



**LIBRARY BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
8/3/2021**

A special meeting of the Board of Trustees of the Meridian Library District was held Tuesday, August 3, 2021 at 4:00 p.m. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room and via Zoom and the public was invited to attend. Zoom Meeting <https://us02web.zoom.us/j/84801259287>  
Phone: 1-253-215-8782 | Webinar ID: 848 0125 9287

TRUSTEES PRESENT: Megan Larsen, Chair (Virtual); Jeff Kohler, Vice-Chair; Christina Hirsch, Treasurer (Virtual); Tyler Ricks, Trustee; Laura Knutson, Trustee  
ABSENT: Gretchen Caserotti, Library Director  
STAFF PRESENT: John Thill, Assistant Director; Jeanie Gerwig, Finance Manager; Allison Maier, Communication & Marketing Specialist  
GUESTS: None

Chair Larsen called the meeting to order at 4:03 pm.

**Meeting Agenda:**

- 1. Presentation and Discussion of Amended FY21 and Proposed FY22 Budgets – Gerwig** presented 2 possible legal notices for publication. Option 1 includes Capital Project Foregone - Legal notice was presented to board on 7-21-21. Additional resolution language added to notice; numbers same as presented at 7/21/21 board meeting. Option 2 removes the 3 % Capital Foregone.

**Reasons to request 3% Capital Project Foregone (Option 1):**

- 2 capital projects slated to begin-Orchard Park and S Branch- may need the funds to complete projects.
- Funding for projects restricted to Plant Levy Funds-not able to use Capital Replacement and Repair savings
- Lost funding with HB389 bill changing new construction - \$130,000

**Reasons to not request 3% Capital Project Foregone (Option 2)**

- The 3% Capital Project Foregone, as you may remember when HB389 law changes were presented, is repaid in essence by reducing a future a budget year- \$202,410 once the capital project is complete
- The foregone balance available is reduced by capital project foregone – we would lose the funds
- Foregone balance would continue to roll forward – still option to take in a future year

**How do we close the gap if we don't take the Capital Project Foregone**

- Fundraising – Capital Campaign
- Excess Taxes received from Sales Tax and County (8/1 Sales Tax \$104K received 1stQ \$80k; after July 21 tax payment we are at \$111k excess budget) – increases carryover to Capital Repair and Replacement fund to be used for Cherry Ln Renovation

- Reduce project costs
- Additional information: Legal Notice reviewed by auditor at Harris, received new L2 and final values from county Thursday 7/29/21, L2 draft has been completed and reviewed by county, legal notice will be published 8/11/21 Idaho Press Tribune and 8/13/21 in the Meridian Press.

**2. Approval of Amended FY21 and Proposed FY22 Budgets for Publication [ACTION ITEM] -**

Kohler made a MOTION to approve Option 2 Legal Notice to be published, Ricks seconded. All in favor, none opposed, MOTION carried.

The meeting was adjourned at 4:14 pm.

The annual public budget hearing is scheduled for 6:45 p.m. and the next regular Library Board of Trustees meeting is scheduled for 7:00 p.m., Wednesday, August 18, 2021.

RESPECTFULLY SUBMITTED AND APPROVED

---

Gretchen Caserotti, Library Director

---

Megan Larsen, Board Chair