



**LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
3/4/2022**

A Special Meeting of the Board of Trustees of the Meridian Library District was held at 11:00 a.m. on Friday, March 4th, 2022. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room and streamed online via WebEx.

JOIN WEBEX MEETING -

<https://meridianlibrary.my.webex.com/meridianlibrary.my/j.php?MTID=ma0f33bf28f7b9bc9017566bbec7d5346>

By Phone +1-650-215-5228

Meeting number (access code): 2651 651 3877

Meeting password: 1326

TRUSTEES PRESENT: Megan Larsen, Chair (Virtual); Jeff Kohler, Vice-Chair (Virtual); Christina Hirsch, Treasurer (Virtual); Tyler Ricks, Trustee; Laura Knutson, Trustee (Virtual)

LIBRARY STAFF PRESENT: Gretchen Caserotti, Library Director; Nick Grove, Assistant Director

CHAIR LARSEN CALLED MEETING TO ORDER AT 11:00 a.m.

MEETING AGENDA:

1. **Approve Revised COVID Operations Plan** [ACTION ITEM] – Chair Larsen summarized the existing COVID operations plan and the change in CDC guidelines. The existing plan always outlined masks to become optional in Moderate levels of transmission. Ada County was moved into the Medium level on Thursday, March 3, 2022 and library staff accordingly changed all signage and initiated communications that effective Friday, March 4, 2022 at opening, masks became optional at all MLD locations. Director Caserotti provided 2 versions of proposed revised operation plans with the corrected language to align with the revised CDC COVID19 Community Levels. 1 with masks optional and 1 with masks required in High. MOTION was made by Trustee Ricks to approve version 2 with masks optional in High. MOTION died for a lack of second. MOTION was made by Trustee Kohler to approve version 1 with masks required in accordance with the public health guidelines, seconded by Hirsch. 4 Ayes, 1 Nay. MOTION carried.
2. **Approve Revised Code of Conduct Addendum** [ACTION ITEM] – Revision updates to align with revised CDC guidelines removing Substantial as a category. MOTION was made by Trustee Kohler to approve, seconded by Hirsch. All in favor, none opposed. MOTION carried.

MEETING ADJOURNED AT 11:07 a.m.

The next regular meeting is scheduled for 7:00 p.m., Wednesday, March 16, 2022.

RESPECTFULLY SUBMITTED AND APPROVED

Gretchen Caserotti, Library Director

Megan Larsen, Board Chair