regard to what is suitable for Minors?

583 \_\_\_\_\_  
584 \_\_\_\_\_  
585 \_\_\_\_\_  
586 \_\_\_\_\_  
587 \_\_\_\_\_

588           iii. Does the Material, when considered as a whole and in the context in which it is  
589           used possess serious literary, artistic, political or scientific value for Minors? Why  
590           or why not?

591 \_\_\_\_\_  
592 \_\_\_\_\_  
593 \_\_\_\_\_  
594 \_\_\_\_\_  
595 \_\_\_\_\_

596 \_\_\_\_\_  
597 **\*By signing this Section 2 of the Form I understand that I am making a formal request to the Meridian**  
598 **Library District about a material they have made available. I acknowledge that this document will**  
599 **become a public record as soon as it is received by District staff and will be posted to the District’s**  
600 **website.**

601 \_\_\_\_\_  
602 \_\_\_\_\_  
603 Signature of Requester \_\_\_\_\_ Date \_\_\_\_\_

604 \_\_\_\_\_  
605 (For Library District Use Only)

606 Date Received by Staff: \_\_\_\_\_ Staff Member Initials: \_\_\_\_\_  
607



# Library Board Trustee Meeting Minutes

February 19, 2025

## Trustees

Jeffery Kohler – Chair	Destinie Hart – Vice Chair	
Laura Knutson – Treasurer	Josh Cummings – Trustee	Josi Christensen - Trustee

Meridian Cherry Lane Library  
1326 Cherry Lane  
Meridian, ID 83642  
*Conference Room*

## Regular Session

Trustees present: All present

Staff present:

Nick Grove, Library Director; Dan P., Manager; Holly D., Administrative Assistant; Ema B., Finance & Accounting Manager; Vassil I., AD of Branches; Jenny L, Material Services Manager; Rebekah B., Librarian

### AGENDA ITEMS

#### 1) Call to Order: 7:00pm

#### 2) Public Comment

Chair Kohler noted the three minute limit per speaker and asked all speakers to adhere to the District's Code of Conduct and Public Comment policies.

- a. Kirk Van Allen  
-Van Allen came before the board to share his comments. Van Allen noted that his family has “been reflected” in the library, including his children who identify as part of the LGBTQ community. He noted that many of the books being challenged featured homosexual characters, and that, in his words, book bans are about control.
- b. Lindsay Van Allen  
-Lindsay Van Allen came before the board as a library patron with children who love the library and thanked the board for the chance to check out books that “speak to our family’s experience.” She said, as a parent, she recognizes that not all books are for all families, but asked that other parents step up and have tough conversations with their children. She also said that book bans are about “demonizing libraries” and iterated the importance of keeping access to the library free.

Meredith Hotchkiss

Trustees

Jeffery Kohler – Chair  
Destinie Hart – Vice Chair  
Laura Knutson – Treasurer  
Josh Cummings – Trustee  
Josi Christensen - Trustee

-Hotchkiss, a longtime Meridian resident and ER nurse, noted the many children she has taken care of in her career, especially those who had attempted suicide because they didn't feel accepted for their sexual orientation or identity. She admitted her responsibility as a mother and grandmother to the children in her family, and she thanked the library board for its work.

c. Alyssa Porter

-Porter thanked the board and the library for its work. She encouraged parents to take responsibility for their children and what they're reading. She spoke to an experience at her child's school, where the District's Bookmobile stopped by the school and checked out books that were not age appropriate. She noted her worry for her children and for the librarians on the Bookmobile, and asked that policies be reviewed and tightened, if necessary.

d. David Bettinger

-David said he was given a book that involved adult men and boys engaged in sexual activity. He voiced his concern at these kinds of books being available to minors. He asked why the library does not ID people who come in to check out pornographic material.

e. Rachel Ward

-Ward, a Meridian resident, said she hopes for politically neutral libraries, where Republicans and Democrats can both feel comfortable with how their tax dollars are being spent. She said she feels the issue is more about content and not book banning. She gave examples of books with LGBTQ characters with many copies on the shelf at Meridian Library District. She asked that the board either not have those kinds of books or "represent the other side."

f. Karlie Easley

-Easley, a Boise resident, said she has spent all her life going to Idaho public libraries. Heterosexuality, she said, is well represented. As a mother, she noted she recognizes the need to have difficult conversations with her children. She also voiced her opposition to book bans.

### 3) Consent Agenda [ACTION ITEM]

- a) Regular Meeting Minutes, January 15, 2025
- b) Policies
  - i) AI Handbook
  - ii) Internet Access

iii) Naming Opportunity

<u>Trustees</u>		
Jeffery Kohler – Chair	Destinie Hart – Vice Chair	
Laura Knutson – Treasurer	Josh Cummings – Trustee	Josi Christensen - Trustee

iv) Unattended Youth & Vulnerable Adult

- c) Job Descriptions
- i) AD of Operations
  - ii) AD of Branches
  - iii) Library Page
  - iv) Branch Supervisor

*Motion passed by unanimous vote*

**4) Financials [ACTION ITEM]**

-Financial Manager Brenneman noted she would be happy to answer any questions from the trustees. Trustee Cummings asked about a \$12,000 expense to the Boise Library. Director Grove said it was a quarterly expense for the Lynx Library Consortium, going to purchase and update software for the consortium independent from BPL's system. This charge is shared across all libraries in the consortium.

- a) Approval of Q1 FY 2025 Financial Reports & Electronic Disbursements
- b) Disbursement Approvals December 2024

*Motion to approve: Trustee Cummings*

*Second: Trustee Knutson*

*Vote: All in favor*

**5) Budget Hearing Date for FY2026 Budget Memorandum [ACTION ITEM]**

-As required by Idaho law, the board must approve a date for the public hearing of the FY2026 budget. The proposed date is the same as a regular board meeting. By approving the date, the District will be able to publish it.

*Motion to approve: Trustee Knutson*

*Second: Trustee Hart*

*Vote: All in favor*

**6) Cherry Lane Renovation Service Orders**

-Director Grove said this was a formality done for all the projects falling under the master service agreement with MSR. With every project, service orders are required under the language set forth in the master service agreement.

- a) MSR Service Order 9 [ACTION ITEM]

*Motion to approve: Trustee Cummings*

*Second: Trustee Hart*

*Vote: All in favor*

- b) MSR Service Order 10 [ACTION ITEM]

*Motion to approve: Trustee Cummings*



*Second: Trustee Hart*

Trustees

Jeffery Kohler – Chair	Destinie Hart – Vice Chair
Laura Knutson – Treasurer	Josh Cummings – Trustee
	Josi Christensen - Trustee

*Vote: All in favor*

- 7) **Signing Authority for Cherry Lane Renovation Memorandum [ACTION ITEM]**  
-With recent changes to Idaho law, new language is required for the MSR master services agreement. This would allow Director Grove to sign the amended services agreement. Chair Kohler asked what would happen if the board did not approve the memorandum. Director Grove noted it would have significant impact on the timeline for the Cherry Lane renovations. The memorandum is not asking for funds, only for the authority to use the funds set aside in the FY2025 budget. Trustee Christensen asked if there would be a follow up report on what is signed between board meetings. Director Grove noted those items are always included in the board packet. Trustee Knutson asked the District involve Trustee Cummings as the board liaison for the renovations in those decisions to sign.

*Motion to approve the memorandum authorizing Director Groe to sign: Trustee Cummings*

*Second: Trustee Christensen*

*Vote: All in favor*

### 8) Staff Presentation

### 9) Director Updates

- a) Director Grove presented his monthly report to the board, including the current plans for the Cherry Lane renovation and two staff members who have recently completed their MLIS degrees. He also noted that the District is working on a MOA between the District and any schools the Bookmobile stops at, making clear the roles and responsibilities of each party involved at those stops.
- b) For the Cherry Lane renovation project, Trustee Knutson asked about the curtain in the classroom space, and what exactly that means. Director Grove said the material is very flexible like a regular curtain, but it is designed to be noise cancelling, providing extra privacy for users and protecting the limited storage space in the classroom space. Trustee Hart thanked Director Grove for the thoroughness of the presentation and noted that it does seem the branch will retain much of its old-school charm. Trustee Christensen asked if the local art featured currently will be preserved in the renovation. Director Grove said it might not be an opening day feature, but it will likely make a return.
- c) Assistant Director Ivanov addressed the questions regarding Cherry Lane staff and where they will go while the building is closed for renovations. The District is not currently hiring for all vacant positions to make it easier to hold onto staff and to ensure every staff member has something to do. The Cherry Lane staff currently makes up about 34% of the entire staff. Plans are in place to rotate teams in and out of the other branches, as well as assigning some teams to special projects such as digitization and digital asset organization.
- d) Trustee Christensen asked what the feedback has been for this plan for staff. Assistant Director Ivanov said it's been mostly positive. Trustee Cummings noted this plan highlights the effectiveness of the reorganization put in place some years ago, and



# Library Board Trustee Meeting Minutes

February 19, 2025

encouraged Admin to take advantage of the Meridian Library Foundation

## Trustees

Jeffery Kohler – Chair	Destinie Hart – Vice Chair	
Laura Knutson – Treasurer	Josh Cummings – Trustee	Josi Christensen - Trustee

and the Friends of the Library in the special projects.

- e) Director Grove also highlighted the achievements of the Foundation, with a grant from the First Federal Foundation this month paying for a new interactive “chime wall” at the new Pinnacle branch. In the last five years, the Foundation has raised over \$1 million for the District.

### 10) Request For Reconsideration Director Memorandum [ACTION ITEM]

- a) Director Grove presented his memorandum to the board regarding a request for reconsideration filed by a patron. The book, *Prince and Knight* by Daniel Haack, lives in the children’s section at Orchard Park and Cherry Lane. The request for reconsideration claimed the book was “inappropriate” for children and requested it be moved to the adult section. The director’s report advised that the book remain in the collection and remain where it is currently shelved.
- b) Chair Kohler reviewed the roles and responsibilities of the board in this process. The District’s Collection Development Policy guides the addition and deletion of items in the District’s collection. Both staff and board members adhere to this policy. When HB710 passed last year in the Idaho legislature, it added stipulations for libraries to follow as they review requests for reconsideration. Requests for reconsideration become public record once they are filed with the District. Chair Kohler read from the policy, reminding those in attendance that the burden of proof is on the filer to prove the material is harmful to minors. The written report is also made public after the meeting in which it is presented. HB710 also outlines criteria for what constitutes “harmful to minors.” The board is required to judge the work based on these criteria.
- c) Trustee Hart noted this is the first request that has come before the board since HB710 was passed. She also noted the entirety of the request was not completed, with section two of the form being empty. She encouraged the community to use this form for “legitimate concerns” and not as an outlet to voice political or personal beliefs. Chair Kohler added that while section two was not filled out, it was signed, and the District’s legal counsel advised that the form be considered completed as is.

*Motion to approve Director Grove’s recommendation and keep th book in the Children’s section:*

*Trustee Cummings*

*Second: Trustee Knutsen*

*Roll call Vote: Trustee Kohler – yes*

*Trustee Hart – yes*

*Trustee Knutsen – yes*

*Trustee Cummings – yes*

*Trustee Christensen - yes*



# Library Board Trustee Meeting Minutes

## February 19, 2025

Trustees

Jeffery Kohler – Chair                      Destinie Hart – Vice Chair  
Laura Knutson – Treasurer              Josh Cummings – Trustee              Josi Christensen - Trustee

**11) Future agenda items [DISCUSSION ITEM]**

-Director Grove said the usual rotation for policies and job descriptions will continue as usual. Chair Kohler said he would like an update on Cherry Lane as those updates are available. Trustee Hart asked for a presentation from the Friends or the Foundation at a future meeting and voiced her appreciation for the community's interest in library board meetings.

**12) Adjournment: 8:54pm**

The next regular Library Board Meeting is scheduled for 7:00pm, March 19, 2025

RESPECTFULLY SUBMITTED AND APPROVED

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Nick Grove, Director

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Jeffrey Kohler, Board Chair

# Meridian Library District

## Bill Listing

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
01/01/2025	Bill	17241	MERIDIAN CHAMBER of COMMERCE	Annual Dues - Tiered Visionary Level	2380 Accounts Payable	1,250.00
				Annual Dues - Tiered Visionary Level	5234.4 OPERATING EXPENSES:Professional Development:Memberships	1,250.00
01/01/2025	Bill	0735229	WESTERN RECORDS DESTRUCTION, INC	Shredding Service 12/01 - 12/31/2024	2380 Accounts Payable	165.00
				Shredding Service 12/01 - 12/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
				Shredding Service 12/01 - 12/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	110.00
01/01/2025	Bill	572362	Access Integration, Inc.	Security System Hosted Access 01/01-03/31/2025	2380 Accounts Payable	120.00
				Security System Hosted Access 01/01-03/31/2025	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	120.00
01/01/2025	Bill	IDW-103084	YIG Administration	ID Watchdog December 2024	2380 Accounts Payable	255.00
				ID Watchdog December 2024	2359 IDWAT Payable	-255.00
01/01/2025	Bill	0035291	All Pro Linen	Towel/Mat Laundering 01/01/2025	2380 Accounts Payable	57.75
				Towel/Mat Laundering 01/01/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	57.75
01/01/2025	Bill	0035288	All Pro Linen	Towel/Mat Laundering 01/01/2025	2380 Accounts Payable	48.25
				Towel/Mat Laundering 01/01/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	48.25
01/01/2025	Bill	6134508	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service December 2024	2380 Accounts Payable	669.80
				Customer Account Balance Recovery Service December 2024	5202.6 OPERATING EXPENSES:Professional Services:Other	669.80
01/01/2025	Bill	2025-01-01	High Desert Development Linder Village, LLC	Monthly Rent	2380 Accounts Payable	17,916.67
				Monthly Rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,916.67
01/01/2025	Bill	2025-01-01	Prime, Inc	Monthly rent	2380 Accounts Payable	3,936.00
				Monthly rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	3,936.00
01/01/2025	Bill	9263	SRH Franchising, LLC dba JAN-PRO of Idaho	Regular Janitorial Service from 1/01/2025 to 1/31/2025	2380 Accounts Payable	12,300.00
				Regular Janitorial Service from 1/01/2025 to 1/31/2025	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	4,250.00
				Regular Janitorial Service from 1/01/2025 to 1/31/2025	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service	6224.1 OPERATING EXPENSES:Facility	300.00

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				from 1/01/2025 to 1/31/2025 Regular Janitorial Service	Expense:Bldg-Maintenance 6224.1 OPERATING EXPENSES:Facility	3,000.00
				from 1/01/2025 to 1/31/2025 Regular Janitorial Service	Expense:Bldg-Maintenance 6224.1 OPERATING EXPENSES:Facility	650.00
				from 1/01/2025 to 1/31/2025 Regular Janitorial Service	Expense:Bldg-Maintenance 6224.1 OPERATING EXPENSES:Facility	250.00
				from 1/01/2025 to 1/31/2025	Expense:Bldg-Maintenance	
01/01/2025	Bill	51536	FATBEAM, LLC	Internet 10G WAN January 2025	2380 Accounts Payable	475.00
				Internet 10G WAN January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	475.00
01/01/2025	Bill	2139767	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	93.48
				Print Books	5115 COLLECTIONS:Adult Print Books	93.48
01/01/2025	Bill	5739123	PEAK ALARM CO, INC	Security Monitoring 01/01/2025 - 03/31/2025	2380 Accounts Payable	143.88
				Security Monitoring 01/01/2025 - 03/31/2025	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	143.88
01/01/2025	Bill	51533	FATBEAM, LLC	Internet 10G WAN January 2025	2380 Accounts Payable	475.00
				Internet 10G WAN January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	475.00
01/01/2025	Bill	51531	FATBEAM, LLC	Internet 10G WAN January 2025	2380 Accounts Payable	475.00
				Internet 10G WAN January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	475.00
01/01/2025	Bill	51535	FATBEAM, LLC	Internet 10G District Wide January 2025	2380 Accounts Payable	775.00
				Internet 10G District Wide January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	775.00
01/01/2025	Bill	51698	FATBEAM, LLC	Internet 10G District Wide January 2025	2380 Accounts Payable	950.00
				Internet 10G District Wide January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	950.00
01/01/2025	Bill	51693	FATBEAM, LLC	Internet 10G January 2025	2380 Accounts Payable	475.00
				Internet 10G January 2025	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	475.00
01/01/2025	Bill	2338	Omnia HR	2024 ACA 1095 Reporting Tool	2380 Accounts Payable	2,250.00
				2024 ACA 1095 Reporting Tool	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	2,250.00
01/01/2025	Bill	572363	Access Integration, Inc.	Security System Addition to Include Storage Room Door	2380 Accounts Payable	480.00
				Security System Addition to Include Storage Room Door	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	480.00
01/03/2025	Bill	160152	Diamond Lawns, LLC	December Snow/Ice	2380 Accounts Payable	1,446.50

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Services 12/06-12/13/24 December Snow/Ice Services 12/06-12/13/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	1,446.50
01/03/2025	Bill	0035463	All Pro Linen	Towel/Mat Laundering 01/03/2025	2380 Accounts Payable	69.25
				Towel/Mat Laundering 01/03/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	69.25
01/03/2025	Bill	160121	Diamond Lawns, LLC	December Fall Cleanups 12/02 & 12/13/24	2380 Accounts Payable	350.00
				December Fall Cleanups 12/02 & 12/13/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	350.00
01/03/2025	Bill	517633	Hawley Troxell Ennis & Hawley LLP	Legal Services 12/05- 12/09/2024	2380 Accounts Payable	1,050.00
				Legal Services 12/05- 12/09/2024	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	1,050.00
01/03/2025	Bill	LostItemRefund	Connie Winter-Eulberg	Lost Item Fine - Item returned	2380 Accounts Payable	15.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-15.99
01/04/2025	Bill	01/04/25-Adult	Tracy Peterson	Adult Yoga 01/04/2025 Adult Yoga 01/04/2025	2380 Accounts Payable 5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00 75.00
01/04/2025	Bill	01/05/25-Family	Tracy Peterson	Family Yoga 01/04/2025 Family Yoga 01/04/2025	2380 Accounts Payable 5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00 75.00
01/05/2025	Bill	64371490	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	165.32
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	165.32
01/05/2025	Bill	64371489	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	1,935.05
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	65.46
				Print Books	5135 COLLECTIONS:Young Adult books	35.25
				Print Books	5130 COLLECTIONS:Children's books	66.45
				Print Books	5135 COLLECTIONS:Young Adult books	38.05
				Print Books	5130 COLLECTIONS:Children's books	38.59
				Print Books	5115 COLLECTIONS:Adult Print Books	472.35
				Print Books	5115 COLLECTIONS:Adult Print Books	15.68
				Print Books	5115 COLLECTIONS:Adult Print Books	545.82
				Print Books	5115 COLLECTIONS:Adult Print Books	564.88
				Print Books	5130 COLLECTIONS:Children's books	54.27
				Print Books	5135 COLLECTIONS:Young Adult books	35.25
01/06/2025	Bill	2160:10841579	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	169.95
				Water Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	169.95

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
01/06/2025	Bill	506573392	MIDWEST TAPE	DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	177.39 1.95
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	58.48
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	58.48
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	58.48
01/07/2025	Bill	12/09/24	AI Genius Consulting LLC	Zapier Workshop 12/09/2024	2380 Accounts Payable	75.00
				Zapier Workshop 12/09/2024	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00
01/07/2025	Bill	67776564	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	73.70
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	73.70
01/07/2025	Bill	67776563	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	370.15
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	70.84
				Print Books	5130 COLLECTIONS:Children's books	75.00
				Print Books	5115 COLLECTIONS:Adult Print Books	32.29
				Print Books	5115 COLLECTIONS:Adult Print Books	94.99
				Print Books	5130 COLLECTIONS:Children's books	94.03
01/07/2025	Bill	64371531	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	99.47
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5115 COLLECTIONS:Adult Print Books	47.44
				Print Books	5115 COLLECTIONS:Adult Print Books	16.80
				Print Books	5115 COLLECTIONS:Adult Print Books	10.80
				Print Books	5115 COLLECTIONS:Adult Print Books	10.80
01/07/2025	Bill	64371532	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	16.84
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	16.84
01/07/2025	Bill	02945DA25005435	OVERDRIVE, INC	eBook eBook	2380 Accounts Payable 5122 COLLECTIONS:eContent	25.25 25.25
01/07/2025	Bill	02945DA25005436	OVERDRIVE, INC	eBook/Audiobook eBook/Audiobook	2380 Accounts Payable 5122 COLLECTIONS:eContent	99.48 99.48
01/07/2025	Bill	02945DA25005434	OVERDRIVE, INC	Audiobook Audiobook	2380 Accounts Payable 5122 COLLECTIONS:eContent	74.23 74.23
01/07/2025	Bill	02945CO25004671	OVERDRIVE, INC	eBooks/Audiobooks eBooks/Audiobooks	2380 Accounts Payable 5122 COLLECTIONS:eContent	9,426.52 9,426.52
01/08/2025	Bill	010825	Second & Broadway	Trash and Recycling -	2380 Accounts Payable	126.22

# Meridian Library District

## Bill Listing

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			Condominiums Owners Association, Inc.	unBound 10/6/24 - 1/5/25-18.5% unBound Trash and Recycling - unBound 10/6/24 - 1/5/25-18.5% unBound	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	126.22
01/08/2025	Bill	64371606	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	270.79
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5135 COLLECTIONS:Young Adult books	11.76
				Print Books	5130 COLLECTIONS:Children's books	6.59
				Print Books	5115 COLLECTIONS:Adult Print Books	95.17
				Print Books	5115 COLLECTIONS:Adult Print Books	76.57
				Print Books	5115 COLLECTIONS:Adult Print Books	77.70
01/08/2025	Bill	64371607	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	31.47
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	31.47
01/08/2025	Bill	64371654	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	255.91
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5115 COLLECTIONS:Adult Print Books	89.01
				Print Books	5115 COLLECTIONS:Adult Print Books	73.34
				Print Books	5115 COLLECTIONS:Adult Print Books	73.34
				Print Books	5130 COLLECTIONS:Children's books	6.59
01/08/2025	Bill	64371655	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	21.65
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	21.65
01/09/2025	Bill	010825	Jane C	25-08 ICfL 25-31 Jane Olsen Library Course Grant	2380 Accounts Payable	1,250.00
				25-08 ICfL 25-31 Jane Olsen Library Course Grant	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	1,250.00
01/09/2025	Bill	1438592	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ44885 12/09/24-01/08/2025	2380 Accounts Payable	150.40
				Meter Copy/Print Usage FEQ42949 11/22-12/21/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	150.40
01/09/2025	Bill	67777612	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	227.52
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	9.51
				Print Books	5130 COLLECTIONS:Children's books	30.62
				Print Books	5115 COLLECTIONS:Adult Print Books	11.97
				Print Books	5115 COLLECTIONS:Adult Print Books	56.31



# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	74.30
				Print Books	5130 COLLECTIONS:Children's books	41.81
01/09/2025	Bill	67777613	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	27.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	27.74
01/09/2025	Bill	2160:10848737	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	44.95
				Water Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	44.95
01/10/2025	Bill	02945DA25008675	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	80.99
				Audiobook	5122 COLLECTIONS:eContent	80.99
01/10/2025	Bill	1/012025	Jane C	Reimburse Heater Block Assemblies for 3D Printers Qty 2	2380 Accounts Payable	100.00
				Reimburse Heater Block Assemblies for 3D Printer	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	50.00
				Reimburse Heater Block Assemblies for 3D Printer	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	50.00
01/10/2025	Bill	INV-133732	Ednetics	Monthly VOIP Service	2380 Accounts Payable	634.27
				Monthly VOIP Service	5230 OPERATING EXPENSES:Information Technology:Phone Service	634.27
01/11/2025	Bill	01/11/25	Gina Ramirez	Pantry Makeover Program 01/11/25	2380 Accounts Payable	75.00
				Pantry Makeover Program 01/11/25	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00
01/12/2025	Bill	64371982	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	38.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	38.63
01/12/2025	Bill	64372034	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	13.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	13.20
01/12/2025	Bill	64372033	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	71.38
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	3.59
				Print Books	5130 COLLECTIONS:Children's books	3.59
				Print Books	5115 COLLECTIONS:Adult Print Books	20.40
				Print Books	5115 COLLECTIONS:Adult Print Books	20.40
				Print Books	5115 COLLECTIONS:Adult Print Books	20.40
01/12/2025	Bill	64371981	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	301.86
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5135 COLLECTIONS:Young Adult books	13.99
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5115 COLLECTIONS:Adult Print Books	43.17
				Print Books	5115 COLLECTIONS:Adult Print Books	129.53
				Print Books	5115 COLLECTIONS:Adult Print Books	101.54
01/12/2025	Bill	37576228	Canon Financial Services, INC.	Copier Lease 01/01-01/31/2025	2380 Accounts Payable	226.80
				Copier Lease 01/01-01/31/2025	5211 OPERATING EXPENSES:Supplies:Copy/Print	226.80
01/13/2025	Bill	1439459	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ39040 FEQ15251 12/12-1/11/25	2380 Accounts Payable	302.09
				Meter Copy/Print Usage FEQ15631 12/22-01/21/25	5211 OPERATING EXPENSES:Supplies:Copy/Print	302.09
01/13/2025	Bill	01/13/25	AI Genius Consulting LLC	Zapier Workshop 01/13/2025	2380 Accounts Payable	75.00
				Zapier Workshop 01/13/2025	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00
01/14/2025	Bill	02945DA25012175	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	2,607.05
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	2,607.05
01/14/2025	Bill	64372123	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	26.69
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	26.69
01/14/2025	Bill	64372122	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	270.62
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	110.86
				Print Books	5115 COLLECTIONS:Adult Print Books	78.38
				Print Books	5115 COLLECTIONS:Adult Print Books	78.38
01/14/2025	Bill	64372166	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	119.24
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	119.24
01/14/2025	Bill	64372165	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	925.27
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	275.77
				Print Books	5115 COLLECTIONS:Adult Print Books	16.79
				Print Books	5115 COLLECTIONS:Adult Print Books	296.23
				Print Books	5115 COLLECTIONS:Adult Print Books	333.48
01/15/2025	Bill	02945C025013030	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	8,024.20
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	8,024.20
01/15/2025	Bill	64372400	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	51.03

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	51.03
01/15/2025	Bill	64372405	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	177.94
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	177.94
01/15/2025	Bill	64372404	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,421.96
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5135 COLLECTIONS:Young Adult books	11.19
				Print Books	5115 COLLECTIONS:Adult Print Books	397.28
				Print Books	5115 COLLECTIONS:Adult Print Books	64.37
				Print Books	5115 COLLECTIONS:Adult Print Books	436.77
				Print Books	5115 COLLECTIONS:Adult Print Books	509.35
01/15/2025	Bill	64372399	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	448.08
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	7.83
				Print Books	5115 COLLECTIONS:Adult Print Books	117.16
				Print Books	5115 COLLECTIONS:Adult Print Books	166.32
				Print Books	5115 COLLECTIONS:Adult Print Books	153.77
01/15/2025	Bill	4757156	Employee Benefits Corporation	COBRA January 2025	2380 Accounts Payable	104.65
				COBRA January 2025	5010c PERSONNEL:Payroll benefits:Benefits - Health	104.65
01/15/2025	Bill	0035874	All Pro Linen	Towel/Mat Laundering 01/15/2025	2380 Accounts Payable	57.75
				Towel/Mat Laundering 01/15/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	57.75
01/15/2025	Bill	0035871	All Pro Linen	Towel/Mat Laundering 01/15/2025	2380 Accounts Payable	48.25
				Towel/Mat Laundering 01/15/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	48.25
01/16/2025	Bill	02945DA25014268	OVERDRIVE, INC	eBook	2380 Accounts Payable	30.64
				eBook	5122 COLLECTIONS:eContent	30.64
01/17/2025	Bill	64372581	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	435.15
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	144.76
				Print Books	5130 COLLECTIONS:Children's books	74.62
				Print Books	5115 COLLECTIONS:Adult Print Books	16.23
				Print Books	5115 COLLECTIONS:Adult Print Books	16.23
				Print Books	5130 COLLECTIONS:Children's books	180.31
01/17/2025	Bill	64372582	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	26.24

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## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	26.24
01/17/2025	Bill	506629142	MIDWEST TAPE	Blu-Rays/DVDs	2380 Accounts Payable	791.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	24.70
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	197.92
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	290.13
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	278.88
01/17/2025	Bill	506629141	MIDWEST TAPE	DVDs	2380 Accounts Payable	42.42
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	1.95
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	13.49
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	13.49
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	13.49
01/17/2025	Bill	0036166	All Pro Linen	Towel/Mat Laundering 01/17/2025	2380 Accounts Payable	77.25
				Towel/Mat Laundering 01/17/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	77.25
01/20/2025	Bill	02945DA25016163	OVERDRIVE, INC	eBook/Audiobook	2380 Accounts Payable	112.99
				eBook/Audiobook	5122 COLLECTIONS:eContent	112.99
01/20/2025	Bill	64372782	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	756.37
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	8.95
				Print Books	5130 COLLECTIONS:Children's books	18.46
				Print Books	5130 COLLECTIONS:Children's books	8.95
				Print Books	5115 COLLECTIONS:Adult Print Books	217.18
				Print Books	5115 COLLECTIONS:Adult Print Books	200.98
				Print Books	5115 COLLECTIONS:Adult Print Books	280.39
				Print Books	5130 COLLECTIONS:Children's books	18.46
01/20/2025	Bill	64372783	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	76.18
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	76.18
01/20/2025	Bill	64372787	INGRAM LIBRARY SERVICES, INC	Print Book	2380 Accounts Payable	14.19
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Book	5130 COLLECTIONS:Children's books	11.19
01/20/2025	Bill	64372788	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	1.57
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	1.57
01/21/2025	Bill	02945DA25019215	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	562.91
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	562.91

