



Library Board Trustee Meeting Minutes

May 17th, 2023

Meridian Cherry Lane Library
1326 W. Cherry Lane
Meridian, ID 83646
Large Conference Room

Trustees

Megan Larsen
Chair

Jeff Kohler
Vice Chair

Laura Knutson
Treasurer

Destinie Hart
Trustee

Josh Cummings
Trustee

Regular Session

Trustees present: Megan Larsen; Jeff Kohler; Destinie Hart; Josh Cummings

Staff present: Nick Grove, Library Director; Trisha M., Assistant Director; Ema B., Accounting & Finance Manager; Muhammad A., Systems Administrator; Dan P., Executive Assistant; Jennifer G., Communication & Marketing Manager

Recording available at:
<https://www.youtube.com/MeridianLibraryDistrict>

Meeting called to order by Megan at 7:00pm

AGENDA ITEMS

1. **Consent Agenda:** Consent agenda items are considered to be routine and are acted on with one motion. [ACTION ITEM]

- a. Regular Meeting Minutes, April 19, 2023

Motion to approve – Jeff Second – Destinie

Vote – all in favor

2. Public Comments – no public comments

3. Approval of Financial Reports [ACTION ITEM]

- a. Approval of Financial Reports
- b. Disbursement approvals

Motion to approve – Destinie Second – Josh Vote – all in favor

4. Presentation from ICfL – Clay Ritter & Dylan Baker

5. Wellness Room & Meeting Room sponsorship placard [ACTION ITEM]

- a. A donation of \$15,000 to Orchard Park for the meeting room
- b. A donation from the Turner family for the Wellness room

-accept donation and name according to the policy

Motion to approve - Destinie Second- Josh Vote-all in favor

6. Staff presentation – Dusty & Vassil

7. Director's Report

- Refer to Board packet
- Orchard Park had 250 new library cards on the first week of opening
- Timeline for renovation of Cherry Lane, contingent on the cost and timeline of South Branch project.
- Foundation will be doing fund raising for South Branch.
- MLD is applying for two large grants for capital projects

8. Job Descriptions

a. Systems Administrator [ACTION ITEM]

-no discussion

Motion to approve - Josh Second - Jeff Vote – all in faovr

b. Library Page [ACTION ITEM]

-no discussion

Motion to approve - Josh Second - Destinie Vote - all in favor

9. Policy Review

a. Interlibrary Loan [ACTION ITEM]

-no discussion

Motion to approve - Jeff Second - Destinie Vote – all in favor

b. Internet Access [ACTION ITEM]

-no discussion

Motion to approve - Josh Second - Destinie Vote - all in favor

10. **Future agenda items** [DISCUSSION ITEM]

-Administer oath of office

-Positions on Board of Trustees

-Auditors will be here to present

-Destinie would like the Board to look further into feedback on request for reconsideration

-clarity on the website

-possibly new form



Library Board Trustee Meeting Minutes

May 17th, 2023

Meeting adjourned: 8:41pm

The next regular Library Board Meeting is scheduled for 7:00pm, June 21, 2023

RESPECTFULLY SUBMITTED AND APPROVED

A handwritten signature in blue ink, appearing to read 'Nick Grove', written over a horizontal line.

Nick Grove, Director

A handwritten signature in blue ink, appearing to read 'Megan Larsen', written over a horizontal line.

Megan Larsen, Board Chair