
The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:
7:00 pm on Wednesday, May 15, 2024

ATTEND IN PERSON

Cherry Lane Branch
Large Conference Room

STREAM LIVE ON YOUTUBE

<https://www.youtube.com/@MeridianLibraryDistrict>

MEETING AGENDA

- 1. Public Comment**
- 2. Consent Agenda [ACTION ITEM]**
 - a. Regular Meeting Minutes, April 17 2024
 - b. Policies
 - i. Room Reservation
 - ii. Public Records
 - c. Job Descriptions
 - i. unBound Library Assistant
 - ii. Library Assistant
 - iii. Resource Specialist
- 3. Financials [ACTION ITEM]**
 - a. Approval of March Financial Reports
 - b. Disbursement approvals
- 4. Staff Presentation**
 - a. Centennial Celebration
- 5. Director Updates**
 - a. Director's monthly report
- 6. Late Open on June 28th [ACTION ITEM]**
- 7. Job Descriptions**
 - a. Recruitment Coordinator [ACTION ITEM]
 - b. Digitization Technician [ACTION ITEM]
- 8. Policies**
 - a. Service Charge & Fees [ACTION ITEM]
- 9. Executive Session [ACTION ITEM]**
 - a. Idaho Code §74-206(1)(f)*
- 10. Future agenda items [DISCUSSION ITEM]**

**Idaho Code section 74-206(1)(f) permits an executive session to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.*



Library Board Trustee Meeting Minutes

April 17, 2024

<u>Trustees</u>		
Megan Larsen – Chair	Jeff Kohler – Vice Chair	Laura Knutson - Treasurer
Destinie Hart – Trustee	Josh Cummings - Trustee	

Meridian Cherry Lane Library
 1326 Cherry Lane
 Meridian, ID 83642
Conference Room

Regular Session

Trustees present: Megan Larsen, Laura Knutson, Destinie Hart, Josh Cummings
 Jeff Kohler joined at 8:07pm

Staff present:

Nick Grove, Library Director; Dan P., Executive Assistant; Holly D., Administrative Assistant; Ema B., Finance & Accounting Manager; Vassil I., AD of Branches; Lindsay T., HR Manager; Paige B., Youth Services Librarian; Cortnie B., Business Liaison Librarian

Meeting called to order by Trustee Larsen at 7:00pm

AGENDA ITEMS

1) Public Comment

-Bryan Carter –

- topic 1: the time of public comment period, should be more,
- topic 2: policies – code of conduct (firearms)
- topic 3: HB710 – supports

2) Consent Agenda [ACTION ITEM]

- a) Regular Meeting Minutes, March 20, 2024
- b) Policies
 - i) Photography
- c) Job Descriptions
 - i) Administrative Assistant
 - ii) Resource Coordinator

Motion to approve: Trustee Hart Second: Trustee Cummings Vote: All in favor

3) Financials [ACTION ITEM]

- a) Approval of February Financial Reports
- b) Disbursement approvals

Motion to approve: Trustee Cummings Second: Trustee Knutson Vote: All in favor

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

4) FY23 Audit Presentation and Acceptance [ACTION ITEM]

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

5) Staff Presentations

- a) Cortnie B. – Business Liaison Librarian
 - i) Libraries as Launchpad

6) Director Updates

- a) Director's monthly report
 - i) Director Grove testified to the Idaho Senate State Affairs Committee regarding HB710. The District hired an additional full-time courier, allowing for increased capacity for home delivery and similar services. Strategic Initiatives collaborated with the City of Meridian and West Ada School District to participate in the Do the Right Fair at Meridian Middle School. At Cherry Lane, there were 244 completions of the Winter Reading Program and over 400,000 minutes read. The Idaho Steelheads visited Orchard Park for story time. Jane O. moved to unBound to take over as branch manager. Trustee Cummings asked where the books for Pinnacle are being kept. Director Grove said they are being held in an offsite storage facility. Chair Larsen asked if the numbers for early learner programs include caregivers. Director Grove said those numbers are anyone who is in attendance. Chair Larsen asked how long the sorter is meant to last. Director Grove said it's about seven years, and the District is having a harder time finding replacement parts as needed because the particular model at Cherry Lane is no longer produced. The easier model at Orchard Park will be the same model installed at both Pinnacle and Cherry, pending remodels at the latter.

7) Job Descriptions [ACTION ITEM]

- a) Human Resource Coordinator

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

8) Policy Reviews

- a) Financial Policy [ACTION ITEM]

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

- b) Employee Handbook [ACTION ITEM]

-Trustee Cummings is suggesting a definitions page and a table of contents page. Director Grove said that can be added.

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor



Library Board Trustee Meeting Minutes

April 17, 2024

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

9) Future agenda items **[DISCUSSION ITEM]**

- a) Chair Larsen - Discussions on hb710
- b) Chair Larsen - Cherry lane renovations
- c) Trustee Knutson - Code of conduct policy to be reviewed

Meeting adjourned:

The next regular Library Board Meeting is scheduled for 8:15pm, _____

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair



MERIDIAN LIBRARY DISTRICT Room Reservation Policy DRAFT

PURPOSE

As part of the Meridian Library District's (MLD) commitment to enriching lives, igniting curiosity, and cultivating connections, we offer access to our room spaces for library activities and functions. When not in use for library purposes, our branch library meeting rooms may be available as a designated and limited public forum for local government agencies, businesses, community groups, and nonprofit organizations as a public service.

MLD provides access to meeting rooms on an equitable basis as outlined by the American Library Association's Library Bill of Rights and First Amendment principles. Permission to use meeting rooms does not imply an endorsement by MLD of a group's policies or beliefs. This policy sets forth the guidelines for the use of MLD's meeting room and study room facilities.

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ELIGIBILITY

MLD authorizes the use of its meeting rooms to members of the public who meet the requirements outlined in this policy. Meeting rooms are designated for group use and not for individual purposes. Individuals may reserve a library study room for their needs accordingly.

MLD Friends of Meridian Library, and Meridian Library Foundation-sponsored activities are given priority in scheduling use of the meeting rooms for programs and events that promote community enrichment, education and recreation, and/or raise funds for the library and its associated nonprofits.

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MLD does not discriminate in making its premises available for use on the basis of sex, race, creed, religion, color, culture or ethnicity, national origin, age, sexual orientation, individual lifestyle, political affiliation, or physical limitation. MLD requires adult sponsorship for any meeting room reservations involving persons under age 18, with the exception of study rooms. The adult sponsor accepts responsibility, and will reimburse MLD, for any damage caused by the group or members of the group to the branch facility (i.e. - meeting room, technology, furniture, furnishings).

Room rental requests at any MLD facility financed with tax-exempt bonds or certificates of participation may be limited or denied to ensure compliance with MLD tax covenants.

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AVAILABILITY

Meeting rooms vary in number and size by branch location. Rental of rooms is subject to availability and may be subject to capacity limitations. Availability is determined by branch managers and designated staff. Reservations will be given consideration on a first-come, first-served basis. Meeting rooms are available during normal branch operating hours. Events held outside of normal business hours may be subject to additional charges for time and labor and other requirements, and shall be negotiated with the Library Director, or designee, on a case-by-case basis. Some reservations may require submission of additional insurance prior to reservation approval. Rooms may not be used for meetings of longer than three consecutive working days without written permission in advance from the Library Director, or designee. Meeting rooms will be reserved at least 24 hours in advance and no more than 60 days in the future. Study rooms may be reserved up to one-week in advance or are available on a first come, first-served basis, for no more than three hours per day.

TERMS OF USE

1. No admission fee may be charged for the event taking place in the meeting room. It is understood that legitimate dues and membership fees do not constitute admission fees.
2. Meetings and events in the branch's meeting rooms must be open to the public.
3. Programs or events may not disrupt the use of the branch by others. MLD reserves the right to withdraw permission for meeting room use when conditions warrant and to stop meetings which interfere with or are disruptive to the normal operations of the library. Persons attending the meetings are subject to all MLD rules and regulations including the Code of Conduct Policy which includes, but is not limited to:
 - Illegal weapons are not permitted on the premises.
 - In compliance with Idaho Code, smoking is prohibited in all parts of the branch, including meeting rooms and courtyards.
 - Possession or consumption of alcohol on MLD grounds, at a non-library sponsored event, is prohibited.
4. Groups are responsible for arranging the room as needed for their meeting and restoring the room to its prior condition at meeting's end. Groups will be responsible for any damage caused by misuse or abuse of MLD property as assessed by the branch manager or designee.
5. MLD does not assume responsibility for materials, equipment, or any other article left by an organization, group or individual in the library and will not be liable for loss, theft, or damage hereto. Attempts will be made to notify the contact listed on the application for any items left after the end of the event. Items left unclaimed for five (5) days after that

will be considered abandoned and disposed of without further notice to the organization.

6. Individuals or organizations reserving rooms are responsible for ensuring that all necessary safety provisions are observed.
7. MLD is not liable for damages resulting from food served at events.
8. Copyright restrictions apply to the use of rooms and equipment and cannot be used to duplicate or show material produced by copyright law. Applicants may be liable for any infringement.
9. MLD branches that serve as polling locations are subject to additional restrictions limiting political activities within 100 feet of the polling location on Election Day per Idaho Code § 18-2318.
10. Additional deposit may be required for cleaning services if determined necessary by the Library Director, or designee.

DENIALS AND APPEALS

MLD reserves the right to deny or revoke permission to use any room reservation if in the library's opinion:

1. The purpose of the meeting or activity is illegal or potentially hazardous;
2. The meeting presents health or security risks;
3. The conduct of the meeting interferes with the functioning of the library;
4. The applicant has not provided satisfactory adult sponsorship and/or supervision;
5. The applicant fails to comply with the Library Code of Conduct or Room Reservation Policy.

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An applicant aggrieved by an administrative decision about the use of a library meeting room may appeal the decision by writing a letter to the Library Board within five (5) working days of the decision. The applicant, or chosen representative, may appear before the board at a regularly scheduled meeting to state a position. The Library Director, or designee, may present an opposing view at the same meeting with the Library Board deciding the matter.

PUBLICITY

1. The individuals and organizations contracting to use library meeting rooms are responsible for the event's publicity. All news releases, publicity or advertisements relating to any program or meeting held in one of the library's meeting rooms must include a disclaimer that the meeting or event is not sponsored or endorsed by MLD. Use of MLD's logo on non-sponsored programs is prohibited.

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- All displays and brochures for the meeting will be contained within the meeting room. No displays except directional signs will be allowed in the public area of the library, including an entrance hall or vestibule.
- MLD does not allow the use of the name and address of any **MLD** facility as an official address or headquarters by an organization renting library meeting rooms.

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RESERVATIONS

An application is available via the website or upon request by phone, email or in person. The reservation must include the name and contact information of the responsible adult (with the exception of study room reservations), name of organization (if applicable), time period requested, number of persons expected, topic or nature of the meeting and requested equipment. An individual must complete an application and certify understanding of the library's rules and regulations in order to reserve a meeting room. Reservations that do not show up within 15 minutes of the scheduled start time will be considered forfeited. Reservation costs must be paid for in advance. Setup and takedown times are included in the total reservation duration. Cancellations with less than 24 hours notice are non-refundable. MLD does not issue partial refunds for unused time if a room use is ended earlier than the duration of the reservation.

FEES

The first hour of meeting room fees are waived. Rates for each additional **quarter** hour are:

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Cherry Lane Meeting Rooms	Rate per quarter hour (first hour free)
Large Conference Room	\$ 7.50
Small Conference Room	\$ 3.75
Study Room	Free (maximum of three hours per day)
unBound Meeting Rooms	Rate per quarter hour (first hour free)
MEET - Formal Meeting Room	\$ 3.75
RECORD - Sound Studio	\$ 3.75
SHARE - Informal Meeting Space	Free (maximum of four hours per day)

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Orchard Park Meeting Rooms	Rate per quarter hour (first hour free)
Conference Room	\$6.25
Study Room	Free (maximum of three hours per day)

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Fees are paid at the time of registration, prior to the time of service.

SALES TAX

Idaho sales tax of 6% is included in the pricing above. A receipt will be provided, upon request, at the point of sale to show the total tax paid.

No Public Funds for Abortion Act. As mandated by Idaho law, meeting rooms will not be rented to an abortion provider or an affiliate of an abortion provider as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

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Meridian Library District PUBLIC RECORDS POLICY DRAFT

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2 The Meridian Library District (MLD) is a public entity and as such, disclosure of public records is
3 governed by Idaho Code. The following information is intended to provide guidance to Trustees and
4 MLD Staff, as well as patrons and the general public, regarding making essential and non essential
5 documents related to the history, business, and operations of MLD available upon proper request.
6 Pursuant to Idaho Code, Section §74-103, a public records request must clearly indicate that it is a
7 public records request.

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8 MLD's records include information that is retained for a variety of purposes and pursuant to Idaho
9 Code, Sections §74-106 and §74-108, certain personnel records and identifying information about
10 patrons, staff, and contributors may be subject to exemption from disclosure. For further information,
11 guidance, and applicable policy and procedure, reference should be made to the provisions of the
12 Public Records Act, found in Idaho Code, Sections §74-101 through §74-126. A request may not be
13 fulfilled if there is no existing record.

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14 In responding to public record requests, MLD has a dual responsibility of respecting the public
15 right to examine and copy records subject to disclosure, as well as following the directives of the
16 law pertaining to records which are exempt from disclosure. Statistical circulation information that
17 does not identify any particular person may be made available for examination and copying.

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18 If a request for a record is denied, in whole or in part, MLD shall notify the person making the request
19 in writing, or by email. This notification will indicate whether MLD's attorney has been consulted and
20 reviewed the request, identify the statutory authority for the denial, and give information about the
21 appeals process which is to initiate proceedings in district court. The Library Director serves as
22 custodian of the records of Meridian Library District. The alternative for contingencies shall be an
23 Assistant Director.

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24 Procedure for Requesting a Public Record:

- 25 1. To ensure compliance with the law, those making requests are to utilize MLD's Public Record
26 Request form. The form is available on the District's website using the online submission form
27 or may be submitted to the Library Director or by email as a PDF to director@mld.org.
- 28 2. Ordinarily, a request for records will be granted or denied, in whole or part, within three (3)
29 working days of the date of the receipt of the request for examination of copying.
- 30 3. If a longer time is required to locate or retrieve the requested records, MLD shall so notify, in
31 writing, the person requesting to examine or copy the records and shall provide the public
32 records to the person no later than ten (10) working days following the person's request. If no
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response is provided within ten (10) working days, the request will be deemed to be denied.

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Fees

Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a Public Records Request or for copying the first one hundred (100) pages of public records requested. MLD has established fees to recover the actual costs associated with locating and copying documents if:

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- The request is for more than one hundred (100) pages of paper records
- The request includes records from which nonpublic information must be deleted.
- The actual labor associated with responding to the request exceeds two (2) person hours.

Pursuant to Idaho Code §74-102, MLD has established the following Public Records Request Fee Schedule:

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Idaho Code Reference	Type of Work Involved	Charges
74-102(10)(a)	Photocopying less than 100 pages on standard 8 ½ x 11 paper where no redaction of confidential information is required	No charge
74-102 (10)(b),(c),(e)	Photocopying more than 100 pages on standard 8 ½ x 11 paper	\$.10 per page (black & white) \$.50 per page (color) & labor
74-102 (10)(c),(e)	Photocopying on paper other than standard 8 ½ x 11 paper (e.g. blueprints, maps, etc.)	Actual copying cost & labor
74-102 (10)(c)	Retrieval of archived information	Out of pocket cost & labor rate to be determined at time request is submitted, if applicable
74-102 (10)(b),(c),(e)	Request includes records from which non-public information must be redacted	Hourly rate of Legal counsel

74-102 (10)(b),(c),(e)	Where actual labor associated with locating and photocopying/printing hard copy and/or electronic documents equals or exceeds two (2) person hours	Charged at the per hour pay rate of the lowest paid administrative staff employee with the ability to respond to the request
74-102 (10)(c)	Where <u>MLD</u> incurs out of pocket costs required for providing the requested records	Actual out of pocket cost
74-102 (10)(d),(i)	Transfer of documentation in the form of computer tapes, discs, microfilm, or similar record media or electronic storage device	Actual copying cost & labor
74-102 (10)(c)	Where copies of records are mailed or shipped	Actual cost if greater than \$5

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Depending on the request, MLD may not be able to determine the total labor cost rate until the documents are retrieved and reviewed.

If the request includes a public record otherwise exempt information from request requiring deletions or redactions in consultation with MLD's attorney, or requires the advice of our attorney on possible exemptions, fees will be charged at the usual and customary billing rate of MLD's attorney.

- If the request includes non-public information requiring deletions or redactions in consultation with MLD's attorney, or requires the advice of our attorney on possible exemptions, fees will be charged at the usual and customary billing rate of MLD's attorney.

Idaho sales tax, where applicable, shall be assessed on copy fees and MLD's out-of-pocket costs.

In certain instances, addressed in Idaho Code, Section §74-102, the requesting party may be exempt from paying such charges. In determining if fees are owed, MLD will combine the total staff time required in responding to multiple requests on the same or related subjects. A requestor may not file multiple requests to avoid payment of fees. An itemized statement explaining any assessed fees will be provided to the requesting person. MLD will require advanced payment of fees based on the schedule above.

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MERIDIAN LIBRARY DISTRICT
unBound Library Assistant
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Position Summary

The unBound Library Assistant provides patron-focused library service in response to the technology and information needs of library users at the Meridian Library District's unBound Business and Technology Library. This position focuses on providing information and reference assistance to library patrons in addition to supporting patron services provided by unBound. The incumbent assists with the daily operations of the library and performs related duties as assigned. Work is performed independently with direction.

The majority of work hours are spent working public service desks, providing customer service and technology support.

Duties and Responsibilities

Essential

Customer Service

Provides excellent customer service to library patrons at public service desks, on the phone and virtually. Provides informational assistance to patrons and refers questions as needed. Makes decisions based on library policies and procedures. Determines customer needs and advises patrons about library materials, resources, and technology equipment. Aids visitors in regards to technology and other library services including databases, library materials, and quality online sources. Actively promotes respect for diversity and creates an inclusive, welcoming, and respectful library atmosphere.

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Technology

Provides technology support to patrons who bring their technology devices or use the library's hardware and software. Troubleshoots the Library's technology equipment. Maintains unBound

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Revised and Board Approved May 20, 2022

3D printing services by setting up 3D prints for patrons, runs branch 3D printers, updates print queue, and performs scheduled maintenance for 3D printers and maker equipment. Assists patrons in setting up paper prints, and ensures equipment is maintained and ready for patron use. Provides assistance to patrons using the meeting room and sound studio equipment.

Operations

Maintains physical appearance of [the library](#). May perform some circulation duties including issuing library cards, checking materials in and out, reserving items, collecting fees, and answering the phone. Promotes library collections, services, and programs. Responsible for appropriate and appealing display of new materials and resources. May be required to drive a library vehicle for delivery or outreach purposes. Prepares rooms reserved for use by staff and patrons.

Records and Reports

Maintains accurate records, collects statistics, tracks performance measures and prepares reports related to library services and events to include attendance, outcomes, evaluation, costs, etc. as required by administration. Completes clerical tasks such as record maintenance, compiling lists and drafting resource guides in both an office setting and remotely. Maintains good attendance and [timekeeping](#) records.