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
01/21/2025	Bill	02945DA25019216	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	2,198.49
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	2,198.49
01/22/2025	Bill	02945DA25020439	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	66.50
				Audiobook	5122 COLLECTIONS:eContent	66.50
01/22/2025	Bill	64372983	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	625.19
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	48.25
				Print Books	5130 COLLECTIONS:Children's books	116.64
				Print Books	5115 COLLECTIONS:Adult Print Books	68.48
				Print Books	5115 COLLECTIONS:Adult Print Books	148.16
				Print Books	5115 COLLECTIONS:Adult Print Books	103.88
				Print Books	5130 COLLECTIONS:Children's books	136.78
01/22/2025	Bill	64372984	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	71.47
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	71.47
01/22/2025	Bill	1444977	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ42949 12/22/24- 01/21/25	2380 Accounts Payable	22.12
				Meter Copy/Print Usage FEQ42949 11/22- 12/21/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	22.12
01/22/2025	Bill	1444976	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ15631 FEQ17642 12/22-01/21/25	2380 Accounts Payable	245.49
				Meter Copy/Print Usage FEQ15631 12/22-01/21/25	5211 OPERATING EXPENSES:Supplies:Copy/Print	141.88
				Meter Copy/Print Usage FEQ17642 12/22-01/21/25	5211 OPERATING EXPENSES:Supplies:Copy/Print	103.61
01/22/2025	Bill	102424	High Desert Development Linder Village, LLC	Front Door Signage Replacement	2380 Accounts Payable	122.33
				Front Door Signage Replacement	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	122.33
01/23/2025	Bill	67781053	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	41.18
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	41.18
01/23/2025	Bill	67781052	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	270.09
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	4.19
				Print Books	5115 COLLECTIONS:Adult Print Books	71.15
				Print Books	5115 COLLECTIONS:Adult Print Books	25.76
				Print Books	5115 COLLECTIONS:Adult Print Books	57.22
				Print Books	5115 COLLECTIONS:Adult Print Books	108.77

# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
01/23/2025	Bill	2160:10859261	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
01/23/2025	Bill	1445167	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ32043 12/23/24-01/22/25	2380 Accounts Payable	87.70
				Meter Copy/Print Usage FEQ42949 11/22-12/21/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	87.70
01/23/2025	Bill	572435	Access Integration, Inc.	Security System Addition to Include Storage Room Door	2380 Accounts Payable	2,972.00
				Security System Addition to Include Storage Room Door	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	2,972.00
01/24/2025	Bill	02945DA25022692	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	109.00
				Audiobook	5122 COLLECTIONS:eContent	109.00
01/24/2025	Bill	64373187	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	66.89
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	66.89
01/24/2025	Bill	64373186	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	622.98
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	8.95
				Print Books	5115 COLLECTIONS:Adult Print Books	216.82
				Print Books	5115 COLLECTIONS:Adult Print Books	168.29
				Print Books	5115 COLLECTIONS:Adult Print Books	216.97
				Print Books	5130 COLLECTIONS:Children's books	8.95
01/24/2025	Bill	64373103	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	30.72
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	30.72
01/24/2025	Bill	64373102	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	179.04
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	4.47
				Print Books	5130 COLLECTIONS:Children's books	29.64
				Print Books	5130 COLLECTIONS:Children's books	4.47
				Print Books	5115 COLLECTIONS:Adult Print Books	18.58
				Print Books	5115 COLLECTIONS:Adult Print Books	30.80
				Print Books	5115 COLLECTIONS:Adult Print Books	32.57
				Print Books	5115 COLLECTIONS:Adult Print Books	34.26
				Print Books	5130 COLLECTIONS:Children's books	21.25
01/27/2025	Bill	5716	TRADEMARK DESIGN & FABRICATION	Pinnacle Donor Wall Signage Milestone 1 Billing	2380 Accounts Payable	2,755.00
				Pinnacle Donor Wall	6224.2 OPERATING EXPENSES:Facility	2,755.00

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## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Signage Milestone 1 Billing	Expense:Bldg-Repairs	
01/27/2025	Bill	INV132918	Air Filter Superstore	HVAC Air Filters	2380 Accounts Payable	261.00
				HVAC Air Filters	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	261.00
01/27/2025	Bill	01/27/25	Amanda Helsley	Healing Centered Book Club 01/27/25	2380 Accounts Payable	75.00
				Healing Centered Book Club 01/27/25	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	75.00
01/27/2025	Bill	506665944	MIDWEST TAPE	Blu-Rays/DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	1,125.05 30.55
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	320.86
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	396.56
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	377.08
01/28/2025	Bill	02945DA25026569	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	437.48
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	437.48
01/28/2025	Bill	02945DA25026570	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	1,105.94
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	1,105.94
01/28/2025	Bill	0036688	All Pro Linen	Towel/Mat Laundering 01/28/2025	2380 Accounts Payable	78.25
				Towel/Mat Laundering 01/28/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	78.25
01/28/2025	Bill	64373391	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	461.21
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	4.79
				Print Books	5130 COLLECTIONS:Children's books	15.42
				Print Books	5115 COLLECTIONS:Adult Print Books	129.32
				Print Books	5115 COLLECTIONS:Adult Print Books	156.99
				Print Books	5115 COLLECTIONS:Adult Print Books	125.64
				Print Books	5130 COLLECTIONS:Children's books	26.05
01/28/2025	Bill	64373392	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	55.59
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	55.59
01/28/2025	Bill	67782657	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	7.52
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	7.52
01/28/2025	Bill	67782656	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	97.00
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	9.00
				Print Books	5130 COLLECTIONS:Children's books	23.93
				Print Books	5115 COLLECTIONS:Adult Print Books	28.52

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5130 COLLECTIONS:Children's books	35.55
01/28/2025	Bill	01/07-01/28/25	Little Pallets LLC	Watercolor Workshop 01/07 01/14 01/21 01/28 Orchard Park Branch	2380 Accounts Payable	300.00
				Watercolor Workshop 01/07 01/14 01/21 01/28 Orchard Park Branch	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	300.00
01/29/2025	Bill	64373699	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,051.93
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	22.73
				Print Books	5135 COLLECTIONS:Young Adult books	7.79
				Print Books	5130 COLLECTIONS:Children's books	115.78
				Print Books	5115 COLLECTIONS:Adult Print Books	287.46
				Print Books	5115 COLLECTIONS:Adult Print Books	216.76
				Print Books	5115 COLLECTIONS:Adult Print Books	256.13
				Print Books	5130 COLLECTIONS:Children's books	125.39
				Print Books	5135 COLLECTIONS:Young Adult books	16.89
01/29/2025	Bill	64373700	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	134.42
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	134.42
01/29/2025	Bill	1204	LR Geomatics PLLC	Cherry Lane Renovation Boundary & Topographic Survey	2380 Accounts Payable	12,000.00
				Cherry Lane Renovation Boundary & Topographic Survey	7331 CAPITAL BUILDING EXPENSES:Cherry Lane Renovation - Capital Repair & Replacement	12,000.00
01/29/2025	Bill	30469106	CCI SOLUTIONS	DVD Cases with Flip Trays	2380 Accounts Payable	11.10
				DVD Cases with Flip Trays	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	11.10
01/30/2025	Bill	572457	Access Integration, Inc.	Service Call for Door Sensor Error	2380 Accounts Payable	130.00
				Service Call for Door Sensor Error	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	130.00
01/30/2025	Bill	01/09-01/30/25	Little Pallets LLC	Watercolor Workshop 01/09 01/16 01/23 01/30	2380 Accounts Payable	300.00
				Watercolor Workshop 01/09 01/16 01/23 01/30	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	300.00
01/30/2025	Bill	02945DA25028764	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	59.99
				Audiobook	5122 COLLECTIONS:eContent	59.99
01/30/2025	Bill	02945DA25028763	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	95.98
				Audiobook	5122 COLLECTIONS:eContent	95.98
01/30/2025	Bill	02945C025028295	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	5,698.40
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	5,698.40



# Meridian Library District

## Bill Listing January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
01/30/2025	Bill	64373821	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	112.59
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	112.59
01/30/2025	Bill	64373820	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,100.68
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	22.99
				Print Books	5130 COLLECTIONS:Children's books	76.19
				Print Books	5115 COLLECTIONS:Adult Print Books	269.03
				Print Books	5115 COLLECTIONS:Adult Print Books	16.80
				Print Books	5115 COLLECTIONS:Adult Print Books	309.30
				Print Books	5115 COLLECTIONS:Adult Print Books	329.19
				Print Books	5130 COLLECTIONS:Children's books	74.18
01/30/2025	Bill	70965	Lucas Holdings, LLC DBA Lucas Color Card	Library Cards Qty 2600	2380 Accounts Payable	685.50
				Library Cards Qty 2600	5240 OPERATING EXPENSES:Supplies:Supplies - general	685.50
01/31/2025	Bill	29007	TRI-STATE ELECTRIC, INC.	January 2025 Maintenance	2380 Accounts Payable	800.00
				January 2025 Maintenance	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	800.00
01/31/2025	Bill	IH938	City Of Boise Library	TVLA Courier FY25 QTR 1 October-December 2024	2380 Accounts Payable	13,003.00
				TVLA Courier FY25 QTR 1 October-December 2024	5212.C OPERATING EXPENSES:Consortium:Consortium-Courier	13,003.00
01/31/2025	Bill	437775	Kanopy Inc.	Kanopy Play Credits	2380 Accounts Payable	616.00
				Kanopy Play Credits	5122 COLLECTIONS:eContent	616.00
01/31/2025	Bill	64373978	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	493.57
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5135 COLLECTIONS:Young Adult books	22.94
				Print Books	5135 COLLECTIONS:Young Adult books	123.05
				Print Books	5115 COLLECTIONS:Adult Print Books	76.29
				Print Books	5115 COLLECTIONS:Adult Print Books	26.44
				Print Books	5115 COLLECTIONS:Adult Print Books	66.76
				Print Books	5135 COLLECTIONS:Young Adult books	175.09
01/31/2025	Bill	64373979	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	66.66
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	66.66
01/31/2025	Bill	0037053	All Pro Linen	Towel/Mat Laundering 01/31/2025	2380 Accounts Payable	57.75
				Towel/Mat Laundering 01/31/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	57.75
01/31/2025	Bill	CDA100065	HARRIS AND CO.,	FY2024 Audit Billing	2380 Accounts Payable	7,000.00

# Meridian Library District

## Bill Listing

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			PLLC	Progress Bill 3 FY2024 Audit Billing Progress Bill 3	5202.1 OPERATING EXPENSES:Professional Services:Audit	7,000.00
01/31/2025	Bill	2024024-00005	MSR Design	Cherry Lane Renovation Architect Fees January 2025	2380 Accounts Payable	62,685.54
				Cherry Lane Renovation Architect Fees October 2024	7331 CAPITAL BUILDING EXPENSES:Cherry Lane Renovation - Capital Repair & Replacement	62,685.54
01/31/2025	Bill	0037050	All Pro Linen	Towel/Mat Laundering 01/31/2025	2380 Accounts Payable	48.25
				Towel/Mat Laundering 01/31/2025	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	48.25

# Meridian Library District

## Bill Payment List

January 2025

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
01/08/2025		TREASURE VALLEY COFFEE INC	-214.90
01/08/2025		Robert York dba MyTreasureValleyHandyman.com LLC	-6,907.50
01/08/2025		OVERDRIVE, INC	-19,523.90
01/08/2025		MIDWEST TAPE	-1,767.07
01/08/2025		INGRAM LIBRARY SERVICES, INC	-3,986.43
01/09/2025		INGRAM LIBRARY SERVICES, INC	-1,640.36
01/16/2025		INGRAM LIBRARY SERVICES, INC	-745.23
01/08/2025		Amanda Helsley	-93.86
01/08/2025		WESTERN RECORDS DESTRUCTION, INC	-110.00
01/08/2025		TRI-STATE ELECTRIC, INC.	-800.00
01/15/2025		TRI-STATE ELECTRIC, INC.	-800.00
01/08/2025		SUNDANCE INVESTMENTS, LLP	-600.00
01/08/2025		MERIDIAN CHAMBER of COMMERCE	-1,250.00
01/08/2025		Kanopy Inc.	-464.00
01/15/2025		INGRAM LIBRARY SERVICES, INC	-330.46
01/08/2025		HARRIS AND CO., PLLC	-5,000.00
01/08/2025		FISHER'S TECHNOLOGY	-86.04
01/08/2025		Employee Benefits Corporation	-104.65
01/08/2025		Ednetics	-632.19
01/08/2025		BOISE PUBLIC LIBRARY	-108.89
01/08/2025		Andrea C A	-183.98
01/08/2025		All Pro Linen	-57.75
01/08/2025		All Pro Linen	-69.25
01/08/2025		All Pro Linen	-48.25
01/08/2025		All Pro Linen	-57.75
01/08/2025		Alisha Boyles	-10.39
01/08/2025		Danielle Martensen	-29.99
01/08/2025		Tristan Cheney	-10.00
01/08/2025		Richard Jordan	-16.38
01/08/2025		Rachel Diane Ward	-2.89
01/08/2025		Mikaela Clark	-14.99
01/08/2025		Megan Robinson	-160.99
01/08/2025		Jim Davisson	-10.00
01/08/2025		Janette Drake	-43.68
01/08/2025		Hadley Skye Rugg	-7.83
01/08/2025		Ellie Briggs	-12.99
01/08/2025		Elaine Thorpe	-29.99
01/08/2025		Deborah Leas	-11.03
01/08/2025		Benjamin Turnbough	-34.77
01/14/2025		Tracy Peterson	-150.00
01/14/2025		Jane O	-2,725.45
01/14/2025		INGRAM LIBRARY SERVICES, INC	-703.30
01/24/2025		INGRAM LIBRARY SERVICES, INC	-2,100.37
01/14/2025		Freeform	-7,968.82

# Meridian Library District

## Bill Payment List

January 2025

DATE	NUM	VENDOR	AMOUNT
01/14/2025		FISHER'S TECHNOLOGY	-674.32
01/14/2025		Diamond Lawns, LLC	-1,796.50
01/14/2025		YIG Administration	-255.00
01/22/2025		WESTERN RECORDS DESTRUCTION, INC	-165.00
01/22/2025		UNIQUE MANAGEMENT SERVICES, INC	-669.80
01/15/2025		TREASURE VALLEY COFFEE INC	-76.00
01/27/2025		TREASURE VALLEY COFFEE INC	-169.95
01/14/2025		Spacesaver Intermountain, LLC	-33,192.32
01/14/2025		SRH Franchising, LLC dba JAN-PRO of Idaho	-12,300.00
01/14/2025		Second & Broadway Condominiums Owners Association, Inc.	-126.22
01/14/2025		Robert York dba MyTreasureValleyHandyman.com LLC	-337.50
01/21/2025		RM MECHANICAL, INC	-1,369.49
01/14/2025		Rachel E	-2,000.00
01/14/2025		Nicole A G	-1,320.00
01/14/2025		MSR Design	-111,520.00
01/14/2025		MIDWEST TAPE	-856.73
01/17/2025		MIDWEST TAPE	-263.05
01/15/2025		INGRAM LIBRARY SERVICES, INC	-2,034.10
01/23/2025		Hawley Troxell Ennis & Hawley LLP	-1,050.00
01/22/2025		FATBEAM, LLC	-475.00
01/14/2025		CM Company Inc	-230.00
01/14/2025		Canon Financial Services, INC.	-226.80
01/14/2025		B&H Photo-Video	-4,706.70
01/14/2025		All Pro Linen	-69.25
01/14/2025		All Pro Linen	-57.75
01/14/2025		All Pro Linen	-48.25
01/14/2025		All Pro Linen	-69.25
01/28/2025		AI Genius Consulting LLC	-75.00
01/22/2025		Access Integration, Inc.	-120.00
01/14/2025		Tolsma Welding Repair LLC	-60.00
01/14/2025		Mango Languages Company	-7,362.60
01/14/2025		City Of Boise Library	-12,476.00
01/28/2025		OVERDRIVE, INC	-23,460.42
01/28/2025		Stephen Paul Getlein	-21.95
01/28/2025		Kristina Pew	-5.03
01/28/2025		Prime, Inc	-3,936.00
01/24/2025		High Desert Development Linder Village, LLC	-17,916.67
<b>Total for 1072 Bill.com Money Out Clearing</b>			<b>\$ -301,118.97</b>

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
2700 Divvy Credit Cards Payable				
01/01/2025	1AA7A1915E998EDEC360	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	446.74	COSTCO
01/01/2025	C1DE9EE049A33C35261EC	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	25.00	CONNECTION IS THE
01/02/2025	EC9CCFFC4209D2A80CF50	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	34.87	GOOGLE WORKSPACE
01/02/2025	C9F57CDE5B4D9B663098A	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	12.38	GOOGLE SERVICES
01/02/2025	1942527FCAEE297C38FF1	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	20.52	AMAZON
01/03/2025	10EF7D0866BB3806A4E1E	5240 OPERATING EXPENSES:Supplies:Supplies - general	-25.89	AMAZON
01/03/2025	CFCEB40C318DAC896144B	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	27.88	AMAZON
01/03/2025	5EC625D02D831B0BA43AD	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	36.60	WALMART
01/03/2025	0F49554D924D2BE35C57E	5202.2 OPERATING EXPENSES:Banking fees:Bankcard fees	1.60	PAYPAL PAYFLOW
01/03/2025	AE53C9596C132D15F22C2	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	400.00	MISSCRYS
01/03/2025	CFD03998BE1000A0CC1F5	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	22.68	WALMART
01/03/2025	BE810F9A570992037A622	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	57.00	Full Spectrum Laser
01/04/2025	0F89CC7AD5BEE6C56709B	5211 OPERATING EXPENSES:Supplies:Copy/Print	50.99	AMAZON
01/04/2025	D84F1F0257FA76C045171	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	19.99	AMAZON
01/04/2025	897EB2E76B488EC3854A4	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous- Supported	15.78	AMAZON
01/04/2025	D61A0AB679DAA1C5B3D82	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	-26.99	AMAZON
01/05/2025	A0F5724D874123F77EDF9	5228.S OPERATING	0.07	GRASSHOPPER

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous-Supported		
01/05/2025	8D66375817E423457FA4A	5240 OPERATING	109.91	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/05/2025	1E8B1EC7F337C7560AA4E	5211 OPERATING	55.99	AMAZON
		EXPENSES:Supplies:Copy/Print		
01/06/2025	87E742AA5213DADC9E7F4	5237 OPERATING	98.98	CHECKR.COM
		EXPENSES:Professional Services:Recruiting/Background Checks		
01/07/2025	4614F26A49123612C18DF	5225 OPERATING	203.00	INC
		EXPENSES:Marketing:Marketing & advertising		
01/07/2025	C1BB5BCB24548A7650DF9	5211 OPERATING	37.10	AMAZON
		EXPENSES:Supplies:Copy/Print		
01/07/2025	E06720C882F663888D05F	5216 OPERATING	119.99	AMAZON
		EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap		
01/07/2025	B619225AE825EF5FC2EF3	5236.2 OPERATING	17.50	DOLLAR TREE
		EXPENSES:Program Expense:Programs - District		
01/07/2025	49A916C4385E039AF7621	5236.2 OPERATING	10.99	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/07/2025	7FBC943B7C8B84B2EC064	5236.2 OPERATING	14.11	WALMART
		EXPENSES:Program Expense:Programs - District		
01/07/2025	05F905BD9C7811ABEFE50	5236.2 OPERATING	45.49	WALMART
		EXPENSES:Program Expense:Programs - District		
01/07/2025	5DA4A3CC3D03DD803BA1B	5220.3 OPERATING	227.69	AMAZON
		EXPENSES:Information Technology:IT PCs, Printers & Hardware		
01/07/2025	266928BD7B18B22BD3F48	5236.2 OPERATING	412.80	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/07/2025	1A7499C1CC583AB8BE259	6224.3 OPERATING	32.95	EBAY
		EXPENSES:Facility Expense:Bldg-Small Tools		
01/07/2025	D55AE70BBB0CA1C29FE4F	5236.2 OPERATING	19.88	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/07/2025	1DAB68EB88E4BC2951020	5236.2 OPERATING	89.55	COSTCO
		EXPENSES:Program Expense:Programs - District		
01/07/2025	A6E27DC78F63032555479	5220.3 OPERATING	94.98	AMAZON
		EXPENSES:Information Technology:IT		

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
		PCs, Printers & Hardware		
01/08/2025	EBB0E518F27EA0888E67A	5115 COLLECTIONS:Adult Print Books	60.45	AMAZON
01/08/2025	5474B6178AC89A58EC78C	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	36.41	ZURCHERS
01/08/2025	534BDA79234E449CE30F7	5115 COLLECTIONS:Adult Print Books	60.45	AMAZON
01/08/2025	08A59D251D2CDEBF572D1	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	79.18	AMAZON
01/08/2025	8F8202968B1C920BF3A87	5115 COLLECTIONS:Adult Print Books	-14.54	AMAZON
01/08/2025	A35C0875871F2FBDDDB2E6	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	20.22	ZURCHERS
01/08/2025	A44DB31DAFB8481109BAE	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	25.61	AMAZON
01/08/2025	37143C7C6E406BC36514A	5115 COLLECTIONS:Adult Print Books	60.45	AMAZON
01/08/2025	FF2613DF09B0832B3E40A	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	60.00	NIGHTMYSTER
01/08/2025	29A0A98E8D26370E77C65	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	19.99	STAPLES
01/09/2025	B9E071D36659E57EB666F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	89.71	AMAZON
01/09/2025	629002CF99F03609EDFD5	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	80.02	VERIZON
01/09/2025	2ED6383B9830BC6CDB5BA	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	77.72	AMAZON
01/09/2025	B04DB8E9482BE15E06ECD	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	89.94	AMAZON
01/09/2025	3348A352D81A41F992021	5211 OPERATING EXPENSES:Supplies:Copy/Print	86.20	AMAZON
01/09/2025	DCDE503C4F3AA0FD5FAC9	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	45.70	AMAZON
01/09/2025	60109C8F661F7FDCAA49E	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	779.00	B PRIME
01/09/2025	192F7209612CBFFA7839F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	55.73	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/09/2025	6F9F261C7B35C9C9EA994	5240 OPERATING EXPENSES:Supplies:Supplies - general	7.69	AMAZON
01/09/2025	E6E6FC529C6CAA2440C2F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	41.49	AMAZON
01/09/2025	296B46B00DAFA97D21585	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	59.99	ADOBE
01/09/2025	A38784D49F180BA34BA69	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous-Supported	133.15	AMAZON
01/09/2025	A36E1C59BCA7B9D6944BB	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	100.00	LIBRARYWORKS MODLIBAWD
01/09/2025	40A91471243390A7740C0	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	167.19	AMAZON
01/09/2025	8B38B68555217C6F6EB5C	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	26.99	AMAZON
01/09/2025	5DCCE81095512F1E736CC	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	77.72	AMAZON
01/09/2025	3257F83D7DA8A54A6DA9F	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	78.37	MARKET STREET
01/10/2025	0BF659DE694DCFC759778	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	56.95	AMAZON
01/10/2025	05212B7B72CB8CCAB36DB	5240 OPERATING EXPENSES:Supplies:Supplies - general	20.10	AMAZON
01/10/2025	E3E5A0A36ADE3EC44A921	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	90.86	LEGACY SIGNS
01/10/2025	E2332C639C599BC244D86	5230 OPERATING EXPENSES:Information Technology:Phone Service	373.52	VERIZON
01/10/2025	169592C5176CF0B3DE890	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	58.34	LITTLE CAESARS
01/10/2025	23A14DD011C8EB2BC6D4A	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	41.58	AMAZON
01/10/2025	2DD2CD3DF65A8758B4B49	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	36.17	AMAZON
01/10/2025	2E8173243F8445B4E33D8	5228.S OPERATING	450.00	INNOVATIVE USERS GROUP



# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous-Supported		
01/10/2025	BC6FDDAD108B75EB9E9BF	5240 OPERATING	16.98	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/10/2025	383F4A2930FFB1D3C6D11	6224.4 OPERATING	17.97	AMAZON
		EXPENSES:Facility Expense:Bldg-Supplies		
01/10/2025	41E26CBDBB1F9957D55CB	5240 OPERATING	33.90	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/10/2025	7BE3F32018A99ED4A1AE5	6224.4 OPERATING	29.63	AMAZON
		EXPENSES:Facility Expense:Bldg-Supplies		
01/10/2025	7B9B77C2B43BE52FC3BED	5211 OPERATING	163.63	FORMLABS
		EXPENSES:Supplies:Copy/Print		
01/10/2025	0417379E016910EDDA879	5220.1 OPERATING	63.00	VOLGISTICS.COM
		EXPENSES:Information Technology:IT Infra -Software/Licensing		
01/10/2025	6B24BF09731875A7AA77E	5240 OPERATING	64.82	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/11/2025	A1B3BC30CACE2CC220CC9	5240 OPERATING	52.11	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/11/2025	3789CEB7CB7BD10F7F08A	5236.2 OPERATING	73.94	COSTCO
		EXPENSES:Program Expense:Programs - District		
01/11/2025	30EC7CBFFF8FBB43B3F34	5240 OPERATING	57.22	CHICAGO BOOKS & JOURNALS
		EXPENSES:Supplies:Supplies - general		
01/11/2025	2F659E2168B6D1CFE4EF6	5236.2 OPERATING	11.98	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/11/2025	583E129A6647BDA4FF6D1	2355 Dental Payable	1,262.50	WILLAMETTE DENTAL
01/11/2025	5E46CD0D677BE22497B87	6224.4 OPERATING	259.99	AMAZON
		EXPENSES:Facility Expense:Bldg-Supplies		
01/11/2025	C6A7F20359FB695F67AB8	5236.2 OPERATING	284.93	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/11/2025	3289473C24BFCDBB4CD92	5211 OPERATING	283.63	MATTERHACKERS INC
		EXPENSES:Supplies:Copy/Print		
01/11/2025	32FEBABA92FDACAE31975	5236.2 OPERATING	96.11	COSTCO
		EXPENSES:Program Expense:Programs - District		
01/11/2025	ED043BFF412E68D2BED06	5236.2 OPERATING	18.00	EXPRESS CAFE
		EXPENSES:Program Expense:Programs - District		
01/11/2025	C1351C0A3639166252CC0	5246 OPERATING	15.81	AMAZON
		EXPENSES:Supplies:Supplies - office		

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/11/2025	37CDB51FA68E8501EBF36	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous-Supported	295.24	UNITED
01/11/2025	5277F3C6E52184C083FB1	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	22.79	WALMART
01/11/2025	7DFE6D6F4AC0100F76A2E	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	27.36	EBAY
01/11/2025	F9F115BC769DD7841800C	5246 OPERATING EXPENSES:Supplies:Supplies - office	10.59	AMAZON
01/11/2025	1B9F4969D676DAF4F806F	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	99.99	HEYZINE.COM
01/11/2025	09B8B74145307FBF6A848	5211 OPERATING EXPENSES:Supplies:Copy/Print	43.99	AMAZON
01/12/2025	1E7A53A98A488938719B5	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	31.06	AMAZON
01/12/2025	9153D80164436455F13AD	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	24.54	AMAZON
01/12/2025	9FF1D1DC9370596ACEED1	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	1,215.00	TACKLEBOX
01/13/2025	B74A3EA71EBBA8C8A1B46	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	208.46	AMAZON
01/13/2025	210C60202748EB0B6A7D4	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	82.98	AMAZON
01/13/2025	143203E662213EC4C88DF	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	3.56	AMAZON
01/14/2025	736C73D79226DB03AF7B4	5130S COLLECTIONS:Children's books:Children's books - Supported	13.85	AMAZON
01/14/2025	7251815E5075D4FE14F8F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	32.01	AMAZON
01/14/2025	CF4F78483826EA6DC05DB	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	17.87	AMAZON
01/14/2025	F328C35D6EA4F70A513E6	5240 OPERATING EXPENSES:Supplies:Supplies - general	23.99	AMAZON

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/15/2025	E745A8E2065BE7F281383	5149 COLLECTIONS:Media	69.99	AMAZON
01/15/2025	271C095C68E8242777284	5246 OPERATING EXPENSES:Supplies:Supplies - office	183.30	AMAZON
01/15/2025	2FCF94248B0E925B10B1C	5149 COLLECTIONS:Media	69.99	AMAZON
01/15/2025	35D77C6FDEF55E79431C9	5246 OPERATING EXPENSES:Supplies:Supplies - office	48.72	AMAZON
01/15/2025	64AA4CC2473243669F64F	5234.1 OPERATING EXPENSES:Professional Development:Conferences	41.76	ALBERTSONS
01/15/2025	94836F8DD0E4D695565D6	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	319.99	ACTIVE OFFICE FURNITURE
01/15/2025	482C4F277D4260EE1DA75	5149 COLLECTIONS:Media	69.99	AMAZON
01/16/2025	D33FF3DE5B73211A631BA	5246 OPERATING EXPENSES:Supplies:Supplies - office	88.77	AMAZON
01/16/2025	A81E46F080493FC143DF9	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	50.53	COSTCO
01/16/2025	03D1529492E4BB95B63B0	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	125.00	US POSTAL SERVICE
01/16/2025	7CE678A3D9D880085AC63	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	300.00	AI GENIUS AUTOMATIONS
01/16/2025	DDFA1BCC72418CE62F88E	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	22.99	AMAZON
01/16/2025	CBF086E5E01BCA7647002	5149 COLLECTIONS:Media	49.99	AMAZON
01/16/2025	005320D017E7B0667372A	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	108.00	SIGNWELL EX DOCSKETCH
01/16/2025	C84FE2CC4A0667285D95F	5240 OPERATING EXPENSES:Supplies:Supplies - general	8.99	AMAZON
01/16/2025	1C1F58C6A35C789BD7389	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	18.68	WALMART
01/16/2025	39EBD602336FDD5E8A4F5	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	56.35	AMAZON
01/16/2025	64F8D0A1385081840B5D9	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	22.99	AMAZON
01/16/2025	F4C58C1711D184C521CA7	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	13.47	AMAZON

