



**NOTICE OF LIBRARY BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING  
JUNE 21, 2023**

The public is invited to attend the regular meeting of the Board of Trustees of the Meridian Library District at 7:00 p.m. on Wednesday, June 21, 2023. The meeting will be held at the Cherry Lane branch located at 1326 W. Cherry Lane in the large conference room and streamed via YouTube.

**LIVE ON YOUTUBE**

<https://www.youtube.com/@MeridianLibraryDistrict>

**MEETING AGENDA:**

**Annual Meeting Business:**

- 1. New Trustee Oath of Office**
  - a. Destinie Hart and Josh Cummings
- 2. Officer Election: [ACTION ITEM]**
  - a. Board Chair
  - b. Vice Chair
  - c. Treasurer
- 3. Review**
  - a. Board Bylaws [ACTION ITEM]
  - b. Trustee Job Description [ACTION ITEM]
- 4. Approve 2023-2024 Board Meeting Date Calendar [ACTION ITEM]**
  - a. Board Meeting Announcement

**Regular Meeting Business:**

- 1. Public Comment:**

Written comments may be submitted to the Board in writing prior to the meeting via the form found here, <https://www.mld.org/message-board-trustees>. Written comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.
- 2. Consent Agenda:**

Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the library board requests an item to be removed from the Consent agenda for discussion. [ACTION ITEM]

  - Regular Meeting Minutes, May 17, 2023
- 3. Financials [ACTION ITEM]**
  - Approval of Financial Reports
  - Disbursement approvals

**4. Orchard Park Capital Expenditure Memorandum [ACTION ITEM]**

**5. FY22 Audit Presentation and Acceptance [ACTION ITEM]**

- Harris CPAs. - MLD Fiscal Year 2021-2022 Financial Audit

**6. Staff Presentation**

- Financial Structure Presentation - Ema

**7. Director Updates**

**8. Job Descriptions**

- Resource Coordinator [ACTION ITEM]
- Collection Development Librarian [ACTION ITEM]
- Library Director [ACTION ITEM]
- Recruitment Coordinator [ACTION ITEM]
- Salary Schedule [ACTION ITEM]

**9. Policy Reviews**

- Lending Guidelines [ACTION ITEM]

**10. Executive Session [ACTION ITEM]**

- Pursuant to [Idaho Code §74-206 \(1\)](#)
  - [\(b\)](#) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
  - [\(c\)](#) To acquire an interest in real property not owned by a public agency;

**11. Future agenda items [DISCUSSION ITEM]**