



**LIBRARY BOARD OF TRUSTEES MINUTES  
SPECIAL MEETING – PUBLIC BUDGET HEARING  
8/18/2021**

In accordance with Idaho Code 33-2725, a special meeting of the Board of Trustees of the Meridian Library District was held at 6:45 p.m. on Wednesday, August 18, 2021 and will serve as the official Public Budget Hearing. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room and via Zoom.

<https://us02web.zoom.us/j/87616160530?pwd=T1Y2SnZVbE9lNHBwM3pjcXN0cTFzQT09>

Or by phone: 1-669-900-6833 | Webinar ID: 876 1616 0530 | Passcode: 941947

TRUSTEES PRESENT: Megan Larsen, Chair; Jeff Kohler, Vice-Chair; Christina Hirsch, Treasurer; Laura Knutson, Trustee; Tyler Ricks, Trustee ABSENT: None

LIBRARY STAFF PRESENT: Gretchen Caserotti, Library Director; Jeanie Gerwig, Finance Manager; Allison Maier, Communication Specialist

GUESTS: None

Megan Larsen, Chair called the meeting to order at 6:45 p.m.

**Agenda:**

**1. Presentation and Discussion of Proposed Amended FY21 and Proposed FY22 Budgets -**

Caserotti reviewed the Amended FY21 Budget & Proposed FY22 Budgets. Proposed paying for unBound renovations with Operations rather than using Capital Repair and Replacement funds and saving Capital Repair and Replacement funds for Cherry Lane renovations. The delay in the Orchard Park project, staff vacancies and reduced operational expenses resulting from COVID created the available funds in the proposed budget to pay for unBound renovations. Orchard Park is delayed and has an anticipated December 2022 opening, South Branch is projected to open March 2023. M&O Budget is balanced. New construction is capped at 90%. FY22 request is to take the whole 3% allowable tax increase equating to \$187,416 and resulting in estimated impact per household of \$1.00 per \$100,000 of taxable value. That strategy is part of long-range growth capacity building for branch expansions. The impact of HB389 limiting full use of new construction rolls is a reduction of \$129,000 from otherwise expected revenue. Sales tax revenue is higher in FY22. The largest expenses are Personnel, the budget includes 3% maximum merit increase for staff wages. Budgeted a 13% increase in health benefits cost. Added personnel for Orchard Park. The largest categories of the Operations budget are IT and Facilities. The Capital budget is for any purchase over \$1,000. The budget was published twice in legal notices, posted on the website and in the lobby on the public notice boards. The public was invited to submit comments through a form on the website.

2. **Public Comment** - No comments were submitted to the Director or Board through website form, or over email, and no raised hands or comments through Zoom.

Chair Larsen closed the comment period at 6:59 p.m. and adjourned the Special Meeting.

RESPECTFULLY SUBMITTED AND APPROVED

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Gretchen Caserotti, Library Director

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Megan Larsen, Board Chair