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/16/2025	D8633A4731CE1B89E8649	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	92.97	WALMART
01/16/2025	8CE53813A3FA1CE63C6AF	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	22.59	WALMART
01/17/2025	8E56DA10371DADCE7AE20	5246 OPERATING EXPENSES:Supplies:Supplies - office	43.48	WALMART
01/17/2025	EAE61E863C3656E2518B1	5246 OPERATING EXPENSES:Supplies:Supplies - office	13.99	AMAZON
01/17/2025	609F34D5E1AC4A8FB1D8E	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	8.98	ALBERTSONS
01/17/2025	A0653F4AFBEAF8C3718D8	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	26.09	AMAZON
01/17/2025	A93359559F43C9A5B9921	5246 OPERATING EXPENSES:Supplies:Supplies - office	21.29	AMAZON
01/17/2025	3A82E589C31AE67B38366	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	18.99	AMAZON
01/18/2025	FB16DE428C83FD05F4AEA	5211 OPERATING EXPENSES:Supplies:Copy/Print	164.98	AMAZON
01/18/2025	2CFD6560426A2DE2FBCC6	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	13.98	AMAZON
01/18/2025	D50C7105A9E0ED932DF74	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	29.84	T-MOBILE
01/19/2025	6E2AF1D0DCDD0744EB80A	5240 OPERATING EXPENSES:Supplies:Supplies - general	-43.92	AMAZON
01/21/2025	DC420A51755FE0205ADFC	5246 OPERATING EXPENSES:Supplies:Supplies - office	53.90	AMAZON
01/21/2025	EB0C54C26A2ABEB62F840	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	4,185.87	4IMPRINT
01/21/2025	6FB04AF6DB4A8F851C080	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	69.85	CULLIGAN WATER
01/22/2025	6ED9AEB1C0D135419396D	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	52.97	AMAZON
01/23/2025	E92F1D767EFB7ED724017	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	146.89	COSTCO

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/23/2025	0B7DA0CB2F689B2F15067	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	353.31	COSTCO
01/23/2025	3949EEF073C7109A2992A	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	36.99	AMAZON
01/23/2025	BCDAA320CD2724694595A	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	26.24	WALMART
01/23/2025	F93271073241B72787C19	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	857.74	AMAZON
01/23/2025	43C06E39D1DEE0F87AC61	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	23.74	AMAZON
01/23/2025	61F0E826807EFD78D5D23	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	5.11	US POSTAL SERVICE
01/23/2025	D79ADFA7771D3FCFE167E	5211 OPERATING EXPENSES:Supplies:Copy/Print	317.14	FORMLABS
01/23/2025	4DB6213A6AA8F56DDFEDB	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	139.00	AMAZON
01/23/2025	5406ECD2919FCE47FBD00	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	89.99	AMAZON
01/23/2025	2F5F87BB9917F037826F7	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	21.96	ALBERTSONS
01/23/2025	7332D2C1C388227F8FB8C	5246 OPERATING EXPENSES:Supplies:Supplies - office	29.88	AMAZON
01/23/2025	01D2AAAA2B25CC97C523C	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	83.99	AMAZON
01/23/2025	0B05E1F5E876628CCBB98	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	5.89	AMAZON
01/23/2025	C1013BD8C34F18DD8DF91	5246 OPERATING EXPENSES:Supplies:Supplies - office	16.87	AMAZON
01/24/2025	8759EC895BF04E979DAE3	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	152.46	MADDIES WINE
01/24/2025	BB86B792B4844228A8636	5234.1 OPERATING EXPENSES:Professional Development:Conferences	26.26	HYATT REGENCY HOTEL
01/24/2025	5E36117FF2E59912E8D1B	5225 OPERATING EXPENSES:Marketing:Marketing &	6.25	DOLLAR TREE

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/24/2025	C27373769C7381B519A5A	advertising 5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	26.99	AMAZON
01/24/2025	ACB8001BE4EEFE673D6D2	5234.1 OPERATING EXPENSES:Professional Development:Conferences	17.00	PHOENIX
01/24/2025	59531251F1CC7314EAC35	5234.1 OPERATING EXPENSES:Professional Development:Conferences	35.00	AMERICAN AIRLINES
01/24/2025	B49FB582B55E62053AE0A	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	99.99	CBI PARALLELS
01/24/2025	79B6AFEE8901AF231AFE3	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	3.00	PARKING KIOSKS
01/24/2025	3B39158EC468B6D662C8B	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	28.95	AMAZON
01/24/2025	FF19D262AE408375F4846	5234.1 OPERATING EXPENSES:Professional Development:Conferences	20.18	CURB MOBILITY
01/24/2025	DFC0D1546BBB2E8B98417	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous- Supported	99.00	INTUIT QUICKBOOKS
01/24/2025	96C3518BC16B2E370C5B8	5246 OPERATING EXPENSES:Supplies:Supplies - office	49.28	AMAZON
01/24/2025	96B88AD7A1EC7F2013B9D	5234.1 OPERATING EXPENSES:Professional Development:Conferences	36.00	SHERATON HOTEL
01/24/2025	765100F958A2E8D4E50CD	5240 OPERATING EXPENSES:Supplies:Supplies - general	42.35	AMAZON
01/24/2025	38DD3DA28561FE0CA06FF	5246 OPERATING EXPENSES:Supplies:Supplies - office	52.46	AMAZON
01/24/2025	0F85194B7EF14459DE209	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	154.75	IDAHO GOVERNMENT
01/24/2025	87B3B7AD8B3138295D03C	5234.1 OPERATING EXPENSES:Professional Development:Conferences	35.00	ALASKA AIRLINES
01/24/2025	3497DE1B2C45233562B19	5150 COLLECTIONS:Circulating devices & kits	86.91	AMAZON
01/24/2025	6EBCDE8CF02A9A44E246C	5236.2 OPERATING EXPENSES:Program Expense:Programs - District	8.45	AMAZON
01/25/2025	829E54FF581BFB942BD8B	5236.2 OPERATING	9.95	AMAZON

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Program Expense:Programs - District		
01/25/2025	3005FC66FD1A1111C69F2	5234.1 OPERATING	-18.00	ALASKA AIRLINES
		EXPENSES:Professional Development:Conferences		
01/25/2025	16B1823F551C02261A372	5234.1 OPERATING	21.16	PHOENIX BOURBON ROOM
		EXPENSES:Professional Development:Conferences		
01/25/2025	CE11FC8260D12413CE982	5234.1 OPERATING	14.39	HYATT REGENCY HOTEL
		EXPENSES:Professional Development:Conferences		
01/25/2025	36524371215277EA2DBCE	5234.1 OPERATING	47.52	FRY'S FOOD AND DRUG
		EXPENSES:Professional Development:Conferences		
01/25/2025	A3EF6C71A4411EED4846B	5234.1 OPERATING	4.00	44TH ST ARPT
		EXPENSES:Professional Development:Conferences		
01/25/2025	982A160E4FBC976840456	5246 OPERATING	19.69	AMAZON
		EXPENSES:Supplies:Supplies - office		
01/25/2025	D970C954E2313356C0FCF	5150 COLLECTIONS:Circulating devices & kits	47.94	AMAZON
01/25/2025	F2EB34FFEEF190EAC0D03	5234.1 OPERATING	14.04	BOISE AIRPORT
		EXPENSES:Professional Development:Conferences		
01/25/2025	1BE716384C33611CCF5E0	5216 OPERATING	79.99	AMAZON
		EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap		
01/25/2025	86E10F566BA51A5150F79	5236.2 OPERATING	7.37	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/25/2025	DE2AC09B3C59486BE14F1	5240 OPERATING	17.59	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/25/2025	FED7E307BE627F0BBD2AD	5236.2 OPERATING	21.61	DOWNTOWN
		EXPENSES:Program Expense:Programs - District		
01/25/2025	C2140510D6B819CBEE11E	5220.1 OPERATING	284.00	JAMF SOFTWARE
		EXPENSES:Information Technology:IT Infra -Software/Licensing		
01/25/2025	7E70AAFE98459FC42C8E4	5234.1 OPERATING	42.46	PHOENIX BOURBON ROOM
		EXPENSES:Professional Development:Conferences		
01/25/2025	4A1F9983524DBA387F17B	5236.2 OPERATING	29.97	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/25/2025	01933F1EDCC3905691428	5240 OPERATING	33.99	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/25/2025	771B574C4F27A2A7295DC	5240 OPERATING	13.99	AMAZON

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/25/2025	C795A5E82ED00E743E8CD	EXPENSES:Supplies:Supplies - general 5240 OPERATING	13.86	AMAZON
01/25/2025	D37CD5DF600913F85B6CA	EXPENSES:Supplies:Supplies - general 5234.1 OPERATING	15.99	BOISE AIRPORT
01/25/2025	1D4FDD6891A6F67771D32	EXPENSES:Professional Development:Conferences 5236.2 OPERATING	35.00	ALASKA AIRLINES
01/25/2025	DE9C525F3864E7EE6E47D	EXPENSES:Program Expense:Programs - District 5234.1 OPERATING	13.12	GRUBHUB
01/26/2025	C36AB6541A798EB04B10F	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	35.00	ALASKA AIRLINES
01/26/2025	48DBC0742759B3CF7651C	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	10.61	HYATT REGENCY HOTEL
01/26/2025	469207EEB0A71F038EFFF	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	21.01	MORNING SQUEEZE DOWNTOWN
01/26/2025	08DC25B44C2BCBF52BCBB	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	21.55	MORNING SQUEEZE DOWNTOWN
01/26/2025	517BE63F7BFDCCCE5EB36B	EXPENSES:Information Technology:IT Infra -Software/Licensing 5220.1 OPERATING	122.11	ROUTIFIC.COM
01/26/2025	E08359EED8BACF8B72D10	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	33.63	HYATT GIFT SHOP
01/26/2025	62D79BC23E0714E1BF9CC	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	10.86	HYATT REGENCY HOTEL
01/26/2025	7386CA0D638827EC926CF	EXPENSES:Supplies:Supplies - office 5246 OPERATING	45.61	AMERICAN LIBRARY A
01/26/2025	8CDB9BCF33956B221439D	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	11.00	DRINK XOCHI
01/26/2025	40D39E0D6A9EB3A107516	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	21.18	INGOS TASTY FOOD
01/26/2025	6F2D7E5955CAD60DCBE89	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	21.00	CORNISH PASTY COMPANY
01/26/2025	3F46BB70F876254AD19D5	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	12.96	POTBELLY
01/26/2025	3C200E9CF21D881B800DF	5234.1 OPERATING	27.14	HARUMI SUSHI DOWNTOWN



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DATE	NUM	SPLIT	AMOUNT	NAME
01/26/2025	120C84DFAF84EFE3807AA	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	2.99	PCOFFEEPHXCONVENTIONCN
01/26/2025	1FF756360FF8D8668C3CD	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	5.97	PCOFFEEPHXCONVENTIONCN
01/26/2025	BE8F8A0665CF2A68A4428	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	23.89	SHERATON HOTEL
01/26/2025	DF87399C8EBE8FDB0FF19	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	20.38	CORNISH PASTY COMPANY
01/26/2025	A48CEDBC271D82A67F7BD	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	31.86	CORNISH PASTY COMPANY
01/27/2025	44F3D4D9548FA96A6D37B	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	20.91	SHERATON HOTEL
01/27/2025	689B62B535E8C8BA123CA	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	5.70	PCOFFEEPHXCONVENTIONCN
01/27/2025	6A887FCBEAC395D1D04A7	EXPENSES:Program Expense:Programs - District 5236.2 OPERATING	16.57	AMAZON
01/27/2025	2EA3BF820B21E893411C9	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	8.83	LOLA COFFEE
01/28/2025	992567355271B31C020D6	5150 COLLECTIONS:Circulating devices & kits	452.14	AMAZON
01/28/2025	11E08AC7E7B5AD2C8A012	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	13.74	THE KETTLE BLACK
01/28/2025	29525A72518DC7A4FF889	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	31.10	SEAMUS MCCAFFREY'S
01/28/2025	2C169F053525E17F9B513	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	38.01	HYATT REGENCY HOTEL
01/28/2025	3D6CA0567910F8B8FC3B7	EXPENSES:Professional Development:Conferences 5234.1 OPERATING	20.52	INGOS TASTY FOOD
01/28/2025	499D96EBBBC393DF72830	EXPENSES:Information Technology:IT Utilities 5220.5 OPERATING	360.00	MOBILE BEACON
01/28/2025	4B7290DFC620604BDEF78	EXPENSES:Professional 5234.5 OPERATING	16.99	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
01/28/2025	55DE71D90168C0BAE6C32	Development:Staff Mtg & Training 5236.2 OPERATING	57.44	COSTCO
		EXPENSES:Program Expense:Programs - District		
01/28/2025	5CA9783EB5047149A28FC	5150 COLLECTIONS:Circulating devices & kits	31.96	AMAZON
01/28/2025	6F17DA8F5615DDC8F0135	5234.1 OPERATING	35.00	ALASKA AIRLINES
		EXPENSES:Professional Development:Conferences		
01/28/2025	7EFD8E84952296DD4F32C	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	213.30	ACORN SELF STORAGE
01/28/2025	8A69EFAA53F9AEAF030DA	5234.1 OPERATING	25.92	DISCOUNT
		EXPENSES:Professional Development:Conferences		
01/28/2025	92AC8A43FB4768DDF9D59	5234.5 OPERATING	280.90	TANGOS EMPANADAS
		EXPENSES:Professional Development:Staff Mtg & Training		
01/28/2025	93B7020088BA54B1F4D93	5234.1 OPERATING	24.45	FRY'S FOOD AND DRUG
		EXPENSES:Professional Development:Conferences		
01/28/2025	A8ACDBC7CC74D82E0E8A2	5234.1 OPERATING	8.69	AMK PHOENIX CONV
		EXPENSES:Professional Development:Conferences		
01/28/2025	AE425DA75ABA78507445D	5234.1 OPERATING	33.67	SHERATON HOTEL
		EXPENSES:Professional Development:Conferences		
01/28/2025	AFAAAF01E2A2198078D67	5234.1 OPERATING	35.00	ALASKA AIRLINES
		EXPENSES:Professional Development:Conferences		
01/28/2025	B7DABCCE6EF65C27C8831	5234.1 OPERATING	19.38	THE KETTLE BLACK
		EXPENSES:Professional Development:Conferences		
01/28/2025	B7F784B5058868984477D	5234.1 OPERATING	23.84	SHERATON HOTEL
		EXPENSES:Professional Development:Conferences		
01/28/2025	C1024ADE6220C305C3CA3	5234.1 OPERATING	21.99	INGOS TASTY FOOD
		EXPENSES:Professional Development:Conferences		
01/28/2025	C3F81522A36B009239DAE	5234.1 OPERATING	11.27	HYATT REGENCY HOTEL
		EXPENSES:Professional Development:Conferences		
01/28/2025	CB87477B6C4F3DC206C81	5236.2 OPERATING	19.99	HYATT REGENCY HOTEL
		EXPENSES:Program Expense:Programs - District		
01/28/2025	D995CD7BCDD844693A975	5234.1 OPERATING	6.52	PCOFFEEPHXCONVENTIONCN
		EXPENSES:Professional Development:Conferences		
01/28/2025	F945F6F6941FBFF3C0DF7	5234.1 OPERATING	21.18	AJO ALS

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DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Professional Development:Conferences		
01/29/2025	5EE3D2FF7F65A3CE449F1	5234.1 OPERATING	35.00	ALASKA AIRLINES
		EXPENSES:Professional Development:Conferences		
01/29/2025	983CB3111EB6EBD735FA7	5246 OPERATING	12.98	AMAZON
		EXPENSES:Supplies:Supplies - office		
01/29/2025	1CDA8E3C7A3B32B6C10C5	5234.1 OPERATING	4.00	3RD ST JEFFERSON
		EXPENSES:Professional Development:Conferences		
01/29/2025	FD5FFF7AC8C8F421CD053	5234.1 OPERATING	8.12	HYATT REGENCY HOTEL
		EXPENSES:Professional Development:Conferences		
01/29/2025	9B916F34BBC327ED61E4D	5234.1 OPERATING	26.25	POMO PIZZERIA ROSS
		EXPENSES:Professional Development:Conferences		
01/29/2025	54F380593816CE0A6FFC9	5234.1 OPERATING	23.89	HYATT REGENCY HOTEL
		EXPENSES:Professional Development:Conferences		
01/29/2025	3F21E33EF4E59F4A466D9	5234.1 OPERATING	1,121.20	SHERATON HOTEL
		EXPENSES:Professional Development:Conferences		
01/29/2025	BE4B7C1618AF7978C7EEF	5234.1 OPERATING	25.92	DISCOUNT
		EXPENSES:Professional Development:Conferences		
01/29/2025	7FE87013A9C625D5A7FE8	5234.1 OPERATING	22.75	SHERATON HOTEL
		EXPENSES:Professional Development:Conferences		
01/29/2025	74931AD3C5081F1DF4A62	6224.4 OPERATING	28.44	AMAZON
		EXPENSES:Facility Expense:Bldg- Supplies		
01/29/2025	3E1A183ADD3EFF3FC8D00	5234.1 OPERATING	13.05	HYATT REGENCY HOTEL
		EXPENSES:Professional Development:Conferences		
01/29/2025	745A499783591352C57E0	5234.1 OPERATING	35.00	ALASKA AIRLINES
		EXPENSES:Professional Development:Conferences		
01/30/2025	BEC673E158B4EAAA915EE	5234.1 OPERATING	20.09	STARBUCKS
		EXPENSES:Professional Development:Conferences		
01/30/2025	13509166D07F1EBD5700B	6224.4 OPERATING	112.32	AMAZON
		EXPENSES:Facility Expense:Bldg- Supplies		
01/30/2025	F3D1BB93717AB260935AB	5228.S OPERATING	207.91	T-MOBILE
		EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous- Supported		
01/30/2025	66C11B73BB55EB7FA0C8B	5211 OPERATING	317.14	FORMLABS

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/30/2025	E3385B0E47A19D19EB570	EXPENSES:Supplies:Copy/Print 5234.5 OPERATING	-15.90	TANGOS EMPANADAS
01/30/2025	BB79B39A2F479FCB2A9AE	EXPENSES:Professional Development:Staff Mtg & Training 5220.7 OPERATING	8.99	AMAZON
01/30/2025	0B92B897954A65232BEDC	EXPENSES:Information Technology:IT Technology Maintenance 5234.1 OPERATING	1,373.35	HYATT REGENCY HOTEL
01/30/2025	CA7BD1442DFE788E443ED	EXPENSES:Professional Development:Conferences 5236.2 OPERATING	100.23	WALMART
01/30/2025	90DF1D05E853BEC202E45	EXPENSES:Program Expense:Programs - District 5211 OPERATING	176.15	AMAZON
01/30/2025	68A86C670C03E042883E4	EXPENSES:Supplies:Copy/Print 6224.4 OPERATING	57.36	AMAZON
01/30/2025	8B874372827710D0BCDFD	EXPENSES:Facility Expense:Bldg- Supplies 5246 OPERATING	64.42	WALMART
01/30/2025	48AD5D1CCCCA4C4786144	EXPENSES:Supplies:Supplies - office 5234.5 OPERATING	25.98	ALBERTSONS
01/30/2025	60A588A2FC12F8D792FE7	EXPENSES:Professional Development:Staff Mtg & Training 5220.7 OPERATING	27.80	SP FBRC LLC
01/30/2025	855CF2297CB60F66A6128	EXPENSES:Information Technology:IT Technology Maintenance 6224.4 OPERATING	56.07	AMAZON
01/30/2025	83CE721926FD14A01B237	EXPENSES:Facility Expense:Bldg- Supplies 6224.4 OPERATING	2.97	WALMART
01/30/2025	A863E43FA3B75F47F798F	EXPENSES:Facility Expense:Bldg- Supplies 6224.4 OPERATING	47.35	AMAZON
01/31/2025	CFE170BF844183A6E0607	EXPENSES:Supplies:Supplies - office 5246 OPERATING	89.98	AMAZON
01/31/2025	FCB6D7D1BD3D1092196AE	EXPENSES:Supplies:Copy/Print 5246 OPERATING	17.62	AMAZON
01/31/2025	C8C6D0742234FE68EFD3B	EXPENSES:Supplies:Supplies - office 5246 OPERATING	58.99	AMAZON
01/31/2025	5D306E55D58D86077A854	EXPENSES:Supplies:Supplies - office 5115 COLLECTIONS:Adult Print Books	22.83	AMAZON
01/31/2025	FE32406BD15C2DDE121E5	5246 OPERATING	16.10	AMAZON
01/31/2025	A475C131F4C5817FEF3EB	EXPENSES:Supplies:Supplies - office 5246 OPERATING	12.32	AMAZON
01/31/2025	755A4953DDADC50853768	EXPENSES:Supplies:Supplies - office 5220.7 OPERATING	7.99	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Information Technology:IT Technology Maintenance		
01/31/2025	51E4D592EC6139FEE07CF	5246 OPERATING	60.82	AMAZON
		EXPENSES:Supplies:Supplies - office		
01/31/2025	76A70D21498E35454E82F	5115 COLLECTIONS:Adult Print Books	37.79	AMAZON
01/31/2025	E6466C43272F990D8E39F	5220.1 OPERATING	108.78	QUICKBOOKS PAYROLL
		EXPENSES:Information Technology:IT Infra -Software/Licensing		EXPENSES
01/31/2025	4C870BD691A8686E3C733	5228.S OPERATING	59.82	AMAZON
		EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous- Supported		
01/31/2025	AEF0E633B49DDF6ECEC1A	6224.3 OPERATING	79.98	AMAZON
		EXPENSES:Facility Expense:Bldg-Small Tools		
01/31/2025	18205F3F078554148A19B	5236.2 OPERATING	39.90	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/31/2025	BFA2765D4513E7C638437	5115 COLLECTIONS:Adult Print Books	17.99	AMAZON
01/31/2025	A032507EE05B33BF66961	5236.2 OPERATING	26.97	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/31/2025	1BFF46CF733C416BE1D5A	5115 COLLECTIONS:Adult Print Books	17.99	AMAZON
01/31/2025	8D7D8D35C0EEC58FD808A	5236.2 OPERATING	31.97	AMAZON
		EXPENSES:Program Expense:Programs - District		
01/31/2025	CEC9DF55A4114D7762F0B	5240 OPERATING	27.85	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/31/2025	8FA7795C8D5050657BBFD	5240 OPERATING	17.99	AMAZON
		EXPENSES:Supplies:Supplies - general		
01/31/2025	8FD3540C7617EA65E730A	5115 COLLECTIONS:Adult Print Books	59.99	AMAZON
<b>Total for 2700 Divvy Credit Cards Payable</b>			<b>\$28,638.17</b>	
2355 Dental Payable				
01/11/2025	583E129A6647BDA4FF6D1	2700 Divvy Credit Cards Payable	-1,262.50	WILLAMETTE DENTAL
<b>Total for 2355 Dental Payable</b>			<b>\$ -</b>	
			<b>1,262.50</b>	
51000 COLLECTIONS				
5115 Adult Print Books				
01/08/2025	37143C7C6E406BC36514A	2700 Divvy Credit Cards Payable	60.45	AMAZON
01/08/2025	EBB0E518F27EA0888E67A	2700 Divvy Credit Cards Payable	60.45	AMAZON
01/08/2025	534BDA79234E449CE30F7	2700 Divvy Credit Cards Payable	60.45	AMAZON
01/08/2025	8F8202968B1C920BF3A87	2700 Divvy Credit Cards Payable	-14.54	AMAZON
01/31/2025	BFA2765D4513E7C638437	2700 Divvy Credit Cards Payable	17.99	AMAZON
01/31/2025	76A70D21498E35454E82F	2700 Divvy Credit Cards Payable	37.79	AMAZON
01/31/2025	8FD3540C7617EA65E730A	2700 Divvy Credit Cards Payable	59.99	AMAZON
01/31/2025	1BFF46CF733C416BE1D5A	2700 Divvy Credit Cards Payable	17.99	AMAZON

# Meridian Library District

## Credit Card Detail

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DATE	NUM	SPLIT	AMOUNT	NAME
01/31/2025	5D306E55D58D86077A854	2700 Divvy Credit Cards Payable	22.83	AMAZON
<b>Total for 5115 Adult Print Books</b>			<b>\$323.40</b>	
5130 Children's books				
5130S Children's books - Supported				
01/14/2025	736C73D79226DB03AF7B4	2700 Divvy Credit Cards Payable	13.85	AMAZON
<b>Total for 5130S Children's books - Supported</b>			<b>\$13.85</b>	
<b>Total for 5130 Children's books</b>			<b>\$13.85</b>	
5149 Media				
01/15/2025	2FCF94248B0E925B10B1C	2700 Divvy Credit Cards Payable	69.99	AMAZON
01/15/2025	482C4F277D4260EE1DA75	2700 Divvy Credit Cards Payable	69.99	AMAZON
01/15/2025	E745A8E2065BE7F281383	2700 Divvy Credit Cards Payable	69.99	AMAZON
01/16/2025	CBF086E5E01BCA7647002	2700 Divvy Credit Cards Payable	49.99	AMAZON
<b>Total for 5149 Media</b>			<b>\$259.96</b>	
5150 Circulating devices & kits				
01/24/2025	3497DE1B2C45233562B19	2700 Divvy Credit Cards Payable	86.91	AMAZON
01/25/2025	D970C954E2313356C0FCF	2700 Divvy Credit Cards Payable	47.94	AMAZON
01/28/2025	5CA9783EB5047149A28FC	2700 Divvy Credit Cards Payable	31.96	AMAZON
01/28/2025	992567355271B31C020D6	2700 Divvy Credit Cards Payable	452.14	AMAZON
<b>Total for 5150 Circulating devices &amp; kits</b>			<b>\$618.95</b>	
<b>Total for 51000 COLLECTIONS</b>			<b>\$1,216.16</b>	
52000 OPERATING EXPENSES				
52020 Professional Services				
5237 Recruiting/Background Checks				
01/06/2025	87E742AA5213DADC9E7F4	2700 Divvy Credit Cards Payable	98.98	CHECKR.COM
<b>Total for 5237 Recruiting/Background Checks</b>			<b>\$98.98</b>	
<b>Total for 52020 Professional Services</b>			<b>\$98.98</b>	
52025 Banking fees				
5202.2 Bankcard fees				
01/03/2025	0F49554D924D2BE35C57E	2700 Divvy Credit Cards Payable	1.60	PAYPAL PAYFLOW
<b>Total for 5202.2 Bankcard fees</b>			<b>\$1.60</b>	
<b>Total for 52025 Banking fees</b>			<b>\$1.60</b>	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
01/02/2025	C9F57CDE5B4D9B663098A	2700 Divvy Credit Cards Payable	12.38	GOOGLE SERVICES
01/02/2025	EC9CCFFC4209D2A80CF50	2700 Divvy Credit Cards Payable	34.87	GOOGLE WORKSPACE
01/09/2025	60109C8F661F7FDCAA49E	2700 Divvy Credit Cards Payable	779.00	B PRIME
01/09/2025	296B46B00DAFA97D21585	2700 Divvy Credit Cards Payable	59.99	ADOBE
01/10/2025	0417379E016910EDDA879	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM
01/16/2025	005320D017E7B0667372A	2700 Divvy Credit Cards Payable	108.00	SIGNWELL EX DOCSKETCH
01/24/2025	B49FB582B55E62053AE0A	2700 Divvy Credit Cards Payable	99.99	CBI PARALLELS
01/25/2025	C2140510D6B819CBEE11E	2700 Divvy Credit Cards Payable	284.00	JAMF SOFTWARE
01/26/2025	517BE63F7BFDCCE5EB36B	2700 Divvy Credit Cards Payable	122.11	ROUTIFIC.COM
01/31/2025	E6466C43272F990D8E39F	2700 Divvy Credit Cards Payable	108.78	QUICKBOOKS PAYROLL

# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
				EXPENSES
<b>Total for 5220.1 IT Infra -Software/Licensing</b>			<b>\$1,672.12</b>	
5220.3 IT PCs, Printers & Hardware				
01/07/2025	A6E27DC78F63032555479	2700 Divvy Credit Cards Payable	94.98	AMAZON
01/07/2025	5DA4A3CC3D03DD803BA1B	2700 Divvy Credit Cards Payable	227.69	AMAZON
01/16/2025	DDFA1BCC72418CE62F88E	2700 Divvy Credit Cards Payable	22.99	AMAZON
01/23/2025	5406ECD2919FCE47FBD00	2700 Divvy Credit Cards Payable	89.99	AMAZON
<b>Total for 5220.3 IT PCs, Printers &amp; Hardware</b>			<b>\$435.65</b>	
5220.5 IT Utilities				
01/09/2025	629002CF99F03609EDFD5	2700 Divvy Credit Cards Payable	80.02	VERIZON
01/18/2025	D50C7105A9E0ED932DF74	2700 Divvy Credit Cards Payable	29.84	T-MOBILE
01/28/2025	499D96EBBBC393DF72830	2700 Divvy Credit Cards Payable	360.00	MOBILE BEACON
<b>Total for 5220.5 IT Utilities</b>			<b>\$469.86</b>	
5220.7 IT Technology Maintenance				
01/03/2025	BE810F9A570992037A622	2700 Divvy Credit Cards Payable	57.00	Full Spectrum Laser
01/30/2025	BB79B39A2F479FCB2A9AE	2700 Divvy Credit Cards Payable	8.99	AMAZON
01/30/2025	60A588A2FC12F8D792FE7	2700 Divvy Credit Cards Payable	27.80	SP FBRC LLC
01/31/2025	755A4953DDADC50853768	2700 Divvy Credit Cards Payable	7.99	AMAZON
<b>Total for 5220.7 IT Technology Maintenance</b>			<b>\$101.78</b>	
5230 Phone Service				
01/10/2025	E2332C639C599BC244D86	2700 Divvy Credit Cards Payable	373.52	VERIZON
<b>Total for 5230 Phone Service</b>			<b>\$373.52</b>	
<b>Total for 52200 Information Technology</b>			<b>\$3,052.93</b>	
52250 Marketing				
5225 Marketing & advertising				
01/02/2025	1942527FCAEE297C38FF1	2700 Divvy Credit Cards Payable	20.52	AMAZON
01/07/2025	4614F26A49123612C18DF	2700 Divvy Credit Cards Payable	203.00	INC
01/10/2025	E3E5A0A36ADE3EC44A921	2700 Divvy Credit Cards Payable	90.86	LEGACY SIGNS
01/11/2025	1B9F4969D676DAF4F806F	2700 Divvy Credit Cards Payable	99.99	HEYZINE.COM
01/24/2025	79B6AFEE8901AF231AFE3	2700 Divvy Credit Cards Payable	3.00	PARKING KIOSKS
01/24/2025	5E36117FF2E59912E8D1B	2700 Divvy Credit Cards Payable	6.25	DOLLAR TREE
<b>Total for 5225 Marketing &amp; advertising</b>			<b>\$423.62</b>	
<b>Total for 52250 Marketing</b>			<b>\$423.62</b>	
52340 Professional Development				
5234.1 Conferences				
01/15/2025	64AA4CC2473243669F64F	2700 Divvy Credit Cards Payable	41.76	ALBERTSONS
01/24/2025	BB86B792B4844228A8636	2700 Divvy Credit Cards Payable	26.26	HYATT REGENCY HOTEL
01/24/2025	ACB8001BE4EEFE673D6D2	2700 Divvy Credit Cards Payable	17.00	PHOENIX
01/24/2025	87B3B7AD8B3138295D03C	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/24/2025	59531251F1CC7314EAC35	2700 Divvy Credit Cards Payable	35.00	AMERICAN AIRLINES
01/24/2025	FF19D262AE408375F4846	2700 Divvy Credit Cards Payable	20.18	CURB MOBILITY
01/24/2025	96B88AD7A1EC7F2013B9D	2700 Divvy Credit Cards Payable	36.00	SHERATON HOTEL
01/25/2025	A3EF6C71A4411EED4846B	2700 Divvy Credit Cards Payable	4.00	44TH ST ARPT