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Event Coordination/Programming

Assists in developing and providing some library programs.

Opening and Closing

Will open and/or close the library and ensure the security of the building.

Marginal

May attend trainings, webinars, and community meetings.

Recommends purchases based on patron's interests and requests.

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May be required to drive a library vehicle for outreach program purposes.

Performs other duties as assigned.

[May serve on a library committee.](#)

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Revised and Board Approved May 20, 2022

Minimum Qualifications

Knowledge, Skills, and Abilities:

Demonstrated commitment to diversity, equity, and inclusion.

Provides exemplary customer service and maintains a favorable public image of the library. The incumbent has a desire to work in a public service role. Has excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, seniors, families, volunteers, and coworkers. Must be able to juggle multiple priorities and patron needs. Builds and maintains positive working relationships with individuals at all levels of the organization and fosters positive partnerships with outside organizations. Must be able to work alone at a location as well as remotely in special circumstances.

Proficient with standard computer applications, online library automation system and online searching. Understands the role of technology in providing library services and is technically savvy, exhibiting a high learning aptitude in a number of operating systems and applications such as Microsoft Office Suite (Excel, Word, PowerPoint), Adobe CC (Photoshop, Illustrator, etc.), and Google Suite. This position requires a knowledge and a strong aptitude and ability to learn and adapt to various hardware and software including audio visual equipment, personal computers, tablets, smart phones, and maker/prototyping tools.

Experience: 1-2 years of experience in libraries, education, retail or customer-service related position or similar experience.

Education: High School Diploma or GED, or equivalent education, training, or experience.

Training, Licenses, or Certifications: None

Supervisory Responsibility: May indirectly supervise and train volunteers and other staff.

Preferred Qualifications

Bilingual, preferably Spanish-English, Russian-English, or other languages. A bachelor's degree and public-speaking experience. Desired personal attributes include: a positive approach to interacting with the public, a continuous desire to update technology skills, and a sense of humor. Proficiency in both Windows and Mac operating systems. Knowledge of prototyping tools (3D printing, CNC, laser cutting/engraving, etc.), tech troubleshooting, and good customer service. Must be able to work alone at a location and be able to juggle multiple priorities and patron needs.

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Revised and Board Approved May 20, 2022

Working Conditions

Physical Requirements: The job requires the employee to frequently sit, stand, walk, twist/turn, and maintain flexibility; constantly hear, listen, and see; perform manual dexterity movements; occasionally stoop/bend; and seldom kneel, squat, crouch, crawl, and balance. Must be able to lift and carry 10-25 lbs; reach at, above, or below shoulder height; grasp objects weighing 10-25 lbs; pull and push objects weighing 50 lbs.

Mental Requirements: The job requires the employee to read, write, perform clerical duties, comprehend and use perception, perform alphabetical and numerical filing/sorting, and perform basic math.

Work Environment: The job requires the employee be subjected to repetition, working alone, working around others, working as part of a team, and occasionally working remotely. The position subjects the incumbent to verbal contact with others, face-to-face contact, noise, inside and outside environments, and moving objects.

Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with computers and commonly used computer applications, library systems and databases, email and cloud environments, and social media. The job requires the employee to operate and troubleshoot various equipment including new consumer technology, prototyping tools, and advanced computer software. This position may require operation of a vehicle on behalf of the District.

Expected Hours of Work: The job requires employee to work a varied schedule, including days, evenings, and weekends. Position schedule is subject to change at any time at the discretion of management.

Expected travel: The job requires limited travel for training and conference activities.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

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Revised and Board Approved May 20, 2022*

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Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

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*Adopted by the Meridian Library Board of Trustees n.d.
Revised and Board Approved May 20, 2022*

MERIDIAN LIBRARY DISTRICT
Library Assistant
DRAFT



Position Summary

The Library Assistant provides consistent, high quality customer service in response to the needs of library users. This position focuses on providing account, information and reference assistance to library patrons in addition to supporting other services provided by the Library. The incumbent assists with the daily operations of the library and performs related duties as assigned. Work is performed independently with direction of their supervisor.

The majority of work hours are spent working public service desks, providing customer service, and account and technology support.

Duties and Responsibilities

Essential

Customer Service

Provides excellent customer service to library patrons at public service desks, on the phone, and virtually. Assists library visitors with account issues and the circulation of library materials. Provides informational assistance to patrons and refers questions as needed. Makes decisions based on library policies and procedures. Determines customer needs and advises patrons about library materials, resources, and technology equipment. Aids visitors in regards to library services including databases, technology, and quality online sources. Actively promotes respect for diversity and creates an inclusive, welcoming, and respectful library atmosphere. Arrives to work location on time, ready to interact with the public.

Circulation

Performs circulation functions such as check-out, check-in and renewal of library materials, issuing library cards, verifying and updating patron records, processing of fines and fees, and inspecting items for damage. Processes requests for holds; conducts catalog searches, pulls materials from

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Reviewed and Board Approved November 16, 2022

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the stacks, searches for lost books, and checks availability of materials. Maintains confidentiality of patron information.

Operations

Maintains physical appearance of the library. Performs circulation duties including issuing library cards, checking materials in and out, reserving items, collecting fees, shelving library materials, and answering phones. Promotes library collections, services, and programs. Responsible for appropriate and appealing display of new materials and resources. May be required to drive a library vehicle for delivery or outreach purposes. May oversee the work of volunteers or interns, as well as train volunteers, interns, and other staff.

Technology

Provides support to patrons with technology devices or use of the library's hardware and software. Assists patrons with computer use, printing and copying. Provides basic technology instruction.

Records and Reports

Maintains accurate records, collects statistics, tracks performance measures and prepares reports related to library services and events to include attendance, outcomes, evaluation, costs, etc. as required by administration. Completes clerical tasks such as record maintenance, compiling lists, and drafting resource guides in both an office setting and remotely. Maintains good attendance and timekeeping records.

Event Coordination/Programming

Assists in developing and providing some library programs with the direction of their supervisor. Prepares reserved rooms.

Marginal

May attend training and/or conferences. Recommends purchases based on patrons's interests and requests.

May open and close the library and ensure the security of the building.

Performs other duties as assigned.

[May serve on a library committee.](#)

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved November 16, 2022

Minimum Qualifications

Knowledge, Skills, and Abilities

Demonstrated commitment to diversity, equity, and inclusion.

Provides exemplary customer service and maintains a favorable public image of the Library. The incumbent has a desire to work in a public service role. Has excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, **seniors**, families, volunteers, and coworkers. Must be able to juggle multiple priorities and patron needs. Builds and maintains positive working relationships with individuals at all levels of the organization and fosters positive partnerships with outside organizations. Should have flexibility to work alone, **as part of a team**, remotely or at other locations as assigned.

Proficient with standard computer applications (including Microsoft Office and Google applications), online library automation system and online searching. Understands the role of technology in providing library services and is proficient in that technology. Ability to learn and adapt to new software and equipment technologies.

Experience: 1-2 years of experience in libraries, education, retail or customer-service related position or similar experience.

Education: High School Diploma or G.E.D., or equivalent education, training, or experience.

Training, Licenses, or Certifications: None

Supervisory Responsibility: No

Preferred Qualifications: Bilingual, preferably Spanish-English, Russian-English, or other languages. A bachelor's degree or two years of postsecondary education and public speaking experience. Desired personal attributes include: a positive approach to interacting with the public, a continuous desire to update technology skills, and a sense of humor. Familiarity with e-readers, mobile devices, and library's digital content.

Working Conditions

Physical Requirements: The job requires the employee to frequently sit, stand, twist/turn, walk and maintain flexibility; constantly hear, listen, see, and speak clearly; perform manual dexterity movements; occasionally stoop/bend; and seldom sit, kneel, crawl, and balance. Must be able to

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved November 16, 2022

Deleted:

lift and carry 10-25 lbs; reach at, above, and below shoulder height; grasp objects weighing 10-25 lbs.; push and pull objects weighing 50 lbs.

Mental Requirements: The job requires the employee to read, write, perform clerical duties, comprehend and use perception, perform alphabetical and numerical sorting/filing, and perform basic math.

Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with computers and commonly used computer applications, library systems and databases, email and cloud environments, and social media. The job requires the employee to operate and occasionally troubleshoot various equipment, including new consumer technology. This position may require operation of a vehicle on behalf of the District.

Work Environment: The job requires the employee to be subjected to repetition, working alone, working around others and working remotely. This position subjects the incumbent to verbal contact with others, face-to-face contact, inside and outside environments, mechanical equipment, and moving objects.

Expected Hours of Work: The job requires employees to work a varied schedule, including days, evenings, and weekends (Saturday and Sunday). Position schedule is subject to change at any time at the discretion of management. Scheduling flexibility is a must.

Expected travel: The job requires limited travel for training and conference activities.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

*Adopted by the Meridian Library Board of Trustees n.d.
Reviewed and Board Approved November 16, 2022*

MERIDIAN LIBRARY DISTRICT RESOURCE SPECIALIST

DRAFT



Position Summary

The Resource Specialist performs duties in assigned areas relating to selection, acquisitions, cataloging, processing, and collection maintenance under the guideline of the Collection Development Policy. Duties may include the following: order library materials and transmit records into the Integrated Library System (ILS); resolve issues with orders; maintain the library serials subscriptions; receive, invoice, catalog and process all library materials; de-select and delete library materials. Additionally, the Resource Specialist oversees the Interlibrary Loan process (ILL) and supply ordering for the District.

Work is performed independently under general supervision.

Duties and Responsibilities

Essential

Collection Development and Maintenance

Reviews, organizes, prioritizes and orders selected materials from vendors and creates/uploads records in/into the ILS, editing as needed. Maintains serials collection and adds, edits and deletes serials. Performs updates and maintains information in online catalog for maximize efficiency and discoverability. Performs original and copy cataloging and adapts online records according to guidelines in all subject areas and languages as needed to ensure maximum discoverability within the public catalog. Interprets and applies Library of Congress subject headings, the Dewey Decimal System, the AACR2, RDA, and the Online Computer Library Center (OCLC) manuals in cataloging and classifying library materials. Maintains authority records and performs needed authority work in the database. Processes and mends library materials. Deselects, deletes and discards materials no longer needed for collections.

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved: September 20, 2023

Interlibrary Loan (ILL)

The Resource Specialist reviews, searches, processes and resolves issues with patron interlibrary loan requests from other institutions, utilizing the District's ILS and the resource sharing software OCLC. Searches the ILS, the public catalog, and resource sharing databases to locate and place requests on books and other library materials to fill ILL requests. Utilizes circulation functions in ILS to create and update ILL records and patron blocks. Actively corresponds with patrons and institutions in regards to ILL. Prepares materials for mailing or delivery to requesting library or District branches and receives materials returned from loan and returns items to library collections. Updates and assists Reader's Services Supervisors on changes to ILL databases, procedures, service and/or policies. Updates and maintains District profile in resource sharing software/database.

Customer Service

Provides high quality internal customer service to other staff and vendors, and is responsive to patron requests. Actively promotes respect for diversity and creates an inclusive, welcoming, and respectful library atmosphere that embraces diversity.

Reports and Recordkeeping

Maintains good records related to acquisitions, processing and purchases. Runs statistical and collection ILS maintenance reports and performs ILS and third-party software data maintenance. Maintains good attendance and timekeeping records.

Marginal

Supports branch operations by ordering supplies as requested by branch personnel.

Works with Lynx Library Consortium and Meridian Library District Material Services staff to update procedures and ensure standards are met. Processes patron requests, maintains vendor records and selects materials and supplies for purchase in assigned areas. Supports the Material Services team in ordering and processing materials, as needed.

[May serve on a library committee.](#)

Performs other duties as assigned.

Minimum Qualifications

Knowledge, Skills, and Abilities:

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved: September 20, 2023

Demonstrated commitment to diversity, equity, and inclusion.

Provides exemplary customer service and embodies the values of the District. Has excellent interpersonal skills and the ability to communicate effectively and appropriately with people, including volunteers and coworkers, of all ages, from diverse backgrounds. Has a desire to work in a public service role, builds and maintains working relationships with individuals at all levels of the library, and fosters positive partnerships with outside organizations.

Proficient with standard office applications (including Microsoft Office and Google Workspace), online library automation system and online searching. Understands the role of technology in providing library services and is proficient in that technology. Ability to learn and adapt to new software and equipment technologies. General understanding of public libraries and library services and the principles of library classification. Has a desire to continuously learn and develop personal skills, experience, understanding, and knowledge.

This position requires persuading or gaining cooperation and acceptance of ideas and/or the resolution and/or negotiation of conflicts.; Understands and communicates knowledge of customers' priorities and needs; takes accountability for ensuring customer satisfaction district-wide.

Experience: 2 years of library experience, public library preferred

Education: High School Diploma or GED and 2 years of postsecondary education, or equivalent education, training, or experience.

Training, Licenses, and Certifications: Courses and/or training in computerized library cataloging or acquisitions

Supervisory Responsibility: None.

Preferred Qualifications:

Bachelor's degree or MLS/MLIS degree from an ALA accredited library school.

Bilingual preferably Spanish-English or Russian-English.

Two or more years of experience in cataloging or acquisitions.

Knowledge of the principles and practices of automated library systems, library classification systems, AACR2 and RDA standards, and knowledge of trends and practices in library service.

Extensive experience and familiarity with computers, MS Office programs and online searching.

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved: September 20, 2023

Desired personal attributes include a sense of humor, a passion for engaging people from all backgrounds and all ages, and a positive and enthusiastic approach to providing library services.

Working Conditions

Physical Requirements: This position requires the employee to sit (frequently); occasionally stand, twist/turn, maintain flexibility, and speak clearly; perform fine manual dexterity movements; constantly see, hear, and listen; occasionally stoop/bend, kneel, walk, squat, crouch, and balance. This position also requires the employee to lift and carry up to 30 lbs; reach at, above, and below shoulder height; grasp objects weighing 30 lbs., push and pull objects weighing 50 lbs.

Mental Requirements: This position requires the employee to read, write, perform clerical duties, comprehend and use perception, and perform basic math.

Technology, Equipment, and Devices: This position requires the employee to regularly operate and exhibit proficiency with computers and commonly used office software, vendor applications, library systems and databases, email, reporting tools, and cloud environments. The job requires the employee to operate and occasionally troubleshoot general office equipment as well as work with an automated material handling system (sorter machine), book carts, DVD players, small tools, and labels.

Work Environment: The job requires the employee to be subjected to repetition, working alone, working remotely, working around others, verbal contact with others, face-to-face contact, inside environments, and moving objects.

Expected Hours of Hour: The job requires work to be performed during regular daytime business hours Monday-Friday. Position schedule is subject to change at any time at the discretion of management.

Expected travel: This job requires occasional travel between District locations and limited travel for training and conference activities.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Adopted by the Meridian Library Board of Trustees n.d.

Reviewed and Board Approved: September 20, 2023

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

DRAFT

*Adopted by the Meridian Library Board of Trustees n.d.
Reviewed and Board Approved: September 20, 2023*



Meridian Library District Board of Trustees

May 2024 Meeting Board Report

Department/Division: Finance

Prepared by: Ema B.

MONTHLY FINANCIAL REPORT

Quick Stats May 2024

March Bills Processed: 131

March Credit Card Charges: 229

Finance Report

- Final market values were sent out by Ada County in March. Tax year 2023 saw a reduction to total taxable value, as well as a shift in the payer burden by type. These statistics, and much more, can be found on the [Ada County Assessor's Data Dashboard](#).

2023 Final Market Values	2022 Final Market Values
\$24,775,068,451	\$27,004,767,378
70.04% Residential	77.21% Residential
28.03% Commercial	21.18% Commercial
1.93% Other (Personal, Operating, Agricultural)	1.61% Other (Personal, Operating, Agricultural)

- Assessment notices for 2024 will be sent to taxpayers in the coming weeks. HB51 and HB135 from the 2023 legislative session require counties to include additional information on assessment notices. Assessment notices for each parcel will now contain two years of historical information on the following: market value, property taxes and % change in tax for each taxing district. The assessment notices also contain the budget hearing date and contact information for taxing districts. There are some things to keep in mind when looking at these notices.
 - % change in budget for MLD will only reflect general fund tax levy, not the budget overall
 - \$ and % change in cost is dependent on a number of factors, including parcel valuations and exemptions
 - There are caveats and a lot of moving pieces behind these numbers
- Budget preparations for FY2025 continue, with meetings and planning sessions to develop a need based budget.

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
03/01/2024	Bill	2024-03-01	Prime, Inc	Monthly Rent	2380 Accounts Payable	3,444.00
				Monthly Rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	3,444.00
03/01/2024	Bill	2024-03-01	High Desert Development Linder Village, LLC	Monthly Rent	2380 Accounts Payable	17,916.67
				Monthly Rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,916.67
03/01/2024	Bill	6123308	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service February 2024	2380 Accounts Payable	482.65
				Customer Account Balance Recovery Service February 2024	5202.6 OPERATING EXPENSES:Professional Services:Other	482.65
03/01/2024	Bill	2077928	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
03/01/2024	Bill	42439	FATBEAM, LLC	Internet March 2024	2380 Accounts Payable	850.00
				Internet March 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	850.00
03/01/2024	Bill	42450	FATBEAM, LLC	Internet March 2024	2380 Accounts Payable	750.00
				Internet March 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	750.00
03/01/2024	Bill	42728	FATBEAM, LLC	Managed Firewall Services March 2024	2380 Accounts Payable	150.00
				Managed Firewall Services March 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00
03/01/2024	Bill	02945CO24068133	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	11,434.15
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	11,434.15
03/01/2024	Bill	8297	SHR Franchising, LLC dba JAN-PRO of Idaho	Regular Janitorial Service from 03/01/2024-03/31/2024	2380 Accounts Payable	9,750.00
				Regular Janitorial Service from 03/01/2024-03/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	4,250.00
				Regular Janitorial Service from 03/01/2024-03/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service from 03/01/2024-03/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	300.00
				Regular Janitorial Service from 03/01/2024-03/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from	6224.1 OPERATING	650.00

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				03/01/2024-03/31/2024	EXPENSES:Facility Expense:Bldg-Maintenance	
				Regular Janitorial Service from 03/01/2024-03/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	250.00
03/01/2024	Bill	134262	Diamond Lawns, LLC	Weeding Services Weeding Services	2380 Accounts Payable 6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	280.00 280.00
03/01/2024	Bill	42683	FATBEAM, LLC	Internet March 2024 Internet March 2024	2380 Accounts Payable 5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	700.00 700.00
03/01/2024	Bill	IDW-102373	YIG Administration	ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 ID Watchdog February 2024 Billing Differences	2380 Accounts Payable 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health 5010c PERSONNEL:Payroll benefits:Benefits - Health	260.00 92.50 30.00 17.50 65.00 27.50 35.00 -7.50
03/01/2024	Bill	505125244	MIDWEST TAPE	ADB Media ADB Media	2380 Accounts Payable 5149 COLLECTIONS:Media	39.99 39.99
03/01/2024	Bill	64343839	INGRAM LIBRARY SERVICES, INC	Processing Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	214.65 214.65
03/01/2024	Bill	64343838	INGRAM LIBRARY SERVICES, INC	Print Books Processing Print Books Print Books Print Books Print Books Print Books Print Books	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing 5130 COLLECTIONS:Children's books 5135 COLLECTIONS:Young Adult books 5130 COLLECTIONS:Children's books 5135 COLLECTIONS:Young Adult books 5130 COLLECTIONS:Children's books 5115 COLLECTIONS:Adult Print Books 5115 COLLECTIONS:Adult Print Books	1,640.04 3.00 881.94 142.23 122.44 12.31 24.62 59.70 16.79

