



# Library Board Trustee Meeting Minutes

November 9, 2023

## Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Orchard Park Library  
1268 W. Orchard Park Drive  
Meridian, ID 83646  
*Conference Room*

## Special Session - Workshop

Trustees present: Trustee Larsen; Trustee Cummings; Trustee Kohler; Trustee Knutson

Staff present:

Nick Grove, Library Director; Jason S. AD of Operations; Ema B., Finance & Accounting Manager;  
Dan P., Executive Assistant.

Meeting called to order by Trustee Larsen at 5:07pm

### AGENDA ITEMS

- 1) **Facility Comprehensive & Strategic Plan [DISCUSSION ITEM]**
  - a) A facilities comprehensive Plan typically lasts 10 years which includes maintenance, IT infrastructure, remodel, parking and future growth. A strategic plan typically last 5 years which includes goals, focus groups, purpose statement, mission statement and community impacts. The Board is looking at time frame and cost for implementing the new plans.
- 2) **Lynx Library Consortium By-laws & JPA [DISCUSSION ITEM]**
  - a) Lynx was largely dependent on city of Boise. It is not an entity itself. So that the by-laws and the JPA complies with government agencies the consortium hired a lawyer to construct these documents. This will make a legal construction so that the Lynx is an independent entity. There will possibly be a need for an administrator in the future that may filter through Meridian Library District.

Meeting adjourned: 8:50



# Library Board Trustee Meeting Minutes

## November 9, 2023

**Trustees**

**Megan Larsen – Chair**

**Jeff Kohler – Vice Chair**

**Laura Knutson - Treasurer**

**Destinie Hart – Trustee**

**Josh Cummings - Trustee**

The next regular Library Board Meeting is scheduled for 7:00pm, November 15, 2023

RESPECTFULLY SUBMITTED AND APPROVED

---

Nick Grove, Director

---

Megan Larsen, Board Chair

**DRAFT**