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DATE	NUM	SPLIT	AMOUNT	NAME
01/25/2025	F2EB34FFEEF190EAC0D03	2700 Divvy Credit Cards Payable	14.04	BOISE AIRPORT
01/25/2025	7E70AAFE98459FC42C8E4	2700 Divvy Credit Cards Payable	42.46	PHOENIX BOURBON ROOM
01/25/2025	DE9C525F3864E7EE6E47D	2700 Divvy Credit Cards Payable	13.12	GRUBHUB
01/25/2025	16B1823F551C02261A372	2700 Divvy Credit Cards Payable	21.16	PHOENIX BOURBON ROOM
01/25/2025	D37CD5DF600913F85B6CA	2700 Divvy Credit Cards Payable	15.99	BOISE AIRPORT
01/25/2025	CE11FC8260D12413CE982	2700 Divvy Credit Cards Payable	14.39	HYATT REGENCY HOTEL
01/25/2025	36524371215277EA2DBCE	2700 Divvy Credit Cards Payable	47.52	FRY'S FOOD AND DRUG
01/25/2025	3005FC66FD1A1111C69F2	2700 Divvy Credit Cards Payable	-18.00	ALASKA AIRLINES
01/26/2025	6F2D7E5955CAD60DCBE89	2700 Divvy Credit Cards Payable	21.00	CORNISH PASTY COMPANY
01/26/2025	BE8F8A0665CF2A68A4428	2700 Divvy Credit Cards Payable	23.89	SHERATON HOTEL
01/26/2025	48DBC0742759B3CF7651C	2700 Divvy Credit Cards Payable	10.61	HYATT REGENCY HOTEL
01/26/2025	A48CEDBC271D82A67F7BD	2700 Divvy Credit Cards Payable	31.86	CORNISH PASTY COMPANY
01/26/2025	E08359EED8BACF8B72D10	2700 Divvy Credit Cards Payable	33.63	HYATT GIFT SHOP
01/26/2025	3C200E9CF21D881B800DF	2700 Divvy Credit Cards Payable	27.14	HARUMI SUSHI DOWNTOWN
01/26/2025	469207EEB0A71F038EFF	2700 Divvy Credit Cards Payable	21.01	MORNING SQUEEZE DOWNTOWN
01/26/2025	08DC25B44C2BCBF52BCBB	2700 Divvy Credit Cards Payable	21.55	MORNING SQUEEZE DOWNTOWN
01/26/2025	DF87399C8EBE8FDB0FF19	2700 Divvy Credit Cards Payable	20.38	CORNISH PASTY COMPANY
01/26/2025	120C84DFAF84EFE3807AA	2700 Divvy Credit Cards Payable	2.99	PCOFFEEPHXCONVENTIONCN
01/26/2025	40D39E0D6A9EB3A107516	2700 Divvy Credit Cards Payable	21.18	INGOS TASTY FOOD
01/26/2025	62D79BC23E0714E1BF9CC	2700 Divvy Credit Cards Payable	10.86	HYATT REGENCY HOTEL
01/26/2025	8CDB9BCF33956B221439D	2700 Divvy Credit Cards Payable	11.00	DRINK XOCHI
01/26/2025	1FF756360FF8D8668C3CD	2700 Divvy Credit Cards Payable	5.97	PCOFFEEPHXCONVENTIONCN
01/26/2025	3F46BB70F876254AD19D5	2700 Divvy Credit Cards Payable	12.96	POTBELLY
01/26/2025	C36AB6541A798EB04B10F	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/27/2025	2EA3BF820B21E893411C9	2700 Divvy Credit Cards Payable	8.83	LOLA COFFEE
01/27/2025	44F3D4D9548FA96A6D37B	2700 Divvy Credit Cards Payable	20.91	SHERATON HOTEL
01/27/2025	689B62B535E8C8BA123CA	2700 Divvy Credit Cards Payable	5.70	PCOFFEEPHXCONVENTIONCN
01/28/2025	93B7020088BA54B1F4D93	2700 Divvy Credit Cards Payable	24.45	FRY'S FOOD AND DRUG
01/28/2025	3D6CA0567910F8B8FC3B7	2700 Divvy Credit Cards Payable	20.52	INGOS TASTY FOOD
01/28/2025	C3F81522A36B009239DAE	2700 Divvy Credit Cards Payable	11.27	HYATT REGENCY HOTEL
01/28/2025	29525A72518DC7A4FF889	2700 Divvy Credit Cards Payable	31.10	SEAMUS MCCAFFREY'S
01/28/2025	8A69EFAA53F9AEA030DA	2700 Divvy Credit Cards Payable	25.92	DISCOUNT
01/28/2025	2C169F053525E17F9B513	2700 Divvy Credit Cards Payable	38.01	HYATT REGENCY HOTEL
01/28/2025	C1024ADE6220C305C3CA3	2700 Divvy Credit Cards Payable	21.99	INGOS TASTY FOOD
01/28/2025	D995CD7BCDD844693A975	2700 Divvy Credit Cards Payable	6.52	PCOFFEEPHXCONVENTIONCN
01/28/2025	11E08AC7E7B5AD2C8A012	2700 Divvy Credit Cards Payable	13.74	THE KETTLE BLACK
01/28/2025	B7F784B5058868984477D	2700 Divvy Credit Cards Payable	23.84	SHERATON HOTEL
01/28/2025	B7DABCCE6EF65C27C8831	2700 Divvy Credit Cards Payable	19.38	THE KETTLE BLACK
01/28/2025	F945F6F6941FBFF3C0DF7	2700 Divvy Credit Cards Payable	21.18	AJO ALS
01/28/2025	AE425DA75ABA78507445D	2700 Divvy Credit Cards Payable	33.67	SHERATON HOTEL
01/28/2025	A8ACDBC7CC74D82E0E8A2	2700 Divvy Credit Cards Payable	8.69	AMK PHOENIX CONV
01/28/2025	6F17DA8F5615DDC8F0135	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/28/2025	AFAAAF1E2A2198078D67	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES



# Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
01/29/2025	3E1A183ADD3EFF3FC8D00	2700 Divvy Credit Cards Payable	13.05	HYATT REGENCY HOTEL
01/29/2025	3F21E33EF4E59F4A466D9	2700 Divvy Credit Cards Payable	1,121.20	SHERATON HOTEL
01/29/2025	5EE3D2FF7F65A3CE449F1	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/29/2025	1CDA8E3C7A3B32B6C10C5	2700 Divvy Credit Cards Payable	4.00	3RD ST JEFFERSON
01/29/2025	FD5FFF7AC8C8F421CD053	2700 Divvy Credit Cards Payable	8.12	HYATT REGENCY HOTEL
01/29/2025	BE4B7C1618AF7978C7EEF	2700 Divvy Credit Cards Payable	25.92	DISCOUNT
01/29/2025	9B916F34BBC327ED61E4D	2700 Divvy Credit Cards Payable	26.25	POMO PIZZERIA ROSS
01/29/2025	54F380593816CE0A6FFC9	2700 Divvy Credit Cards Payable	23.89	HYATT REGENCY HOTEL
01/29/2025	7FE87013A9C625D5A7FE8	2700 Divvy Credit Cards Payable	22.75	SHERATON HOTEL
01/29/2025	745A499783591352C57E0	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/30/2025	BEC673E158B4EAAA915EE	2700 Divvy Credit Cards Payable	20.09	STARBUCKS
01/30/2025	0B92B897954A65232BEDC	2700 Divvy Credit Cards Payable	1,373.35	HYATT REGENCY HOTEL
<b>Total for 5234.1 Conferences</b>			<b>\$3,791.25</b>	
5234.5 Staff Mtg & Training				
01/10/2025	169592C5176CF0B3DE890	2700 Divvy Credit Cards Payable	58.34	LITTLE CAESARS
01/16/2025	64F8D0A1385081840B5D9	2700 Divvy Credit Cards Payable	22.99	AMAZON
01/23/2025	2F5F87BB9917F037826F7	2700 Divvy Credit Cards Payable	21.96	ALBERTSONS
01/24/2025	8759EC895BF04E979DAE3	2700 Divvy Credit Cards Payable	152.46	MADDIES WINE
01/28/2025	92AC8A43FB4768DDF9D59	2700 Divvy Credit Cards Payable	280.90	TANGOS EMPANADAS
01/28/2025	4B7290DFC620604BDEF78	2700 Divvy Credit Cards Payable	16.99	AMAZON
01/30/2025	48AD5D1CCCCA4C4786144	2700 Divvy Credit Cards Payable	25.98	ALBERTSONS
01/30/2025	E3385B0E47A19D19EB570	2700 Divvy Credit Cards Payable	-15.90	TANGOS EMPANADAS
<b>Total for 5234.5 Staff Mtg &amp; Training</b>			<b>\$563.72</b>	
5234.5s Staff Training - Supported				
01/11/2025	5277F3C6E52184C083FB1	2700 Divvy Credit Cards Payable	22.79	WALMART
01/12/2025	9153D80164436455F13AD	2700 Divvy Credit Cards Payable	24.54	AMAZON
01/16/2025	D8633A4731CE1B89E8649	2700 Divvy Credit Cards Payable	92.97	WALMART
01/16/2025	1C1F58C6A35C789BD7389	2700 Divvy Credit Cards Payable	18.68	WALMART
01/17/2025	609F34D5E1AC4A8FB1D8E	2700 Divvy Credit Cards Payable	8.98	ALBERTSONS
<b>Total for 5234.5s Staff Training - Supported</b>			<b>\$167.96</b>	
<b>Total for 5234.5 Staff Mtg &amp; Training with subs</b>			<b>\$731.68</b>	
5234.6 Webinar/Ecourses				
01/09/2025	A36E1C59BCA7B9D6944BB	2700 Divvy Credit Cards Payable	100.00	LIBRARYWORKS MODLIBAWD
<b>Total for 5234.6 Webinar/Ecourses</b>			<b>\$100.00</b>	
<b>Total for 52340 Professional Development</b>			<b>\$4,622.93</b>	
52360 Program Expense				
5236.2 Programs - District				
01/01/2025	1AA7A1915E998EDEC360	2700 Divvy Credit Cards Payable	446.74	COSTCO
01/01/2025	C1DE9EE049A33C35261EC	2700 Divvy Credit Cards Payable	25.00	CONNECTION IS THE
01/03/2025	CFD03998BE1000A0CC1F5	2700 Divvy Credit Cards Payable	22.68	WALMART
01/03/2025	AE53C9596C132D15F22C2	2700 Divvy Credit Cards Payable	400.00	MISSCRYS
01/03/2025	5EC625D02D831B0BA43AD	2700 Divvy Credit Cards Payable	36.60	WALMART
01/03/2025	CFCEB40C318DAC896144B	2700 Divvy Credit Cards Payable	27.88	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/04/2025	D84F1F0257FA76C045171	2700 Divvy Credit Cards Payable	19.99	AMAZON
01/04/2025	D61A0AB679DAA1C5B3D82	2700 Divvy Credit Cards Payable	-26.99	AMAZON
01/07/2025	1DAB68EB88E4BC2951020	2700 Divvy Credit Cards Payable	89.55	COSTCO
01/07/2025	B619225AE825EF5FC2EF3	2700 Divvy Credit Cards Payable	17.50	DOLLAR TREE
01/07/2025	D55AE70BBB0CA1C29FE4F	2700 Divvy Credit Cards Payable	19.88	AMAZON
01/07/2025	266928BD7B18B22BD3F48	2700 Divvy Credit Cards Payable	412.80	AMAZON
01/07/2025	49A916C4385E039AF7621	2700 Divvy Credit Cards Payable	10.99	AMAZON
01/07/2025	05F905BD9C7811ABEFE50	2700 Divvy Credit Cards Payable	45.49	WALMART
01/07/2025	7FBC943B7C8B84B2EC064	2700 Divvy Credit Cards Payable	14.11	WALMART
01/08/2025	FF2613DF09B0832B3E40A	2700 Divvy Credit Cards Payable	60.00	NIGHTMYSTER
01/08/2025	5474B6178AC89A58EC78C	2700 Divvy Credit Cards Payable	36.41	ZURCHERS
01/08/2025	A44DB31DAFB8481109BAE	2700 Divvy Credit Cards Payable	25.61	AMAZON
01/08/2025	A35C0875871F2FBDDDB2E6	2700 Divvy Credit Cards Payable	20.22	ZURCHERS
01/08/2025	29A0A98E8D26370E77C65	2700 Divvy Credit Cards Payable	19.99	STAPLES
01/09/2025	8B38B68555217C6F6EB5C	2700 Divvy Credit Cards Payable	26.99	AMAZON
01/09/2025	3257F83D7DA8A54A6DA9F	2700 Divvy Credit Cards Payable	78.37	MARKET STREET
01/09/2025	B04DB8E9482BE15E06ECD	2700 Divvy Credit Cards Payable	89.94	AMAZON
01/11/2025	ED043BFF412E68D2BED06	2700 Divvy Credit Cards Payable	18.00	EXPRESS CAFE
01/11/2025	32FEBABA92FDACAE31975	2700 Divvy Credit Cards Payable	96.11	COSTCO
01/11/2025	C6A7F20359FB695F67AB8	2700 Divvy Credit Cards Payable	284.93	AMAZON
01/11/2025	2F659E2168B6D1CFE4EF6	2700 Divvy Credit Cards Payable	11.98	AMAZON
01/11/2025	3789CEB7CB7BD10F7F08A	2700 Divvy Credit Cards Payable	73.94	COSTCO
01/12/2025	9FF1D1DC9370596ACEED1	2700 Divvy Credit Cards Payable	1,215.00	TACKLEBOX
01/16/2025	A81E46F080493FC143DF9	2700 Divvy Credit Cards Payable	50.53	COSTCO
01/16/2025	7CE678A3D9D880085AC63	2700 Divvy Credit Cards Payable	300.00	AI GENIUS AUTOMATIONS
01/16/2025	39EBD602336FDD5E8A4F5	2700 Divvy Credit Cards Payable	56.35	AMAZON
01/16/2025	8CE53813A3FA1CE63C6AF	2700 Divvy Credit Cards Payable	22.59	WALMART
01/18/2025	2CFD6560426A2DE2FBCC6	2700 Divvy Credit Cards Payable	13.98	AMAZON
01/21/2025	EB0C54C26A2ABEB62F840	2700 Divvy Credit Cards Payable	4,185.87	4IMPRIINT
01/22/2025	6ED9AEB1C0D135419396D	2700 Divvy Credit Cards Payable	52.97	AMAZON
01/23/2025	BCDAA320CD2724694595A	2700 Divvy Credit Cards Payable	26.24	WALMART
01/23/2025	0B05E1F5E876628CCBB98	2700 Divvy Credit Cards Payable	5.89	AMAZON
01/23/2025	01D2AAAA2B25CC97C523C	2700 Divvy Credit Cards Payable	83.99	AMAZON
01/23/2025	0B7DA0CB2F689B2F15067	2700 Divvy Credit Cards Payable	353.31	COSTCO
01/23/2025	4DB6213A6AA8F56DDFEDB	2700 Divvy Credit Cards Payable	139.00	AMAZON
01/23/2025	E92F1D767EFB7ED724017	2700 Divvy Credit Cards Payable	146.89	COSTCO
01/24/2025	6EBCDE8CF02A9A44E246C	2700 Divvy Credit Cards Payable	8.45	AMAZON
01/24/2025	0F85194B7EF14459DE209	2700 Divvy Credit Cards Payable	154.75	IDAHO GOVERNMENT
01/24/2025	3B39158EC468B6D662C8B	2700 Divvy Credit Cards Payable	28.95	AMAZON
01/25/2025	FED7E307BE627F0BBB2AD	2700 Divvy Credit Cards Payable	21.61	DOWNTOWN
01/25/2025	86E10F566BA51A5150F79	2700 Divvy Credit Cards Payable	7.37	AMAZON
01/25/2025	1D4FDD6891A6F67771D32	2700 Divvy Credit Cards Payable	35.00	ALASKA AIRLINES
01/25/2025	4A1F9983524DBA387F17B	2700 Divvy Credit Cards Payable	29.97	AMAZON
01/25/2025	829E54FF581BFB942BD8B	2700 Divvy Credit Cards Payable	9.95	AMAZON
01/27/2025	6A887FCBEAC395D1D04A7	2700 Divvy Credit Cards Payable	16.57	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/28/2025	55DE71D90168C0BAE6C32	2700 Divvy Credit Cards Payable	57.44	COSTCO
01/28/2025	CB87477B6C4F3DC206C81	2700 Divvy Credit Cards Payable	19.99	HYATT REGENCY HOTEL
01/30/2025	CA7BD1442DFE788E443ED	2700 Divvy Credit Cards Payable	100.23	WALMART
01/31/2025	8D7D8D35C0EEC58FD808A	2700 Divvy Credit Cards Payable	31.97	AMAZON
01/31/2025	A032507EE05B33BF66961	2700 Divvy Credit Cards Payable	26.97	AMAZON
01/31/2025	18205F3F078554148A19B	2700 Divvy Credit Cards Payable	39.90	AMAZON
<b>Total for 5236.2 Programs - District</b>			<b>\$9,646.44</b>	
<b>Total for 52360 Program Expense</b>			<b>\$9,646.44</b>	
52400 Supplies				
5211 Copy/Print				
01/04/2025	0F89CC7AD5BEE6C56709B	2700 Divvy Credit Cards Payable	50.99	AMAZON
01/05/2025	1E8B1EC7F337C7560AA4E	2700 Divvy Credit Cards Payable	55.99	AMAZON
01/07/2025	C1BB5BCB24548A7650DF9	2700 Divvy Credit Cards Payable	37.10	AMAZON
01/09/2025	3348A352D81A41F992021	2700 Divvy Credit Cards Payable	86.20	AMAZON
01/10/2025	7B9B77C2B43BE52FC3BED	2700 Divvy Credit Cards Payable	163.63	FORMLABS
01/11/2025	09B8B74145307FBF6A848	2700 Divvy Credit Cards Payable	43.99	AMAZON
01/11/2025	3289473C24BFCDBB4CD92	2700 Divvy Credit Cards Payable	283.63	MATTERHACKERS INC
01/18/2025	FB16DE428C83FD05F4AEA	2700 Divvy Credit Cards Payable	164.98	AMAZON
01/23/2025	D79ADFA7771D3FCFE167E	2700 Divvy Credit Cards Payable	317.14	FORMLABS
01/30/2025	66C11B73BB55EB7FA0C8B	2700 Divvy Credit Cards Payable	317.14	FORMLABS
01/30/2025	90DF1D05E853BEC202E45	2700 Divvy Credit Cards Payable	176.15	AMAZON
01/31/2025	CFE170BF844183A6E0607	2700 Divvy Credit Cards Payable	89.98	AMAZON
<b>Total for 5211 Copy/Print</b>			<b>\$1,786.92</b>	
5240 Supplies - general				
01/03/2025	10EF7D0866BB3806A4E1E	2700 Divvy Credit Cards Payable	-25.89	AMAZON
01/05/2025	8D66375817E423457FA4A	2700 Divvy Credit Cards Payable	109.91	AMAZON
01/09/2025	6F9F261C7B35C9C9EA994	2700 Divvy Credit Cards Payable	7.69	AMAZON
01/10/2025	05212B7B72CB8CCAB36DB	2700 Divvy Credit Cards Payable	20.10	AMAZON
01/10/2025	6B24BF09731875A7AA77E	2700 Divvy Credit Cards Payable	64.82	AMAZON
01/10/2025	41E26CBDBB1F9957D55CB	2700 Divvy Credit Cards Payable	33.90	AMAZON
01/10/2025	BC6FDDAD108B75EB9E9BF	2700 Divvy Credit Cards Payable	16.98	AMAZON
01/11/2025	A1B3BC30CACE2CC220CC9	2700 Divvy Credit Cards Payable	52.11	AMAZON
01/11/2025	30EC7CBFFF8FBB43B3F34	2700 Divvy Credit Cards Payable	57.22	CHICAGO BOOKS & JOURNALS
01/14/2025	F328C35D6EA4F70A513E6	2700 Divvy Credit Cards Payable	23.99	AMAZON
01/16/2025	C84FE2CC4A0667285D95F	2700 Divvy Credit Cards Payable	8.99	AMAZON
01/19/2025	6E2AF1D0DCDD0744EB80A	2700 Divvy Credit Cards Payable	-43.92	AMAZON
01/24/2025	765100F958A2E8D4E50CD	2700 Divvy Credit Cards Payable	42.35	AMAZON
01/25/2025	C795A5E82ED00E743E8CD	2700 Divvy Credit Cards Payable	13.86	AMAZON
01/25/2025	DE2AC09B3C59486BE14F1	2700 Divvy Credit Cards Payable	17.59	AMAZON
01/25/2025	01933F1EDCC3905691428	2700 Divvy Credit Cards Payable	33.99	AMAZON
01/25/2025	771B574C4F27A2A7295DC	2700 Divvy Credit Cards Payable	13.99	AMAZON
01/31/2025	8FA7795C8D5050657BBFD	2700 Divvy Credit Cards Payable	17.99	AMAZON
01/31/2025	CEC9DF55A4114D7762F0B	2700 Divvy Credit Cards Payable	27.85	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
<b>Total for 5240 Supplies - general</b>			<b>\$493.52</b>	
5246 Supplies - office				
01/11/2025	F9F115BC769DD7841800C	2700 Divvy Credit Cards Payable	10.59	AMAZON
01/11/2025	C1351C0A3639166252CC0	2700 Divvy Credit Cards Payable	15.81	AMAZON
01/15/2025	271C095C68E8242777284	2700 Divvy Credit Cards Payable	183.30	AMAZON
01/15/2025	35D77C6FDEF55E79431C9	2700 Divvy Credit Cards Payable	48.72	AMAZON
01/16/2025	D33FF3DE5B73211A631BA	2700 Divvy Credit Cards Payable	88.77	AMAZON
01/17/2025	A93359559F43C9A5B9921	2700 Divvy Credit Cards Payable	21.29	AMAZON
01/17/2025	EAE61E863C3656E2518B1	2700 Divvy Credit Cards Payable	13.99	AMAZON
01/17/2025	8E56DA10371DADCE7AE20	2700 Divvy Credit Cards Payable	43.48	WALMART
01/21/2025	DC420A51755FE0205ADFC	2700 Divvy Credit Cards Payable	53.90	AMAZON
01/23/2025	C1013BD8C34F18DD8DF91	2700 Divvy Credit Cards Payable	16.87	AMAZON
01/23/2025	7332D2C1C388227F8FB8C	2700 Divvy Credit Cards Payable	29.88	AMAZON
01/24/2025	96C3518BC16B2E370C5B8	2700 Divvy Credit Cards Payable	49.28	AMAZON
01/24/2025	38DD3DA28561FE0CA06FF	2700 Divvy Credit Cards Payable	52.46	AMAZON
01/25/2025	982A160E4FBC976840456	2700 Divvy Credit Cards Payable	19.69	AMAZON
01/26/2025	7386CA0D638827EC926CF	2700 Divvy Credit Cards Payable	45.61	AMERICAN LIBRARY A
01/29/2025	983CB3111EB6EBD735FA7	2700 Divvy Credit Cards Payable	12.98	AMAZON
01/30/2025	8B874372827710D0BCDFD	2700 Divvy Credit Cards Payable	64.42	WALMART
01/31/2025	C8C6D0742234FE68EFD3B	2700 Divvy Credit Cards Payable	58.99	AMAZON
01/31/2025	51E4D592EC6139FEE07CF	2700 Divvy Credit Cards Payable	60.82	AMAZON
01/31/2025	FE32406BD15C2DDE121E5	2700 Divvy Credit Cards Payable	16.10	AMAZON
01/31/2025	A475C131F4C5817FEF3EB	2700 Divvy Credit Cards Payable	12.32	AMAZON
01/31/2025	FCB6D7D1BD3D1092196AE	2700 Divvy Credit Cards Payable	17.62	AMAZON
<b>Total for 5246 Supplies - office</b>			<b>\$936.89</b>	
<b>Total for 52400 Supplies</b>			<b>\$3,217.33</b>	
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap				
01/07/2025	E06720C882F663888D05F	2700 Divvy Credit Cards Payable	119.99	AMAZON
01/08/2025	08A59D251D2CDEBF572D1	2700 Divvy Credit Cards Payable	79.18	AMAZON
01/12/2025	1E7A53A98A488938719B5	2700 Divvy Credit Cards Payable	31.06	AMAZON
01/15/2025	94836F8DD0E4D695565D6	2700 Divvy Credit Cards Payable	319.99	ACTIVE OFFICE FURNITURE
01/17/2025	A0653F4AFBEAF8C3718D8	2700 Divvy Credit Cards Payable	26.09	AMAZON
01/23/2025	F93271073241B72787C19	2700 Divvy Credit Cards Payable	857.74	AMAZON
01/24/2025	C27373769C7381B519A5A	2700 Divvy Credit Cards Payable	26.99	AMAZON
01/25/2025	1BE716384C33611CCF5E0	2700 Divvy Credit Cards Payable	79.99	AMAZON
<b>Total for 5216 Equipment &amp; Furnishings Not Cap</b>			<b>\$1,541.03</b>	
5228 Miscellaneous				
5228.S Miscellaneous- Supported				
01/04/2025	897EB2E76B488EC3854A4	2700 Divvy Credit Cards Payable	15.78	AMAZON
01/05/2025	A0F5724D874123F77EDF9	2700 Divvy Credit Cards Payable	0.07	GRASSHOPPER
01/09/2025	A38784D49F180BA34BA69	2700 Divvy Credit Cards Payable	133.15	AMAZON
01/10/2025	2E8173243F8445B4E33D8	2700 Divvy Credit Cards Payable	450.00	INNOVATIVE USERS GROUP
01/11/2025	37CDB51FA68E8501EBF36	2700 Divvy Credit Cards Payable	295.24	UNITED

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/24/2025	DFC0D1546BBB2E8B98417	2700 Divvy Credit Cards Payable	99.00	INTUIT QUICKBOOKS
01/30/2025	F3D1BB93717AB260935AB	2700 Divvy Credit Cards Payable	207.91	T-MOBILE
01/31/2025	4C870BD691A8686E3C733	2700 Divvy Credit Cards Payable	59.82	AMAZON
<b>Total for 5228.S Miscellaneous- Supported</b>			<b>\$1,260.97</b>	
<b>Total for 5228 Miscellaneous</b>			<b>\$1,260.97</b>	
5232 Postage				
01/16/2025	03D1529492E4BB95B63B0	2700 Divvy Credit Cards Payable	125.00	US POSTAL SERVICE
01/23/2025	61F0E826807EFD78D5D23	2700 Divvy Credit Cards Payable	5.11	US POSTAL SERVICE
<b>Total for 5232 Postage</b>			<b>\$130.11</b>	
<b>Total for 52500 Miscellaneous Operating</b>			<b>\$2,932.11</b>	
62240 Facility Expense				
6224.2 Bldg-Repairs				
01/11/2025	7DFE6D6F4AC0100F76A2E	2700 Divvy Credit Cards Payable	27.36	EBAY
<b>Total for 6224.2 Bldg-Repairs</b>			<b>\$27.36</b>	
6224.3 Bldg-Small Tools				
01/07/2025	1A7499C1CC583AB8BE259	2700 Divvy Credit Cards Payable	32.95	EBAY
01/10/2025	23A14DD011C8EB2BC6D4A	2700 Divvy Credit Cards Payable	41.58	AMAZON
01/17/2025	3A82E589C31AE67B38366	2700 Divvy Credit Cards Payable	18.99	AMAZON
01/23/2025	3949EEF073C7109A2992A	2700 Divvy Credit Cards Payable	36.99	AMAZON
01/31/2025	AEF0E633B49DDF6ECEC1A	2700 Divvy Credit Cards Payable	79.98	AMAZON
<b>Total for 6224.3 Bldg-Small Tools</b>			<b>\$210.49</b>	
6224.4 Bldg-Supplies				
01/09/2025	40A91471243390A7740C0	2700 Divvy Credit Cards Payable	167.19	AMAZON
01/09/2025	192F7209612CBFFA7839F	2700 Divvy Credit Cards Payable	55.73	AMAZON
01/09/2025	DCDE503C4F3AA0FD5FAC9	2700 Divvy Credit Cards Payable	45.70	AMAZON
01/09/2025	E6E6FC529C6CAA2440C2F	2700 Divvy Credit Cards Payable	41.49	AMAZON
01/09/2025	2ED6383B9830BC6CDB5BA	2700 Divvy Credit Cards Payable	77.72	AMAZON
01/09/2025	B9E071D36659E57EB666F	2700 Divvy Credit Cards Payable	89.71	AMAZON
01/09/2025	5DCCE81095512F1E736CC	2700 Divvy Credit Cards Payable	77.72	AMAZON
01/10/2025	0BF659DE694DCFC759778	2700 Divvy Credit Cards Payable	56.95	AMAZON
01/10/2025	2DD2CD3DF65A8758B4B49	2700 Divvy Credit Cards Payable	36.17	AMAZON
01/10/2025	383F4A2930FFB1D3C6D11	2700 Divvy Credit Cards Payable	17.97	AMAZON
01/10/2025	7BE3F32018A99ED4A1AE5	2700 Divvy Credit Cards Payable	29.63	AMAZON
01/11/2025	5E46CD0D677BE22497B87	2700 Divvy Credit Cards Payable	259.99	AMAZON
01/13/2025	B74A3EA71EBBA8C8A1B46	2700 Divvy Credit Cards Payable	208.46	AMAZON
01/13/2025	210C60202748EB0B6A7D4	2700 Divvy Credit Cards Payable	82.98	AMAZON
01/13/2025	143203E662213EC4C88DF	2700 Divvy Credit Cards Payable	3.56	AMAZON
01/14/2025	CF4F78483826EA6DC05DB	2700 Divvy Credit Cards Payable	17.87	AMAZON
01/14/2025	7251815E5075D4FE14F8F	2700 Divvy Credit Cards Payable	32.01	AMAZON
01/16/2025	F4C58C1711D184C521CA7	2700 Divvy Credit Cards Payable	13.47	AMAZON
01/21/2025	6FB04AF6DB4A8F851C080	2700 Divvy Credit Cards Payable	69.85	CULLIGAN WATER
01/23/2025	43C06E39D1DEE0F87AC61	2700 Divvy Credit Cards Payable	23.74	AMAZON
01/29/2025	74931AD3C5081F1DF4A62	2700 Divvy Credit Cards Payable	28.44	AMAZON

# Meridian Library District

## Credit Card Detail

January 2025

DATE	NUM	SPLIT	AMOUNT	NAME
01/30/2025	855CF2297CB60F66A6128	2700 Divvy Credit Cards Payable	56.07	AMAZON
01/30/2025	A863E43FA3B75F47F798F	2700 Divvy Credit Cards Payable	47.35	AMAZON
01/30/2025	83CE721926FD14A01B237	2700 Divvy Credit Cards Payable	2.97	WALMART
01/30/2025	13509166D07F1EBD5700B	2700 Divvy Credit Cards Payable	112.32	AMAZON
01/30/2025	68A86C670C03E042883E4	2700 Divvy Credit Cards Payable	57.36	AMAZON
<b>Total for 6224.4 Bldg-Supplies</b>			<b>\$1,712.42</b>	
6255 Bldg-Rent				
01/28/2025	7EFD8E84952296DD4F32C	2700 Divvy Credit Cards Payable	213.30	ACORN SELF STORAGE
<b>Total for 6255 Bldg-Rent</b>			<b>\$213.30</b>	
<b>Total for 62240 Facility Expense</b>			<b>\$2,163.57</b>	
<b>Total for 52000 OPERATING EXPENSES</b>			<b>\$26,159.51</b>	

# Meridian Library District

## Electronic Bill Payment List

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
01/05/2025	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Recycling/Trash 11/21-12/20/24	-97.76 97.76	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/05/2025	Check	EFT	CITY OF MERIDIAN	Water 11/21-12/20/24	-24.48 24.48	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/05/2025	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Trash/Recycling 11/21-12/20/24	-424.18 424.18	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/05/2025	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Trash/Recycling 11/21-12/20/24	-426.23 426.23	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/06/2025	Check	EFT	AFLAC	December 2024 Aflac Employee Contribution Remittance	-381.02 -381.02	1180 Checking - ICCU General *1068 2360 AFLAC Payable
01/07/2025	Check	EFT	IDAHO POWER - 5042	Power 11/21-12/19/24	-473.19 473.19	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/07/2025	Check	EFT	L695-NCPERS IDAHO	January 2024 NCPERS Employee Contribution Remittance	-144.00 -144.00	1180 Checking - ICCU General *1068 2350 Persi Life withholding payable
01/10/2025	Check	EFT	PERSI	PERSI Base Plan Employer Contributions 01/10/2025 Payroll	- 17,246.65	1180 Checking - ICCU General *1068 2330 PERSI withholding payable
				PERSI Base Plan Employee Contributions 01/10/2025 Payroll	- 10,353.78	2330 PERSI withholding payable
				PERSI Contributions 01/10/2025 Payroll Difference	0.02	2330 PERSI withholding payable
01/10/2025	Check	EFT	PERSI-401K	01/10/25 Payroll PERSI 401k Remittance	-2,528.16 -2,528.16	1180 Checking - ICCU General *1068 2340 401K withholding payable
01/10/2025	Check	EFT	Nationwide 457b	01/10/25 Payroll Nationwide PreTax Remittance	-1,857.87 -1,857.87	1180 Checking - ICCU General *1068 2352 Nationwide Withholding Payable
01/10/2025	Check	EFT	Nationwide 457b	01/10/25 Payroll Nationwide Roth Remittance	-721.47 -721.47	1180 Checking - ICCU General *1068 2352 Nationwide Withholding Payable
01/16/2025	Check	EFT	First Stop Health LLC	First Stop Health Virtual Services January 2025 Employer Contributions	-895.50 -955.20	1180 Checking - ICCU General *1068 2300 Payroll Liabilities
				First STop Health Virtual Services January 2025 Billing Differences	59.70	2300 Payroll Liabilities
01/20/2025	Check	EFT	CITY OF MERIDIAN	Water/Sewer 12/06/24-01/05/25	-69.49 69.49	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/20/2025	Check	EFT	CITY OF MERIDIAN	Water/Sewer 12/06/24-01/05/25	-31.39 31.39	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/21/2025	Check	EFT	Mutual of Omaha	January 2025 MOO STD Employer Contributions Remittance	-3,708.32 -759.58	1180 Checking - ICCU General *1068 2358 Mutual of Omaha Payable
				January 2025 MOO ER Life Contributions Remittance	-252.00	2358 Mutual of Omaha Payable
				January 2025 MOO EE Life Contributions Remittance	-269.66	2358 Mutual of Omaha Payable
				January 2025 MOO Dental Employer Contributions Remittance	-1,832.14	2355 Dental Payable
				January 2025 MOO Dental Employee Contributions Remittance	-820.22	2355 Dental Payable
				January 2025 MOO Billing Differences	-225.28	5010a PERSONNEL:Payroll benefits:Benefits - Retirement
01/21/2025	Check	EFT	Paylocity	January Payroll Processing Paylocity INV2556909	-2,395.33 2,395.33	1181 Checking - ICCU Payroll ZBA *3248 5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
01/22/2025	Check	EFT	IDAHO POWER - 3194		-888.61	1180 Checking - ICCU General *1068

# Meridian Library District

## Electronic Bill Payment List

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				Power 12/05/24-01/03/25	888.61	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/22/2025	Check	EFT	INTERMOUNTAIN GAS COMPANY		-121.46	1180 Checking - ICCU General *1068
				Gas 11/26-12/30/24	121.46	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/22/2025	Check	EFT	INTERMOUNTAIN GAS COMPANY		-840.33	1180 Checking - ICCU General *1068
				Gas 11/26-12/29/24	840.33	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/22/2025	Check	EFT	HRA VEBA		-8,250.00	1180 Checking - ICCU General *1068
				January 2025 HRA VEBA Remittance	-8,250.00	2353 HRA VEBA Payable
01/24/2025	Check	EFT	IDAHO POWER - 7016		-110.99	1180 Checking - ICCU General *1068
				Power 12/06/24-01/07/25	110.99	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/24/2025	Check	EFT	IDAHO POWER - 1620		-2,829.75	1180 Checking - ICCU General *1068
				Power 12/06/24-01/07/25	2,829.75	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/24/2025	Check	EFT	INTERMOUNTAIN GAS COMPANY		-823.29	1180 Checking - ICCU General *1068
				Gas 11/27-12/31/24	823.29	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/24/2025	Check	EFT	PERSI		-	1180 Checking - ICCU General *1068
					28,226.68	
				PERSI Base Plan Employer Contributions 01/24/2025 Payroll	-	2330 PERSI withholding payable
					17,637.98	
				PERSI Base Plan Employee Contributions 01/24/2025 Payroll	-	2330 PERSI withholding payable
					10,588.70	
				PERSI Contributions 01/24/2025 Payroll Difference		2330 PERSI withholding payable
01/24/2025	Check	EFT	PERSI-401K		-2,528.50	1180 Checking - ICCU General *1068
				01/24/25 Payroll PERSI 401k Remittance	-2,528.50	2340 401K withholding payable
01/24/2025	Check	EFT	Nationwide 457b		-1,857.34	1180 Checking - ICCU General *1068
				01/10/25 Payroll Nationwide PreTax Remittance	-1,857.34	2352 Nationwide Withholding Payable
01/24/2025	Check	EFT	Nationwide 457b		-722.54	1180 Checking - ICCU General *1068
				01/24/25 Payroll Nationwide Roth Remittance	-722.54	2352 Nationwide Withholding Payable
01/28/2025	Check	EFT	IDAHO POWER - 7302		-471.31	1180 Checking - ICCU General *1068
				Power 12/11/24-01/09/25	471.31	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/28/2025	Check	EFT	Bill.com		-859.50	1180 Checking - ICCU General *1068
				Bill.com 12/28/24-01/27/25	859.50	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
01/29/2025	Check	EFT	INTERMOUNTAIN GAS COMPANY		-311.68	1180 Checking - ICCU General *1068
				Gas 12/05/24-01/06/25	311.68	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
01/29/2025	Check	EFT	Blue Cross of Idaho		-	1180 Checking - ICCU General *1068
					46,942.58	
				February 2025 Employee Health Insurance Contribution Remittance	-5,719.88	2345 Health Payable
				February 2025 Employer Health Insurance Contribution Remittance	-	2345 Health Payable
					40,105.58	
				February 2025 Employee Vision Insurance Contribution Remittance	-144.82	2345 Health Payable
				February 2025 Employer Vision Insurance Contribution Remittance	-424.30	2345 Health Payable
				February 2025 Billing Differences	-548.00	2345 Health Payable
01/31/2025	Check	EFT	Gravity Payments		-30.74	1180 Checking - ICCU General *1068
				January 2025 Gravity Payments Processing Fees	30.74	5202.2 OPERATING EXPENSES:Banking fees:Bankcard fees
01/31/2025	Check	EFT	Idaho Central Credit Union		-142.45	1180 Checking - ICCU General *1068
				ICCU Checking Service Fees January 2025	142.45	5202.3 OPERATING EXPENSES:Banking fees:Financial fees



# Meridian Library District

## Electronic Bill Payment List

January 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Sales Tax Payment						
01/20/2025	Sales Tax Payment				-1,235.01	1180 Checking - ICCU General *1068
					-1,235.01	Sales Tax Agency Payable
Credit Card Payment						
01/01/2025	Credit Card Payment		Divvy		21,086.90	- 1180 Checking - ICCU General *1068
					21,086.90	- 2700 Divvy Credit Cards Payable

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
40000 Tax Revenue	5,372,247.15	8,533,999.00	-3,161,751.85	62.95 %
42000 Non-tax Revenue	284,141.99	636,239.00	-352,097.01	44.66 %
48000 Fund Balance Carryover		2,625,000.00	-2,625,000.00	
<b>Total Revenue</b>	<b>\$5,656,389.14</b>	<b>\$11,795,238.00</b>	<b>\$ -</b>	<b>47.95 %</b>
			<b>6,138,848.86</b>	
<b>GROSS PROFIT</b>	<b>\$5,656,389.14</b>	<b>\$11,795,238.00</b>	<b>\$ -</b>	<b>47.95 %</b>
			<b>6,138,848.86</b>	
<b>Expenditures</b>				
50000 PERSONNEL	1,935,583.42	6,072,826.95	-4,137,243.53	31.87 %
51000 COLLECTIONS	333,080.14	911,535.00	-578,454.86	36.54 %
52000 OPERATING EXPENSES	743,996.65	2,160,876.05	-1,416,879.40	34.43 %
72000 CAPITAL EQUIPMENT EXPENSES	46,157.84	25,000.00	21,157.84	184.63 %
				%
73000 CAPITAL BUILDING EXPENSES	387,031.26	2,625,000.00	-2,237,968.74	14.74 %
<b>Total Expenditures</b>	<b>\$3,445,849.31</b>	<b>\$11,795,238.00</b>	<b>\$ -</b>	<b>29.21 %</b>
			<b>8,349,388.69</b>	
<b>NET OPERATING REVENUE</b>	<b>\$2,210,539.83</b>	<b>\$0.00</b>	<b>\$2,210,539.83</b>	<b>0.00%</b>
<b>Other Revenue</b>				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	79,080.33	113,500.00	-34,419.67	69.67 %
8810 Transfer In-To Capital Projects Fund Carryover from Capital Projects Fund Balance		2,625,000.00	-2,625,000.00	
<b>Total Other Revenue</b>	<b>\$779,080.33</b>	<b>\$4,138,500.00</b>	<b>\$ -</b>	<b>18.83 %</b>
			<b>3,359,419.67</b>	
<b>Other Expenditures</b>				
9202 Pinnacle fka South Branch Financial Fees		3,750.00	-3,750.00	
9285 Pinnacle fka South Branch Lease Payment	142,241.62	1,400,000.00	-1,257,758.38	10.16 %
9330 Cherry Lane Renovation - Capital Projects Fund		2,625,000.00	-2,625,000.00	
<b>Total Other Expenditures</b>	<b>\$142,241.62</b>	<b>\$4,028,750.00</b>	<b>\$ -</b>	<b>3.53 %</b>
			<b>3,886,508.38</b>	
<b>NET OTHER REVENUE</b>	<b>\$636,838.71</b>	<b>\$109,750.00</b>	<b>\$527,088.71</b>	<b>580.26 %</b>
<b>NET REVENUE</b>	<b>\$2,847,378.54</b>	<b>\$109,750.00</b>	<b>\$2,737,628.54</b>	<b>2,594.42 %</b>

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
40000 Tax Revenue				
4000 Tax levy	5,229,993.56	8,080,849.00	-2,850,855.44	64.72 %
4010 Ag. Replacement	485.00	1,940.00	-1,455.00	25.00 %
4020 Pers Prop Replacement	19,519.36	39,039.00	-19,519.64	50.00 %
4025 Recovered Homeowner's Exemption		100.00	-100.00	
4060 Tort Tax Levy		80,071.00	-80,071.00	
4100 Sales tax income	122,249.23	332,000.00	-209,750.77	36.82 %
<b>Total 40000 Tax Revenue</b>	<b>5,372,247.15</b>	<b>8,533,999.00</b>	<b>-3,161,751.85</b>	<b>62.95 %</b>
42000 Non-tax Revenue				
4200 Fines and fees	10,312.16	21,000.00	-10,687.84	49.11 %
4220 Meeting Room income	3,598.75	12,100.00	-8,501.25	29.74 %
4221 Donations & Memorials	131.86	3,000.00	-2,868.14	4.40 %
4300 Interest income	52,176.46	135,000.00	-82,823.54	38.65 %
4339 Capital Replace & Repair Int	103,172.62	205,000.00	-101,827.38	50.33 %
4400 Copy/Print income	11,819.22	31,700.00	-19,880.78	37.28 %
4410 Miscellaneous income	54,759.77		54,759.77	
4415 Lynx Consortium income	42,600.23	110,439.00	-67,838.77	38.57 %
4500 Grants	4,870.92	67,000.00	-62,129.08	7.27 %
4700 Sponsorships	700.00	51,000.00	-50,300.00	1.37 %
<b>Total 42000 Non-tax Revenue</b>	<b>284,141.99</b>	<b>636,239.00</b>	<b>-352,097.01</b>	<b>44.66 %</b>
48000 Fund Balance Carryover				
4810 Transfer In-To General Fund Carryover from Capital Repair & Replacement Balance		2,625,000.00	-2,625,000.00	
<b>Total 48000 Fund Balance Carryover</b>		<b>2,625,000.00</b>	<b>-2,625,000.00</b>	
<b>Total Revenue</b>	<b>\$5,656,389.14</b>	<b>\$11,795,238.00</b>	<b>\$ -</b>	<b>47.95 %</b>
			<b>6,138,848.86</b>	
<b>GROSS PROFIT</b>	<b>\$5,656,389.14</b>	<b>\$11,795,238.00</b>	<b>\$ -</b>	<b>47.95 %</b>
			<b>6,138,848.86</b>	
<b>Expenditures</b>				
50000 PERSONNEL				
5000 Salaries and wages	1,462,274.91	4,549,838.28	-3,087,563.37	32.14 %
5005 Termination salaries	9,717.12		9,717.12	
<b>Total 5000 Salaries and wages</b>	<b>1,471,992.03</b>	<b>4,549,838.28</b>	<b>-3,077,846.25</b>	<b>32.35 %</b>
5010 Payroll benefits	104.65		104.65	
5010a Benefits - Retirement	151,658.14	444,135.96	-292,477.82	34.15 %
5010b Benefits - PR Taxes	110,367.92	336,718.17	-226,350.25	32.78 %
5010c Benefits - Health	201,460.68	742,134.54	-540,673.86	27.15 %
<b>Total 5010 Payroll benefits</b>	<b>463,591.39</b>	<b>1,522,988.67</b>	<b>-1,059,397.28</b>	<b>30.44 %</b>
<b>Total 50000 PERSONNEL</b>	<b>1,935,583.42</b>	<b>6,072,826.95</b>	<b>-4,137,243.53</b>	<b>31.87 %</b>
51000 COLLECTIONS				
5115 Adult Print Books	58,902.48	161,000.00	-102,097.52	36.59 %

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5121 Electronic databases	41,490.42	62,735.00	-21,244.58	66.14 %
5122 eContent	187,196.45	380,000.00	-192,803.55	49.26 %
5125 Print Reference	81.08	1,000.00	-918.92	8.11 %
5130 Children's books	21,106.61	166,510.00	-145,403.39	12.68 %
5130S Children's books - Supported	233.78		233.78	
<b>Total 5130 Children's books</b>	<b>21,340.39</b>	<b>166,510.00</b>	<b>-145,169.61</b>	<b>12.82 %</b>
5135 Young Adult books	4,642.56	50,290.00	-45,647.44	9.23 %
5149 Media	18,190.53	55,000.00	-36,809.47	33.07 %
5150 Circulating devices & kits	1,236.23	25,000.00	-23,763.77	4.94 %
5151 Periodicals		10,000.00	-10,000.00	
<b>Total 51000 COLLECTIONS</b>	<b>333,080.14</b>	<b>911,535.00</b>	<b>-578,454.86</b>	<b>36.54 %</b>
<b>52000 OPERATING EXPENSES</b>				
52020 Professional Services				
5202.1 Audit	24,000.00	28,500.00	-4,500.00	84.21 %
5202.4 Legal fees	23,986.22	80,000.00	-56,013.78	29.98 %
5202.5 Consulting		136,617.77	-136,617.77	
5202.6 Other	2,580.70	7,000.00	-4,419.30	36.87 %
5237 Recruiting/Background Checks	585.88	3,000.00	-2,414.12	19.53 %
<b>Total 52020 Professional Services</b>	<b>51,152.80</b>	<b>255,117.77</b>	<b>-203,964.97</b>	<b>20.05 %</b>
52025 Banking fees				
5202.2 Bankcard fees	892.43	2,500.00	-1,607.57	35.70 %
5202.3 Financial fees	886.15	2,600.00	-1,713.85	34.08 %
<b>Total 52025 Banking fees</b>	<b>1,778.58</b>	<b>5,100.00</b>	<b>-3,321.42</b>	<b>34.87 %</b>
52120 Consortium				
5212.AD Consortium-Administrator	36,402.12	138,048.27	-101,646.15	26.37 %
5212.C Consortium-Courier	25,479.00	54,000.00	-28,521.00	47.18 %
5212.H Consortium-Hardware/Software	31,184.16	48,800.00	-17,615.84	63.90 %
5212.MS Consortium-Misc. Expenditures Reimbursable to MLD	1,898.73		1,898.73	
<b>Total 52120 Consortium</b>	<b>94,964.01</b>	<b>240,848.27</b>	<b>-145,884.26</b>	<b>39.43 %</b>
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	49,202.75	122,468.00	-73,265.25	40.18 %
5220.2 IT Infra -Support	5,604.09	18,200.00	-12,595.91	30.79 %
5220.3 IT PCs, Printers & Hardware	12,369.68	38,400.00	-26,030.32	32.21 %
5220.5 IT Utilities	19,484.92	35,244.00	-15,759.08	55.29 %
5220.6 IT Collection Licensing		13,000.00	-13,000.00	
5220.7 IT Technology Maintenance	13,245.32	38,322.00	-25,076.68	34.56 %
5230 Phone Service	4,935.42	15,000.00	-10,064.58	32.90 %
<b>Total 52200 Information Technology</b>	<b>104,842.18</b>	<b>280,634.00</b>	<b>-175,791.82</b>	<b>37.36 %</b>
52250 Marketing				
5225 Marketing & advertising	1,595.71	21,500.00	-19,904.29	7.42 %
5226 Brochures general-marketing		6,500.00	-6,500.00	

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5227 Brochures programs - marketing	3,941.70	15,000.00	-11,058.30	26.28 %
<b>Total 52250 Marketing</b>	<b>5,537.41</b>	<b>43,000.00</b>	<b>-37,462.59</b>	<b>12.88 %</b>
52290 Materials Processing				
5229.1 Materials-OCLC	846.77	18,000.00	-17,153.23	4.70 %
5229.2 Materials-Processing	11,237.02	75,000.00	-63,762.98	14.98 %
<b>Total 52290 Materials Processing</b>	<b>12,083.79</b>	<b>93,000.00</b>	<b>-80,916.21</b>	<b>12.99 %</b>
52340 Professional Development				
5234.1 Conferences	18,482.47	60,000.00	-41,517.53	30.80 %
5234.2 Education	6,408.72	12,000.00	-5,591.28	53.41 %
5234.3 Materials	79.50	1,000.00	-920.50	7.95 %
5234.4 Memberships	2,726.00	8,000.00	-5,274.00	34.08 %
5234.5 Staff Mtg & Training	2,745.49	10,000.00	-7,254.51	27.45 %
5234.5s Staff Training - Supported	3,037.53		3,037.53	
<b>Total 5234.5 Staff Mtg &amp; Training</b>	<b>5,783.02</b>	<b>10,000.00</b>	<b>-4,216.98</b>	<b>57.83 %</b>
5234.6 Webinar/Ecourses	679.09	8,000.00	-7,320.91	8.49 %
<b>Total 52340 Professional Development</b>	<b>34,158.80</b>	<b>99,000.00</b>	<b>-64,841.20</b>	<b>34.50 %</b>
52360 Program Expense				
5236.2 Programs - District	27,554.82	95,302.00	-67,747.18	28.91 %
5236.VO Programs -Volunteers		3,228.00	-3,228.00	
<b>Total 52360 Program Expense</b>	<b>27,554.82</b>	<b>98,530.00</b>	<b>-70,975.18</b>	<b>27.97 %</b>
52400 Supplies				
5211 Copy/Print	12,181.65	38,960.00	-26,778.35	31.27 %
5240 Supplies - general	4,257.50	18,725.00	-14,467.50	22.74 %
5246 Supplies - office	3,266.53	16,205.00	-12,938.47	20.16 %
<b>Total 52400 Supplies</b>	<b>19,705.68</b>	<b>73,890.00</b>	<b>-54,184.32</b>	<b>26.67 %</b>
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap	11,685.90	11,150.00	535.90	104.81 %
5228 Miscellaneous	380.97	4,400.00	-4,019.03	8.66 %
5232 Postage	3,710.65	11,000.00	-7,289.35	33.73 %
5250 Taxes and insurance	44,706.16	55,363.01	-10,656.85	80.75 %
<b>Total 52500 Miscellaneous Operating</b>	<b>60,483.68</b>	<b>81,913.01</b>	<b>-21,429.33</b>	<b>73.84 %</b>
52600 Vehicle Expense				
5260.1 Vehicle - Bookmobile	319.43	10,800.00	-10,480.57	2.96 %
5260.11 Vehicle - Ford F150 Transit Van	514.94	16,550.00	-16,035.06	3.11 %
5260.12 Vehicle - Toyota Rav4 VIN 7581	15.58		15.58	
5260.2 Vehicle - Sprinter	94.20		94.20	
5260.3 Vehicle - Van Honda Odyssey	535.88	5,300.00	-4,764.12	10.11 %
5260.4 Vehicle - Honda Element	61.31	3,800.00	-3,738.69	1.61 %
5260.5 Vehicle - Dodge HD Wagon	1,643.06	7,050.00	-5,406.94	23.31 %
5260.6 Employee Mileage Reimbursement	8.44	250.00	-241.56	3.38 %

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5260.7 Vehicle - Chevy Silverado 1500	119.72	3,300.00	-3,180.28	3.63 %
5260.8 Vehicle - Toyota Rav4 VIN 4697	127.21	3,300.00	-3,172.79	3.85 %
5260.9 Vehicle - Toyota Rav4 VIN 7665	582.48	3,300.00	-2,717.52	17.65 %
<b>Total 52600 Vehicle Expense</b>	<b>4,022.25</b>	<b>53,650.00</b>	<b>-49,627.75</b>	<b>7.50 %</b>
62240 Facility Expense				
6224.1 Bldg-Maintenance	81,322.26	263,872.00	-182,549.74	30.82 %
6224.2 Bldg-Repairs	19,153.16	49,000.00	-29,846.84	39.09 %
6224.3 Bldg-Small Tools	588.64	4,250.00	-3,661.36	13.85 %
6224.4 Bldg-Supplies	13,130.17	46,500.00	-33,369.83	28.24 %
6250 Bldg-Insurance	40,035.50	80,071.00	-40,035.50	50.00 %
6255 Bldg-Rent	137,563.22	266,000.00	-128,436.78	51.72 %
6258 Bldg-Utilities	35,919.70	126,500.00	-90,580.30	28.40 %
<b>Total 62240 Facility Expense</b>	<b>327,712.65</b>	<b>836,193.00</b>	<b>-508,480.35</b>	<b>39.19 %</b>
<b>Total 52000 OPERATING EXPENSES</b>	<b>743,996.65</b>	<b>2,160,876.05</b>	<b>-1,416,879.40</b>	<b>34.43 %</b>
72000 CAPITAL EQUIPMENT EXPENSES				
7216 Equipment & Furnishings	33,192.32		33,192.32	
7220.3 IT PCs, Hardware Printers	0.00	25,000.00	-25,000.00	0.00 %
7295 Major improvements	12,965.52		12,965.52	
<b>Total 72000 CAPITAL EQUIPMENT EXPENSES</b>	<b>46,157.84</b>	<b>25,000.00</b>	<b>21,157.84</b>	<b>184.63 %</b>
73000 CAPITAL BUILDING EXPENSES				
7300 Cherry Lane Renovation - General Fund	122,825.72		122,825.72	
7331 Cherry Lane Renovation - Capital Repair & Replacement	264,205.54	2,625,000.00	-2,360,794.46	10.06 %
<b>Total 73000 CAPITAL BUILDING EXPENSES</b>	<b>387,031.26</b>	<b>2,625,000.00</b>	<b>-2,237,968.74</b>	<b>14.74 %</b>
<b>Total Expenditures</b>	<b>\$3,445,849.31</b>	<b>\$11,795,238.00</b>	<b>\$ - 8,349,388.69</b>	<b>29.21 %</b>
NET OPERATING REVENUE	<b>\$2,210,539.83</b>	<b>\$0.00</b>	<b>\$2,210,539.83</b>	<b>0.00%</b>
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	79,080.33	113,500.00	-34,419.67	69.67 %
8810 Transfer In-To Capital Projects Fund Carryover from Capital Projects Fund Balance		2,625,000.00	-2,625,000.00	
<b>Total Other Revenue</b>	<b>\$779,080.33</b>	<b>\$4,138,500.00</b>	<b>\$ - 3,359,419.67</b>	<b>18.83 %</b>
Other Expenditures				
9202 Pinnacle fka South Branch Financial Fees		3,750.00	-3,750.00	
9285 Pinnacle fka South Branch Lease Payment	142,241.62	1,400,000.00	-1,257,758.38	10.16 %
9330 Cherry Lane Renovation - Capital Projects Fund		2,625,000.00	-2,625,000.00	
<b>Total Other Expenditures</b>	<b>\$142,241.62</b>	<b>\$4,028,750.00</b>	<b>\$ - 3,886,508.38</b>	<b>3.53 %</b>
NET OTHER REVENUE	<b>\$636,838.71</b>	<b>\$109,750.00</b>	<b>\$527,088.71</b>	<b>580.26 %</b>

# Meridian Library District

## Budget vs. Actuals: Budget FY25 by Class - FY25 P&L Classes

October 2024 - September 2025

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET REVENUE	\$2,847,378.54	\$109,750.00	\$2,737,628.54	2,594.42 %

# Meridian Library District

## Statement of Activity

October 2024 - January 2025

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	5,229,993.56
4010 Ag. Replacement	485.00
4020 Pers Prop Replacement	19,519.36
4100 Sales tax income	122,249.23
<b>Total 40000 Tax Revenue</b>	<b>5,372,247.15</b>
42000 Non-tax Revenue	
4200 Fines and fees	10,394.16
4220 Meeting Room income	3,598.75
4221 Donations & Memorials	131.86
4300 Interest income	52,176.46
4339 Capital Replace & Repair Int	103,172.62
4400 Copy/Print income	11,819.22
4410 Miscellaneous income	54,759.77
4500 Grants	4,870.92
4700 Sponsorships	700.00
<b>Total 42000 Non-tax Revenue</b>	<b>241,623.76</b>
<b>Total Revenue</b>	<b>\$5,613,870.91</b>
GROSS PROFIT	<b>\$5,613,870.91</b>
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	1,462,274.91
5005 Termination salaries	9,717.12
<b>Total 5000 Salaries and wages</b>	<b>1,471,992.03</b>
5010 Payroll benefits	
5010a Benefits - Retirement	151,658.14
5010b Benefits - PR Taxes	110,367.92
5010c Benefits - Health	201,460.68
<b>Total 5010 Payroll benefits</b>	<b>463,486.74</b>
<b>Total 50000 PERSONNEL</b>	<b>1,935,478.77</b>
51000 COLLECTIONS	
5115 Adult Print Books	47,864.66
5121 Electronic databases	41,490.42
5122 eContent	143,100.47
5125 Print Reference	81.08
5130 Children's books	17,212.12
5130S Children's books - Supported	233.78
<b>Total 5130 Children's books</b>	<b>17,445.90</b>