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	43.46
				Print Books	5130 COLLECTIONS:Children's books	321.24
				Print Books	5135 COLLECTIONS:Young Adult books	12.31
03/01/2024	Bill	42463	FATBEAM, LLC	Internet March 2024	2380 Accounts Payable	675.00
				Internet March 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	675.00
03/01/2024	Bill	0689741	WESTERN RECORDS DESTRUCTION, INC	Shredding Service 02/01 - 02/29/2024	2380 Accounts Payable	193.00
				Shredding Service 02/01 - 02/29/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	83.00
				Shredding Service 02/01 - 02/29/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
				Shredding Service 02/01 - 02/29/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
03/01/2024	Bill	21000794	TECH LOGIC CORP	Sorter Belt	2380 Accounts Payable	169.00
				Sorter Belt	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	169.00
03/03/2024	Bill	64343909	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	54.41
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	54.41
03/03/2024	Bill	64343908	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	492.95
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	8.39
				Print Books	5115 COLLECTIONS:Adult Print Books	221.20
				Print Books	5115 COLLECTIONS:Adult Print Books	73.61
				Print Books	5115 COLLECTIONS:Adult Print Books	186.75
03/04/2024	Bill	2845	Patricia Latham Ball dba Management Northwest	February Legal Services	2380 Accounts Payable	1,285.00
				February Legal Services	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	135.00
				Legal Essentials Training MC	5234.1 OPERATING EXPENSES:Professional Development:Conferences	575.00
				Legal Essentials Training JL	5234.1 OPERATING	575.00

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					EXPENSES:Professional Development:Conferences	
03/04/2024	Bill	67691556	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	239.28
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130S COLLECTIONS:Children's books:Children's books - Supported	74.94
				Print Books	5115 COLLECTIONS:Adult Print Books	67.47
				Print Books	5115 COLLECTIONS:Adult Print Books	15.68
				Print Books	5115 COLLECTIONS:Adult Print Books	78.19
03/04/2024	Bill	67691557	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	24.04
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	24.04
03/04/2024	Bill	505142209	MIDWEST TAPE	Blu Rays Processing	2380 Accounts Payable	140.16
					5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	11.20
				Blu Rays	5149 COLLECTIONS:Media	64.48
				Blu Rays	5149 COLLECTIONS:Media	32.24
				Blu Rays	5149 COLLECTIONS:Media	32.24
03/05/2024	Bill	02945DA24072804	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	2,055.88
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	2,055.88
03/05/2024	Bill	1398	BORTON LAW OFFICES, PLLC	Legal Services 02/21/24	2380 Accounts Payable	480.00
				Legal Services 02/21/24	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	480.00
03/05/2024	Bill	505144515	MIDWEST TAPE	Blu Rays & DVDs Processing	2380 Accounts Payable	520.77
					5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	11.70
				Blu Rays & DVDs	5149 COLLECTIONS:Media	254.16
				Blu Rays & DVDs	5149 COLLECTIONS:Media	86.22
				Blu Rays & DVDs	5149 COLLECTIONS:Media	168.69
03/06/2024	Bill	64344212	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,299.43
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5135 COLLECTIONS:Young Adult books	11.19
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5115 COLLECTIONS:Adult Print	609.26

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Books	
				Print Books	5115 COLLECTIONS:Adult Print Books	30.80
				Print Books	5115 COLLECTIONS:Adult Print Books	104.43
				Print Books	5115 COLLECTIONS:Adult Print Books	530.12
03/06/2024	Bill	64344213	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	137.75
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	137.75
03/07/2024	Bill	02945DA24075257	OVERDRIVE, INC	Ebook	2380 Accounts Payable	25.49
				Ebook	5122 COLLECTIONS:eContent	25.49
03/07/2024	Bill	505130236	MIDWEST TAPE	ADB Media	2380 Accounts Payable	39.99
				ADB Media	5149 COLLECTIONS:Media	39.99
03/07/2024	Bill	222080528	B&H Photo-Video	CANON EOS DIG REBEL T7 18-55+75-300 KIT SERIAL #: 732077027449	2380 Accounts Payable	583.19
				CANON EOS DIG REBEL T7 18-55+75-300 KIT SERIAL #: 732077027449	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	583.19
03/07/2024	Bill	MAR2024INTLIB	NAMPA PUBLIC LIBRARY	March 2024 InterLibrary	2380 Accounts Payable	48.94
				March 2024 InterLibrary	4200 Non-tax Revenue:Fines and fees	-48.94
03/08/2024	Bill	AR1272058	Valley Office Systems	Lease 3/1-3/31/24 : Overage 2/1-2/29/24	2380 Accounts Payable	411.21
				Lease 3/1-3/31/24 : Overage 2/1-2/29/24	5211 OPERATING EXPENSES:Supplies:Copy/Print	411.21
03/10/2024	Bill	64344561	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,102.55
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	37.82
				Print Books	5135 COLLECTIONS:Young Adult books	43.32
				Print Books	5130 COLLECTIONS:Children's books	20.14
				Print Books	5135 COLLECTIONS:Young Adult books	9.74
				Print Books	5130 COLLECTIONS:Children's books	10.07
				Print Books	5115 COLLECTIONS:Adult Print Books	490.02
				Print Books	5115 COLLECTIONS:Adult Print Books	126.77
				Print Books	5115 COLLECTIONS:Adult Print Books	289.27
				Print Books	5130 COLLECTIONS:Children's books	62.66
				Print Books	5135 COLLECTIONS:Young Adult books	9.74

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/10/2024	Bill	64344562	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	132.80
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	132.80
03/11/2024	Bill	128204	Ednetics	Monthly VOIP Service	2380 Accounts Payable	647.47
				Monthly VOIP Service	5230 OPERATING EXPENSES:Information Technology:Phone Service	647.47
03/12/2024	Bill	64344785	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	816.75
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	540.16
				Print Books	5115 COLLECTIONS:Adult Print Books	74.75
				Print Books	5115 COLLECTIONS:Adult Print Books	198.84
03/12/2024	Bill	64344786	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	160.76
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	160.76
03/12/2024	Bill	505180514	MIDWEST TAPE	Blu Rays/DVDs	2380 Accounts Payable	137.23
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	4.55
				Blu Rays/DVDs	5149 COLLECTIONS:Media	58.47
				Blu Rays/DVDs	5149 COLLECTIONS:Media	15.74
				Blu Rays/DVDs	5149 COLLECTIONS:Media	58.47
03/12/2024	Bill	02945DA24079715	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,514.13
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,514.13
03/12/2024	Bill	2160:10266575	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	169.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	125.00
				Water Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	44.95
03/12/2024	Bill	02945CO24078772	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	7,326.18
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	7,326.18
03/12/2024	Bill	2160:10266607	TREASURE VALLEY COFFEE INC	Water Machine Rental	2380 Accounts Payable	44.95
				Water Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-	44.95

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Supplies	
03/12/2024	Bill	1299785	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ39040 / FEQ15251 02/12-03/11/24	2380 Accounts Payable	216.45
				Meter Copy/Print Usage FEQ39040 / FEQ15251 02/12-03/11/24	5211 OPERATING EXPENSES:Supplies:Copy/Print	216.45
03/13/2024	Bill	67695076	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	51.36
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	51.36
03/13/2024	Bill	67695075	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	183.09
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	180.09
03/13/2024	Bill	006690	Lyngsoe Systems In.	20% Down Payment on Sorter for Pinnacle Branch	2380 Accounts Payable	33,932.20
				20% Down Payment on Sorter for Pinnacle Branch	7295 CAPITAL EXPENSES:Major improvements	33,932.20
03/13/2024	Bill	0019959	All Pro Linen	Towel/Mat Laundering 03/13/2024	2380 Accounts Payable	56.75
				Towel/Mat Laundering 03/13/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	56.75
03/14/2024	Bill	64345030	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,038.11
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	74.94
				Print Books	5130 COLLECTIONS:Children's books	39.70
				Print Books	5130 COLLECTIONS:Children's books	5.03
				Print Books	5115 COLLECTIONS:Adult Print Books	458.56
				Print Books	5115 COLLECTIONS:Adult Print Books	141.46
				Print Books	5115 COLLECTIONS:Adult Print Books	222.08
				Print Books	5130 COLLECTIONS:Children's books	93.34
03/14/2024	Bill	64345031	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	123.53
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	123.53
03/14/2024	Bill	67695571	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	426.18
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	138.11
				Print Books	5115 COLLECTIONS:Adult Print Books	26.67
				Print Books	5130 COLLECTIONS:Children's books	258.40
03/14/2024	Bill	67695572	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	40.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	40.63
03/14/2024	Bill	10737089530	DELL MARKETING L.P.	Dell Latitude 5540 BTX Base System Service Tags: 35KBLY3	2380 Accounts Payable	1,929.33
				Dell Latitude 5540 BTX Base System Service Tags: 35KBLY3	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,929.33
03/14/2024	Bill	MAR2024INTLIB	BOISE PUBLIC LIBRARY	March 2024 Inter Library	2380 Accounts Payable	170.82
				March 2024 Inter Library	4200 Non-tax Revenue:Fines and fees	-170.82
03/15/2024	Bill	64345132	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	98.73
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	98.73
03/15/2024	Bill	64345131	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,046.78
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	54.26
				Print Books	5130 COLLECTIONS:Children's books	31.33
				Print Books	5115 COLLECTIONS:Adult Print Books	253.91
				Print Books	5115 COLLECTIONS:Adult Print Books	51.62
				Print Books	5115 COLLECTIONS:Adult Print Books	172.94
				Print Books	5130 COLLECTIONS:Children's books	479.72
03/15/2024	Bill	505192634	MIDWEST TAPE	ADB Media	2380 Accounts Payable	323.92
				ADB Media	5149 COLLECTIONS:Media	323.92
03/15/2024	Bill	02945DA24082928	OVERDRIVE, INC	Ebook	2380 Accounts Payable	15.99
				Ebook	5122 COLLECTIONS:eContent	15.99
03/15/2024	Bill	4388224	Employee Benefits Corporation	COBRA March 2024	2380 Accounts Payable	89.18
				COBRA March 2024	5010 PERSONNEL:Payroll benefits	89.18
03/17/2024	Bill	64345246	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	123.48
				Processing	5229.2 OPERATING EXPENSES:Materials	123.48

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Processing:Materials-Processing	
03/17/2024	Bill	64345245	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,139.82
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	Processing:Materials-Processing	
				Print Books	5130 COLLECTIONS:Children's books	350.95
				Print Books	5135 COLLECTIONS:Young Adult books	24.06
				Print Books	5130 COLLECTIONS:Children's books	174.21
				Print Books	5135 COLLECTIONS:Young Adult books	24.06
				Print Books	5130 COLLECTIONS:Children's books	10.07
				Print Books	5115 COLLECTIONS:Adult Print Books	113.49
				Print Books	5115 COLLECTIONS:Adult Print Books	68.87
				Print Books	5130 COLLECTIONS:Children's books	358.24
				Print Books	5135 COLLECTIONS:Young Adult books	12.87
03/18/2024	Bill	67696098	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	331.54
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	Processing:Materials-Processing	
				Print Books	5130 COLLECTIONS:Children's books	35.79
				Print Books	5130 COLLECTIONS:Children's books	11.19
				Print Books	5115 COLLECTIONS:Adult Print Books	172.67
				Print Books	5115 COLLECTIONS:Adult Print Books	36.55
				Print Books	5115 COLLECTIONS:Adult Print Books	36.55
				Print Books	5130 COLLECTIONS:Children's books	35.79
03/18/2024	Bill	67696099	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	40.63
				Processing	5229.2 OPERATING EXPENSES:Materials	40.63
					Processing:Materials-Processing	
03/18/2024	Bill	505209379	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	262.32
				Processing	5229.2 OPERATING EXPENSES:Materials	22.40
					Processing:Materials-Processing	
				Blu Rays	5149 COLLECTIONS:Media	119.96
				Blu Rays	5149 COLLECTIONS:Media	59.98
				Blu Rays	5149 COLLECTIONS:Media	59.98
03/18/2024	Bill	505182465	MIDWEST TAPE	Blu Rays/DVDs	2380 Accounts Payable	787.38
				Processing	5229.2 OPERATING EXPENSES:Materials	27.95
					Processing:Materials-Processing	
				Blu Rays/DVDs	5149 COLLECTIONS:Media	374.84
				Blu Rays/DVDs	5149 COLLECTIONS:Media	65.97

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Blu Rays/DVDs	5149 COLLECTIONS:Media	318.62
03/18/2024	Bill	02945DA24084656	OVERDRIVE, INC	Ebook/Audiobook	2380 Accounts Payable	140.00
				Ebook/Audiobook	5122 COLLECTIONS:eContent	140.00
03/18/2024	Bill	02945DA24084655	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	177.52
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	177.52
03/19/2024	Bill	64345480	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,597.70
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	12.31
				Print Book	5115 COLLECTIONS:Adult Print Books	1,077.12
				Print Books	5115 COLLECTIONS:Adult Print Books	141.72
				Print Books	5115 COLLECTIONS:Adult Print Books	351.24
				Print Books	5130 COLLECTIONS:Children's books	12.31
03/19/2024	Bill	64345481	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	154.88
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	154.88
03/19/2024	Bill	64345478	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,339.98
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	1,336.98
03/19/2024	Bill	64345477	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	96.68
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	96.68
03/19/2024	Bill	64345476	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	813.51
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	810.51
03/19/2024	Bill	64345479	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	301.18
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	301.18
03/19/2024	Bill	02945DA24086852	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	84.95
				Audiobook	5122 COLLECTIONS:eContent	84.95

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/19/2024	Bill	02945DA24086850	OVERDRIVE, INC	Audiobooks	2380 Accounts Payable	222.86
				Audiobooks	5122 COLLECTIONS:eContent	222.86
03/19/2024	Bill	02945DA24086851	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,333.51
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,333.51
03/19/2024	Bill	3602262	SWANK MOVIE LICENSING USA	Copyright Compliance Site License 03/19/24-09/30/24	2380 Accounts Payable	256.00
				Movie licensing 01/07/21-01/06/22	5236.YA OPERATING EXPENSES:Program Expense:Programs - Teen	256.00
03/19/2024	Bill	3602264	SWANK MOVIE LICENSING USA	Copyright Compliance Site License 10/01/24-09/30/25 - MORC	2380 Accounts Payable	475.00
				Copyright Compliance Site License 10/01/24-09/30/25 - MORC	1500 Deposits/Prepaid expenses	475.00
03/20/2024	Bill	64345578	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,169.77
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	288.32
				Print Books	5135 COLLECTIONS:Young Adult books	147.71
				Print Books	5130 COLLECTIONS:Children's books	69.06
				Print Books	5135 COLLECTIONS:Young Adult books	43.49
				Print Books	5115 COLLECTIONS:Adult Print Books	118.04
				Print Books	5115 COLLECTIONS:Adult Print Books	51.52
				Print Books	5115 COLLECTIONS:Adult Print Books	97.20
				Print Books	5130 COLLECTIONS:Children's books	307.94
				Print Books	5135 COLLECTIONS:Young Adult books	43.49
03/20/2024	Bill	67697034	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	156.87
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	9.00
				Print Books	5135 COLLECTIONS:Young Adult books	84.32
				Print Books	5135 COLLECTIONS:Young Adult books	20.38
				Print Books	5115 COLLECTIONS:Adult Print Books	20.24
				Print Books	5130 COLLECTIONS:Children's books	5.79
				Print Books	5135 COLLECTIONS:Young Adult books	17.14
03/20/2024	Bill	64345579	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	148.43
				Processing	5229.2 OPERATING	148.43

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					EXPENSES:Materials Processing:Materials-Processing	
03/20/2024	Bill	67697035	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	27.48
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	27.48
03/21/2024	Bill	64345675	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,244.96
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	24.62
				Print Books	5135 COLLECTIONS:Young Adult books	406.56
				Print Books	5135 COLLECTIONS:Young Adult books	121.04
				Print Books	5115 COLLECTIONS:Adult Print Books	240.88
				Print Books	5115 COLLECTIONS:Adult Print Books	102.01
				Print Books	5115 COLLECTIONS:Adult Print Books	147.26
				Print Books	5130 COLLECTIONS:Children's books	40.21
				Print Books	5135 COLLECTIONS:Young Adult books	159.38
03/21/2024	Bill	64345676	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	180.86
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	180.86
03/21/2024	Bill	67697418	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	339.78
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	336.78
03/21/2024	Bill	64345649	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,473.02
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	2,470.02
03/21/2024	Bill	67697419	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	59.83
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	59.83
03/21/2024	Bill	64345650	INGRAM LIBRARY	Processing	2380 Accounts Payable	335.39

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			SERVICES, INC			
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	335.39
03/21/2024	Bill	2160:10298799	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
03/21/2024	Bill	2921	MINUTEMAN INC.	Key Copies Key Copies	2380 Accounts Payable 6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	20.00 20.00
03/22/2024	Bill	505230142	MIDWEST TAPE	DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	227.43 7.80
				DVDs	5149 COLLECTIONS:Media	118.44
				DVDs	5149 COLLECTIONS:Media	5.24
				DVDs	5149 COLLECTIONS:Media	95.95
03/22/2024	Bill	505225668	MIDWEST TAPE	ADB Media ADB Media	2380 Accounts Payable 5149 COLLECTIONS:Media	34.99 34.99
03/22/2024	Bill	1305222	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ15631 / FEQ17642 02/22-03/21/24	2380 Accounts Payable	354.66
				Meter Copy/Print Usage FEQ15631 02/22-03/21/24	5211 OPERATING EXPENSES:Supplies:Copy/Print	164.88
				Meter Copy/Print Usage FEQ17642 02/22-03/21/24	5211 OPERATING EXPENSES:Supplies:Copy/Print	189.78
03/22/2024	Bill	14537962	SENSKE SERVICES, INC.	Pest Control 03/22/24	2380 Accounts Payable	31.50
				Pest Control 03/22/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	31.50
03/22/2024	Bill	377014	Technology Unlimited	Remote Deposit Capture Machine Ink Cartridge for Endorsing - TAX EXEMPT 82-0312226	2380 Accounts Payable	34.00
				Remote Deposit Capture Machine Ink Cartridge for Endorsing - TAX EXEMPT 82-0312226	5246 OPERATING EXPENSES:Supplies:Supplies - office	34.00
03/24/2024	Bill	64345960	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	285.48
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	285.48
03/24/2024	Bill	64345959	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,730.58
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5130 COLLECTIONS:Children's books	390.36
				Print Books	5135 COLLECTIONS:Young Adult books	41.36
				Print Books	5130 COLLECTIONS:Children's books	162.78
				Print Books	5115 COLLECTIONS:Adult Print Books	467.14
				Print Books	5115 COLLECTIONS:Adult Print Books	105.68
				Print Books	5115 COLLECTIONS:Adult Print Books	142.20
				Print Books	5130 COLLECTIONS:Children's books	418.06
03/25/2024	Bill	67698043	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	55.39
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	55.39
03/25/2024	Bill	67698042	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	305.15
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	77.93
				Print Books	5130 COLLECTIONS:Children's books	35.98
				Print Books	5130 COLLECTIONS:Children's books	188.24
03/25/2024	Bill	136090	Diamond Lawns, LLC	Spring Clean Up 03/25/24	2380 Accounts Payable	115.00
				Spring Clean Up 03/25/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	115.00
03/25/2024	Bill	1305739	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ32043	2380 Accounts Payable	85.07
				Meter Copy/Print Usage FEQ32043	5211 OPERATING EXPENSES:Supplies:Copy/Print	85.07
03/25/2024	Bill	67698373	INGRAM LIBRARY SERVICES, INC	24-06 ESSER Summer Strategies Print Books	2380 Accounts Payable	636.92
				24-06 ESSER Summer Strategies Print Books	5130S COLLECTIONS:Children's books:Children's books - Supported	636.92
03/25/2024	Bill	03/25/24	Amanda Helsley	Trauma Informed Book Club 03/25/24	2380 Accounts Payable	75.00
				Trauma Informed Book Club 03/25/24	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	75.00
03/26/2024	Bill	64346141	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	19.24
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	16.24
03/26/2024	Bill	64346142	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	1.57

