Library Board Trustee Meeting Minutes
March 15th, 2023

Meridian Cherry Lane Library
1326 W. Cherry Lane
Meridian, ID 83646
Large Conference Room

Regular Session

All trustees were present

Staff present: Nick Grove, Library Director; Trisha M., Assistant Director; Ema B., Accounting & Finance Manager; Muhammad A., Systems Administrator; Dan P., Executive Assistant; Jennifer G., Communication & Marketing Manager

The meeting was recorded on Zoom at:
https://us02web.zoom.us/j/85498750748?pwd=aGZETvd1czEwWlhZTJBS1NiWnRSUT09
Meeting ID: 854 9875 0748  Passcode: 8884451

Recording available at:
https://www.youtube.com/watch?v=GOQEszyeBDU

Meeting called to order by Megan at 7:00pm

AGENDA ITEMS

1. Consent Agenda [ACTION]
   -remove Item – Service Charge Policy to be reviewed next month
   -accept Consent agenda as amended

Motion: Larua  2nd: Jeff  Vote: all in favor
2. Approval of Financial Reports [ACTION]
   - Unique management service – assists the library’s process of fines
   - Expense for B&H photo – library purchase equipment for Orchard Park branch
   - Lost book fees can be paid with food donation to Idaho Food Bank

   Motion: Destinie    2nd: Jeff    Vote: all in favor

3. Directors Report
   - Numbers are up from last year in all areas and in all locations.
   - MLD is meeting all aspects of Idaho public policy 33-2413
     o Partnerships
     o Community connection
     o Mental health assistance
   - A lot of reaching out to the Board to support the Meridian Library District
   - Staff will be moving books into new Orchard Park branch.

4. Director PTO Adjustment [ACTION]
   - The Board believe the director deserves this because of his dedication and would like to give a one-time payout of 160 hrs.
   - Item will fit within the budget.
   - Human Resources has been consulted and this falls within guidelines of the policies and procedures of the library

   Motion: Josh    2nd: Destinie    Vote: all in favor

5. Presentation from Business Liaison Librarian – Courtnie Brown
6. Presentation from District Support Services Manager – Jason Su

7. Future agenda items
   - Bring back service charge policy
   - Discuss South Branch project
   - The board would like to hear more presentations of what is happening in the Meridian Library District from staff
   - The board would like to learn more about the summer reading programs starting soon
Meeting adjourned: 7:42pm

The next regular Library Board Meeting is scheduled for 7:00pm, April 19, 2023

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair