



**LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
04/27/2022**

A Special Meeting of the Board of Trustees of the Meridian Library District was held at 11:30 a.m. on Wednesday, April 27th, 2022. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room.

TRUSTEES PRESENT: Megan Larsen, Chair; Jeff Kohler, Vice-Chair; Laura Knutson, Treasurer; Christina Hirsch, Trustee
Absent: Tyler Ricks, Trustee

STAFF PRESENT: Gretchen Caserotti, Director, Lisa Zeiter, Interim Director; Nick Grove, Assistant Director

CHAIR LARSEN CALLED MEETING TO ORDER AT 11:30 AM

MEETING AGENDA:

1. Library discussion on recruitment of new Library Director.
June gave an overview on what she learned in the sessions with staff. What are we looking for in the next Director?
 - Work experience – Ideas on how to get people back in the library post pandemic. Does the applicant do fundraising with active partners? Would they collaborate with staff? Would they review our current policies? What is the EDI environment. Analyze positions and make them be action plans for the strategic plan. Be savvy on the political climate and careful on the collection selections.
 - Job Qualities/Characteristics - be a relationship builder and community partner. A strong defender for both patrons and staff.
 - Visionary leader – Have services for community needs. Flexibility with changes and creative ideas. Will be informed of what is trending on national and local levels to be able to make wise decisions.
 - Skills-Must have great financial skills, technologies, know core values, and be an innovative thinker. Be able to have the Board and Foundation on the same page. The new Director must have equivalent experience or an MLS or be ALA accredited. A good reputation in the library world.
 - Salary – Mid range \$107 – \$115. May have to stay for a certain amount of time if we help with moving expenses.

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.

Public Comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.

- Application – June will advertise nationally next week and should have applications due Memorial day. By June 20th we should have a subcommittee, and interviews on the 22nd. With a different board search committee we will have final formal interviews July 8-9.
- Applicants –final interviews:
Day 1 – with staff, Day 2 with Board, Day 3 is the community meet & greet. The interviews are 90 minutes long. Candidates are given questions 60 minutes early certain topics. 2 weeks earlier they are given an assignment to give a 10 minute presentation. There could be a press conference with the candidate and he/she can have a fact sheet 8.5X11, 2 sides sent to staff.

MEETING ADJOURNED AT 1:04 p.m.

The next regular meeting is scheduled for 7:00 p.m., Wednesday, May 18, 2022.

RESPECTFULLY SUBMITTED AND APPROVED

Lisa Zeiter, Interim Library Director

Megan Larsen, Board Cha

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