# Meridian Library District

## Statement of Activity

October 2024 - January 2025

	TOTAL
5135 Young Adult books	4,079.12
5149 Media	15,867.23
5150 Circulating devices & kits	1,236.23
<b>Total 51000 COLLECTIONS</b>	<b>271,165.11</b>
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	24,000.00
5202.4 Legal fees	17,738.22
5202.6 Other	1,753.30
5237 Recruiting/Background Checks	585.88
<b>Total 52020 Professional Services</b>	<b>44,077.40</b>
52025 Banking fees	
5202.2 Bankcard fees	892.43
5202.3 Financial fees	886.15
<b>Total 52025 Banking fees</b>	<b>1,778.58</b>
52120 Consortium	
5212.AD Consortium-Administrator	36,402.12
5212.C Consortium-Courier	25,479.00
5212.H Consortium-Hardware/Software	18,897.55
5212.MS Consortium-Misc. Expenditures Reimbursable to MLD	1,898.73
<b>Total 52120 Consortium</b>	<b>82,677.40</b>
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	48,608.20
5220.2 IT Infra -Support	5,604.09
5220.3 IT PCs, Printers & Hardware	12,369.68
5220.5 IT Utilities	15,859.92
5220.7 IT Technology Maintenance	13,245.32
5230 Phone Service	4,289.28
<b>Total 52200 Information Technology</b>	<b>99,976.49</b>
52250 Marketing	
5225 Marketing & advertising	1,595.71
5227 Brochures programs - marketing	2,110.85
<b>Total 52250 Marketing</b>	<b>3,706.56</b>
52290 Materials Processing	
5229.1 Materials-OCLC	5.26
5229.2 Materials-Processing	9,380.20
<b>Total 52290 Materials Processing</b>	<b>9,385.46</b>

# Meridian Library District

## Statement of Activity

October 2024 - January 2025

	TOTAL
52340 Professional Development	
5234.1 Conferences	18,482.47
5234.2 Education	6,408.72
5234.3 Materials	79.50
5234.4 Memberships	2,726.00
5234.5 Staff Mtg & Training	2,701.49
5234.5s Staff Training - Supported	3,037.53
<b>Total 5234.5 Staff Mtg &amp; Training</b>	<b>5,739.02</b>
5234.6 Webinar/Ecourses	679.09
<b>Total 52340 Professional Development</b>	<b>34,114.80</b>
52360 Program Expense	
5236.2 Programs - District	25,350.56
<b>Total 52360 Program Expense</b>	<b>25,350.56</b>
52400 Supplies	
5211 Copy/Print	11,513.07
5240 Supplies - general	4,257.50
5246 Supplies - office	3,266.53
<b>Total 52400 Supplies</b>	<b>19,037.10</b>
52500 Miscellaneous Operating	
5216 Equipment & Furnishings Not Cap	11,685.90
5228 Miscellaneous	380.97
5232 Postage	3,710.65
5250 Taxes and insurance	44,706.16
<b>Total 52500 Miscellaneous Operating</b>	<b>60,483.68</b>
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	272.92
5260.11 Vehicle - Ford F150 Transit Van	454.56
5260.12 Vehicle - Toyota Rav4 VIN 7581	15.58
5260.2 Vehicle - Sprinter	94.20
5260.3 Vehicle - Van Honda Odyssey	535.88
5260.4 Vehicle - Honda Element	61.31
5260.5 Vehicle - Dodge HD Wagon	1,433.47
5260.6 Employee Mileage Reimbursement	8.44
5260.7 Vehicle - Chevy Silverado 1500	119.72
5260.8 Vehicle - Toyota Rav4 VIN 4697	93.47
5260.9 Vehicle - Toyota Rav4 VIN 7665	558.91
<b>Total 52600 Vehicle Expense</b>	<b>3,648.46</b>

# Meridian Library District

## Statement of Activity

October 2024 - January 2025

	TOTAL
62240 Facility Expense	
6224.1 Bldg-Maintenance	66,784.14
6224.2 Bldg-Repairs	19,148.19
6224.3 Bldg-Small Tools	588.64
6224.4 Bldg-Supplies	11,747.38
6250 Bldg-Insurance	40,035.50
6255 Bldg-Rent	88,263.88
6258 Bldg-Utilities	28,027.63
<b>Total 62240 Facility Expense</b>	<b>254,595.36</b>
<b>Total 52000 OPERATING EXPENSES</b>	<b>638,831.85</b>
72000 CAPITAL EQUIPMENT EXPENSES	
7216 Equipment & Furnishings	33,192.32
7295 Major improvements	12,965.52
<b>Total 72000 CAPITAL EQUIPMENT EXPENSES</b>	<b>46,157.84</b>
73000 CAPITAL BUILDING EXPENSES	
7331 Cherry Lane Renovation - Capital Repair & Replacement	264,205.54
<b>Total 73000 CAPITAL BUILDING EXPENSES</b>	<b>264,205.54</b>
<b>Total Expenditures</b>	<b>\$3,155,839.11</b>
NET OPERATING REVENUE	<b>\$2,458,031.80</b>
Other Revenue	
8000 Plant Facilities Levy Revenue	700,000.00
8338 Capital Projects Interest	79,080.33
<b>Total Other Revenue</b>	<b>\$779,080.33</b>
NET OTHER REVENUE	<b>\$779,080.33</b>
NET REVENUE	<b>\$3,237,112.13</b>

# Meridian Library District

## Statement of Financial Position

As of January 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Pinnacle	150.00
1013 Cash on Hand - Pinnacle Self Pay Copy	48.70
1014 Cash on Hand - Cherry Self Pay Copy	32.55
1015 Cash on Hand - Orchard Park Self Pay Copy	17.00
1016 Cash on Hand - unBound	150.00
1017 Cash on Hand - Orchard Park	150.00
1072 Bill.com Money Out Clearing	1,592.87
1120 Checking - US Bank	90.00
1180 Checking - ICCU General *1068	-16,414.54
1181 Checking - ICCU Payroll ZBA *3248	-955.20
1182 Checking - ICCU Sweep *3522	168,365.53
1183 Savings - ICCU Membership *8042	25.00
1184 Savings - ICCU Savings *8093	249,581.30
1200 PayPal Account	93.32
1937 StatePool-General Operations	7,396,577.46
1938 StatePool-Capital Project Fund	4,942,438.50
1939 StatePool-Cap Replacement &Repr	6,453,594.66
<b>Total Bank Accounts</b>	<b>\$19,195,737.15</b>
Accounts Receivable	
11000 Accounts Receivable	-90.00
<b>Total Accounts Receivable</b>	<b>\$ -90.00</b>
Other Current Assets	
12000 Undeposited Funds	2,920.14
1500 Deposits/Prepaid expenses	66,906.79
1600 Property Tax Receivable	9,267,956.00
1627 LGIP Interest Receivable	53,896.47
1634 Grants Receivable	3,583.52
1652 Sales Tax Receivable	123,546.00
1800 Fines Receivable	28,892.12
1850 Allowance	-22,824.79
<b>Total Other Current Assets</b>	<b>\$9,524,876.25</b>
<b>Total Current Assets</b>	<b>\$28,720,523.40</b>
<b>TOTAL ASSETS</b>	<b>\$28,720,523.40</b>

# Meridian Library District

## Statement of Financial Position

As of January 31, 2025

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2380 Accounts Payable	116,338.30
<b>Total Accounts Payable</b>	<b>\$116,338.30</b>
Credit Cards	
2700 Divvy Credit Cards Payable	28,638.17
<b>Total Credit Cards</b>	<b>\$28,638.17</b>
Other Current Liabilities	
2300 Payroll Liabilities	-895.50
2305 FICA withholding payable	9,939.74
2330 PERSI withholding payable	13,598.71
2345 Health Payable	-55,553.66
2352 Nationwide Withholding Payable	-0.10
2353 HRA VEBA Payable	-495.00
2355 Dental Payable	-889.14
2358 Mutual of Omaha Payable	996.14
2359 IDWAT Payable	532.50
2360 AFLAC Payable	404.09
2400 Accounts Payable -Other	658.34
2405 Accrued Wages	132,128.38
Sales Tax Agency Payable	0.71
Sales Tax Payable	43.72
<b>Total Sales Tax Agency Payable</b>	<b>44.43</b>
Square Sales Tax Payable	173.95
<b>Total Other Current Liabilities</b>	<b>\$100,642.88</b>
<b>Total Current Liabilities</b>	<b>\$245,619.35</b>
<b>Total Liabilities</b>	<b>\$245,619.35</b>
Equity	
2900 Investment in GFA	13,234,497.00
2910 Contra Accum Deprec	-5,296,743.00
2912 Accum Dep - Buildings	1,796,635.00
2913 Accum Depr - Equipment	2,374,721.00
2914 Accum Depr - Improvements	779,476.00
2915 Accum Depr - Leasehold Improv	345,911.00
2988.4 17929 Leisure Lane	-53,000.00
2988.5 Buildings	-4,445,040.00
2988.6 Improvements	-2,861,730.00
2988.7 Leasehold Improvements	-1,341,836.00
2988.8 Equipment	-3,618,940.00
2990 Deferred Inflows	9,222,975.00

# Meridian Library District

## Statement of Financial Position

As of January 31, 2025

	TOTAL
2995 Advanced Revenue	36,908.00
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.5 unBound Land	-29,093.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,357.24
2999.1 Construction in Progress	-6,168.00
32000 Owners Equity	9,009,550.37
Net Revenue	3,237,112.13
<b>Total Equity</b>	<b>\$28,474,904.05</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$28,720,523.40</b>



## **Meridian Library District Board of Trustees 2024-2025 Regular Meeting Dates**

*The Meridian Library Board meets the third Wednesday of each month at 7:00pm, in the large conference room at the Cherry Lane branch (1326 W. Cherry Lane Rd) of the District unless otherwise specified.*

Board meetings are open to the public

- July 17
- August 21
- September 18
- October 16
- November 20
- December 18
- January 15
- February 19
- March 19
- April 16 - Location Change: Orchard Park branch, 1268 W. Orchard Park Dr., Meridian, ID 83646
- May 21 - Location Change: Orchard Park branch, 1268 W. Orchard Park Dr., Meridian, ID 83646
- June 18 - Board of Trustee Annual Meeting  
- Location Change: Orchard Park branch, 1268 W. Orchard Park Dr., Meridian, ID 83646

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meeting Law. Any person needing special accommodations to participate in the above meeting should contact the Library Director seven days prior to the meeting.

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## ADMIN DIVISION

### Director

- We held a quarterly meeting of Admin, Managers, and Supervisors in early February to discuss planning for 2025 and to prepare for our annual Staff Development Day.
- Met with ClearGov to explore using their platform for creating the new Strategic Plan and Comprehensive Facilities Plan.
- Participated in Chamber Days at the Legislature which brought together chambers of commerce from around the state to hear from state officials.
- Presented to Leadership Meridian at unBound to share what Meridian Library District offers to our community and in particular what we provide to serve our business community.
- Attended two Coffee with Legislators events hosted by the Meridian Chamber of Commerce to hear directly from legislators who represent Meridian.
- Met with MSR Design (architects) for the Cherry Lane renovation. We discussed the needs and plans for IT, Hardware, Security, Access, and HVAC.
- We held our annual Staff Development Day on President's Day. The primary focus was on coming together as a District and preparing staff for the changes that will occur due to the closing of Cherry Lane branch during its renovation. We also shared a new internal communication plan with staff for 2025 that will include multiple communication avenues to share information with all staff.
- Met with AI Genius to go over details of the service agreement to build out a new scheduling program. This will allow integration with our services and create a unified means of scheduling staff at all of the branches. This will also provide us with statistics to aid in building out staffing models in future years.
- Worked on Lynx finances with Brad and Ema to prepare a rough draft budget for Lynx. This is required by the Lynx JPA and Bylaws by March 1 to allow each library numbers to build their respective budgets. The Lynx budget will be finalized in September by the Lynx Board.

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\*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).



## **District Resources**

### **Administrative**

- The District Resources team is actively working on a comprehensive communication plan for staff and the community regarding the upcoming Cherry Lane closure. This plan is set to be rolled out on March 27th and will include detailed information on the closure timeline, alternative access points, and how it may impact services. The goal is to ensure transparency and minimize any disruption to patrons.
- The team is working on processes of each section as we strive to assist the District.

### **Facilities & IT**

- Facilities and IT teams are making necessary preparations for the Cherry Lane closure, ensuring that all logistics, security, and technology needs are addressed ahead of time. This includes evaluating temporary service adjustments, finalizing infrastructure needs, and coordinating with relevant stakeholders to maintain smooth operations during the transition.

### **Marketing**

- MLD Partnership with the Morrison Center: MLD has partnered with the Morrison Center to offer ticket giveaways for three upcoming performances. This initiative aims to increase community engagement and provide patrons with cultural enrichment opportunities.
- Boise Hawks Collaboration: The Boise Hawks have reached out to MLD, inviting the library to participate in their Reading on the Field program throughout the summer. This initiative promotes literacy and community involvement, allowing MLD to engage with families and encourage summer reading in a fun, interactive setting.
- Spring Program Brochure: The Spring Program Brochure has been printed and is now available for distribution. It includes a comprehensive overview of upcoming programs, events, and services, ensuring the community is well-informed about opportunities available through MLD.
- Van wraps designs for the Home Delivery vehicles are in the process and are being paid for by the Foundation.

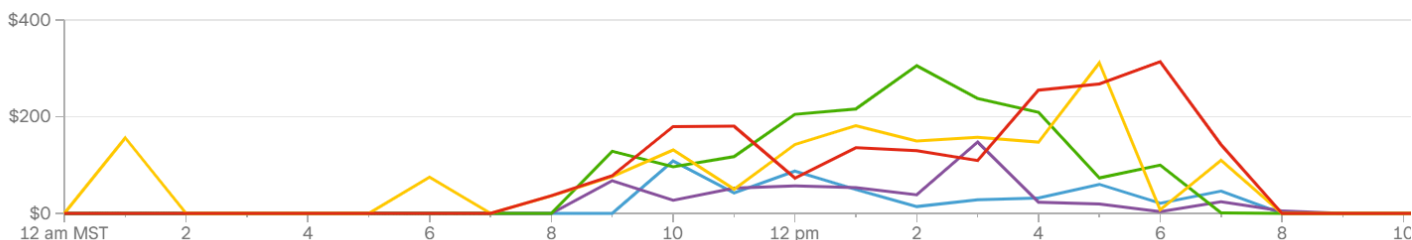
## Finance

- **January 2025 Bills Processed:** 136
- **January 2025 Credit Card Charges:** 287
- **Finance Report**
  - New PERSI 401k reporting process implemented in alignment with Federal regulations
  - First large property tax payment of FY2025 was received on January 24th
  - 22 1099's issued at the end of January
  - Continuing to support the Lynx Consortium as they get up and rolling
- **Financial Statement Observations**
  - Financials are current through January, 33% of the fiscal year.
  - Fines and Fees, as well as Interest Income are exceeding budgeted expectations to date.
  - Grant and Sponsorship revenue is projected to pick up in the spring and summer months in alignment with Summer Reading and some Foundation targeted projects.
  - Personnel, the district's largest general fund budget line, is slightly under budget at 31.8% utilization. This, along with attrition and the hiring freeze, will free up some much needed funds for the Cherry Lane renovation.
  - Collections and Operations purchasing are on track to date and being monitored closely by the Material Services Manager and Executive Manager.
  - General Fund Capital Building expenditures are over budget due to some finishing touches on Pinnacle that were intended for completion in FY24, but did not get finished until early FY25. Admin has earmarked revenue to cover these expenditures during the amended budget process.
- **January 2025 Square Report**

## Jan 1, 2025–Jan 31, 2025

### Top 5 Categories: Gross Sales

● Paper Printing Services \$1,901.09   ● Online Room Reservations \$1,732.33   ● Lost/Damaged Items \$1,689.80   ● 3D Printing Services \$518.63   ● Room Reservations \$489.86



## Human Resources

### Applications Reviewed

- 0

### Job Offers

- 0

### New Hires

- 0

### Phone Screens

- 0

### Job Postings

- 0

### Orientations

- 0

### Interviews

- MSS (x5)

### Position Changes

- MSS x1

### Separations

- x1

## Additional Details/Tasks

- Assisted w/ Staff Day
- Working to transition to new broker
- Worked with partners to build duplicate benefit enrollment system, audited the system for functionality (ongoing)
- I-9 Audit legal training attended
- Non-digital records audit and purge (ongoing)
- Orientation Revamp (ongoing)
- Started to build HR training Calendar for staff (ongoing)
- Assist with, reviewed, and helped create all staff trainings w/ Training and Development committee (x3)
- Built process for annual Handbook Review Committee (ongoing)
- Built process for annual Labor Law requirement review and audit (ongoing)
- FMLA/ADA Cases (x4)
- Non-Protected LOA Case (x1)
- Jury Duty Cases (x1)
- Bereavement Cases (x1)
- New supervisor training and onboarding into promoted position (x1)
- Benefit assistance/rectification (x2 - ongoing, x2 - resolved)
- Working w/ PERSI & HRA-Veba to gain access to benefit specific educational video training for staff (ongoing)

## Volunteers

- Volunteer training for managers & supervisors (created and presented, training provided - ongoing)
- Volunteer management system training for staff (ongoing)

# Meridian Library Foundation

## Chime Wall Update

In August 2024, the Meridian Library Foundation received a generous \$1,662 grant from the First Federal Foundation to fund an outdoor Chime Wall for the Children's Patio at the Pinnacle Library. This installation, part of a series of planned outdoor STEM learning features, arrived at Pinnacle in November 2024. The Chime Wall enhances the space, promoting interactive learning and exploration for children and families. A grant report was submitted to First Federal in January, highlighting the positive impact of this addition. With the addition of new outdoor children's patio toys and games funded through our year-end campaign, we are excited about how these new resources will enrich staff-led outdoor programs during the warmer months.



# BRANCHES DIVISION

## Cherry Lane

### *Programs, Events & Outreach:*

- **Pajama Storytime with the Steelheads:** In conjunction with the 3rd annual Winter Reading Program in partnership with the Idaho Steelhead hockey team, hockey players visited to provide a special storytime for the public on Feb. 11, where they read and sang to attendees and even tried some paper plate ice skating. All ages were welcome and encouraged to join in their pajamas. 63 attended!



- **Preschool Storytime: Community Heros:** Very special community heroes joined in during our regular Preschool Storytime programs during the last two Tuesdays in February. Republic Services visited on Feb 18 and early learners with their caregivers were able to see all of the cool features of a garbage truck: 90 attended! On Feb. 25 there was a visit from the Meridian Police Department and attendees got to get up close to a police cruiser: 133 attended!



- **Baby Prom:** On Feb. 26 the large conference room was transformed with balloons, decorations, sensory toys, and child friendly dance music for the Baby Prom. Children were encouraged to dress up and enjoyed snacks. 109 attended!





- **Anti-Valentines Party:** On Feb 14, teens were invited to an “anti-valentines” after hours event where they sang karaoke, enjoyed Italian sodas and pizza, and could get their face painted. 42 attended!

### ***Professional Development:***

- **ALA Copyright for Libraries:** Associate Librarian Nikki enrolled in an *ALA Copyright Essentials for Libraries, Archives and Cultural Institutions* online course, which is meant to empower library workers with a basis for established library law and policy to help reduce copyright risk for their institutions. When the course is complete Nikki will be asked to share out the information she learns as it applies to public library issues at the District level.
- **ICFL Summer Learning Workshop:** Associate Librarian Angie, who is the co-lead of the Reading Programs subcommittee attended the ICFL sponsored Summer Learning workshop on Feb. 7 at the Nampa Public Library, where there was a chance to network and coordinate with staff from public libraries across the Treasure Valley on plans for Summer programs.

### ***Notable Branch Activities:***

- **American Red Cross Blood Drive:** On Feb 21, the Branch hosted another blood drive. There were 45 donors.
- **Condition Weeding Project:** Staff across the Branch began work to remove materials in poor condition from the collection based on criteria and processes they were trained on at the January 2025 all branch meeting. This initiative was a collaboration between Cherry Lane management and the Materials Services team. Branch staff have been taking great initiative to catch up on routine collection maintenance in preparation for storage of Cherry Lane’s collection during the renovation closure.

## Orchard Park

### *Programs, Events & Outreach:*

- **Stitch-In:** This new program is held on second Saturdays. The stitchers discuss, work on, and display stitching projects for the community.
- **Kick Start Your Garden:** Gardening experts shared information about plants that grow naturally in Idaho. They also discussed how to prepare gardens for Idaho's various seasons.
- **Enrichment Club:** This session focused on games of all types: Uno tournaments, puzzle races, Bananagrams, Sorry!, and more.



- **Cardboard Drive-In:** Families worked together to build and decorate cardboard vehicles for the drive-in movie, complete with snacks.
- **Brick Club:** This LEGO build program encourages children to use their imagination to create new worlds and display them on the bookshelves for everyone to admire.
- **Fireside Storytime:** Families bundled up under the stars to listen to stories, roast marshmallows, and enjoy a cozy evening by a "fireplace".
- **Theatre Arts Class:** This series for six to twelve-year-olds introduced skills in reading aloud, creating characters, storytelling, musical theatre, choreography, and theatre history.
- **Family Trivia Party:** Families enjoyed a challenging and friendly trivia competition.
- **Watercolor 102:** This quarter, we saw intergenerational participation through a group of grandparents, parents, and adult children who learned to paint together and build friendships.
- **Adult Craft Club:** Participants enjoyed card-making and creating polymer clay jewelry.
- **Hunter Elementary STEM Night:** Two Library Assistants, Laura and Lydia, represented Orchard Park at this exciting school event. They interacted with families and shared library resources and services.

### ***Professional Development:***

- **ICFL Summer Learning Workshop:** Youth Services Librarian Melissa attended the workshop to prepare for Summer Reading and received a tour of the Nampa Public Library.

### ***Notable Branch Activities:***

- **New Adult Quiet Study Area:** The Learning Lab is used as an Adult Quiet Study room when the room is not used for programs.
- **Pop Up Friends of the Library Book Sale:** Two tables and one bookcase offered a variety of books for sale throughout February and March.

## **Pinnacle**

### ***Programs, Events & Outreach:***

STEAM Lab and Pokemon Club continued with numbers in the 30s and 40s.

We had 4 Master Gardeners from the U of I extension at a seed starting STEAM Lab on Feb. 26. They gave a presentation and helped with stations for seed starting, taste testing, exploring different seeds through various senses, made paper pots and helped patrons start various seeds that would be ready to plant soon. Patrons also got a sneak peek of the seed library coming to Pinnacle on March 20. *(photos below: left STEAM Lab, right Pokemon Club).*

The new second sessions of storytimes we've added have helped more kids have a better storytime experience! Paige has also partnered with several childcare centers in our area to provide monthly storytimes at their locations.



2/15 - Izzy and Scott hosted a new after hours teen program in February called Teens After Dark: Laser Tag. The event was well attended with 30 attendees. Teens broke off into different teams for multiple rounds of laser tag throughout the night. Attendees enjoyed pizza and snacks while waiting to play their next round. After a great reception from both parents and teens, Pinnacle's new laser tag sets will be put to good use in the future.





### ***Professional Development:***

- 2/5 - Maria and Irene attended a webinar: Leading with Trust: Let Go of Micromanaging to Foster Growth.
- 2/7 - Paige attended the ICfL Summer Reading Workshop in Nampa.
- 2/25 - Maria presented a webinar with Annie Gaines from ICFL, which was attended by library staff from around the country. This was the same presentation Maria and Dusty put together for the Idaho Library Association Conference. The presentation was about tips and strategies for closing/moving a library.

### **unBound**

#### ***Programs, Events & Outreach:***

- **Advanced CNC:** Feb 1. unBound has recently begun offering advanced instruction on the CNC due to demand and interest from patrons.
- **Taxes for Small Business** Feb. 7.
- **Meridian Chamber Leadership Meridian Visit. Feb. 20.** Director Grove spoke to the 30 attendees about Meridian Library District resources and staff led tours of the unBound space.
- **Building Tours:** unBound hosted several organized tours of unBound throughout the month featuring business and technology resources. Tour participants included teen groups and Boise Library staff.

#### ***Notable Branch Activities:***

- **Sound Studio:** additional construction closed the Sound Studio for two days at the beginning of the month while contractors replaced some of the faulty fiberglass sound absorbing panels.
- **New Volunteer:** unBound brought in a second technology coach volunteer who will be focusing on assisting patrons with using the new laser engraver and teaching Intro to Laser classes starting in March.

**MERIDIAN LIBRARY DISTRICT**  
**Executive Manager**  
**DRAFT**



—

1 **Position Summary**

2 Under the direct supervision of the Library Director, the Executive Manager performs a wide  
3 variety of complex managerial and administrative support duties. Executes duties using high  
4 technical skills, business communication capabilities, organization techniques, and administration  
5 principles. Demonstrates autonomy and initiative in handling sensitive assignments, effectively  
6 engaging with high-level contacts both within and outside the organization while upholding  
7 confidentiality. May communicate and work with Board Trustees, elected officials, legal counsel,  
8 library leadership and staff, industry and professional groups, and the media. Gathers, and  
9 prepares, information relative to the Director’s function as assigned. Makes purchases and  
10 oversees purchasing actions of the District Resources Department staff. Supervises a team that  
11 includes Administrative Assistants, Marketing Librarian, Network Administrator, and Facilities  
12 Coordinator.

13

14 **Duties and Responsibilities**

15 *Essential*

16 **Coordination and Communication**

17 Manages and provides effective support for the Library Director, the Board of Trustees, and  
18 governance activities of the Library. Prioritizes and ensures completion of commitments by the  
19 Library Director and Board of Trustees. Ensures organizational and departmental goals and  
20 objectives are met.

21 Manages communication for the Library Director, senior leadership, and the Board of Trustees,  
22 providing information and handling issues that may require sensitivity and the use of sound  
23 independent judgment. Communicates on behalf of the Library Director and Board of Trustees  
24 with individuals, community groups and leaders, governmental agencies, attorneys, and  
25 professional library organizations regarding planning, collaborative efforts, projects, and  
26 operational matters as assigned.

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*Adopted by the Meridian Library Board of Trustees September 21, 2022*  
*Revised and Board approved 9/18/2024*

27 Manages, prioritizes, coordinates, and processes Public Records Requests in accordance with legal  
28 requirements.

29 Assists the Library Director, Assistant Director, managers, departments, and branches in planning,  
30 developing, and maintaining interdepartmental efforts including operational activities. Oversees,  
31 leads, and participates in multi-department projects. Coordinates schedules between  
32 aforementioned groups and the Library Director.

### 33 **Meetings and Representation**

34 Participates on the Admin and Executive teams, to set and implement long-term and short-term  
35 strategies to achieve the vision of the District as established by the Board of Trustees. Positively  
36 reflects the Meridian Library District's mission, vision, and values to members of the public and to  
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39 employees and members of the public. Oversees responses to public and staff inquiries and  
40 facilitates the timely resolution of issues. May serve as clerk to the Board of Trustees. Assists with  
41 meeting coordination, governance compliance, and administration duties. These duties may  
42 include preparation of Board policies, resolutions, reports, fact sheets, correspondence, meeting  
43 agendas, and meeting minutes. Ensures that actions and records of the Board are in compliance  
44 with legal requirements.

45 Receive and screen visitors, telephone calls, and emails for the Library Director; providing  
46 information and handling issues that may require sensitivity and use of sound independent  
47 judgment. Manages heavy calendar activity by resolving conflicting demands;  
48 scheduling/rescheduling meetings, coordinating meeting logistics (e.g., conference, agenda,  
49 catering, audio/visual equipment, and meeting materials).

### 50 **Supervision**

51 The Executive Manager supervises a team that include Administrative Assistants, Marketing  
52 Librarian and other District Resources Department staff, and participates in all daily service and  
53 support operations of the District Resources Department. Responsible for the effective support of  
54 the Library Director, Assistant Directors, and Admin Team. The Executive Manager, in  
55 collaboration with the Library Director and Human Resources, is responsible for personnel  
56 decisions regarding the District Resources Department which includes recruitment, hiring,  
57 coaching and discipline, performance feedback and reviews, employee training, and professional  
58 development.

59 **Records and Reports**

60 Maintains accurate records, collects statistics, tracks performance measures, and prepares  
61 reports. Completes clerical tasks such as record maintenance, compiling lists, and drafting  
62 resource guides in both an office setting and remotely as needed. Keeps information accessible by  
63 sorting and filing documents, maintains organization of Administration digital folders. Prepares  
64 and organizes documents, including some documents for board meetings and mailings. Ensures  
65 the correspondence is accurate and free from grammatical errors. Maintains good attendance  
66 and timekeeping records.

67 Collects reports in preparation for monthly Board meetings, working in conjunction with the  
68 Library Director to draft the final Board report. Assists in sharing Board approvals and updates  
69 with staff after Board meetings, and assisting with. Organizes final draft revisions of documents  
70 and policies in appropriate retention locations in accordance with the Meridian Library District's  
71 Records Retention Schedule.

72 **Customer Service**

73 Provides high quality internal customer service to other staff and vendors, and is responsive to  
74 patron requests. Actively promotes respect for diversity and creates an inclusive, welcoming, and  
75 respectful library atmosphere that embraces diversity.

76 *Marginal*

77 May be responsible for answering phones and aiding other departments or patrons with inquiries.  
78 May serve as a Notary Public for the District and provide related assistance to library staff or  
79 members of the public.

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81 development, staff participates in committee groups as assigned by the District.

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83 culture of inclusivity, collaboration, and professional development. This may include being a lead  
84 for a committee, subcommittee, working group, or project team.

85 Performs other duties as assigned.

86

87 **Qualifications**

88 *Minimum Qualifications*

89 **Knowledge, Skills, and Abilities:**

90 Provides exemplary customer service and maintains a favorable public image of the District. Has a  
91 desire to work in a public service role and exhibits excellent interpersonal skills with the ability to  
92 communicate effectively, and appropriately, with people from diverse backgrounds, including  
93 other staff, youth, families, volunteers, co-workers, and community partners. Builds and maintains  
94 positive working relationships with individuals at all levels of the organization and fosters positive  
95 partnerships with outside organizations. Must be able to work alone on site, as well as remotely.

96 This position requires flexibility in schedule, and the ability to juggle many tasks and priorities. The  
97 Executive Assistant must be detail-oriented and accurate with exceptional organizational skills.  
98 Works with a positive attitude, is highly professional integrity, and capable of working  
99 independently or as a team. Comfortable with change, ambiguity, and problem solving.

100 Proficient with standard computer applications (including Microsoft Office and Google  
101 Workspace), basic graphic design concepts, and online searching. Understands the role of  
102 technology in providing library services and is proficient in that technology. Ability to learn and  
103 adapt to new software and equipment technologies.