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	1.57
03/26/2024	Bill	02945DA24094366	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,222.40
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,222.40
03/26/2024	Bill	02945DA24094365	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	117.75
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	117.75
03/27/2024	Bill	64346267	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,932.79
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	1,929.79
03/27/2024	Bill	64346268	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	356.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	356.20
03/27/2024	Bill	7460655	DEMCO	Tape and Supplies for Library Classifications	2380 Accounts Payable	279.10
				Tape and Supplies for Library Classifications	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	279.10
03/27/2024	Bill	2160:10314151	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
03/27/2024	Bill	0020646	All Pro Linen	Towel/Mat Laundering 03/27/2024	2380 Accounts Payable	56.75
				Towel/Mat Laundering 03/27/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	56.75
03/27/2024	Bill	0020645	All Pro Linen	Towel/Mat Laundering 03/27/2024	2380 Accounts Payable	85.25
				Towel/Mat Laundering 03/27/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	85.25
03/28/2024	Bill	64346382	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	746.69
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	746.69
03/28/2024	Bill	67699319	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	100.60
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	100.60

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/28/2024	Bill	64346381	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,484.97
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	308.49
				Print Books	5135 COLLECTIONS:Young Adult books	83.57
				Print Books	5130 COLLECTIONS:Children's books	554.84
				Print Books	5135 COLLECTIONS:Young Adult books	5.79
				Print Books	5115 COLLECTIONS:Adult Print Books	950.92
				Print Books	5115 COLLECTIONS:Adult Print Books	372.41
				Print Books	5115 COLLECTIONS:Adult Print Books	578.65
				Print Books	5130 COLLECTIONS:Children's books	621.51
				Print Books	5135 COLLECTIONS:Young Adult books	5.79
03/28/2024	Bill	67699318	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	437.02
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	15.82
				Print Books	5130 COLLECTIONS:Children's books	70.48
				Print Books	5115 COLLECTIONS:Adult Print Books	233.87
				Print Books	5115 COLLECTIONS:Adult Print Books	25.75
				Print Books	5130 COLLECTIONS:Children's books	88.10
03/28/2024	Bill	505253780	MIDWEST TAPE	ADB	2380 Accounts Payable	42.99
				ADB	5149 COLLECTIONS:Media	42.99
03/29/2024	Bill	64346542	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	218.70
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	21.80
				Print Books	5130 COLLECTIONS:Children's books	21.80
				Print Books	5130 COLLECTIONS:Children's books	10.61
				Print Books	5115 COLLECTIONS:Adult Print Books	74.75
				Print Books	5115 COLLECTIONS:Adult Print Books	32.47
				Print Books	5115 COLLECTIONS:Adult Print Books	32.47
				Print Books	5130 COLLECTIONS:Children's books	21.80
03/29/2024	Bill	64346520	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,124.13
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Processing:Materials-Processing	
				Print Books	5130 COLLECTIONS:Children's books	858.26
				Print Books	5135 COLLECTIONS:Young Adult books	10.63
				Print Books	5130 COLLECTIONS:Children's books	369.33
				Print Books	5130 COLLECTIONS:Children's books	48.12
				Print Books	5115 COLLECTIONS:Adult Print Books	613.85
				Print Books	5115 COLLECTIONS:Adult Print Books	105.22
				Print Books	5115 COLLECTIONS:Adult Print Books	210.75
				Print Books	5130 COLLECTIONS:Children's books	904.97
03/29/2024	Bill	64346543	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	26.19
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	26.19
03/29/2024	Bill	64346521	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	505.39
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	505.39
03/29/2024	Bill	28242	TRI-STATE ELECTRIC, INC.	March 2024 Maintenance	2380 Accounts Payable	800.00
				March 2024 Maintenance	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	800.00
03/29/2024	Bill	128694	Ednetics	Network Switch Troublsehooting and Printer Networking Support	2380 Accounts Payable	410.00
				Network Switch Troublsehooting and Printer Networking Support	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	410.00
03/31/2024	Bill	395521	Kanopy Inc.	Kanopy Play Credits	2380 Accounts Payable	493.00
				Kanopy Play Credits	5122 COLLECTIONS:eContent	493.00
03/31/2024	Bill	1000363795	OCLC, Inc.	IFM Debits & Admin Fee	2380 Accounts Payable	17.26
				IFM Debits & Admin Fee	5229.1 OPERATING EXPENSES:Materials Processing:Materials-OCLC	17.26
03/31/2024	Bill	MAR2024INTLIB	ADA COMMUNITY LIBRARY	March 2024 InterLibrary	2380 Accounts Payable	67.96
				March 2024 InterLibrary	4200 Non-tax Revenue:Fines and fees	-67.96
03/31/2024	Bill	MAR2024INTLIB	CALDWELL PUBLIC LIBRARY	March 2024 Inter Library	2380 Accounts Payable	9.99
				March 2024 Inter Library	4200 Non-tax Revenue:Fines and fees	-9.99
03/31/2024	Bill	MAR2024INTLIB	TWIN FALLS PUBLIC LIBRARY	March 2024 InterLibrary	2380 Accounts Payable	24.95
				March 2024 InterLibrary	4200 Non-tax Revenue:Fines and fees	-24.95

Meridian Library District

Bill Listing

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/31/2024	Bill	MAR2024INTLIB	Kuna Library District	January 2024 Inter Library	2380 Accounts Payable	34.99
				January 2024 Inter Library	4200 Non-tax Revenue:Fines and fees	-34.99

Meridian Library District

Bill Payment List

March 2024

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
03/01/2024		SUNDANCE INVESTMENTS, LLP	-9,895.52
03/05/2024		TREASURE VALLEY COFFEE INC	-44.95
03/07/2024		OCLC, Inc.	-817.00
03/21/2024		ICRMP	-30,877.00
03/05/2024		TREASURE VALLEY COFFEE INC	-169.95
03/07/2024		Valley Office Systems	-406.61
03/18/2024		Prime, Inc	-3,444.00
03/05/2024		FISHER'S TECHNOLOGY	-246.11
03/06/2024		Tracy Peterson	-100.00
03/05/2024		Viking Automatic Sprinkler Co., Inc.	-720.05
03/06/2024		Second & Broadway Condominiums Owners Association, Inc.	-115.38
03/05/2024		TREASURE VALLEY COFFEE INC	-76.00
03/06/2024		FATBEAM, LLC	-750.00
03/05/2024		WESTERN RECORDS DESTRUCTION, INC	-55.00
03/06/2024		T-ZERS SHIRT SHOP INC	-426.00
03/13/2024		INGRAM LIBRARY SERVICES, INC	-3,488.19
03/14/2024		City Of Boise Library	-18,487.17
03/18/2024		City Of Boise Library	-2,327.65
03/06/2024		PAIGE MOORE	-150.00
03/06/2024		Melissa H [REDACTED]	-11.39
03/18/2024		Amanda Helsley	-150.00
03/18/2024		OVERDRIVE, INC	-14,591.12
03/18/2024		HARRIS AND CO., PLLC	-6,500.00
03/18/2024		FISHER'S TECHNOLOGY	-380.19
03/18/2024		MIDWEST TAPE	-1,006.40
03/21/2024		FATBEAM, LLC	-2,450.00
03/18/2024		Tracy Peterson	-50.00
03/18/2024		Ednetics	-2,716.83
03/18/2024		Katelyn H [REDACTED]	-46.29
03/18/2024		UniFirst Corporation	-50.73
03/18/2024		UniFirst Corporation	-50.73
03/18/2024		Maria C [REDACTED]	-15.00
03/18/2024		Andrew T. Silver	-1,000.00
03/18/2024		All Pro Linen	-57.75
03/18/2024		All Pro Linen	-56.75
03/18/2024		MSU-Northern	-98.95
03/18/2024		Kanopy Inc.	-605.00
03/18/2024		Diamond Lawns, LLC	-280.00
03/18/2024		YIG Administration	-260.00
03/18/2024		Patricia Latham Ball dba Management Northwest	-1,285.00
03/18/2024		BORTON LAW OFFICES, PLLC	-480.00
03/18/2024		SHR Franchising, LLC dba JAN-PRO of Idaho	-9,750.00
03/18/2024		TREASURE VALLEY COFFEE INC	-76.00
03/19/2024		MIDWEST TAPE	-650.28

Meridian Library District

Bill Payment List

March 2024

DATE	NUM	VENDOR	AMOUNT
03/20/2024		TREASURE VALLEY COFFEE INC	-76.00
03/21/2024		NEWSBANK, INC	-376.00
03/21/2024		TRI-STATE ELECTRIC, INC.	-800.00
03/21/2024		CENTER POINT LARGE PRINT	-89.88
03/21/2024		UNIQUE MANAGEMENT SERVICES, INC	-482.65
03/28/2024		Valley Office Systems	-411.21
03/18/2024		INGRAM LIBRARY SERVICES, INC	-3,545.96
03/25/2024		High Desert Development Linder Village, LLC	-17,916.67
Total for 1072 Bill.com Money Out Clearing			\$ -138,913.36
Not Specified			
03/06/2024		Amanda Helsley	0.00
03/06/2024		Amanda Helsley	0.00
03/13/2024		INGRAM LIBRARY SERVICES, INC	0.00
03/13/2024		INGRAM LIBRARY SERVICES, INC	0.00
03/13/2024		INGRAM LIBRARY SERVICES, INC	0.00
Total for Not Specified			\$0.00

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
2700 Divvy Credit Cards Payable				
03/01/2024	F1276DCB3AA02245D5750	5130 COLLECTIONS:Children's books	50.77	AMAZON
03/01/2024	CC66B44FA2E5ED830984D	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.00	AMAZON
03/01/2024	8EA73C84B21D7BB2047A6	5211 OPERATING EXPENSES:Supplies:Copy/Print	36.59	AMAZON
03/01/2024	966DCB1583C4DACF6E87A	5236.BR OPERATING EXPENSES:Program Expense:Programs -Brochures	1,830.85	INTERNATIONAL MINUTE
03/01/2024	405D3E34314067EFE2F41	5240 OPERATING EXPENSES:Supplies:Supplies - general	75.74	AMAZON
03/01/2024	C807EC00536CAF6B49F69	5130 COLLECTIONS:Children's books	15.65	AMAZON
03/01/2024	5E83E5196C4AC1A8C41FC	5211 OPERATING EXPENSES:Supplies:Copy/Print	324.74	MATTERHACKERS INC
03/01/2024	9FB9CC8A0D8391244303F	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.00	AMAZON
03/01/2024	CC41B7B577B79AD83260B	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.00	AMAZON
03/01/2024	03A37F13CDB0749426864	5130 COLLECTIONS:Children's books	194.84	AMAZON
03/01/2024	98EA42A5CCFD873134C87	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	17.99	AMAZON
03/01/2024	194608EED8FCBE3AD7513	5240 OPERATING EXPENSES:Supplies:Supplies - general	67.34	AMAZON
03/01/2024	3D0D42BEBB3EBF56BD368	5150 COLLECTIONS:Circulating devices & kits	32.97	AMAZON
03/01/2024	F97BC27B1FB97EA81FBED	5234.1 OPERATING EXPENSES:Professional Development:Conferences	266.21	ALASKA AIRLINES
03/01/2024	54ACDA333B11E79FEB86D	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.00	AMAZON
03/01/2024	98C8729DE9A362F3DC0D4	5240 OPERATING EXPENSES:Supplies:Supplies - general	60.00	AMAZON
03/01/2024	468941A148F03CA53E1EE	5240 OPERATING EXPENSES:Supplies:Supplies - general	84.00	AMAZON
03/01/2024	8CABF0611F91A4B2B6994	5246 OPERATING EXPENSES:Supplies:Supplies - office	17.50	AMAZON
03/01/2024	46CAB1D8ECDB296272A26	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	76.14	MATTERHACKERS INC
03/02/2024	04424379CFF83D7359CC0	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	-2.00	MERIDIAN FREE LIBRARY
03/02/2024	749BC69645C2A40EECAE5	5240 OPERATING EXPENSES:Supplies:Supplies - general	8.04	WALMART
03/02/2024	54E0EA1EB2A7E425B310A	5246 OPERATING EXPENSES:Supplies:Supplies - office	23.57	AMAZON

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
03/02/2024	119A13B9CB110EEEDC301	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous-Supported	65.79	AMAZON
03/02/2024	F155BA02278953D2480CB	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	2.50	DOLLAR TREE
03/02/2024	5FD515980BD3AC0778071	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	-1.00	MERIDIAN FREE LIBRARY
03/02/2024	3CAE74D6CE01CD055F6BE	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	25.00	GOOGLE WORKSPACE
03/02/2024	B4CED38A0BF2A66E44DAA	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-15.97	AMAZON
03/02/2024	BD748AB3E9BC78EBDC21F	5240 OPERATING EXPENSES:Supplies:Supplies - general	5.97	AMAZON RET
03/02/2024	C469486D088B36BF1F8EA	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	36.92	GOOGLE SERVICES
03/03/2024	8B6EE7A7B62F47CF1E43A	5150 COLLECTIONS:Circulating devices & kits	92.21	AMAZON
03/04/2024	7B9121E624184BE6649C3	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	-250.00	TE FACILITRON
03/04/2024	19D287F8BC63462C042FB	5130 COLLECTIONS:Children's books	52.99	AMAZON
03/04/2024	254D0F28169EF560D3542	5246 OPERATING EXPENSES:Supplies:Supplies - office	48.37	AMAZON
03/04/2024	541464B734DD8DE5F9713	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	190.53	AMAZON
03/04/2024	BA26B7A1919B724FE21BC	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	30.97	AMAZON
03/04/2024	4CF8E65FA0D5A5D5BE24C	5246 OPERATING EXPENSES:Supplies:Supplies - office	29.69	AMAZON RET SELFI
03/04/2024	F2A591FA35BDD510A57A3	5246 OPERATING EXPENSES:Supplies:Supplies - office	50.42	AMAZON
03/04/2024	4FB825CE448AE3606668E	5246 OPERATING EXPENSES:Supplies:Supplies - office	27.86	AMAZON
03/05/2024	3B45BEF0C909900E0EBBB	5211 OPERATING EXPENSES:Supplies:Copy/Print	70.46	AMAZON
03/05/2024	6EEDC6801798C9A13E35D	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter	4,142.50	HERITAGE AUTO REPAIR
03/05/2024	5F3DAD3F09C90534D1818	5234.1 OPERATING	225.00	MARITZ ACR

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Professional Development:Conferences		
03/05/2024	2EA6607599F56FD96A769	5236.AD OPERATING	30.59	AMAZON
		EXPENSES:Program Expense:Programs - Adult		
03/05/2024	0A6F4AA69ED94D4D181D8	5240 OPERATING	32.31	AMAZON
		EXPENSES:Supplies:Supplies - general		
03/05/2024	F02942AC96F782F17A2FE	5232 OPERATING	1.10	US POSTAL SERVICE
		EXPENSES:Miscellaneous Operating:Postage		
03/06/2024	3E127574BBC387898EEA6	5211 OPERATING	70.85	MATTERHACKERS INC
		EXPENSES:Supplies:Copy/Print		
03/06/2024	60E914F589BF0BE143076	5236.EL OPERATING	16.70	AMAZON
		EXPENSES:Program Expense:Programs - Early Learning 0-5		
03/06/2024	FDA0AB80CBA8311C29D75	5236.FA OPERATING	12.80	AMAZON
		EXPENSES:Program Expense:Programs -Family All Ages		
03/06/2024	FB2334E4B968E7C6A1D21	5236.TN OPERATING	76.16	AMAZON
		EXPENSES:Program Expense:Programs -Teen 13-18		
03/06/2024	C565AA1422EABB58FA564	5236.EL OPERATING	40.93	AMAZON
		EXPENSES:Program Expense:Programs - Early Learning 0-5		
03/06/2024	2A01AE6F28D17EE923079	5236.FA OPERATING	51.46	AMAZON
		EXPENSES:Program Expense:Programs -Family All Ages		
03/06/2024	B931DFF2CE745836C240D	5236.TN OPERATING	168.75	COSTCO
		EXPENSES:Program Expense:Programs -Teen 13-18		
03/06/2024	75D049BB4B0A1C81A390D	5220.1 OPERATING	2.10	PAYPAL PAYFLOW
		EXPENSES:Information Technology:IT Infra -Software/Licensing		
03/06/2024	67DD231F7C941C460385D	5234.1 OPERATING	12.93	EXPEDIA
		EXPENSES:Professional Development:Conferences		
03/07/2024	A5432D08C0FF75991643F	5236.SA OPERATING	19.98	AMAZON
		EXPENSES:Program Expense:Programs -School Age 6-12		
03/07/2024	B0814E45D06F6E80FF667	5236.FA OPERATING	127.01	WALMART
		EXPENSES:Program Expense:Programs -Family All Ages		
03/07/2024	21CF8F1CA44CFFFB837A3	6224.4 OPERATING	12.99	AMAZON
		EXPENSES:Facility Expense:Bldg- Supplies		
03/07/2024	B8CD5C940E6E6EA3206D0	5220.1 OPERATING	216.19	SOUNDTRACK YOUR BRAND
		EXPENSES:Information Technology:IT Infra -Software/Licensing		

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
03/07/2024	E74E821F4066243AD1C45	5237 OPERATING EXPENSES:Professional Services:Recruiting/Background Checks	49.49	CHECKR.COM
03/07/2024	7FDA24D21B8A3B950057A	5211 OPERATING EXPENSES:Supplies:Copy/Print	227.88	AMAZON
03/07/2024	C82C1FDF2103C6916CD02	6224.1 OPERATING EXPENSES:Facility Expense:Bldg- Maintenance	2.95	CULLIGAN WATER
03/07/2024	B121FDE755599F4EDDE9B	5211 OPERATING EXPENSES:Supplies:Copy/Print	214.40	AMAZON
03/07/2024	87663D19832A77A02BB63	5234.1 OPERATING EXPENSES:Professional Development:Conferences	500.60	ALASKA AIRLINES
03/07/2024	C5BD879AA5CC05F785754	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	12.33	AMAZON
03/07/2024	E45A30437418F25F14115	5234.1 OPERATING EXPENSES:Professional Development:Conferences	243.60	AMERICAN AIRLINES
03/08/2024	78D63EA9E61A4C4EE6C7F	5211 OPERATING EXPENSES:Supplies:Copy/Print	70.46	AMAZON
03/08/2024	5B46467FA90A602195F08	5150 COLLECTIONS:Circulating devices & kits	50.88	AMAZON
03/08/2024	FA7BD68446424F12C2E86	5150 COLLECTIONS:Circulating devices & kits	50.89	AMAZON
03/08/2024	DDBED8413AB4247AC10EB	5246 OPERATING EXPENSES:Supplies:Supplies - office	30.24	AMAZON
03/08/2024	F4B7F7304536121355815	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	80.02	VERIZON
03/08/2024	C072F13543FE63F8A639C	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	38.93	AMAZON
03/08/2024	122D44BCF833276393070	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	5.99	AMAZON
03/08/2024	14F119E2967B5DAE7A2E7	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	211.23	AMAZON
03/08/2024	9863490CE7C9138029237	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	48.93	AMAZON
03/08/2024	3508B6A5DE30758B5901A	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	30.99	AMAZON
03/08/2024	A21B73F9ED4FB74CD37E0	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-1,294.99	AMAZON

