



**NOTICE OF LIBRARY BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING  
AUGUST 16, 2023**

The public is invited to attend the Budget Hearing for the Meridian Library District at 6:45 pm, and the regular meeting of the Board of Trustees of the Meridian Library District at 7:00 pm on Wednesday, August 16, 2023. The meeting will be held at the Cherry Lane branch located at 1326 W. Cherry Lane in the large conference room and streamed via YouTube.

**LIVE ON YOUTUBE**

<https://www.youtube.com/@MeridianLibraryDistrict>

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**Budget Hearing Business: 6:45 pm**

- **Presentation of Proposed Amended FY23 and Proposed FY24 Budgets [DISCUSSION ITEM]**
  - Information for the proposed budgets can be found at <https://www.mld.org/finance-reports>.
- **Public Comment** - Individuals will be given three minutes to speak. Comments are limited to the proposed budgets during the Budget Hearing. Written comments may be submitted to the Board in writing prior to the meeting via the form found here, <https://www.mld.org/message-board-trustees>.

**Regular Meeting Business: 7:00 pm**

**1. Public Comment:**

Written comments may be submitted to the Board in writing prior to the meeting via the form found here, <https://www.mld.org/message-board-trustees>. Written comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.

**2. Consent Agenda:**

Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the library board requests an item to be removed from the Consent agenda for discussion. **[ACTION ITEM]**

- Regular Meeting Minutes, July 19, 2023
- Special Meeting Minutes, August 2, 2023
- Amendment to the 2023-2024 Regular Meeting Dates
- Job Description
  - Executive Assistant
  - Assistant Director of Operations
  - Administrative Assistant

**3. Financials [ACTION ITEM]**

- Approval of June 2023 Financial Reports
- Disbursement approvals

#### **4. Budgets**

- Approval of Amended FY23 Budget [ACTION ITEM]
- Approval of Proposed FY24 Budget [ACTION ITEM]
- Foregone Resolution [ACTION ITEM]

#### **5. Director Updates [DISCUSSION ITEM]**

- Monthly updates
- Organizational Design overview

#### **6. Job Descriptions**

- Material Services Manager [ACTION ITEM]
- Strategic Initiatives Manager [ACTION ITEM]
- Branch Supervisor [ACTION ITEM]
- Marketing Librarian [ACTION ITEM]
- Youth Services Librarian [ACTION ITEM]
- Community Librarian [ACTION ITEM]
- Digital Services Librarian [ACTION ITEM]

#### **7. Salary Schedule [ACTION ITEM]**

#### **8. Hours of Operation [ACTION ITEM]**

- Change to Tiny Library hours

#### **9. Future agenda items [DISCUSSION ITEM]**