104 **Experience**

105 1-3 years of administrative or office support experience, or equivalent experience, training, and/or  
106 education.

107 **Education**

108 Associate's Degree in Business Administration or related field.

109 **Training, Licenses, or Certifications**

110 Valid driver's license

111 **Supervisory Responsibility**

112 Supervises District Resources Department staff.

113

114 *Preferred Qualifications*

115 An Associate's or Bachelor's degree. Bilingual, preferably Spanish-English, Russian-English, or  
116 other languages. Desired personal attributes include: a positive approach to interacting with the  
117 public, a continuous desire to update technology skills, and a sense of humor. Knowledge of  
118 Airtable, infographics, and presentation tools.

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120 **Working Conditions**

121 **Physical Requirements**

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123 kneel, squat, crouch, balance, twist/turn, and maintain flexibility; perform manual dexterity  
124 movements; constantly see, hear, listen, and speak clearly. This position also requires the  
125 employee to lift and carry up to 40 lbs.

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128 perception, perform alphabetical and numerical filing/sorting, and perform basic math.

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134 occasionally operate a library passenger vehicle.

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139 This position works a full-time schedule of 40 hours per week; may occasionally work over 40  
140 hours based on business need.

141 **Work Environment**

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143 work around, and with, others.

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145 This position requires travel throughout the District; minimal travel for training and conferences.

146

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150 time.

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152 Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color,  
153 religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given  
154 to veterans who qualify under state and federal laws and regulations.

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166

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The purpose of the Interlibrary Loan (commonly referred to as ILL) Policy is to establish the criteria and process through which library patrons may obtain, upon request, material not available at Meridian Library District or the Lynx Library Consortium. An Interlibrary Loan is a transaction between libraries in order to enhance and extend patron access to resources not available in the Lynx Library Consortium. The term "material" includes all formats, i.e., books, audiovisuals, articles, photocopies, etc.

### **INTERLIBRARY LOAN BORROWING**

Current Meridian Library District cards in good standing and without borrowing restrictions, may request Interlibrary Loan items. Requests may be submitted in person, by telephone, [online through our website](#), or by email to [ill@mld.org](mailto:ill@mld.org).

Items that *cannot* be borrowed via Interlibrary Loan include:

- ~~Current year copyright material (Please submit a [Purchase Request](#))~~
- ~~Items in current high demand~~
- ~~Items owned by one of the Lynx Library Consortium libraries (unless the status of those copies have been changed to missing or lost for 4 or more weeks)~~
- ~~Reference materials~~
- ~~Magazines and newspapers (although copies of specific articles may be requested which may require a copying fee)~~
- ~~Microfilm~~
- ~~Board Games~~
- ~~Video Games~~
- ~~Items with excessive charges or fees from the lending library~~

Please note that some libraries do not loan audiovisual materials and others may charge for lending items. The Meridian Library District patron will be contacted for prior approval of any additional charges before the request is made.

## **PATRON RESPONSIBILITY**

The Interlibrary Loan process can take 1-6 weeks to fulfill depending on the availability of the item and processing procedures. The lending library determines the loan period, and therefore any material may be subject to recall by that library. It is the patron's responsibility to return items promptly and in the same condition as received. Interlibrary Loan materials may be eligible for renewal; however, it is at the discretion of the lending library. If a renewal is needed, a request should be made at least three (3) days before the original due date. A replacement charge and processing fee will be charged for all lost or damaged items in an amount determined by the lending library. Items are deemed lost two weeks after the assigned due date. For Interlibrary Loan items that are not picked up or canceled after shipment has occurred, a \$4.00 processing fee is charged to the patron's library account.

Patrons are limited to ten (10) Interlibrary Loan requests at a time.

The availability of Interlibrary Loan services may be subject to staffing availability. During closures Interlibrary Loan services are subject to change on a temporary basis.

## **COMPLIANCE WITH COPYRIGHT LAW**

When using the Interlibrary Loan services, patrons accept responsibility for complying with United States Copyright Law.

DRAFT

1

**2 OUR COMMITMENT TO PRIVACY AND CONFIDENTIALITY**

3 Meridian Library District (MLD) recognizes the need to protect your right to privacy regarding  
4 the questions you ask and the materials you borrow both in analog and digital form. Protecting  
5 the privacy and confidentiality of our patrons' personal information is important to us. This  
6 policy explains MLD information practices, what information is collected, and how that  
7 information is used and protected.

**8 LIBRARY RECORDS**

9 The personal information collected by MLD is as follows and kept until your library card  
10 expires and your accounts are deleted unless otherwise indicated:

- 11 ● Name, preferred name (if applicable), address, email address, phone number, library  
12 card number, date of birth and driver license number (for card registration only),  
13 materials currently checked out (until returned), overdue material (until returned), and  
14 fines paid or waived.
- 15 ● Email addresses are used to send notifications of reserved materials, overdue  
16 materials, for the purpose of renewing your library card, and program participation  
17 where applicable. MLD members may opt-in to subscribing to the MLD's eNewsletter.
- 18 ● Mailing addresses are used for billing notices.
- 19 ● By default MLD does not retain reading history, but library users may opt in using their  
20 online library account. If opted in, patron reading history is only available from the  
21 patron user interface.
- 22 ● The use of our public computers results in your library card barcode being stored  
23 alongside actual workstations usage for only the duration of your session. All browsing  
24 history is automatically deleted at the completion of each individual session.
- 25 ● The use of our filtered public wireless networks may result in personally identifiable  
26 information, including the device's MAC address and device name being stored on our  
27 network appliances logs for up to 12 months. MLD makes no effort to create "syslogs"  
28 databases to store or maintain information from any network appliance otherwise.

29 MLD staff must refer all requests for library records and all requests for information about  
30 particular library users to the Library Director or the designee. Staff are not allowed to share



31 information about use of library resources and services by identified library patrons except as  
32 necessary for the performance of their job duties and in accordance with procedures approved  
33 by the Library Director and/or board.

## 34 **REQUEST FOR RECONSIDERATION**

35 All Library Board procedures to review a Request for Reconsideration of Materials or a Written  
36 Notice shall comply with all applicable provisions of the Idaho Public Records Act. District  
37 administration shall maintain a case file for each Request for Reconsideration of Materials or  
38 Written Notice submitted. The case file will be publicly available via the library's website. The  
39 District will evaluate whether any redactions to personal information contained in a written  
40 filing are required by Idaho law prior to making the document publicly available. The case file  
41 shall include, as applicable

42 a. the Request for Reconsideration;

43 b. the Written Notice;

44 c. the Library Director's written response and proposed Board decision;

45 d. any public comments received on the submission within sixty (60) days of receipt of  
46 the submission;

47 e. any adopted minutes of a meeting that reflect Board deliberation on the challenge,  
48 and

49 f. any interim or final orders or decisions of the Board.

50

## 51 **PATRON CONTACT INFORMATION**

52 No listing of library patrons, their addresses, telephone numbers, email addresses or other  
53 contact information is provided to any person or organization, except as may be required by a  
54 warrant, subpoena, law enforcement or court command, or as otherwise required by law.

## 55 **CIRCULATION AND OTHER RECORDS**

56 Pursuant to Idaho Code Section §74-108(4), circulation and other records connecting the  
57 names of library users with specific materials are confidential. MLD does not provide this

58 information to any person or organization, except as required by a warrant, subpoena, law  
59 enforcement or court command, or as otherwise required by law.

## 60 **CREDIT CARD INFORMATION**

61 When payments are made by credit card, MLD does not retain credit card numbers, and other  
62 transaction data is retained only for as long as necessary for proper accounting.

## 63 **REQUESTS FOR A PATRON'S OWN INFORMATION**

64 Pursuant to Idaho Code Section §74-113, a person may, with certain exceptions, inspect and  
65 copy Meridian Library District confidential records pertaining to that person, and request a  
66 correction of information which is not accurate, relevant or complete. Pursuant to Idaho Code  
67 Section §74-102(10), the Meridian Library District is authorized to charge fees for actual labor  
68 and copying costs if (1) the request is for more than 100 pages of paper records, (2) includes  
69 records from which confidential information must be deleted, or (3) the actual labor to respond  
70 to the request exceeds two (2) person hours.

## 71 **DIGITAL BRANCH SERVICES**

72 When you visit the MLD's digital branch (including the website and third-party digital services  
73 like eBooks and digital magazines), a limited amount of information may be collected or  
74 transmitted to our partner companies who provide these services.

75

### 76 **Website**

77 MLD collects and stores only information to measure use of MLD's site using Google  
78 Analytics. This data is collected in aggregate. MLD does not examine or record individual  
79 user's use of the site. The aggregate information is kept indefinitely. The information collected  
80 includes:

- 81 ● The address (IP) of your computer, device, or internet provider
- 82 ● The date and time of site access
- 83 ● The address of any website that linked to our site
- 84 ● Web browser & operating system type
- 85 ● Which pages were accessed and for how long

### 86 **Third-Party Services**

87 In order to use our third-party digital services you log in to validate yourself as an MLD patron.  
88 Different services handle authentication different ways, but the following information may be  
89 transmitted to these service providers solely for the purpose of authentication and is usually  
90 collected in aggregate and/or anonymously:

91 Name, address (or only zip code), library card number, the address of your computer (IP,  
92 device or internet provider, the date and time of site access, search terms used, which pages  
93 were accessed and/or downloaded.

94 Privacy policies are notably different when using digital content from third-party vendors. MLD  
95 cannot guarantee that privacy policies and Idaho confidentiality laws that apply to libraries will  
96 apply to these services. MLD recommends that you check the privacy policy of the company  
97 providing the product that you're using.

## 98 **OUR COMMITMENT TO CHILDREN'S PRIVACY**

99 Protecting the privacy of children is especially important. MLD minimizes the collection and  
100 exposure of children's personal information wherever possible. Disclosure of a child's personal  
101 information follows Idaho law.

## 102 **HOW WE RESPOND TO SUBPOENAS AND OTHER DEMANDS FOR** 103 **INFORMATION**

104 When MLD receives a warrant, subpoena, law enforcement, or court command for confidential  
105 information, MLD will obtain legal advice about disclosure of the information sought. In  
106 those cases where the demand does not appear to be supported by law, MLD may utilize  
107 appropriate legal procedures to oppose it. As the custodian of the records, the Library Director  
108 is the authorized party to release records.

109



**Meridian Library District**  
**PRIVACY AND CONFIDENTIALITY POLICY**  
**DRAFT**

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2 **OUR COMMITMENT TO PRIVACY AND CONFIDENTIALITY**

3 Meridian Library District (MLD) recognizes the need to protect your right to privacy regarding  
4 the questions you ask and the materials you borrow both in analog and digital form. Protecting  
5 the privacy and confidentiality of our patrons' personal information is important to us. This  
6 policy explains MLD information practices, what information is collected, and how that  
7 information is used and protected.

8 **LIBRARY RECORDS**

9 The personal information collected by MLD is as follows and kept until your library card  
10 expires and your accounts are deleted unless otherwise indicated:

- 11 • Name, preferred name (if applicable), address, email address, phone number, library  
12 card number, date of birth and driver license number (for card registration only),  
13 materials currently checked out (until returned), overdue material (until returned), and  
14 fines paid or waived.
- 15 • Email addresses are used to send notifications of reserved materials, overdue  
16 materials, for the purpose of renewing your library card, and program participation  
17 where applicable. MLD members may opt-in to subscribing to the MLD's eNewsletter.
- 18 • Mailing addresses are used for billing notices.
- 19 • By default MLD does not retain reading history, but library users may opt in using their  
20 online library account. If opted in, patron reading history is only available from the  
21 patron user interface.
- 22 • The use of our public computers results in your library card barcode being stored  
23 alongside actual workstations usage for only the duration of your session. All browsing  
24 history is automatically deleted at the completion of each individual session.
- 25 • The use of our filtered public wireless networks may result in personally identifiable  
26 information, including the device's MAC address and device name being stored on our  
27 network appliances logs for up to 12 months. MLD makes no effort to create "syslogs"  
28 databases to store or maintain information from any network appliance otherwise.

29 MLD staff must refer all requests for library records and all requests for information about  
30 particular library users to the Library Director or the designee. Staff are not allowed to share

31 information about use of library resources and services by identified library patrons except as  
32 necessary for the performance of their job duties and in accordance with procedures approved  
33 by the Library Director and/or board.

## 34 **REQUEST FOR RECONSIDERATION**

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35 All Library Board procedures to review a Request for Reconsideration of Materials or a Written  
36 Notice shall comply with all applicable provisions of the Idaho Public Records Act. District  
37 administration shall maintain a case file for each Request for Reconsideration of Materials or  
38 Written Notice submitted. The case file will be publicly available via the library's website. The  
39 District will evaluate whether any redactions to personal information contained in a written  
40 filing are required by Idaho law prior to making the document publicly available. The case file  
41 shall include, as applicable

42 a. the Request for Reconsideration;

43 b. the Written Notice;

44 c. the Library Director's written response and proposed Board decision;

45 d. any public comments received on the submission within sixty (60) days of receipt of  
46 the submission;

47 e. any adopted minutes of a meeting that reflect Board deliberation on the challenge,  
48 and

49 f. any interim or final orders or decisions of the Board.

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110 authorized party to release records.

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**2 Purpose**

3 It is the policy of the Meridian Library District (MLD) to create displays and exhibits, and to  
4 make space available to the community for purposes that enhance MLD's educational, cultural,  
5 and civic mission. Staff create displays and exhibits to highlight MLD's collection and inform  
6 the public on a range of topics. MLD's public exhibit areas are curated by library staff.

7 Individuals or groups who wish to exhibit items may apply to the library to have their materials  
8 displayed. Applications are reviewed on a first come, first serve basis.

**9 A. Public Exhibits and Displays**

10 Public exhibits are given priority in scheduling the use of the exhibit areas. The exhibit areas  
11 are available free of charge for individuals or organizations engaged in educational, cultural,  
12 recreational, artistic, or intellectual activities. They are not available for money-raising or  
13 commercial purposes, with the exception of fundraisers held by the Meridian Library  
14 Foundation or Friends of the Meridian Library District.

**15 1. Subject/Content**

16 Exhibits are for information about civic, cultural, educational, and recreational programs of  
17 likely interest to the local community. Displays may include such forms as:

- 18 ● Presentation of books, visual arts, crafts, paintings, and drawings, sculpture, and a  
19 variety of media.
- 20 ● Promotion of interest in the use of books and other library resources.
- 21 ● Information about community affairs, organizations, services, and activities.

22 Civic groups, service clubs, nonprofit organizations, and governmental units promoting free or  
23 nominal charge events are typical sponsors of these activities. No political candidate or  
24 proposition materials, commercial promotions or private events, such as yard sales, and  
25 "services provided," are eligible for display.

26



27 **2. How to Apply**

28 The **Display Request Form** is to be submitted via email, in person, or mail.

29 **3. Display Period**

30 Displays will generally be scheduled for two to four weeks. Recurring displays by the same  
31 group or individual will be discouraged. Library Director, or designee, approval is required for  
32 displays lasting more than one month.

33 **4. Installation**

34 The displaying individual or group will be responsible for the items on display. The cases may  
35 be locked, but the wall display areas are not. MLD insurance will not cover displayed items.  
36 Individuals or groups using the display areas must fill out the Display Request Form, which  
37 includes an acknowledgment that the requester, not the library, is responsible for the  
38 collection. Only the signer/signers of the form will be allowed to add or remove items from the  
39 display.

40 **5. Exceptions**

41 Flyers for community bulletin boards are subject to curation, but do not require an application.  
42 MLD reserves the right to refuse or revoke permission to use any display area. Permission to  
43 use display areas does not constitute an endorsement by MLD of the group's policies or  
44 beliefs.

45 **B. Display of Library Materials**

46 Library displays are planned, organized, and implemented by MLD staff in an effort to highlight  
47 MLD's collection. Staff may use the following criteria in making decisions about display topics,  
48 materials, and accompanying resources:

- 49
- 50 ● Community needs and interest
  - 51 ● Availability of display space
  - 52 ● Historical or educational significance
  - 53 ● Connection to community or national programs, exhibitions, events, or designated  
54 celebrations
  - 54 ● Relation to library collections, resources, exhibits, and programs

55 In addition, MLD may draw upon other community resources in developing displays and  
56 exhibits. Staff may partner with other community agencies, organizations, educational  
57 institutions, or individuals to develop and present co-sponsored displays and exhibits.

58

59 MLD will strive to include a wide spectrum of opinions and viewpoints in MLD-initiated displays  
60 and exhibits, as well as offer displays and exhibits that appeal to a range of ages, interests,  
61 backgrounds, and information needs. MLD-initiated displays and exhibits should prioritize  
62 community interests, but should not exclude topics, books, media, and other resources solely  
63 because they may be considered controversial.

64 Acceptance of a display or exhibit topic by MLD does not constitute an endorsement by  
65 Meridian Library District of the content of the display or exhibit, or of the views expressed in  
66 materials on display. Staff may accept suggestions for display topics, but topics and material  
67 selection is at the discretion of the MLD staff, and ultimately, the Library Director, or designee,  
68 who retains sole discretion to remove or shorten the timeframe of display for any item.

69 Displays will be located on designated shelves and digital displays throughout MLD locations,  
70 and may be featured on the MLD website. Displays will rotate on a schedule defined by MLD  
71 and location managers.

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# Meridian Library District DISPLAY AND EXHIBITS POLICY DRAFT

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**Purpose**

It is the policy of the Meridian Library District (MLD) to create displays and exhibits, and to make space available to the community for purposes that enhance MLD’s educational, cultural, and civic mission. Staff create displays and exhibits to highlight MLD’s collection and inform the public on a range of topics. MLD’s public exhibit areas are curated by library staff. Individuals or groups who wish to exhibit items may apply to the library to have their materials displayed. Applications are reviewed on a first come, first serve basis.

**A. Public Exhibits and Displays**

Public exhibits are given priority in scheduling the use of the exhibit areas. The exhibit areas are available free of charge for individuals or organizations engaged in educational, cultural, recreational, artistic, or intellectual activities. They are not available for money-raising or commercial purposes, with the exception of fundraisers held by the Meridian Library Foundation or Friends of the Meridian Library District.

**1. Subject/Content**

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- Presentation of books, visual arts, crafts, paintings, and drawings, sculpture, and a variety of media.
- Promotion of interest in the use of books and other library resources.
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Civic groups, service clubs, nonprofit organizations, and governmental units promoting free or nominal charge events are typical sponsors of these activities. No political candidate or proposition materials, commercial promotions or private events, such as yard sales, and “services provided,” are eligible for display.

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38 collection. Only the signer/signers of the form will be allowed to add or remove items from the  
39 display.

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43 use display areas does not constitute an endorsement by **MLD** of the group's policies or  
44 beliefs.

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45 **B. Display of Library Materials**

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47 **MLD's collection**. Staff **may** use the following criteria in making decisions about display topics,  
48 materials, and accompanying resources:

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- 51 • Historical or educational significance
- 52 • Connection to community or national programs, exhibitions, events, or designated
- 53 **celebrations**
- 54 • Relation to library collections, resources, exhibits, and programs

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78 and location managers.

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## Meridian Library District SERVICE CHARGE POLICY

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### CIRCULATION

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<b>Resident Library Card</b>	Free
<b>Non-resident Library Card</b>	\$140.00 <sup>1</sup> per year for a household; \$55.000 <sup>2</sup> per year for Seniors (55+) & Active Military
<b>Charge for lost or damaged items</b>	List price + \$5.00 per item processing fee
<b>Partial processing fee (includes items with a list price of \$5 or less)</b>	\$2.50 per item
<b>Charge for accounts sent to collections</b>	\$12.00

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3

4 Materials borrowed from Meridian Library District's collections are not subject to overdue fines.  
5 Materials borrowed from other Lynx libraries are subject to the fine policies of the lending  
6 library.

---

<sup>1</sup> \$140.00 total price includes \$132.08 sales price plus \$7.92 Idaho sales tax

<sup>2</sup> \$55.00 total price includes \$51.89 sales price plus \$3.11 Idaho sales tax

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*Adopted by the Meridian Library Board of Trustees 03/17/2016  
Revised and Board Approved 05/15/2024*

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**INFORMATION AND PRINTING SERVICES**

<b>Public Computer &amp; Internet use</b>	Free
<b>Black and white prints or copies</b>	\$0.10 per page*
<b>Color prints or copies</b>	\$0.25 per page*
<b>Large format prints</b>	\$3.00 per linear foot
<b>Vinyl sheets</b>	\$2.00 per sheet
<b>Card stock</b>	\$0.10 per sheet
<b>CNC &amp; Laser materials</b>	Cost and materials vary based on availability
<b>3D printing</b>	<ul style="list-style-type: none"><li>• Tier 1: \$0.05 per unit</li><li>• Tier 2: \$0.10 per unit</li><li>• Tier 3: \$0.15 per unit</li><li>• Tier 4: \$0.20 per unit</li><li>• Tier 5: \$0.25 per unit</li></ul> Tier based on the District's cost to purchase the material.  Units defined as: <ul style="list-style-type: none"><li>• Grams (g) for fused filament</li><li>• Milliliters (ml) for resin</li></ul>

*Adopted by the Meridian Library Board of Trustees 03/17/2016  
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Commented [1]: Do we still need this? I feel like I haven't seen that machine for awhile now.

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<b>Laminating</b>	<ul style="list-style-type: none"><li>• 3mm film = \$2.00 per linear foot</li><li>• 10mm film = \$5.00 per linear foot</li><li>• \$1.00 per page for 8.5"x 11"</li></ul>
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Commented [2]: Are we still doing this? If yes, then we need to make sure we have them available for purchase. If no, then we should remove this.

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<b>32GB Micro SD or Flash Drive</b>	\$10.00
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<b>Scanning</b>	Free
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<b>Digital fax service</b>	Free
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<b>Notary Service</b>	Free, subject to availability
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<b>Test proctoring</b>	Free, subject to availability
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<b>MLD Branded Merchandise</b>	Cost and materials vary based on availability
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11 \* The first 3 black and white pages or the first color computer printed page are free each day.

12

### 13 MEETING ROOMS

14 Meeting rooms are available at Cherry Lane, Orchard Park, Pinnacle and unBound branches.

15 Subject to availability and terms as set in the [Room Reservation Policy](#) . Please see rates

16 and reservation information on our website ([mld.org](http://mld.org)).

17

### 18 PUBLIC RECORDS

19 In most cases, no fee will be charged for examining or copying public records. Depending  
20 upon the nature of the request, the character and volume of public records requested and the  
21 staff time expended in responding, fees may be assessed pursuant to Idaho Code Sections

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*Adopted by the Meridian Library Board of Trustees 03/17/2016*

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22 [74-101 through 74-126](#). Please see Meridian Library District's [Access to Public Records](#)  
23 [Policy](#) on our website for more information.

24

25 **REFUNDS**

26 Refunds may be issued for lost item charges upon return of the material(s) and request by the  
27 patron. Processing and account collection fees are non-refundable. Refunds for all other goods  
28 and services may be issued at the discretion of the Library Director, or designee.

29

30 **SALES TAX**

31 Idaho sales tax of 6% is included, where applicable, in the pricing above. A receipt will be  
32 provided, upon request, at the point of sale to show the total tax paid.



# Meridian Library District SERVICE CHARGE POLICY

**DRAFT**

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~~Charges for unclaimed materials and late cancellations on interlibrary loans - see [Interlibrary Loan Policy](#)~~  
~~\$4.00 per item~~

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Adopted by the Meridian Library Board of Trustees 03/17/2016  
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38 and services may be issued at the discretion of the Library Director, or designee.

39

40 **SALES TAX**

41 Idaho sales tax of 6% is included, where applicable, in the pricing above. A receipt will be  
42 provided, upon request, at the point of sale to show the total tax paid.



# Meridian Library District

## VOLUNTEER POLICY

**DRAFT**

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### **PURPOSE**

The Meridian Library District (MLD) volunteer program is designed to expand and enhance public service to the community in support of the library’s mission. MLD may utilize the helpful services of interested volunteers to supplement the work done by library staff but not replace employees, employee positions, or the work conducted by staff. Volunteer service aids MLD in making the best use of its fiscal resources.

### **COORDINATION**

MLD Department Managers oversee staff requests for volunteers, recruit and onboard volunteers, and coordinate volunteer placement in collaboration with supervisors at each location. Volunteers serve under the direction of assigned District staff at applicable locations.

### **VOLUNTEER DEFINITION**

A volunteer is an individual who is 12 years of age or older, who contributes time, energy, and talents directly to MLD without payment or the expectation of payment. Children under 12 years of age will need special approval from the Library Director to volunteer, and if approved, will need to volunteer with/alongside an accompanying parent or guardian. All volunteers must act in accordance with MLD’s volunteer policies.

### **BECOMING A VOLUNTEER**

Volunteers serve the library with approval from and at the complete discretion of the applicable Department Manager, and the Library Director. MLD requires volunteers to fill out and submit a Volunteer Intake Form for the purpose of keeping appropriate volunteer records in accordance with library policies. Submitting a volunteer intake form does not guarantee volunteer placement.

Volunteers are invited to join the volunteer team based on their availability, skills, interests, and qualifications in relation to the needs of the library at any given time. Volunteer opportunities become available based on library needs and availability of staff to supervise. If selected, volunteers will be contacted for an interview and volunteer orientation, and may be subject to a background check.

### **Equal Opportunity**

Volunteers are selected to serve the library without regard to race, color, age, religion, gender, national origin, disability, genetic information,, political affiliation, sexual orientation, gender identity, disability, marital status, military status, or other non-merit based factors.

**Parent/Guardian Consent**Volunteers under 18 years of age must obtain permission from their parent/legal guardian if they wish to volunteer in a formal volunteer role at the library. **VOLUNTEER EXPECTATIONS**

Volunteers are expected to promote and maintain a positive image of the library to the public.

43 Volunteers shall follow all MLD policies, be attentive to assigned tasks, practice personal safety at all  
44 times, and respect the library's technology, property, resources, and the privacy and confidentiality of  
45 patrons, staff, and volunteers. Volunteers should bring concerns or questions to their applicable  
46 Department Manager.

47  
48 **Attendance and Absences**

49 MLD values and appreciates the time of each volunteer. Volunteers are expected to complete  
50 scheduled shifts, but if a volunteer is unable to serve a scheduled shift, the library must be notified with  
51 as much advance notice as possible. Failure to notify the District, or excessive absences, may cause  
52 reevaluation of the volunteer's service with MLD.

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54 **Timekeeping and Shifts**

55 Volunteers will record their hours by signing-in and out for shifts, and shall be responsible for accurately  
56 tracking their volunteer service hours.

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58 **Harassment**

59 Volunteers are required to read and review library policies and guidelines related standards of conduct.  
60 MLD prohibits verbal, visual, physical, and sexual harassment, including unwelcome conduct directed  
61 toward a person's gender, race, color, citizenship, age (40 and over), disability, religion, genetic  
62 information, sexual orientation, gender identity, national origin or military status that interferes with a  
63 employee and volunteer work performance or creates an intimidating, hostile, or offensive work  
64 environment. Any volunteer who believes a form of harassment has occurred must report it immediately  
65 to the supervisor on duty.

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68 **VOLUNTEER ROLES**

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71 Volunteers assist with supplemental tasks only assigned by library staff. Volunteers may not perform  
72 essential functions of MLD employee's jobs. These may include: accessing library card account  
73 systems, assisting patrons with library card account questions, driving District-owned vehicles, making  
74 supplies purchases on behalf of the District, and performing volunteer tasks inside District buildings  
75 without District staff on the premises. Volunteers, through their roles, are directly involved in providing  
76 access to library materials. As such, volunteers must closely review the Collection Development Policy,  
77 as they can expect to come into contact with a variety of materials within the library collection. The  
78 District does not monitor or filter the types of library materials a volunteer may handle while performing  
79 volunteer duties.

80  
81 **CONCLUSION OF SERVICES**

82 Nothing in this policy shall be deemed to create a contract between the volunteer and MLD. Both the  
83 volunteer and MLD have the right to terminate the volunteer's association with the District at any time,  
84 for any reasons or no reason, with or without cause.

85  
86 **Other Important Notes:**

- 87
- 88 ● **Volunteers serve at the discretion of the Library Director, or designee.**
  - 89 ● District employees are not permitted to volunteer for MLD programs, events or general  
90 opportunities.
  - 91 ● General liability coverage is provided for volunteers operating within the scope of their assigned  
92 volunteer duties.
  - 93 ● The District facilitates programs and initiatives to recognize volunteers for their service.



# Meridian Library District VOLUNTEER POLICY DRAFT

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## PURPOSE

The Meridian Library District (MLD) volunteer program is designed to expand and enhance public service to the community in support of the library's mission. MLD, may utilize the helpful services of interested volunteers to supplement the work done by library staff but not replace employees, employee positions, or the work conducted by staff. Volunteer service aids MLD in making the best use of its fiscal resources.

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## COORDINATION

MLD Department Managers, oversee staff requests for volunteers, recruit and onboard volunteers, and coordinate volunteer placement in collaboration with supervisors, at each location. Volunteers serve under the direction of assigned District staff at applicable locations.

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## VOLUNTEER DEFINITION

A volunteer is an individual who is 12 years of age or older, who contributes time, energy, and talents directly to MLD, without payment or the expectation of payment. Children under 12 years of age will need special approval from the Library Director to volunteer, and if approved, will need to volunteer with/alongside an accompanying parent or guardian. All volunteers must act in accordance with MLD's volunteer policies.

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## BECOMING A VOLUNTEER

Volunteers serve the library with approval from and at the complete discretion of the applicable Department Manager, and the Library Director. MLD requires volunteers to fill out and submit a Volunteer Intake Form for the purpose of keeping appropriate volunteer records in accordance with library policies. Submitting a volunteer intake form does not guarantee volunteer placement.

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Volunteers are invited to join the volunteer team based on their availability, skills, interests, and qualifications in relation to the needs of the library at any given time. Volunteer opportunities become available based on library needs and availability of staff to supervise. If selected, volunteers will be contacted for an interview and volunteer orientation, and may be subject to a background check.

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## Equal Opportunity

Volunteers are selected to serve the library without regard to race, color, age, religion, gender, national origin, disability, genetic information, political affiliation, sexual orientation, gender identity, disability, marital status, military status, or other non-merit based factors.