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
03/08/2024	A3FA5E34952D5898EA710	6224.1 OPERATING EXPENSES:Facility Expense:Bldg- Maintenance	106.44	AMAZON
03/08/2024	39564766ACDA94B2E6279	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	97.13	AMAZON
03/08/2024	B3D5BC2F6919360F77D5B	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	35.88	AMAZON
03/08/2024	3F4B99C628917A52A64EA	5150 COLLECTIONS:Circulating devices & kits	50.88	AMAZON
03/08/2024	A7D90B0ACC61800501FE0	6224.3 OPERATING EXPENSES:Facility Expense:Bldg- Small Tools	17.50	AMAZON
03/09/2024	E6E06F40DDABA2B831A3F	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	6.46	AMAZON
03/09/2024	4ED4AC2A798DA3C29B6FD	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	32.99	AMAZON
03/09/2024	1A0056C854E4A56236828	5234.4 OPERATING EXPENSES:Professional Development:Memberships	264.00	SOCIETYFORHUMANRESOURCE
03/09/2024	F417231D4D7355FDBCE5C	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	30.00	ADOBE
03/09/2024	07A29C148CC1368F2EFC4	5234.4 OPERATING EXPENSES:Professional Development:Memberships	264.00	SOCIETYFORHUMANRESOURCE
03/09/2024	FCADD26DF923CCDC72F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	25.99	AMAZON
03/09/2024	57173F5FF75B9DF181DAF	5150 COLLECTIONS:Circulating devices & kits	176.00	AMAZON
03/09/2024	1DCFAD41A7E8BC3E3AD8F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	73.05	THE HOME DEPOT
03/09/2024	F2A452E6D1813F082F5B1	5150 COLLECTIONS:Circulating devices & kits	30.51	AMAZON
03/09/2024	E487067DA6D24965D7442	5150 COLLECTIONS:Circulating devices & kits	30.49	AMAZON
03/09/2024	1B924ED10A858C45B79A6	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	378.96	VERIZON
03/09/2024	30894AB624FC66F2CA8AA	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	16.08	WALMART
03/09/2024	AC5E4FDCB1578F06E1CE5	5150 COLLECTIONS:Circulating	233.03	AMAZON

Meridian Library District

Credit Card Detail

March 2024

DATE	NUM	SPLIT	AMOUNT	NAME
		devices & kits		
03/09/2024	463F322AF6FED1330E4F9	5150 COLLECTIONS:Circulating	233.04	AMAZON
		devices & kits		
03/09/2024	D3818CD4C43410F1CAADB	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	12.71	AMAZON
03/09/2024	F6032052DE7FEA83A8EE9	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	8.42	WALMART
03/09/2024	FF60D06015A6B8A32596C	5150 COLLECTIONS:Circulating	30.49	AMAZON
		devices & kits		
03/10/2024	69B686843EED730A75E61	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	63.00	VOLGISTICS.COM
03/11/2024	7DD1548CD6A0D5D1C9BED	5211 OPERATING EXPENSES:Supplies:Copy/Print	358.00	AMAZON
03/11/2024	278042CCEABBF7CE33EB	5211 OPERATING EXPENSES:Supplies:Copy/Print	358.00	AMAZON
03/12/2024	C69E4B0884EB35955BF5A	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	10.00	DOLLAR TREE
03/12/2024	3CE75FD810C14D27A7CB1	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	47.91	AMAZON
03/12/2024	358B896D80775A4F4EB43	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	16.99	AMAZON
03/12/2024	3155F706668FD9DF12704	2355 Dental Payable	1,011.70	WILLAMETTE DENTAL
03/12/2024	18D2B56ECB35AFF80C85	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile	2,309.37	DENNIS DILLON & MARIN
03/12/2024	90BF410660A0328A357DE	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	32.63	AMAZON
03/12/2024	303D9FC441F7AF9DC6091	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	-0.72	OLIVE GARDEN
03/12/2024	8CBECED420C191B57D5E9	5246 OPERATING EXPENSES:Supplies:Supplies - office	105.42	AMAZON
03/12/2024	C45522F8EEA3A75355644	6224.3 OPERATING EXPENSES:Facility Expense:Bldg- Small Tools	82.90	HARBOR FREIGHT TOOLS
03/12/2024	866D87DBDD4C3EB9E9DB	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	11.99	AMAZON
03/12/2024	FB1206E1867D141E26190	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	23.98	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
03/13/2024	EEF0548DBFBA83E66FA87	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	9.14	WALMART
03/13/2024	A7C09EC0523AEB1A899E9	Uncategorized Expense	174.30	AMAZON
03/13/2024	3BBC00C0024E90014A665	5211 OPERATING EXPENSES:Supplies:Copy/Print	140.92	AMAZON
03/13/2024	776CB7EAE7BAED4D73367	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-46.36	AMAZON
03/13/2024	37E2C2B913F56C0EDCC4E	5234.1 OPERATING EXPENSES:Professional Development:Conferences	410.00	AMER LIB ASSOC CAREER
03/13/2024	E89D515FAEC596CA0AEA0	5211 OPERATING EXPENSES:Supplies:Copy/Print	506.43	AMAZON
03/13/2024	FDD836E398D935BEC8AB8	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	281.30	T ZERS SHIRT SHOP
03/14/2024	6F7106CD56686462F705C	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	37.98	AMAZON
03/14/2024	09AF47699E61D0D9F799D	5234.1 OPERATING EXPENSES:Professional Development:Conferences	149.12	IDAHO AEYC IDAHO
03/14/2024	E3F833A104EBCF6E91078	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	30.24	ALBERTSONS
03/14/2024	DC6EDF44C256E3B208FFE	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	22.75	AMAZON
03/14/2024	CF5A105EB51DBF0FBBE1D	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	108.08	ALBERTSONS
03/14/2024	B0C4659A11D6C35D6C374	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	47.04	AMAZON
03/14/2024	B25F515BD68BB9E90BAC6	5211 OPERATING EXPENSES:Supplies:Copy/Print	67.92	AMAZON
03/14/2024	35DC44DBA80AFB6E8F1E9	5234.1 OPERATING EXPENSES:Professional Development:Conferences	149.12	IDAHO AEYC IDAHO
03/14/2024	DF2F455E74E0BFBB8CEB7	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	58.41	AMAZON
03/15/2024	1C0AD761987A822BDF249	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	153.74	WALMART
03/15/2024	D9E5CF9410D8128345766	5211 OPERATING EXPENSES:Supplies:Copy/Print	-149.95	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
03/16/2024	F33586BF569E7AA68A17F	5240 OPERATING EXPENSES:Supplies:Supplies - general	-8.88	AMAZON
03/16/2024	F933D67D2C55E580F9511	Uncategorized Expense	-28.56	AMAZON
03/16/2024	1ACCFE306EB8C573E1F31	5234.1 OPERATING EXPENSES:Professional Development:Conferences	446.19	ALASKA AIRLINES
03/16/2024	C42D06C23554508BEA9CD	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	42.97	THE HOME DEPOT
03/16/2024	5BEDDB5D7DF0A07422E33	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	30.48	CORBETT AUCTIONS & APP
03/16/2024	A8D5EF594D4090C632F3B	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	15.20	EXPRESS CAFE
03/17/2024	508D6A18B0B414D8C6CBB	5240 OPERATING EXPENSES:Supplies:Supplies - general	84.00	AMAZON
03/17/2024	51451DA1DDBB668E57BEE	5240 OPERATING EXPENSES:Supplies:Supplies - general	159.00	AMAZON
03/17/2024	6C5EC616A1FDD490EFFB0	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	32.00	AMAZON
03/17/2024	BDAB511935712185D2252	5234.4 OPERATING EXPENSES:Professional Development:Memberships	100.00	AGA
03/17/2024	BB9F465574159AED042F0	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	359.88	ADOBE
03/18/2024	62BBA2C98F58ED759A90C	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	23.98	AMAZON
03/18/2024	B6E2EE41C1DE0883D7E6A	5246 OPERATING EXPENSES:Supplies:Supplies - office	22.53	AMAZON
03/18/2024	094EEB5765D61DEE1CE86	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	28.76	AMAZON
03/18/2024	2058031670598F585C9F8	5246 OPERATING EXPENSES:Supplies:Supplies - office	39.60	AMAZON
03/19/2024	7C83D4FEA68900AEE6135	5240 OPERATING EXPENSES:Supplies:Supplies - general	13.49	AMAZON RET MSIL
03/19/2024	9AE451EA33417F094DB9C	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	17.99	PADDLE
03/19/2024	5E0500F26F84843821500	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	14.83	AMAZON
03/19/2024	DFB9BF4512ED46DE7CF2C	5230 OPERATING EXPENSES:Information	125.35	MAGICJACK.COM

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DATE	NUM	SPLIT	AMOUNT	NAME
03/19/2024	D291ED99610A1FBAAF361	Technology:Phone Service 6224.4 OPERATING	51.35	AMAZON
03/19/2024	CE4CF6F23FD9F5BE58368	EXPENSES:Facility Expense:Bldg- Supplies 6224.4 OPERATING	-30.48	CORBETT AUCTIONS & APPRA
03/20/2024	3EEAB8F941109F2D5FD5E	EXPENSES:Facility Expense:Bldg- Supplies 5236.EL OPERATING	9.57	AMAZON
03/20/2024	A895E54EBB4B731F569B4	EXPENSES:Program Expense:Programs - Early Learning 0-5 5236.FA OPERATING	81.53	WALMART
03/20/2024	5855F649084D8CD5E39F8	EXPENSES:Program Expense:Programs -Family All Ages 5234.5 OPERATING	36.58	COSTCO
03/20/2024	CD2AC93AC167AB796FC0F	EXPENSES:Professional Development:Staff Mtg & Training 5234.1 OPERATING	149.12	IDAHO AEYC IDAHO
03/20/2024	7DDBD6512A986999485FB	EXPENSES:Professional Development:Conferences 5220.5 OPERATING	30.10	T-MOBILE
03/20/2024	840513D03EDA07B667E3C	EXPENSES:Information Technology:IT Utilities 5240 OPERATING	100.42	AMAZON
03/20/2024	526214351604240ABF451	EXPENSES:Supplies:Supplies - general 5236.FA OPERATING	31.95	ZURCHERS
03/20/2024	98357E7307EC004A78912	EXPENSES:Program Expense:Programs -Family All Ages 6224.4 OPERATING	17.99	COSTCO
03/20/2024	15EE37665499371E67A40	EXPENSES:Facility Expense:Bldg- Supplies 5236.FA OPERATING	5.99	AMAZON
03/20/2024	2C5414E39028DC8845BC6	EXPENSES:Program Expense:Programs -Family All Ages 5211 OPERATING	424.52	MATTERHACKERS INC
03/21/2024	63B587DEFF11978BE0003	EXPENSES:Supplies:Copy/Print 5236.AD OPERATING	-26.45	ALBERTSONS
03/21/2024	5DEEAE464C153794624DB	EXPENSES:Program Expense:Programs - Adult 6224.4 OPERATING	84.06	AMAZON
03/21/2024	61993DC19A6F78EFEF772	EXPENSES:Facility Expense:Bldg- Supplies 5236.AD OPERATING	26.45	ALBERTSONS
03/21/2024	643A1DEF8AE4E26DC556B	EXPENSES:Program Expense:Programs - Adult 5236.AD OPERATING	26.45	ALBERTSONS
03/21/2024	8B5B846F225E761258F92	EXPENSES:Program Expense:Programs - Adult 5246 OPERATING	106.00	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
		EXPENSES:Supplies:Supplies - office		
03/21/2024	988E1DD683C07AF6DA2EC	5236.SA OPERATING	27.25	DOLLAR TREE
		EXPENSES:Program		
		Expense:Programs -School Age 6-12		
03/21/2024	B66F29D9B79D0645719CD	6224.4 OPERATING	11.99	AMAZON
		EXPENSES:Facility Expense:Bldg-		
		Supplies		
03/21/2024	B82AE49AE2A010592C7E2	5236.AD OPERATING	14.40	LITTLE CAESARS
		EXPENSES:Program		
		Expense:Programs - Adult		
03/21/2024	BB427D215792042006000	5236.AD OPERATING	-1.59	ALBERTSONS
		EXPENSES:Program		
		Expense:Programs - Adult		
03/21/2024	E6A5BDE232C28D7B3DA3F	5236.EL OPERATING	22.68	AMAZON
		EXPENSES:Program		
		Expense:Programs - Early Learning 0-5		
03/21/2024	FB5082DAF1D256DC8A147	5236.FA OPERATING	114.88	COSTCO
		EXPENSES:Program		
		Expense:Programs -Family All Ages		
03/22/2024	D859AEEEEB073ABC293BBD	5236.EL OPERATING	56.53	AMAZON
		EXPENSES:Program		
		Expense:Programs - Early Learning 0-5		
03/22/2024	BEEC949BA6D1BB1F8CD61	5149 COLLECTIONS:Media	39.99	AMAZON
03/22/2024	219C48D45846740F307EE	6255 OPERATING EXPENSES:Facility	165.02	ACORN SELF STORAGE
		Expense:Bldg-Rent		
03/22/2024	7757C21000AA7B7E07BFC	5149 COLLECTIONS:Media	39.99	AMAZON
03/23/2024	1F808E5B9E677991FA019	5236.FA OPERATING	35.40	AMAZON RET
		EXPENSES:Program		
		Expense:Programs -Family All Ages		
03/23/2024	BB62AE9FC6D69B0090162	5236.EL OPERATING	6.49	AMAZON
		EXPENSES:Program		
		Expense:Programs - Early Learning 0-5		
03/23/2024	636A1C976BCA235E9980B	5216 OPERATING	143.98	AMAZON
		EXPENSES:Miscellaneous		
		Operating:Equipment & Furnishings Not		
		Cap		
03/23/2024	BA0EB6155878EC2EF7DD7	5236.EL OPERATING	9.99	AMAZON
		EXPENSES:Program		
		Expense:Programs - Early Learning 0-5		
03/23/2024	0EDA975DFA56E54977CFF	5236.AD OPERATING	16.00	THE CAR PARK WELLS
		EXPENSES:Program		
		Expense:Programs - Adult		
03/24/2024	617BBF8B854DC962F3009	5236.FA OPERATING	59.90	AMAZON RET
		EXPENSES:Program		
		Expense:Programs -Family All Ages		
03/24/2024	576690C2572A4EF855E03	5236.AD OPERATING	46.46	AMAZON
		EXPENSES:Program		
		Expense:Programs - Adult		

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DATE	NUM	SPLIT	AMOUNT	NAME
03/24/2024	D912B8B24436757799E10	5246 OPERATING EXPENSES:Supplies:Supplies - office	179.58	AMAZON
03/25/2024	768FDE261DBA480623C3A	5149 COLLECTIONS:Media	139.98	AMAZON
03/25/2024	7A8F63A7A885B65FCAC97	5149 COLLECTIONS:Media	59.88	AMAZON
03/25/2024	85FD6C5FD756A67F728B6	5211 OPERATING EXPENSES:Supplies:Copy/Print	109.98	AMAZON
03/25/2024	2C44F7AEB540F0469D0C8	5149 COLLECTIONS:Media	48.79	AMAZON
03/25/2024	4680B23B91D0D6764EED4	5149 COLLECTIONS:Media	188.76	AMAZON
03/25/2024	FE614C6E198E25CBC6ECB	5149 COLLECTIONS:Media	139.98	AMAZON
03/25/2024	F2ECA29CA15C9053FE660	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	252.00	JAMF SOFTWARE
03/25/2024	5CE5E1EC67AE5AA4B3660	5149 COLLECTIONS:Media	128.88	AMAZON
03/25/2024	A185139913AD8DF6B71AF	5149 COLLECTIONS:Media	48.79	AMAZON
03/25/2024	A0EA60764B8FB19E86193	5149 COLLECTIONS:Media	48.79	AMAZON
03/26/2024	4A5B3D52ABAF95D807011	5115 COLLECTIONS:Adult Print Books	16.99	AMAZON
03/26/2024	D8B399E744A0D39AE40D7	5115 COLLECTIONS:Adult Print Books	112.24	AMAZON
03/26/2024	FC0E4DC878C580CC39290	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	170.00	AMAZON
03/26/2024	7CF708CE511368EF68B0C	5234.4 OPERATING EXPENSES:Professional Development:Memberships	100.99	THE NATIONAL SOCIETY
03/26/2024	5FBD310249791006FF0A3	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	286.08	AMAZON
03/26/2024	C15116961C22554F68918	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	122.11	ROUTIFIC.COM
03/26/2024	43CB3DF1E87FD297A8CD4	5115 COLLECTIONS:Adult Print Books	16.99	AMAZON
03/27/2024	E84D52DD9122D2713E1C9	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	14.84	AMAZON
03/27/2024	C0AC984F034E4E658F7EC	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	23.84	UPS
03/27/2024	C283B7B4119806DD09526	5246 OPERATING EXPENSES:Supplies:Supplies - office	26.15	AMAZON
03/27/2024	7480A948E1B6C22BA3CC1	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	52.16	WALMART
03/27/2024	0C028CA4B19B065D30BA3	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	75.00	CARBIDE
03/27/2024	B8A250988154EB7F92814	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	31.98	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
03/27/2024	CD1C727669260EA6D8450	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	172.37	AMAZON
03/27/2024	3BA2918713195465CE0F5	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	159.00	SMARTSIGN
03/27/2024	0CF00EA14921B4AA34F95	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	27.98	AMAZON
03/27/2024	0D64379B4CC3E517977F7	5246 OPERATING EXPENSES:Supplies:Supplies - office	15.40	OFFICE DEPOT
03/27/2024	1E65EB76725C12C4D106A	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	56.53	COSTCO
03/28/2024	C7482B7FE5DE3E64657A1	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	88.00	AMAZON
03/28/2024	D09246A6CAB4685819C35	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	98.27	AMAZON
03/28/2024	6DDC441A3285106FA9868	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	212.80	AMAZON
03/28/2024	F13F68EEA8A82723ACC80	5246 OPERATING EXPENSES:Supplies:Supplies - office	57.99	AMAZON
03/28/2024	E092CE32B0EF2AF3D5D49	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	10.58	AMAZON
03/28/2024	A6D583E84D1712668168D	5246 OPERATING EXPENSES:Supplies:Supplies - office	-23.85	DOLLAR TREE
03/28/2024	8F45EA53AA5AA04A42BA5	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	42.46	AMAZON
03/28/2024	6B201641E336086154CE4	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	91.80	ACORN SELF STORAGE
03/29/2024	9E3847B7172D186B4260B	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	24.69	AMAZON
03/29/2024	E1002BF4E88EFE5314D76	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	20.00	AMAZON
03/30/2024	BC8ADD3BA2417E96E4A84	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	29.97	AMAZON
03/30/2024	DFEBE0CAB79DC4E7AF203	Uncategorized Expense	125.59	VISTAPRINT
03/30/2024	CCC503D8C6CE6D82737E2	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	5.99	AMAZON

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03/30/2024	A9C382C2DFC9F6F1AAB8B	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	8.40	JOANN
03/30/2024	1DD6B7A7B320C2201C833	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	450.87	MATTERHACKERS INC
03/30/2024	28F97388EB75A13FEC928	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	14.39	AMAZON
03/31/2024	282CD7A5DF374D15CC48D	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	33.01	AMAZON
03/31/2024	DD5EDBA4AF1AC5DCE851A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	7.99	AMAZON
Total for 2700 Divvy Credit Cards Payable			\$25,888.55	
2355 Dental Payable				
03/12/2024	3155F706668FD9DF12704	2700 Divvy Credit Cards Payable	-1,011.70	WILLAMETTE DENTAL
Total for 2355 Dental Payable			\$ -	
			1,011.70	
51000 COLLECTIONS				
5115 Adult Print Books				
03/26/2024	43CB3DF1E87FD297A8CD4	2700 Divvy Credit Cards Payable	16.99	AMAZON
03/26/2024	D8B399E744A0D39AE40D7	2700 Divvy Credit Cards Payable	112.24	AMAZON
03/26/2024	4A5B3D52ABAF95D807011	2700 Divvy Credit Cards Payable	16.99	AMAZON
Total for 5115 Adult Print Books			\$146.22	
5130 Children's books				
03/01/2024	03A37F13CDB0749426864	2700 Divvy Credit Cards Payable	194.84	AMAZON
03/01/2024	F1276DCB3AA02245D5750	2700 Divvy Credit Cards Payable	50.77	AMAZON
03/01/2024	C807EC00536CAF6B49F69	2700 Divvy Credit Cards Payable	15.65	AMAZON
03/04/2024	19D287F8BC63462C042FB	2700 Divvy Credit Cards Payable	52.99	AMAZON
Total for 5130 Children's books			\$314.25	
5149 Media				
03/22/2024	BEEC949BA6D1BB1F8CD61	2700 Divvy Credit Cards Payable	39.99	AMAZON
03/22/2024	7757C21000AA7B7E07BFC	2700 Divvy Credit Cards Payable	39.99	AMAZON
03/25/2024	7A8F63A7A885B65FCAC97	2700 Divvy Credit Cards Payable	59.88	AMAZON
03/25/2024	FE614C6E198E25CBC6ECB	2700 Divvy Credit Cards Payable	139.98	AMAZON
03/25/2024	A185139913AD8DF6B71AF	2700 Divvy Credit Cards Payable	48.79	AMAZON
03/25/2024	4680B23B91D0D6764EED4	2700 Divvy Credit Cards Payable	188.76	AMAZON
03/25/2024	2C44F7AEB540F0469D0C8	2700 Divvy Credit Cards Payable	48.79	AMAZON
03/25/2024	5CE5E1EC67AE5AA4B3660	2700 Divvy Credit Cards Payable	128.88	AMAZON
03/25/2024	A0EA60764B8FB19E86193	2700 Divvy Credit Cards Payable	48.79	AMAZON
03/25/2024	768FDE261DBA480623C3A	2700 Divvy Credit Cards Payable	139.98	AMAZON
Total for 5149 Media			\$883.83	
5150 Circulating devices & kits				

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DATE	NUM	SPLIT	AMOUNT	NAME
03/01/2024	3D0D42BEBB3EBF56BD368	2700 Divvy Credit Cards Payable	32.97	AMAZON
03/03/2024	8B6EE7A7B62F47CF1E43A	2700 Divvy Credit Cards Payable	92.21	AMAZON
03/08/2024	3F4B99C628917A52A64EA	2700 Divvy Credit Cards Payable	50.88	AMAZON
03/08/2024	FA7BD68446424F12C2E86	2700 Divvy Credit Cards Payable	50.89	AMAZON
03/08/2024	5B46467FA90A602195F08	2700 Divvy Credit Cards Payable	50.88	AMAZON
03/09/2024	E487067DA6D24965D7442	2700 Divvy Credit Cards Payable	30.49	AMAZON
03/09/2024	FF60D06015A6B8A32596C	2700 Divvy Credit Cards Payable	30.49	AMAZON
03/09/2024	AC5E4FDCB1578F06E1CE5	2700 Divvy Credit Cards Payable	233.03	AMAZON
03/09/2024	463F322AF6FED1330E4F9	2700 Divvy Credit Cards Payable	233.04	AMAZON
03/09/2024	F2A452E6D1813F082F5B1	2700 Divvy Credit Cards Payable	30.51	AMAZON
03/09/2024	57173F5FF75B9DF181DAF	2700 Divvy Credit Cards Payable	176.00	AMAZON
Total for 5150 Circulating devices & kits			\$1,011.39	
Total for 51000 COLLECTIONS			\$2,355.69	
52000 OPERATING EXPENSES				
52020 Professional Services				
5237 Recruiting/Background Checks				
03/07/2024	E74E821F4066243AD1C45	2700 Divvy Credit Cards Payable	49.49	CHECKR.COM
Total for 5237 Recruiting/Background Checks			\$49.49	
Total for 52020 Professional Services			\$49.49	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
03/02/2024	5FD515980BD3AC0778071	2700 Divvy Credit Cards Payable	-1.00	MERIDIAN FREE LIBRARY
03/02/2024	04424379CFF83D7359CC0	2700 Divvy Credit Cards Payable	-2.00	MERIDIAN FREE LIBRARY
03/02/2024	C469486D088B36BF1F8EA	2700 Divvy Credit Cards Payable	36.92	GOOGLE SERVICES
03/02/2024	3CAE74D6CE01CD055F6BE	2700 Divvy Credit Cards Payable	25.00	GOOGLE WORKSPACE
03/06/2024	75D049BB4B0A1C81A390D	2700 Divvy Credit Cards Payable	2.10	PAYPAL PAYFLOW
03/07/2024	B8CD5C940E6E6EA3206D0	2700 Divvy Credit Cards Payable	216.19	SOUNDTRACK YOUR BRAND
03/09/2024	F417231D4D7355FDBCE5C	2700 Divvy Credit Cards Payable	30.00	ADOBE
03/10/2024	69B686843EED730A75E61	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM
03/17/2024	BB9F465574159AED042F0	2700 Divvy Credit Cards Payable	359.88	ADOBE
03/19/2024	9AE451EA33417F094DB9C	2700 Divvy Credit Cards Payable	17.99	PADDLE
03/25/2024	F2ECA29CA15C9053FE660	2700 Divvy Credit Cards Payable	252.00	JAMF SOFTWARE
03/26/2024	C15116961C22554F68918	2700 Divvy Credit Cards Payable	122.11	ROUTIFIC.COM
03/27/2024	3BA2918713195465CE0F5	2700 Divvy Credit Cards Payable	159.00	SMARTSIGN
Total for 5220.1 IT Infra -Software/Licensing			\$1,281.19	
5220.3 IT PCs, Printers & Hardware				
03/02/2024	B4CED38A0BF2A66E44DAA	2700 Divvy Credit Cards Payable	-15.97	AMAZON
03/08/2024	A21B73F9ED4FB74CD37E0	2700 Divvy Credit Cards Payable	-1,294.99	AMAZON
03/09/2024	E6E06F40DDABA2B831A3F	2700 Divvy Credit Cards Payable	6.46	AMAZON
03/09/2024	4ED4AC2A798DA3C29B6FD	2700 Divvy Credit Cards Payable	32.99	AMAZON
03/13/2024	776CB7EAE7BAED4D73367	2700 Divvy Credit Cards Payable	-46.36	AMAZON
03/14/2024	DC6EDF44C256E3B208FFE	2700 Divvy Credit Cards Payable	22.75	AMAZON
Total for 5220.3 IT PCs, Printers & Hardware			\$ -	
			1,295.12	

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DATE	NUM	SPLIT	AMOUNT	NAME
5220.5 IT Utilities				
03/08/2024	F4B7F7304536121355815	2700 Divvy Credit Cards Payable	80.02	VERIZON
03/09/2024	1B924ED10A858C45B79A6	2700 Divvy Credit Cards Payable	378.96	VERIZON
03/20/2024	7DDBD6512A986999485FB	2700 Divvy Credit Cards Payable	30.10	T-MOBILE
Total for 5220.5 IT Utilities			\$489.08	
5220.7 IT Technology Maintenance				
03/27/2024	0C028CA4B19B065D30BA3	2700 Divvy Credit Cards Payable	75.00	CARBIDE
03/27/2024	C0AC984F034E4E658F7EC	2700 Divvy Credit Cards Payable	23.84	UPS
03/30/2024	1DD6B7A7B320C2201C833	2700 Divvy Credit Cards Payable	450.87	MATTERHACKERS INC
Total for 5220.7 IT Technology Maintenance			\$549.71	
5230 Phone Service				
03/19/2024	DFB9BF4512ED46DE7CF2C	2700 Divvy Credit Cards Payable	125.35	MAGICJACK.COM
Total for 5230 Phone Service			\$125.35	
Total for 52200 Information Technology			\$1,150.21	
52250 Marketing				
5225 Marketing & advertising				
03/13/2024	FDD836E398D935BEC8AB8	2700 Divvy Credit Cards Payable	281.30	T ZERS SHIRT SHOP
Total for 5225 Marketing & advertising			\$281.30	
Total for 52250 Marketing			\$281.30	
52340 Professional Development				
5234.1 Conferences				
03/01/2024	F97BC27B1FB97EA81FBED	2700 Divvy Credit Cards Payable	266.21	ALASKA AIRLINES
03/05/2024	5F3DAD3F09C90534D1818	2700 Divvy Credit Cards Payable	225.00	MARITZ ACR
03/06/2024	67DD231F7C941C460385D	2700 Divvy Credit Cards Payable	12.93	EXPEDIA
03/07/2024	87663D19832A77A02BB63	2700 Divvy Credit Cards Payable	500.60	ALASKA AIRLINES
03/07/2024	E45A30437418F25F14115	2700 Divvy Credit Cards Payable	243.60	AMERICAN AIRLINES
03/13/2024	37E2C2B913F56C0EDCC4E	2700 Divvy Credit Cards Payable	410.00	AMER LIB ASSOC CAREER
03/14/2024	35DC44DBA80AFB6E8F1E9	2700 Divvy Credit Cards Payable	149.12	IDAHO AEYC IDAHO
03/14/2024	09AF47699E61D0D9F799D	2700 Divvy Credit Cards Payable	149.12	IDAHO AEYC IDAHO
03/16/2024	1ACCFE306EB8C573E1F31	2700 Divvy Credit Cards Payable	446.19	ALASKA AIRLINES
03/20/2024	CD2AC93AC167AB796FC0F	2700 Divvy Credit Cards Payable	149.12	IDAHO AEYC IDAHO
Total for 5234.1 Conferences			\$2,551.89	
5234.4 Memberships				
03/09/2024	1A0056C854E4A56236828	2700 Divvy Credit Cards Payable	264.00	SOCIETYFORHUMANRESOURCE
03/09/2024	07A29C148CC1368F2EFC4	2700 Divvy Credit Cards Payable	264.00	SOCIETYFORHUMANRESOURCE
03/17/2024	BDAB511935712185D2252	2700 Divvy Credit Cards Payable	100.00	AGA
03/26/2024	7CF708CE511368EF68B0C	2700 Divvy Credit Cards Payable	100.99	THE NATIONAL SOCIETY
Total for 5234.4 Memberships			\$728.99	
5234.5 Staff Mtg & Training				
03/12/2024	303D9FC441F7AF9DC6091	2700 Divvy Credit Cards Payable	-0.72	OLIVE GARDEN
03/13/2024	EEF0548DBFBA83E66FA87	2700 Divvy Credit Cards Payable	9.14	WALMART
03/20/2024	5855F649084D8CD5E39F8	2700 Divvy Credit Cards Payable	36.58	COSTCO
Total for 5234.5 Staff Mtg & Training			\$45.00	

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DATE	NUM	SPLIT	AMOUNT	NAME
5234.5s Staff Training - Supported				
03/04/2024	7B9121E624184BE6649C3	2700 Divvy Credit Cards Payable	-250.00	TE FACILITRON
Total for 5234.5s Staff Training - Supported			\$ -250.00	
Total for 5234.5 Staff Mtg & Training with subs			\$ -205.00	
Total for 52340 Professional Development			\$3,075.88	
52360 Program Expense				
5236.AD Programs - Adult				
03/01/2024	46CAB1D8ECDB296272A26	2700 Divvy Credit Cards Payable	76.14	MATTERHACKERS INC
03/01/2024	98EA42A5CCFD873134C87	2700 Divvy Credit Cards Payable	17.99	AMAZON
03/05/2024	2EA6607599F56FD96A769	2700 Divvy Credit Cards Payable	30.59	AMAZON
03/14/2024	CF5A105EB51DBF0FBBE1D	2700 Divvy Credit Cards Payable	108.08	ALBERTSONS
03/16/2024	A8D5EF594D4090C632F3B	2700 Divvy Credit Cards Payable	15.20	EXPRESS CAFE
03/19/2024	5E0500F26F84843821500	2700 Divvy Credit Cards Payable	14.83	AMAZON
03/21/2024	63B587DEFF11978BE0003	2700 Divvy Credit Cards Payable	-26.45	ALBERTSONS
03/21/2024	B82AE49AE2A010592C7E2	2700 Divvy Credit Cards Payable	14.40	LITTLE CAESARS
03/21/2024	61993DC19A6F78EFEF772	2700 Divvy Credit Cards Payable	26.45	ALBERTSONS
03/21/2024	BB427D215792042006000	2700 Divvy Credit Cards Payable	-1.59	ALBERTSONS
03/21/2024	643A1DEF8AE4E26DC556B	2700 Divvy Credit Cards Payable	26.45	ALBERTSONS
03/23/2024	0EDA975DFA56E54977CFF	2700 Divvy Credit Cards Payable	16.00	THE CAR PARK WELLS
03/24/2024	576690C2572A4EF855E03	2700 Divvy Credit Cards Payable	46.46	AMAZON
03/27/2024	0CF00EA14921B4AA34F95	2700 Divvy Credit Cards Payable	27.98	AMAZON
03/27/2024	B8A250988154EB7F92814	2700 Divvy Credit Cards Payable	31.98	AMAZON
03/27/2024	7480A948E1B6C22BA3CC1	2700 Divvy Credit Cards Payable	52.16	WALMART
03/27/2024	1E65EB76725C12C4D106A	2700 Divvy Credit Cards Payable	56.53	COSTCO
03/29/2024	E1002BF4E88EFE5314D76	2700 Divvy Credit Cards Payable	20.00	AMAZON
03/30/2024	A9C382C2DFC9F6F1AAB8B	2700 Divvy Credit Cards Payable	8.40	JOANN
Total for 5236.AD Programs - Adult			\$561.60	
5236.BR Programs -Brochures				
03/01/2024	966DCB1583C4DACF6E87A	2700 Divvy Credit Cards Payable	1,830.85	INTERNATIONAL MINUTE
Total for 5236.BR Programs -Brochures			\$1,830.85	
5236.EL Programs - Early Learning 0-5				
03/06/2024	60E914F589BF0BE143076	2700 Divvy Credit Cards Payable	16.70	AMAZON
03/06/2024	C565AA1422EABB58FA564	2700 Divvy Credit Cards Payable	40.93	AMAZON
03/07/2024	C5BD879AA5CC05F785754	2700 Divvy Credit Cards Payable	12.33	AMAZON
03/09/2024	F6032052DE7FEA83A8EE9	2700 Divvy Credit Cards Payable	8.42	WALMART
03/18/2024	094EEB5765D61DEE1CE86	2700 Divvy Credit Cards Payable	28.76	AMAZON
03/18/2024	62BBA2C98F58ED759A90C	2700 Divvy Credit Cards Payable	23.98	AMAZON
03/20/2024	3EEAB8F941109F2D5FD5E	2700 Divvy Credit Cards Payable	9.57	AMAZON
03/21/2024	E6A5BDE232C28D7B3DA3F	2700 Divvy Credit Cards Payable	22.68	AMAZON
03/22/2024	D859AEEEB073ABC293BBD	2700 Divvy Credit Cards Payable	56.53	AMAZON
03/23/2024	BA0EB6155878EC2EF7DD7	2700 Divvy Credit Cards Payable	9.99	AMAZON
03/23/2024	BB62AE9FC6D69B0090162	2700 Divvy Credit Cards Payable	6.49	AMAZON
03/27/2024	E84D52DD9122D2713E1C9	2700 Divvy Credit Cards Payable	14.84	AMAZON
03/30/2024	28F97388EB75A13FEC928	2700 Divvy Credit Cards Payable	14.39	AMAZON