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**Parent/Guardian Consent**Volunteers under 18 years of age must obtain permission from their parent/legal guardian if they wish to volunteer in a formal volunteer role at the library. **VOLUNTEER EXPECTATIONS**

Volunteers are expected to promote and maintain a positive image of the library to the public.

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**Training and On-Boarding**¶  
MLD supports efforts to set volunteers up for success. Volunteers are required to review important information, procedures, and learning tools that may relate to their role and complete any training deemed necessary before beginning new volunteer tasks. Training sessions are subject to staffing availability to coach volunteers.



75 Volunteers shall follow all MLD policies, be attentive to assigned tasks, practice personal safety at all  
76 times, and respect the library's technology, property, resources, and the privacy and confidentiality of  
77 patrons, staff, and volunteers. Volunteers should bring concerns or questions to their applicable  
78 Department Manager.

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### Attendance and Absences

81 MLD values and appreciates the time of each volunteer. Volunteers are expected to complete  
82 scheduled shifts, but if a volunteer is unable to serve a scheduled shift, the library must be notified with  
83 as much advance notice as possible. Failure to notify the District, or excessive absences, may cause  
84 reevaluation of the volunteer's service with MLD.

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### Timekeeping and Shifts

87 Volunteers will record their hours by signing-in and out for shifts, and shall be responsible for accurately  
88 tracking their volunteer service hours.

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### Harassment

91 Volunteers are required to read and review library policies and guidelines related standards of conduct,  
92 MLD prohibits verbal, visual, physical, and sexual harassment, including unwelcome conduct directed  
93 toward a person's gender, race, color, citizenship, age (40 and over), disability, religion, genetic  
94 information, sexual orientation, gender identity, national origin or military status that interferes with a  
95 employee and volunteer work performance or creates an intimidating, hostile, or offensive work  
96 environment. Any volunteer who believes a form of harassment has occurred must report it immediately  
97 to the supervisor on duty.

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## VOLUNTEER ROLES

103 Volunteers assist with supplemental tasks only assigned by library staff. Volunteers may not perform  
104 essential functions of MLD employee's jobs. These may include: accessing library card account  
105 systems, assisting patrons with library card account questions, driving District-owned vehicles, making  
106 supplies purchases on behalf of the District, and performing volunteer tasks inside District buildings  
107 without District staff on the premises. Volunteers, through their roles, are directly involved in providing  
108 access to library materials. As such, volunteers must closely review the Collection Development Policy,  
109 as they can expect to come into contact with a variety of materials within the library collection. The  
110 District does not monitor or filter the types of library materials a volunteer may handle while performing  
111 volunteer duties.

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### CONCLUSION OF SERVICES

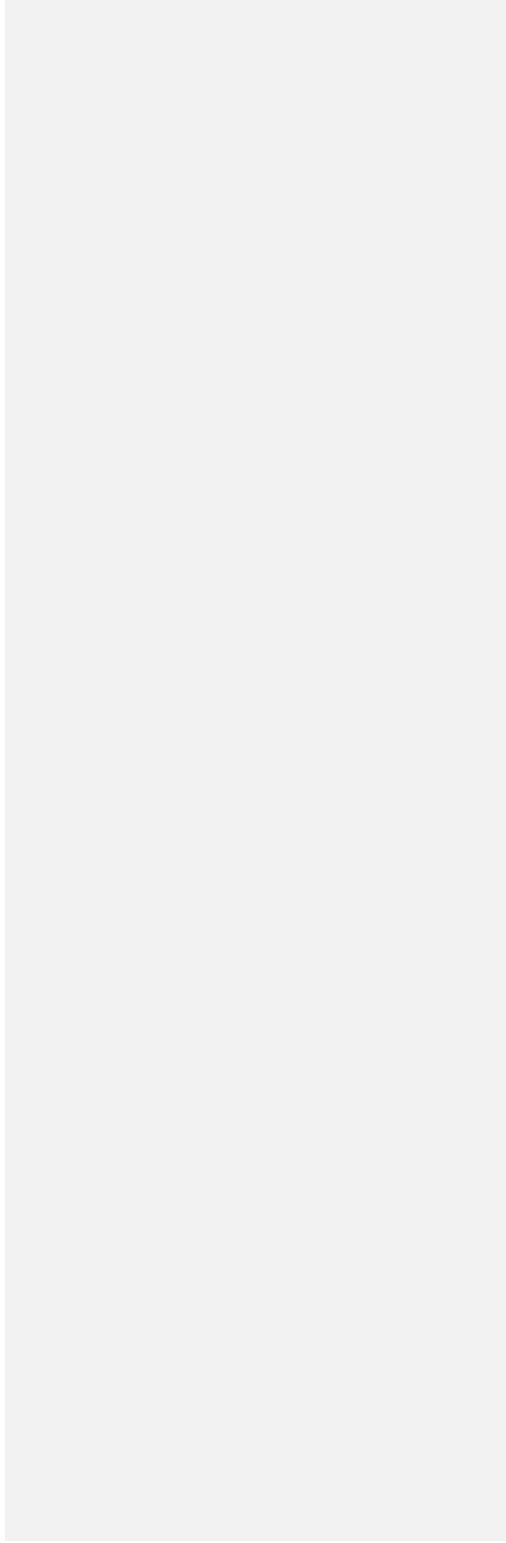
114 Nothing in this policy shall be deemed to create a contract between the volunteer and MLD. Both the  
115 volunteer and MLD have the right to terminate the volunteer's association with the District at any time,  
116 for any reasons or no reason, with or without cause.

### Other Important Notes:

- 119 • **Volunteers serve at the discretion of the Library Director, or designee.**
- 121 • District employees are not permitted to volunteer for MLD programs, events or general  
122 opportunities.
- 123 • General liability coverage is provided for volunteers operating within the scope of their assigned  
124 volunteer duties.
- 125 • The District facilitates programs and initiatives to recognize volunteers for their service.

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DRAFT





# MEMO

**Nick Grove**

Library Director

PO Box 940

Meridian, ID 83680

[director@mld.org](mailto:director@mld.org)

(208) 888-4451 x1010

**TO:** Jeffrey Kohler, Board Chair

**FROM:** Nick Grove, Library Director

**CC:** Meridian Library District Board of Trustees (the "Board")

**DATE:** 3/4/25

**RE:** Request for Reconsideration - *Let's Talk About It; Library Director Response and Recommendation*

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## Overview

On February 4, 2025, Meridian Library District ("District") staff received a Request for Reconsideration form regarding the book *Let's Talk About It* by Erika Moen and Matthew Nolan (the "Material"). This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration, as required by the District's Collection Development Policy (the "Policy"). More specifically, this Memo provides a synopsis of the Material, its circulation history, an analysis of the Material through the lens of the District's Collection Development Policy, and a recommendation to the Board for consideration and decision at the March 2025 monthly Board meeting.

## Synopsis of the Material

Is what I'm feeling normal? Is what my body is doing normal? Am I normal? How do I know what are the right choices to make? How do I know how to behave? How do I fix it when I make a mistake?

Let's talk about it.

Growing up is complicated.

How do you find the answers to all the questions you have about yourself, about your identity, and about your body? *Let's Talk About It* provides a comprehensive, thoughtful, well-researched graphic novel guide to everything you need to know.

Covering relationships, friendships, gender, sexuality, anatomy, body image, safe sex, sexting, jealousy, rejection, sex education, and more, *Let's Talk About It* is the go-to handbook for every teen, and the first in graphic novel form.

<https://www.penguinrandomhouse.com/books/605726/lets-talk-about-it-by-erika-moen-and-matt-hew-nolan/>

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**Requestor**

The requestor is a resident within the boundaries of the Meridian Library District and has marked on the Request for Reconsideration form that they are a parent of the Minor who obtained the Material.

## Request for Reconsideration Report

**Staff Member:** JP

**Date:** 2/24/2025

**Director:** Nick Grove

**Formal Review Initiated**

Per the District's [Collection Development Policy](#), when MLD receives a Request for Reconsideration for an item in the District's collection, the Library Director shall endeavor to submit to the Board a written response to the submission and a recommended Board decision within twenty-eight (28) days of receipt. The Board shall give the Library Director's written response and recommended decision substantial deference and endeavor to issue a written decision within sixty (60) days of receipt of the submission explaining the Board's rationale for approving or denying the submission. The Board can adopt the Library Director's written response and recommended decision as its own, with or without modification, or the Board can issue its own decision. Board deliberation must be done openly on the record at noticed Board meetings. As provided in the Policy, the Board shall always take the most narrowly-tailored action necessary.

The challenged material must be considered as a whole and individual passages cannot be taken out of context. Supporting materials should also inform the analysis. In determining whether material possesses serious literary, artistic, political or scientific value, the proper inquiry is not whether an ordinary member of any given community would find serious value in the allegedly obscene material, but whether a reasonable person would find such value in the material, taken as a whole.

This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration.

**Title:** Let's Talk About It

**Call Number:** 306.7803 MOEN

**Categorized in collection** (i.e., Children, Youth, Adult): Teen Book - Teen Non-Fiction

**Patron confirmed they read Material:** No, "I skimmed the entire book"

**Patron request for Material:** Move to the Adult section

**Reason given by patron for removal or reassignment as it relates to Section B of Collection Development policy:**

Patron marked they did read the Collection Development Policy but did not cite any specific part of the Material that violates the Policy.

In response to how the book meets the definition of *Material Harmful to Minors* the Patron wrote: "This book contains sexual excitement and describes sexual conduct and sexual acts which in violation of ID Code 18-1514(6)".

In response to how the book appeals to the prurient interests of Minors the Patron wrote: “*The book has material in violation of ID Code 18-1514(6)*”.

As provided within the Definitions section on page 6 of the Policy Prurient Interest means, “*as defined by the U.S. Supreme Court, a shameful or morbid interest in nudity, sex, or excretion, and goes substantially beyond customary limits of candor in description or representation of such matters, and does not include a normal, healthy interest in sex.*”

**Does the reasoning take into consideration the literary work as a whole? No**

**Explain:** Patron wrote “*The book has material in violation of ID Code 18-1514(6)*”

*Material Harmful to Minors* is described in Idaho Code § 18-1514(6), material that contains nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that (1) appeals to the prurient interest of minors as judged by the average person, applying contemporary community standards; (2) depicts or describes nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that is patently offensive to prevailing standards in the adult community with respect to what is suitable material for minors and includes, but is not limited to, patently offensive representations or descriptions of (i) intimate sexual acts, normal or perverted, actual, or simulated, or (ii) masturbation, excretory functions or lewd exhibition of the genitals or genital area; **and (3) when considered as a whole, and in context in which it is used, does not possess serious literary, artistic, political or scientific value for minors. All three prongs of the definition must be met for material to be Material Harmful to Minors.** “Nudity,” “sexual conduct,” “sexual excitement,” and “sado-masochistic abuse” as used herein are as defined in Idaho Code § 18-1514.

**Research:**

**MLD Circulation Statistics:**

Year to Date Circulation: **2**  
 Previous Year to Date  
 Circulation: **19**  
 Lifetime Circulation: **46**

**Reviews:**

The intended audience are teens; grades 9-12, according to the publisher and several professional reviews. Let’s Talk About It, has received two starred reviews from [Publisher’s Weekly](#) and [Kirkus Reviews](#). [Booklist](#) and [School Library Journal](#) also reviewed the book, citing that it “is loaded with crucial information about consent, respect, consideration, and boundaries”.

**Does the reason given by the patron justify action requested based on “Collection Development and Maintenance, Section B” of Collection Development Policy? No**

**Explain:** Based on staff and Library Director review of the Material and the selection criteria set forth in the Policy, the Material meets the following criteria outlined in Section B under “Development and Maintenance” within the Collection Development Policy:

Literary or stylistic quality;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
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Content created by and representative of marginalized and underrepresented groups;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A
Reputations, qualifications, and significance of author, producer, or publisher;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Accuracy, currency, timeliness, and validity;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Attention of critics, reviewers, awards, and public;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Resources from self-published, independent, small, and local producers;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Physical quality and effectiveness of format and appropriateness of format to subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Cost, as measured against competing materials on the same subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Resources in formats that meet the needs of users with disabilities;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A
Availability of discounts and efficiency in vendors used for purchasing;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Suitability for intended audience;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Availability of subscriptions and standing orders for popular materials, reference, and nonfiction items published or released annually.	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A

**If the patron requests alternative placement of the Material, is there an option that is suitable without making the Material inaccessible to other patrons?** No.

**Explain:** The patron requested the item be moved to the Adult section. The format of the Material is intended for the Teen collection and there is not another collection it would be suitable for in the library. As such, removing the Material would make it inaccessible to the patrons for which it is intended.

**Findings:**

- The Material meets a majority of the criteria outlined in “Collection Development and Maintenance, Section B” of the Collection Development Policy.
- The Material was well reviewed by industry experts.
- Circulation statistics for the Material show that the item is being used by the community.
- The Material contains content related to sex and sexuality presented in an informational format.
- The Material provides value as a sex ed text specifically written for a teen audience. The Material may also be used by health educators or guardians working with teens and includes research and additional resources at the end of the book.
- ‘Minors’ refers to all youth under 18; this material that was created for a teen audience (14+/ grades 9-12) is suitable for Minors.
- The material has not received any awards, but the authors have gained popularity through other notable works.
- This is a subject area that is traditionally lacking in up to date and relatable resources for the age group intended.

**Conclusion:**

After reviewing the Material as a whole, it is recommended that the Request for Reconsideration for *Let's Talk About It* be denied. It is recommended however that the Material be relocated to Teen Graphic Non-Fiction. This item is currently shelved in Teen Non-Fiction. It is a graphic novel with information presented in a comic book format and would align more closely with the Teen Graphic Non-Fiction collection.

The Material aligns with the District's Collection Development Policy. It has positive reviews and circulation statistics that demonstrate its relevance to the community. Additionally, the Material doesn't meet the legal definition of "material harmful to minors" as outlined in Section A. under Reconsideration of Materials within the Collection Development Policy, which references Idaho Code § 18-1514.

A determination to remove the Material based on a portion of the contents that an individual finds disagreeable would be counter to the District's Collection Development Policy and an affront to the Library Bill of Rights and the Freedom to Read statement as well as a violation of the First Amendment.

Section 2 of the form constitutes “written notice” to the District for a request to relocate the Material pursuant to the “Children’s School and Library Protection Act” (see Idaho Code § 18-1517B(3)(b)). This Memo treats the patron’s submitted Request as formal written notice under the Children’s School and Library Protection Act and the Material has been reviewed for compliance with the Act. As stated herein, review of the Material has led to the conclusion that the Material does not meet the definition of “harmful to minors” under Idaho Code § 18-1514(6).





# MEMO

**Nick Grove**

Library Director

PO Box 940

Meridian, ID 83680

[director@mld.org](mailto:director@mld.org)

(208) 888-4451 x1010

**TO:** Jeffrey Kohler, Board Chair

**FROM:** Nick Grove, Library Director

**CC:** Meridian Library District Board of Trustees (the "Board")

**DATE:** 3/4/25

**RE:** Request for Reconsideration - *Pride 1 2 3*; *Library Director Response and Recommendation*

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## Overview

On February 5, 2025, Meridian Library District ("District") staff received a Request for Reconsideration form regarding the book *Pride 1 2 3* by Michael Joosten (the "Material"). This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration, as required by the District's Collection Development Policy (the "Policy"). More specifically, this Memo provides a synopsis of the Material, its circulation history, an analysis of the Material through the lens of the District's Collection Development Policy, and a recommendation to the Board for consideration and decision at the March 2025 monthly Board meeting.

## Synopsis of the Material

*1 parade in the month of June*

*2 DJs spin fabulous tunes*

*3 families of all different types*

Teach your little ones about the Pride Parade with this colorful, energetic counting book! Featuring a diverse cast of characters and families, this board book highlights and celebrates the LGBTQIA+ community, love, and standing up for who you are while counting to ten. Perfect for all families, this counting board book should be shared and read with pride!

[Simon & Shuster Digital Catalog](#)

## Requestor

The requestor is a resident within the boundaries of the Meridian Library District and has marked on the Request for Reconsideration form that they are a parent of the Minor who obtained the Material.

## Request for Reconsideration Report

**Staff Member:** TG

**Date:** 2/24/2025

**Director:** Nick Grove

**Formal Review Initiated**

Per the District's [Collection Development Policy](#), when MLD receives a Request for Reconsideration for an item in the District's collection, the Library Director shall endeavor to submit to the Board a written response to the submission and a recommended Board decision within twenty-eight (28) days of receipt. The Board shall give the Library Director's written response and recommended decision substantial deference and endeavor to issue a written decision within sixty (60) days of receipt of the submission explaining the Board's rationale for approving or denying the submission. The Board can adopt the Library Director's written response and recommended decision as its own, with or without modification, or the Board can issue its own decision. Board deliberation must be done openly on the record at noticed Board meetings. As provided in the Policy, the Board shall always take the most narrowly-tailored action necessary.

The challenged material must be considered as a whole and individual passages cannot be taken out of context. Supporting materials should also inform the analysis. In determining whether material possesses serious literary, artistic, political or scientific value, the proper inquiry is not whether an ordinary member of any given community would find serious value in the allegedly obscene material, but whether a reasonable person would find such value in the material, taken as a whole.

This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration.

**Title:** Pride 1 2 3

**Call Number:** BB Joosten

**Categorized in collection** (i.e., Children, Youth, Adult): Youth Picture Book - BB (Board Books)

**Patron confirmed they read Material:** Yes

**Patron request for Material:** Remove from Children's section

**Reason given by patron for removal or reassignment as it relates to Section B of Collection Development policy:**

Patron marked they had not read the Collection Development Policy and did not cite any part of the Material that violates the Policy.

In response to how the book meets the definition of *Material Harmful to Minors* the Patron wrote: "promoting gay and homosexual lifestyle to children. promoting drag queens to children."

In response to how the book appeals to the prurient interests of Minors the Patron wrote: “*fun colorful illustrations, fun colors, & language to kids*”.

As provided within the Definitions section on page 6 of the Policy Prurient Interest means, “*as defined by the U.S. Supreme Court, a shameful or morbid interest in nudity, sex, or excretion, and goes substantially beyond customary limits of candor in description or representation of such matters, and does not include a normal, healthy interest in sex.*”

**Does the reasoning take into consideration the literary work as a whole? No**

**Explain:** Patron wrote “*It shows lesbian and gay couples and drag.*”

**Research:**

**MLD Circulation Statistics:**

Year to Date Circulation: **2**  
 Previous Year to Date Circulation: **7**  
 Lifetime Circulation: **9**

**Reviews:**

- [Little Simon Publishing \(Simon and Schuster\)](#): Suggested Children ages 1-5
- [Publishers Weekly Review](#): Suggested for ages 1 - 5

**Does the reason given by the patron justify action requested based on “Collection Development and Maintenance, Section B” of Collection Development Policy? No**

**Explain:** Based on staff and Library Director review of the Material and the selection criteria set forth in the Policy, the Material meets the following criteria outlined in Section B under “Development and Maintenance” within the Collection Development Policy:

Literary or stylistic quality;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Content created by and representative of marginalized and underrepresented groups;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Reputations, qualifications, and significance of author, producer, or publisher;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Accuracy, currency, timeliness, and validity;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Attention of critics, reviewers, awards, and public;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A

Resources from self-published, independent, small, and local producers;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A
Physical quality and effectiveness of format and appropriateness of format to subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Cost, as measured against competing materials on the same subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Resources in formats that meet the needs of users with disabilities;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A
Literary or stylistic quality;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Content created by and representative of marginalized and underrepresented groups;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Reputations, qualifications, and significance of author, producer, or publisher;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A

**If the patron requests alternative placement of the Material, is there an option that is suitable without making the Material inaccessible to other patrons?** No.

**Explain:** The patron requested the item be removed from the children's area. The format of the Material is intended for the children's collection and there is not another collection it would be suitable for in the library. As such, removing the Material would make it inaccessible to the patrons for which it is intended.

### Findings:

- The Material meets a majority of the criteria outlined in "Collection Development and Maintenance, Section B" of the Collection Development Policy.
- The Material was well reviewed by industry experts.
- Circulation statistics for the Material show that the item is being used by the community.

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**Conclusion:**

After reviewing the Material as a whole, it is recommended that the Request for Reconsideration for *Pride 1 2 3* be denied and that the Material stay in its currently assigned collection and location.

The Material aligns with the District's Collection Development Policy. It has positive reviews and circulation statistics that demonstrate its relevance to the community. Additionally, the Material doesn't meet the legal definition of "material harmful to minors" as outlined in Section A. under Reconsideration of Materials within the Collection Development Policy, which references Idaho Code § 18-1514.

A determination to remove the Material based on a portion of the contents that an individual finds disagreeable would be counter to the District's Collection Development Policy and an affront to the Library Bill of Rights and the Freedom to Read statement as well as a violation of the First Amendment.

Section 2 of the form constitutes "written notice" to the District for a request to relocate the Material pursuant to the "Children's School and Library Protection Act" (see Idaho Code § 18-1517B(3)(b)). This Memo treats the patron's submitted Request as formal written notice under the Children's School and Library Protection Act and the Material has been reviewed for compliance with the Act. As stated herein, review of the Material has led to the conclusion that the Material does not meet the definition of "harmful to minors" under Idaho Code § 18-1514(6).



# MEMO

**Nick Grove**

Library Director

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Meridian, ID 83680

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(208) 888-4451 x1010

**TO:** Jeffrey Kohler, Board Chair

**FROM:** Nick Grove, Library Director

**CC:** Meridian Library District Board of Trustees (the "Board")

**DATE:** 3/4/25

**RE:** Request for Reconsideration - *Two Boys Kissing*; Library Director Response and Recommendation

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## Overview

On February 4, 2025, Meridian Library District ("District") staff received a Request for Reconsideration form regarding the book *Two Boys Kissing* by David Levithan (the "Material"). This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration, as required by the District's Collection Development Policy (the "Policy"). More specifically, this Memo provides a synopsis of the Material, its circulation history, an analysis of the Material through the lens of the District's Collection Development Policy, and a recommendation to the Board for consideration and decision at the March 2025 monthly Board meeting.

## Synopsis of the Material

Based on true events—and narrated by a Greek Chorus of the generation of gay men lost to AIDS—*Two Boys Kissing* follows Harry and Craig, two seventeen-year-olds who are about to take part in a 32-hour marathon of kissing to set a new Guinness World Record. While the two increasingly dehydrated and sleep-deprived boys are locking lips, they become a focal point in the lives of other teens dealing with universal questions of love, identity, and belonging.

<https://www.penguinrandomhouse.com/books/217499/two-boys-kissing-by-david-levithan/>

## Requestor

The requestor is a resident within the boundaries of the Meridian Library District and has marked on the Request for Reconsideration form that they are a parent of the Minor who obtained the Material.

## Request for Reconsideration Report

**Staff Member:** TG

**Date:** 2/24/2025

**Director:** Nick Grove

**Formal Review Initiated**

Per the District's [Collection Development Policy](#), when MLD receives a Request for Reconsideration for an item in the District's collection, the Library Director shall endeavor to submit to the Board a written response to the submission and a recommended Board decision within twenty-eight (28) days of receipt. The Board shall give the Library Director's written response and recommended decision substantial deference and endeavor to issue a written decision within sixty (60) days of receipt of the submission explaining the Board's rationale for approving or denying the submission. The Board can adopt the Library Director's written response and recommended decision as its own, with or without modification, or the Board can issue its own decision. Board deliberation must be done openly on the record at noticed Board meetings. As provided in the Policy, the Board shall always take the most narrowly-tailored action necessary.

The challenged material must be considered as a whole and individual passages cannot be taken out of context. Supporting materials should also inform the analysis. In determining whether material possesses serious literary, artistic, political or scientific value, the proper inquiry is not whether an ordinary member of any given community would find serious value in the allegedly obscene material, but whether a reasonable person would find such value in the material, taken as a whole.

This Memo constitutes the Library Director's written response and recommended decision regarding the submitted Request for Reconsideration.

**Title:** Two Boys Kissing

**Call Number:** Levithan

**Categorized in collection** (i.e., Children, Youth, Adult): Teen Book - Teen Fiction

**Patron confirmed they read Material:** No, "I skimmed the entire book"

**Patron request for Material:** Move to the Adult section

**Reason given by patron for removal or reassignment as it relates to Section B of Collection Development policy:**

Patron marked they did read the Collection Development Policy but did not cite any specific part of the Material that violates the Policy.

In response to how the book meets the definition of *Material Harmful to Minors* the Patron wrote: "This book contains sexual excitement and describes sexual conduct and sexual acts which in violation of ID Code 18-1514(6)".

In response to how the book appeals to the prurient interests of Minors the Patron wrote: “*The book has material in violation of ID Code 18-1514(6)*”.

As provided within the Definitions section on page 6 of the Policy Prurient Interest means, “*as defined by the U.S. Supreme Court, a shameful or morbid interest in nudity, sex, or excretion, and goes substantially beyond customary limits of candor in description or representation of such matters, and does not include a normal, healthy interest in sex.*”

**Does the reasoning take into consideration the literary work as a whole? No**

**Explain:** Patron wrote “*Two Boys Kissing has material in violation of ID Code 18-1514(6)*”

*Material Harmful to Minors* is described in Idaho Code § 18-1514(6), material that contains nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that (1) appeals to the prurient interest of minors as judged by the average person, applying contemporary community standards; (2) depicts or describes nudity, sexual conduct, sexual excitement, or sado-masochistic abuse that is patently offensive to prevailing standards in the adult community with respect to what is suitable material for minors and includes, but is not limited to, patently offensive representations or descriptions of (i) intimate sexual acts, normal or perverted, actual, or simulated, or (ii) masturbation, excretory functions or lewd exhibition of the genitals or genital area; **and (3) when considered as a whole, and in context in which it is used, does not possess serious literary, artistic, political or scientific value for minors. All three prongs of the definition must be met for material to be Material Harmful to Minors.** “Nudity,” “sexual conduct,” “sexual excitement,” and “sado-masochistic abuse” as used herein are as defined in Idaho Code § 18-1514.

**Research:**

**MLD Circulation**

**Statistics:**

Year to Date

Circulation: **2**

Previous Year to

Date Circulation: **0**

Lifetime Circulation:

**49**

**Awards:**

- Lambda Literary Awards; Winner; Children/Young Adult 2014
- New Atlantic Independent Booksellers Association Award; Winner; Young Adult 2014
- National Book Awards; Nominee; Young People’s Lit. 2013
- Stonewall Book Award; Honor Book; Children Young Adult 2014
- Nutmeg Book Award; Nominee; High School 2016
- Nevada Young Readers’ Award; Nominee; Young Adult 2016
- Capital Choices: Noteworthy Books for Children and Teens; Recommended; Fourteen and Up



## Reviews

Received a starred review by Publishers Weekly and was recommended for ages 12+ on 6/3/13: <https://www.publishersweekly.com/9780307931900>

Reviewed by Kirkus and recommended for ages 14+ on 6/25/13:  
<https://www.kirkusreviews.com/book-reviews/david-levithan/two-boys-kissing-levithan/>

Reviewed by BookPage without an age recommendation on 8/22/13:  
<https://www.bookpage.com/reviews/15419-david-levithan-breaking-record-past-present-future-childrens/>

Reviewed by School Library Journal on 9/1/13 and recommended for grade 7+. This review is accessible using the publication finder on <https://lili.org/dbs/publication-finder/>.

Reviewed by Booklist on 8/1/13 and recommended for grades 9-12. This review is accessible using the publication finder on <https://lili.org/dbs/publication-finder/>.

### **Does the reason given by the patron justify action requested based on “Collection Development and Maintenance, Section B” of Collection Development Policy? No**

**Explain:** Based on staff and Library Director review of the Material and the selection criteria set forth in the Policy, the Material meets the following criteria outlined in Section B under “Development and Maintenance” within the Collection Development Policy:

Literary or stylistic quality;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Content created by and representative of marginalized and underrepresented groups;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Reputations, qualifications, and significance of author, producer, or publisher;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Accuracy, currency, timeliness, and validity;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Attention of critics, reviewers, awards, and public;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Resources from self-published, independent, small, and local producers;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A

Physical quality and effectiveness of format and appropriateness of format to subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Cost, as measured against competing materials on the same subject;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Resources in formats that meet the needs of users with disabilities;	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A
Availability of discounts and efficiency in vendors used for purchasing;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Suitability for intended audience;	<input checked="" type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input type="checkbox"/> N/A
Availability of subscriptions and standing orders for popular materials, reference, and nonfiction items published or released annually.	<input type="checkbox"/> Material meets criteria <input type="checkbox"/> Material does not meet criteria <input checked="" type="checkbox"/> N/A

**If the patron requests alternative placement of the Material, is there an option that is suitable without making the Material inaccessible to other patrons? No.**

**Explain:** The patron requested the item be moved to the Adult section. The format of the Material is intended for the Teen collection and there is not another collection it would be suitable for in the library. As such, removing the Material would make it inaccessible to the patrons for which it is intended.

**Findings:**

- The Material meets a majority of the criteria outlined in “Collection Development and Maintenance, Section B” of the Collection Development Policy.
- The Material was well reviewed by industry experts.
- Circulation statistics for the Material show that the item is being used by the community.
- *Two Boys Kissing* is regarded as a significant contribution to the literary canon of LGBTQIA+ literature.

**Conclusion:**

After reviewing the Material as a whole, it is recommended that the Request for Reconsideration for *Two Boys Kissing* be denied and that the Material stay in its currently assigned collection and location.

The Material aligns with the District's Collection Development Policy. It has positive reviews and circulation statistics that demonstrate its relevance to the community. Additionally, the Material doesn't meet the legal definition of "material harmful to minors" as outlined in Section A. under Reconsideration of Materials within the Collection Development Policy, which references Idaho Code § 18-1514.

A determination to remove the Material based on a portion of the contents that an individual finds disagreeable would be counter to the District's Collection Development Policy and an affront to the Library Bill of Rights and the Freedom to Read statement as well as a violation of the First Amendment.

Section 2 of the form constitutes “written notice” to the District for a request to relocate the Material pursuant to the “Children’s School and Library Protection Act” (see Idaho Code § 18-1517B(3)(b)). This Memo treats the patron’s submitted Request as formal written notice under the Children’s School and Library Protection Act and the Material has been reviewed for compliance with the Act. As stated herein, review of the Material has led to the conclusion that the Material does not meet the definition of “harmful to minors” under Idaho Code § 18-1514(6).