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03/30/2024	BC8ADD3BA2417E96E4A84	2700 Divvy Credit Cards Payable	29.97	AMAZON
03/30/2024	CCC503D8C6CE6D82737E2	2700 Divvy Credit Cards Payable	5.99	AMAZON
03/31/2024	282CD7A5DF374D15CC48D	2700 Divvy Credit Cards Payable	33.01	AMAZON
03/31/2024	DD5EDBA4AF1AC5DCE851A	2700 Divvy Credit Cards Payable	7.99	AMAZON
Total for 5236.EL Programs - Early Learning 0-5			\$342.57	
5236.FA Programs -Family All Ages				
03/04/2024	541464B734DD8DE5F9713	2700 Divvy Credit Cards Payable	190.53	AMAZON
03/06/2024	2A01AE6F28D17EE923079	2700 Divvy Credit Cards Payable	51.46	AMAZON
03/06/2024	FDA0AB80CBA8311C29D75	2700 Divvy Credit Cards Payable	12.80	AMAZON
03/07/2024	B0814E45D06F6E80FF667	2700 Divvy Credit Cards Payable	127.01	WALMART
03/08/2024	3508B6A5DE30758B5901A	2700 Divvy Credit Cards Payable	30.99	AMAZON
03/08/2024	39564766ACDA94B2E6279	2700 Divvy Credit Cards Payable	97.13	AMAZON
03/12/2024	90BF410660A0328A357DE	2700 Divvy Credit Cards Payable	32.63	AMAZON
03/12/2024	866D87DB6DD4C3EB9E9DB	2700 Divvy Credit Cards Payable	11.99	AMAZON
03/12/2024	C69E4B0884EB35955BF5A	2700 Divvy Credit Cards Payable	10.00	DOLLAR TREE
03/12/2024	358B896D80775A4F4EB43	2700 Divvy Credit Cards Payable	16.99	AMAZON
03/14/2024	DF2F455E74E0BFBB8CEB7	2700 Divvy Credit Cards Payable	58.41	AMAZON
03/20/2024	A895E54EBB4B731F569B4	2700 Divvy Credit Cards Payable	81.53	WALMART
03/20/2024	526214351604240ABF451	2700 Divvy Credit Cards Payable	31.95	ZURCHERS
03/20/2024	15EE37665499371E67A40	2700 Divvy Credit Cards Payable	5.99	AMAZON
03/21/2024	FB5082DAF1D256DC8A147	2700 Divvy Credit Cards Payable	114.88	COSTCO
03/23/2024	1F808E5B9E677991FA019	2700 Divvy Credit Cards Payable	35.40	AMAZON RET
03/24/2024	617BBF8B854DC962F3009	2700 Divvy Credit Cards Payable	59.90	AMAZON RET
03/28/2024	E092CE32B0EF2AF3D5D49	2700 Divvy Credit Cards Payable	10.58	AMAZON
03/28/2024	C7482B7FE5DE3E64657A1	2700 Divvy Credit Cards Payable	88.00	AMAZON
03/28/2024	D09246A6CAB4685819C35	2700 Divvy Credit Cards Payable	98.27	AMAZON
03/29/2024	9E3847B7172D186B4260B	2700 Divvy Credit Cards Payable	24.69	AMAZON
Total for 5236.FA Programs -Family All Ages			\$1,191.13	
5236.SA Programs -School Age 6-12				
03/02/2024	F155BA02278953D2480CB	2700 Divvy Credit Cards Payable	2.50	DOLLAR TREE
03/04/2024	BA26B7A1919B724FE21BC	2700 Divvy Credit Cards Payable	30.97	AMAZON
03/07/2024	A5432D08C0FF75991643F	2700 Divvy Credit Cards Payable	19.98	AMAZON
03/08/2024	C072F13543FE63F8A639C	2700 Divvy Credit Cards Payable	38.93	AMAZON
03/08/2024	122D44BCF833276393070	2700 Divvy Credit Cards Payable	5.99	AMAZON
03/09/2024	30894AB624FC66F2CA8AA	2700 Divvy Credit Cards Payable	16.08	WALMART
03/12/2024	FB1206E1867D141E26190	2700 Divvy Credit Cards Payable	23.98	AMAZON
03/12/2024	3CE75FD810C14D27A7CB1	2700 Divvy Credit Cards Payable	47.91	AMAZON
03/14/2024	B0C4659A11D6C35D6C374	2700 Divvy Credit Cards Payable	47.04	AMAZON
03/17/2024	6C5EC616A1FDD490EFFB0	2700 Divvy Credit Cards Payable	32.00	AMAZON
03/21/2024	988E1DD683C07AF6DA2EC	2700 Divvy Credit Cards Payable	27.25	DOLLAR TREE
03/28/2024	8F45EA53AA5AA04A2BA5	2700 Divvy Credit Cards Payable	42.46	AMAZON
Total for 5236.SA Programs -School Age 6-12			\$335.09	
5236.TN Programs -Teen 13-18				
03/06/2024	FB2334E4B968E7C6A1D21	2700 Divvy Credit Cards Payable	76.16	AMAZON

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03/06/2024	B931DFF2CE745836C240D	2700 Divvy Credit Cards Payable	168.75	COSTCO
03/08/2024	9863490CE7C9138029237	2700 Divvy Credit Cards Payable	48.93	AMAZON
03/14/2024	E3F833A104EBCF6E91078	2700 Divvy Credit Cards Payable	30.24	ALBERTSONS
03/15/2024	1C0AD761987A822BDF249	2700 Divvy Credit Cards Payable	153.74	WALMART
Total for 5236.TN Programs -Teen 13-18			\$477.82	
Total for 52360 Program Expense			\$4,739.06	
52400 Supplies				
5211 Copy/Print				
03/01/2024	5E83E5196C4AC1A8C41FC	2700 Divvy Credit Cards Payable	324.74	MATTERHACKERS INC
03/01/2024	8EA73C84B21D7BB2047A6	2700 Divvy Credit Cards Payable	36.59	AMAZON
03/05/2024	3B45BEF0C909900E0EBBB	2700 Divvy Credit Cards Payable	70.46	AMAZON
03/06/2024	3E127574BBC387898EEA6	2700 Divvy Credit Cards Payable	70.85	MATTERHACKERS INC
03/07/2024	B121FDE755599F4EDDE9B	2700 Divvy Credit Cards Payable	214.40	AMAZON
03/07/2024	7FDA24D21B8A3B950057A	2700 Divvy Credit Cards Payable	227.88	AMAZON
03/08/2024	78D63EA9E61A4C4EE6C7F	2700 Divvy Credit Cards Payable	70.46	AMAZON
03/11/2024	278042CCEABBFB7CE33EB	2700 Divvy Credit Cards Payable	358.00	AMAZON
03/11/2024	7DD1548CD6A0D5D1C9BED	2700 Divvy Credit Cards Payable	358.00	AMAZON
03/13/2024	3BBC00C0024E90014A665	2700 Divvy Credit Cards Payable	140.92	AMAZON
03/13/2024	E89D515FAEC596CA0AEA0	2700 Divvy Credit Cards Payable	506.43	AMAZON
03/14/2024	B25F515BD68BB9E90BAC6	2700 Divvy Credit Cards Payable	67.92	AMAZON
03/15/2024	D9E5CF9410D8128345766	2700 Divvy Credit Cards Payable	-149.95	AMAZON
03/20/2024	2C5414E39028DC8845BC6	2700 Divvy Credit Cards Payable	424.52	MATTERHACKERS INC
03/25/2024	85FD6C5FD756A67F728B6	2700 Divvy Credit Cards Payable	109.98	AMAZON
Total for 5211 Copy/Print			\$2,831.20	
5240 Supplies - general				
03/01/2024	CC66B44FA2E5ED830984D	2700 Divvy Credit Cards Payable	24.00	AMAZON
03/01/2024	468941A148F03CA53E1EE	2700 Divvy Credit Cards Payable	84.00	AMAZON
03/01/2024	194608EED8FCBE3AD7513	2700 Divvy Credit Cards Payable	67.34	AMAZON
03/01/2024	54ACDA333B11E79FEB86D	2700 Divvy Credit Cards Payable	24.00	AMAZON
03/01/2024	9FB9CC8A0D8391244303F	2700 Divvy Credit Cards Payable	24.00	AMAZON
03/01/2024	CC41B7B577B79AD83260B	2700 Divvy Credit Cards Payable	24.00	AMAZON
03/01/2024	405D3E34314067EFE2F41	2700 Divvy Credit Cards Payable	75.74	AMAZON
03/01/2024	98C8729DE9A362F3DC0D4	2700 Divvy Credit Cards Payable	60.00	AMAZON
03/02/2024	BD748AB3E9BC78EBDC21F	2700 Divvy Credit Cards Payable	5.97	AMAZON RET
03/02/2024	749BC69645C2A40EECAE5	2700 Divvy Credit Cards Payable	8.04	WALMART
03/05/2024	0A6F4AA69ED94D4D181D8	2700 Divvy Credit Cards Payable	32.31	AMAZON
03/16/2024	F33586BF569E7AA68A17F	2700 Divvy Credit Cards Payable	-8.88	AMAZON
03/17/2024	51451DA1DDBB668E57BEE	2700 Divvy Credit Cards Payable	159.00	AMAZON
03/17/2024	508D6A18B0B414D8C6CBB	2700 Divvy Credit Cards Payable	84.00	AMAZON
03/19/2024	7C83D4FEA68900AEE6135	2700 Divvy Credit Cards Payable	13.49	AMAZON RET MSIL
03/20/2024	840513D03EDA07B667E3C	2700 Divvy Credit Cards Payable	100.42	AMAZON
Total for 5240 Supplies - general			\$777.43	
5246 Supplies - office				
03/01/2024	8CABF0611F91A4B2B6994	2700 Divvy Credit Cards Payable	17.50	AMAZON

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03/02/2024	54E0EA1EB2A7E425B310A	2700 Divvy Credit Cards Payable	23.57	AMAZON
03/04/2024	4FB825CE448AE3606668E	2700 Divvy Credit Cards Payable	27.86	AMAZON
03/04/2024	254D0F28169EF560D3542	2700 Divvy Credit Cards Payable	48.37	AMAZON
03/04/2024	F2A591FA35BDD510A57A3	2700 Divvy Credit Cards Payable	50.42	AMAZON
03/04/2024	4CF8E65FA0D5A5D5BE24C	2700 Divvy Credit Cards Payable	29.69	AMAZON RET SELFI
03/08/2024	DDBED8413AB4247AC10EB	2700 Divvy Credit Cards Payable	30.24	AMAZON
03/12/2024	8CBECED420C191B57D5E9	2700 Divvy Credit Cards Payable	105.42	AMAZON
03/18/2024	B6E2EE41C1DE0883D7E6A	2700 Divvy Credit Cards Payable	22.53	AMAZON
03/18/2024	2058031670598F585C9F8	2700 Divvy Credit Cards Payable	39.60	AMAZON
03/21/2024	8B5B846F225E761258F92	2700 Divvy Credit Cards Payable	106.00	AMAZON
03/24/2024	D912B8B24436757799E10	2700 Divvy Credit Cards Payable	179.58	AMAZON
03/27/2024	C283B7B4119806DD09526	2700 Divvy Credit Cards Payable	26.15	AMAZON
03/27/2024	0D64379B4CC3E517977F7	2700 Divvy Credit Cards Payable	15.40	OFFICE DEPOT
03/28/2024	A6D583E84D1712668168D	2700 Divvy Credit Cards Payable	-23.85	DOLLAR TREE
03/28/2024	F13F68EEA8A82723ACC80	2700 Divvy Credit Cards Payable	57.99	AMAZON
Total for 5246 Supplies - office			\$756.47	
Total for 52400 Supplies			\$4,365.10	
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap				
03/23/2024	636A1C976BCA235E9980B	2700 Divvy Credit Cards Payable	143.98	AMAZON
Total for 5216 Equipment & Furnishings Not Cap			\$143.98	
5228 Miscellaneous				
5228.S Miscellaneous- Supported				
03/02/2024	119A13B9CB110EEEDC301	2700 Divvy Credit Cards Payable	65.79	AMAZON
Total for 5228.S Miscellaneous- Supported			\$65.79	
Total for 5228 Miscellaneous			\$65.79	
5232 Postage				
03/05/2024	F02942AC96F782F17A2FE	2700 Divvy Credit Cards Payable	1.10	US POSTAL SERVICE
Total for 5232 Postage			\$1.10	
Total for 52500 Miscellaneous Operating			\$210.87	
52600 Vehicle Expense				
5260.1 Vehicle - Bookmobile				
03/12/2024	18D2B56ECB35AFF80C85	2700 Divvy Credit Cards Payable	2,309.37	DENNIS DILLON & MARIN
Total for 5260.1 Vehicle - Bookmobile			\$2,309.37	
5260.2 Vehicle - Sprinter				
03/05/2024	6EEDC6801798C9A13E35D	2700 Divvy Credit Cards Payable	4,142.50	HERITAGE AUTO REPAIR
Total for 5260.2 Vehicle - Sprinter			\$4,142.50	
Total for 52600 Vehicle Expense			\$6,451.87	
62240 Facility Expense				
6224.1 Bldg-Maintenance				
03/07/2024	C82C1FDF2103C6916CD02	2700 Divvy Credit Cards Payable	2.95	CULLIGAN WATER
03/08/2024	A3FA5E34952D5898EA710	2700 Divvy Credit Cards Payable	106.44	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 6224.1 Bldg-Maintenance			\$109.39	
6224.3 Bldg-Small Tools				
03/08/2024	A7D90B0ACC61800501FE0	2700 Divvy Credit Cards Payable	17.50	AMAZON
03/12/2024	C45522F8EEA3A75355644	2700 Divvy Credit Cards Payable	82.90	HARBOR FREIGHT TOOLS
Total for 6224.3 Bldg-Small Tools			\$100.40	
6224.4 Bldg-Supplies				
03/07/2024	21CF8F1CA44CFFFB837A3	2700 Divvy Credit Cards Payable	12.99	AMAZON
03/08/2024	B3D5BC2F6919360F77D5B	2700 Divvy Credit Cards Payable	35.88	AMAZON
03/08/2024	14F119E2967B5DAE7A2E7	2700 Divvy Credit Cards Payable	211.23	AMAZON
03/09/2024	D3818CD4C43410F1CAADB	2700 Divvy Credit Cards Payable	12.71	AMAZON
03/09/2024	FCADD26DF923CCDCDF72F	2700 Divvy Credit Cards Payable	25.99	AMAZON
03/09/2024	1DCFAD41A7E8BC3E3AD8F	2700 Divvy Credit Cards Payable	73.05	THE HOME DEPOT
03/14/2024	6F7106CD56686462F705C	2700 Divvy Credit Cards Payable	37.98	AMAZON
03/16/2024	5BEDDB5D7DF0A07422E33	2700 Divvy Credit Cards Payable	30.48	CORBETT AUCTIONS & APP
03/16/2024	C42D06C23554508BEA9CD	2700 Divvy Credit Cards Payable	42.97	THE HOME DEPOT
03/19/2024	D291ED99610A1FBAAF361	2700 Divvy Credit Cards Payable	51.35	AMAZON
03/19/2024	CE4CF6F23FD9F5BE58368	2700 Divvy Credit Cards Payable	-30.48	CORBETT AUCTIONS & APPRA
03/20/2024	98357E7307EC004A78912	2700 Divvy Credit Cards Payable	17.99	COSTCO
03/21/2024	5DEEAE464C153794624DB	2700 Divvy Credit Cards Payable	84.06	AMAZON
03/21/2024	B66F29D9B79D0645719CD	2700 Divvy Credit Cards Payable	11.99	AMAZON
03/26/2024	FC0E4DC878C580CC39290	2700 Divvy Credit Cards Payable	170.00	AMAZON
03/26/2024	5FBD310249791006FF0A3	2700 Divvy Credit Cards Payable	286.08	AMAZON
03/27/2024	CD1C727669260EA6D8450	2700 Divvy Credit Cards Payable	172.37	AMAZON
03/28/2024	6DDC441A3285106FA9868	2700 Divvy Credit Cards Payable	212.80	AMAZON
Total for 6224.4 Bldg-Supplies			\$1,459.44	
6255 Bldg-Rent				
03/22/2024	219C48D45846740F307EE	2700 Divvy Credit Cards Payable	165.02	ACORN SELF STORAGE
03/28/2024	6B201641E336086154CE4	2700 Divvy Credit Cards Payable	91.80	ACORN SELF STORAGE
Total for 6255 Bldg-Rent			\$256.82	
Total for 62240 Facility Expense			\$1,926.05	
Total for 52000 OPERATING EXPENSES			\$22,249.83	
Uncategorized Expense				
03/13/2024	A7C09EC0523AEB1A899E9	2700 Divvy Credit Cards Payable	174.30	AMAZON
03/16/2024	F933D67D2C55E580F9511	2700 Divvy Credit Cards Payable	-28.56	AMAZON
03/30/2024	DFEBE0CAB79DC4E7AF203	2700 Divvy Credit Cards Payable	125.59	VISTAPRINT
Total for Uncategorized Expense			\$271.33	

Meridian Library District

Electronic Bill Payment List

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Check						
03/04/2024	Check	EFT	AFLAC		-345.14	1180 Checking - ICCU General *1068
				February 2024 Aflac Employee Contribution Remittance	-340.72	2360 AFLAC
				February 2024 Aflac Billing Differences	-4.42	2360 AFLAC
03/05/2024	Check	EFT	CITY OF MERIDIAN		-422.19	1180 Checking - ICCU General *1068
				Water/Sewer/Trash/Recycling 01/21-02/20/24	422.19	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/05/2024	Check	EFT	CITY OF MERIDIAN		-97.70	1180 Checking - ICCU General *1068
				Water/Sewer/Recycling/Trash 1/21-2/20/24	97.70	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/05/2024	Check	EFT	CITY OF MERIDIAN		-5.77	1180 Checking - ICCU General *1068
				Water 1/21-2/20/24	5.77	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/05/2024	Check	EFT	CITY OF MERIDIAN		-443.83	1180 Checking - ICCU General *1068
				Water/Sewer/Trash/Recycling1/21-2/20/24	443.83	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/08/2024	Check	EFT	PERSI-401K		-2,672.07	1180 Checking - ICCU General *1068
				03/08/24 Payroll PERSI 401k Remittance	-2,672.07	2340 401K withholding payable
03/08/2024	Check	EFT	PERSI		-	1180 Checking - ICCU General *1068
					21,492.80	
				PERSI Base Plan Employer Contributions 03/08/2024 Payroll	-	2330 PERSI withholding payable
				PERSI Base Plan Employee Contributions 03/08/2024 Payroll	13,431.50	
				PERSI Base Plan Employee Contributions 03/08/2024 Payroll	-8,061.27	2330 PERSI withholding payable
				PERSI Contributions Rounding Difference	0.03	5010a PERSONNEL:Payroll benefits:Benefits - Retirement
03/08/2024	Check	EFT	Nationwide 457b		-560.05	1180 Checking - ICCU General *1068
				03/08/24 Payroll Nationwide Roth Remittance	-560.05	2352 Nationwide Withholding Payable
03/08/2024	Check	EFT	Nationwide 457b		-1,124.19	1180 Checking - ICCU General *1068
				03/08/24 Payroll Nationwide PreTax Remittance	-1,124.19	2352 Nationwide Withholding Payable
03/12/2024	Check	EFT	L695-NCPERS IDAHO		-144.00	1180 Checking - ICCU General *1068
				March 2024 NCPERS Employee Contribution Remittance	-144.00	2350 Persi Life withholding payable
03/20/2024	Check	EFT	Paylocity		-1,977.41	1181 Checking - ICCU Payroll ZBA *3248
				March Payroll Processing Paylocity INV1941071	1,977.41	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing

Meridian Library District

Electronic Bill Payment List

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
03/20/2024	Check	EFT	CITY OF MERIDIAN		-26.42	1180 Checking - ICCU General *1068
				Water/Sewer 02/06-03/05/24	26.42	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/20/2024	Check	EFT	Idaho Central Credit Union		-71.60	1180 Checking - ICCU General *1068
				ICCU General Ops Checking Service Fees March 2024	71.60	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
03/21/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-663.13	1180 Checking - ICCU General *1068
				Gas 01/30-02/27/24	663.13	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/21/2024	Check	EFT	IDAHO POWER - 3194		-1,164.48	1180 Checking - ICCU General *1068
				Power 02/02-03/04/24	1,164.48	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/22/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-87.77	1180 Checking - ICCU General *1068
				Gas 01/31-02/28/24	87.77	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/22/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-517.36	1180 Checking - ICCU General *1068
				Gas 01/31-02/28/24	517.36	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/22/2024	Check	EFT	PERSI-401K		-2,670.61	1180 Checking - ICCU General *1068
				03/22/24 Payroll PERSI 401k Remittance	-2,670.61	2340 401K withholding payable
03/22/2024	Check	EFT	PERSI		-	1180 Checking - ICCU General *1068
				PERSI Base Plan Employer Contributions 03/22/2024 Payroll	21,363.81	- 2330 PERSI withholding payable
				PERSI Base Plan Employee Contributions 03/22/2024 Payroll	13,350.96	-8,012.92 2330 PERSI withholding payable
				PERSI Contributions Rounding Difference	-0.07	5010a PERSONNEL:Payroll benefits:Benefits - Retirement
03/22/2024	Check	EFT	Nationwide 457b		-559.70	1180 Checking - ICCU General *1068
				03/22/24 Payroll Nationwide Roth Remittance	-559.70	2352 Nationwide Withholding Payable
03/22/2024	Check	EFT	Nationwide 457b		-1,122.88	1180 Checking - ICCU General *1068
				03/22/24 Payroll Nationwide PreTax Remittance	-1,122.88	2352 Nationwide Withholding Payable
03/25/2024	Check	EFT	IDAHO POWER - 7016		-100.45	1180 Checking - ICCU General *1068
				Power 02/06-03/05/24	100.45	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities

Meridian Library District

Electronic Bill Payment List

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
03/25/2024	Check	EFT	IDAHO POWER - 1620		-2,883.43	1180 Checking - ICCU General *1068
				Power 02/06-03/05/24	2,883.43	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/26/2024	Check	EFT	HRA VEBA		-8,745.00	1180 Checking - ICCU General *1068
				March 2024 HRA VEBA Remittance	-8,745.00	2353 HRA VEBA Payable
03/27/2024	Check	EFT	Chevron (Wex Bank)		-330.63	1180 Checking - ICCU General *1068
				March 2024 Fuel	123.45	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile
				March 2024 Fuel		5260.3 OPERATING EXPENSES:Vehicle Expense:Vehicle - Van Honda Odyssey
				March 2024 Fuel		5260.4 OPERATING EXPENSES:Vehicle Expense:Vehicle - Honda Element
				March 2024 Fuel	207.18	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon
				March 2024 Fuel		5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500
				March 2024 Fuel		5260.9 OPERATING EXPENSES:Vehicle Expense:Vehicle - Toyota Rav4 VIN 7665
				March 2024 Fuel		5260.8 OPERATING EXPENSES:Vehicle Expense:Vehicle - Toyota Rav4 VIN 4697
03/28/2024	Check	EFT	IDAHO POWER - 7302		-467.20	1180 Checking - ICCU General *1068
				Power 02/09-03/11/24	467.20	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/28/2024	Check	EFT	Bill.com		-824.94	1180 Checking - ICCU General *1068
				Bill.com 02/28-03/27/24	824.94	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/28/2024	Check	EFT	Sparklight		-259.09	1180 Checking - ICCU General *1068
				Internet 03/14-04/13/24	259.09	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/29/2024	Check	EFT	Blue Cross of Idaho		-	1180 Checking - ICCU General *1068
					36,171.50	
				April 2024 Employee Health Insurance Contribution Remittance	-5,010.00	2345 Select Health
				April 2024 Employer Health Insurance Contribution Remittance	-	2345 Select Health
					38,698.16	
				April 2024 Billing Differences	7,536.66	2345 Select Health
03/31/2024	Check	EFT	Gravity Payments		-25.97	1180 Checking - ICCU General *1068
				March 2024 Gravity Payments Processing Fees	25.97	5202.2 OPERATING EXPENSES:Banking fees:Bankcard fees

Credit Card Payment

03/01/2024 Credit Card

- 1180 Checking - ICCU General *1068

Meridian Library District

Electronic Bill Payment List

March 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
	Payment				35,590.79	
						- 2700 Divvy Credit Cards Payable
					35,590.79	

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	5,296,850.03	8,244,061.00	-2,947,210.97	64.25 %
42000 Non-tax Revenue	335,028.41	306,750.00	28,278.41	109.22 %
Total Revenue	\$5,631,878.44	\$8,550,811.00	\$ - 2,918,932.56	65.86 %
GROSS PROFIT	\$5,631,878.44	\$8,550,811.00	\$ - 2,918,932.56	65.86 %
Expenditures				
50000 PERSONNEL	2,190,666.69	5,214,850.00	-3,024,183.31	42.01 %
51000 COLLECTIONS	436,220.44	999,435.00	-563,214.56	43.65 %
52000 OPERATING EXPENSES	1,020,232.04	1,897,809.00	-877,576.96	53.76 %
72000 CAPITAL EXPENSES	52,779.92	348,872.00	-296,092.08	15.13 %
7999 Transfer Out-To Capital Repair & Replacement Fund		89,845.00	-89,845.00	
Total Expenditures	\$3,699,899.09	\$8,550,811.00	\$ - 4,850,911.91	43.27 %
NET OPERATING REVENUE	\$1,931,979.35	\$0.00	\$1,931,979.35	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	91,472.50	76,500.00	14,972.50	119.57 %
8350 Capital Projects Grants & Donations		160,000.00	-160,000.00	
8995 Finance Proceeds		1,500,000.00	-1,500,000.00	
8999 Transfer In-To Capital Repair & Replacement-From General Fund		89,845.00	-89,845.00	
Total Other Revenue	\$791,472.50	\$3,226,345.00	\$ - 2,434,872.50	24.53 %
Other Expenditures				
9289 South Branch Project Costs	32,916.00	5,818,728.00	-5,785,812.00	0.57 %
Total Other Expenditures	\$32,916.00	\$5,818,728.00	\$ - 5,785,812.00	0.57 %
NET OTHER REVENUE	\$758,556.50	\$ - 2,592,383.00	\$3,350,939.50	-29.26 %
NET REVENUE	\$2,690,535.85	\$ - 2,592,383.00	\$5,282,918.85	-103.79 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue				
4000 Tax levy	4,930,429.78	7,594,416.00	-2,663,986.22	64.92 %
4005 Tax Levy - Capital Foregone	44,922.50	89,845.00	-44,922.50	50.00 %
4006 Tax Levy - Operating Foregone	38,486.00	76,972.00	-38,486.00	50.00 %
Total 4000 Tax levy	5,013,838.28	7,761,233.00	-2,747,394.72	64.60 %
4010 Ag. Replacement	970.00	1,940.00	-970.00	50.00 %
4020 Pers Prop Replacement	19,519.36	39,039.00	-19,519.64	50.00 %
4025 Recovered Homeowner's Exemption	47.50	95.00	-47.50	50.00 %
4060 Tort Tax Levy	30,877.00	61,754.00	-30,877.00	50.00 %
4100 Sales tax income	231,597.89	380,000.00	-148,402.11	60.95 %
Total 40000 Tax Revenue	5,296,850.03	8,244,061.00	-2,947,210.97	64.25 %
42000 Non-tax Revenue				
4200 Fines and fees	10,162.22	12,000.00	-1,837.78	84.69 %
4220 Meeting Room income	5,585.75	3,750.00	1,835.75	148.95 %
4221 Donations & Memorials	1,228.70	11,500.00	-10,271.30	10.68 %
4300 Interest income	102,399.55	85,000.00	17,399.55	120.47 %
4339 Capital Replace & Repair Int	165,347.38	150,000.00	15,347.38	110.23 %
4400 Copy/Print income	15,546.85	24,500.00	-8,953.15	63.46 %
4410 Miscellaneous income	14,221.46		14,221.46	
4500 Grants	15,821.50	15,000.00	821.50	105.48 %
4700 Sponsorships	4,715.00	5,000.00	-285.00	94.30 %
Total 42000 Non-tax Revenue	335,028.41	306,750.00	28,278.41	109.22 %
Total Revenue	\$5,631,878.44	\$8,550,811.00	\$ - 2,918,932.56	65.86 %
GROSS PROFIT	\$5,631,878.44	\$8,550,811.00	\$ - 2,918,932.56	65.86 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	1,654,277.04	3,961,873.00	-2,307,595.96	41.75 %
5005 Termination salaries	6,312.66		6,312.66	
Total 5000 Salaries and wages	1,660,589.70	3,961,873.00	-2,301,283.30	41.91 %
5010 Payroll benefits	213.51		213.51	
5010a Benefits - Retirement	159,249.95	369,024.00	-209,774.05	43.15 %
5010b Benefits - PR Taxes	124,878.60	299,561.00	-174,682.40	41.69 %
5010c Benefits - Health	245,734.93	584,392.00	-338,657.07	42.05 %
Total 5010 Payroll benefits	530,076.99	1,252,977.00	-722,900.01	42.31 %
Total 50000 PERSONNEL	2,190,666.69	5,214,850.00	-3,024,183.31	42.01 %
51000 COLLECTIONS				
5115 Adult Print Books	106,161.68	227,000.00	-120,838.32	46.77 %
5121 Electronic databases	50,909.85	62,735.00	-11,825.15	81.15 %
5122 eContent	202,539.57	339,500.00	-136,960.43	59.66 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5125 Print Reference	79.08	2,600.00	-2,520.92	3.04 %
5130 Children's books	41,528.17	187,000.00	-145,471.83	22.21 %
5130S Children's books - Supported	982.44		982.44	
Total 5130 Children's books	42,510.61	187,000.00	-144,489.39	22.73 %
5135 Young Adult books	7,423.25	35,000.00	-27,576.75	21.21 %
5149 Media	24,021.76	87,000.00	-62,978.24	27.61 %
5150 Circulating devices & kits	2,403.06	44,100.00	-41,696.94	5.45 %
5151 Periodicals	171.58	14,500.00	-14,328.42	1.18 %
Total 51000 COLLECTIONS	436,220.44	999,435.00	-563,214.56	43.65 %
52000 OPERATING EXPENSES				
52020 Professional Services				
5202.1 Audit	24,500.00	25,500.00	-1,000.00	96.08 %
5202.4 Legal fees	10,291.50	25,000.00	-14,708.50	41.17 %
5202.5 Consulting		108,000.00	-108,000.00	
5202.6 Other	4,782.23	5,000.00	-217.77	95.64 %
5237 Recruiting/Background Checks	2,600.02	3,100.00	-499.98	83.87 %
Total 52020 Professional Services	42,173.75	166,600.00	-124,426.25	25.31 %
52025 Banking fees				
5202.2 Bankcard fees	1,237.21	1,485.00	-247.79	83.31 %
5202.3 Financial fees	1,298.32	3,000.00	-1,701.68	43.28 %
Total 52025 Banking fees	2,535.53	4,485.00	-1,949.47	56.53 %
52120 Consortium				
5212.C Consortium-Courier	13,419.00	45,000.00	-31,581.00	29.82 %
5212.H Consortium-Hardware/Software	41,629.64	56,750.00	-15,120.36	73.36 %
Total 52120 Consortium	55,048.64	101,750.00	-46,701.36	54.10 %
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	81,854.37	119,758.00	-37,903.63	68.35 %
5220.2 IT Infra -Support	6,928.26	18,200.00	-11,271.74	38.07 %
5220.3 IT PCs, Printers & Hardware	36,279.51	70,100.00	-33,820.49	51.75 %
5220.5 IT Utilities	26,027.69	81,004.00	-54,976.31	32.13 %
5220.6 IT Collection Licensing	6,250.00	15,000.00	-8,750.00	41.67 %
5220.7 IT Technology Maintenance	22,461.19	37,350.00	-14,888.81	60.14 %
5230 Phone Service	4,539.00	9,000.00	-4,461.00	50.43 %
Total 52200 Information Technology	184,340.02	350,412.00	-166,071.98	52.61 %
52250 Marketing				
5225 Marketing & advertising	14,316.46	30,000.00	-15,683.54	47.72 %
Total 52250 Marketing	14,316.46	30,000.00	-15,683.54	47.72 %
52290 Materials Processing				
5229.1 Materials-OCLC	6,865.25	8,250.00	-1,384.75	83.22 %
5229.2 Materials-Processing	27,564.56	83,100.00	-55,535.44	33.17 %
Total 52290 Materials Processing	34,429.81	91,350.00	-56,920.19	37.69 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
52340 Professional Development				
5234.1 Conferences	16,271.84	49,315.00	-33,043.16	33.00 %
5234.2 Education	1,540.90	6,000.00	-4,459.10	25.68 %
5234.3 Materials		1,500.00	-1,500.00	
5234.4 Memberships	3,481.99	15,138.00	-11,656.01	23.00 %
5234.5 Staff Mtg & Training	1,847.63	4,075.00	-2,227.37	45.34 %
5234.5s Staff Training - Supported	5,153.98		5,153.98	
Total 5234.5 Staff Mtg & Training	7,001.61	4,075.00	2,926.61	171.82 %
5234.6 Webinar/Ecourses	2,218.44	28,075.00	-25,856.56	7.90 %
Total 52340 Professional Development	30,514.78	104,103.00	-73,588.22	29.31 %
52360 Program Expense				
5236.2 Programs - District				
5236.2S District Programs -Supported	4,228.53		4,228.53	
Total 5236.2 Programs - District	4,228.53		4,228.53	
5236.AD Programs - Adult	3,945.66	12,673.00	-8,727.34	31.13 %
5236.As Programs - Adult -Supported	861.90		861.90	
Total 5236.AD Programs - Adult	4,807.56	12,673.00	-7,865.44	37.94 %
5236.BR Programs -Brochures	2,614.39	15,000.00	-12,385.61	17.43 %
5236.EL Programs - Early Learning 0-5	2,017.73	9,108.00	-7,090.27	22.15 %
5236.FA Programs -Family All Ages	28,375.04	47,822.00	-19,446.96	59.33 %
5236.SA Programs -School Age 6-12	2,301.91	12,558.00	-10,256.09	18.33 %
5236.TN Programs -Teen 13-18	3,325.72	9,913.00	-6,587.28	33.55 %
5236.VO Programs -Volunteers		3,228.00	-3,228.00	
5236.YA Programs - Teen	256.00		256.00	
Total 52360 Program Expense	47,926.88	110,302.00	-62,375.12	43.45 %
52400 Supplies				
5211 Copy/Print	15,278.77	32,300.00	-17,021.23	47.30 %
5240 Supplies - general	10,242.06	12,850.00	-2,607.94	79.70 %
5240s Supplies - General -Supported	176.73		176.73	
Total 5240 Supplies - general	10,418.79	12,850.00	-2,431.21	81.08 %
5246 Supplies - office	6,338.06	11,150.00	-4,811.94	56.84 %
Total 52400 Supplies	32,035.62	56,300.00	-24,264.38	56.90 %
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap	39,132.73	17,490.00	21,642.73	223.74 %
5228 Miscellaneous	1,124.42	4,000.00	-2,875.58	28.11 %
5228.S Miscellaneous- Supported	1,395.26		1,395.26	
Total 5228 Miscellaneous	2,519.68	4,000.00	-1,480.32	62.99 %
5232 Postage	4,709.65	10,500.00	-5,790.35	44.85 %
5250 Taxes and insurance	13,432.75	28,600.00	-15,167.25	46.97 %
Total 52500 Miscellaneous Operating	59,794.81	60,590.00	-795.19	98.69 %
52600 Vehicle Expense				

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5260.1 Vehicle - Bookmobile	3,908.66	12,000.00	-8,091.34	32.57 %
5260.1s Vehicle - Bookmobile Supported	1,230.00		1,230.00	
Total 5260.1 Vehicle - Bookmobile	5,138.66	12,000.00	-6,861.34	42.82 %
5260.2 Vehicle - Sprinter	5,000.54	4,000.00	1,000.54	125.01 %
5260.3 Vehicle - Van Honda Odyssey	426.03	3,000.00	-2,573.97	14.20 %
5260.4 Vehicle - Honda Element	208.26	1,500.00	-1,291.74	13.88 %
5260.5 Vehicle - Dodge HD Wagon	1,670.58	6,000.00	-4,329.42	27.84 %
5260.6 Employee Mileage Reimbursement	29.46	250.00	-220.54	11.78 %
5260.7 Vehicle - Chevy Silverado 1500	111.74	6,000.00	-5,888.26	1.86 %
5260.8 Vehicle - Toyota Rav4 VIN 4697	146.04	1,500.00	-1,353.96	9.74 %
5260.9 Vehicle - Toyota Rav4 VIN 7665	187.60	800.00	-612.40	23.45 %
Total 52600 Vehicle Expense	12,918.91	35,050.00	-22,131.09	36.86 %
62240 Facility Expense				
6224.1 Bldg-Maintenance	116,182.86	198,767.00	-82,584.14	58.45 %
6224.2 Bldg-Repairs	11,151.84	58,000.00	-46,848.16	19.23 %
6224.3 Bldg-Small Tools	588.21	5,000.00	-4,411.79	11.76 %
6224.4 Bldg-Supplies	17,091.35	31,100.00	-14,008.65	54.96 %
6250 Bldg-Insurance	61,754.00	61,754.00	0.00	100.00 %
6255 Bldg-Rent	245,181.39	339,746.00	-94,564.61	72.17 %
6258 Bldg-Utilities	52,247.18	92,500.00	-40,252.82	56.48 %
Total 62240 Facility Expense	504,196.83	786,867.00	-282,670.17	64.08 %
Total 52000 OPERATING EXPENSES	1,020,232.04	1,897,809.00	-877,576.96	53.76 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	9,924.00	56,272.00	-46,348.00	17.64 %
7220 IT - Infrastructure - Hardware		107,600.00	-107,600.00	
7220.3 IT PCs, Hardware Printers	0.00	25,000.00	-25,000.00	0.00 %
7295 Major improvements	42,855.92	160,000.00	-117,144.08	26.78 %
Total 72000 CAPITAL EXPENSES	52,779.92	348,872.00	-296,092.08	15.13 %
7999 Transfer Out-To Capital Repair & Replacement Fund		89,845.00	-89,845.00	
Total Expenditures	\$3,699,899.09	\$8,550,811.00	\$ - 4,850,911.91	43.27 %
NET OPERATING REVENUE	\$1,931,979.35	\$0.00	\$1,931,979.35	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	91,472.50	76,500.00	14,972.50	119.57 %
8350 Capital Projects Grants & Donations		160,000.00	-160,000.00	
8995 Finance Proceeds		1,500,000.00	-1,500,000.00	
8999 Transfer In-To Capital Repair & Replacement-From General Fund		89,845.00	-89,845.00	
Total Other Revenue	\$791,472.50	\$3,226,345.00	\$ - 2,434,872.50	24.53 %
Other Expenditures				

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
9289 South Branch Project Costs	32,916.00	5,818,728.00	-5,785,812.00	0.57 %
Total Other Expenditures	\$32,916.00	\$5,818,728.00	\$ - 5,785,812.00	0.57 %
NET OTHER REVENUE	\$758,556.50	\$ - 2,592,383.00	\$3,350,939.50	-29.26 %
NET REVENUE	\$2,690,535.85	\$ - 2,592,383.00	\$5,282,918.85	-103.79 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	DISTRICT (ADMIN) DIVISON				ADMIN				TOTAL DISTRICT (ADMIN) DIVISON				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue																
40000 Tax Revenue													\$0.00	\$0.00	\$0.00	0.00%
4000 Tax levy					4,930,429.78	7,594,416.00	-2,663,986.22	64.92 %	4,930,429.78	7,594,416.00	-2,663,986.22	64.92 %	\$4,930,429.78	\$7,594,416.00	\$ -	64.92 %
											2,663,986.22				2,663,986.22	
4005 Tax Levy - Capital Foregone					44,922.50	89,845.00	-44,922.50	50.00 %	44,922.50	89,845.00	-44,922.50	50.00 %	\$44,922.50	\$89,845.00	\$ -44,922.50	50.00 %
4006 Tax Levy - Operating Foregone					38,486.00	76,972.00	-38,486.00	50.00 %	38,486.00	76,972.00	-38,486.00	50.00 %	\$38,486.00	\$76,972.00	\$ -38,486.00	50.00 %
Total 4000 Tax levy					5,013,838.28	7,761,233.00	-2,747,394.72	64.60 %	5,013,838.28	7,761,233.00	-	64.60 %	\$5,013,838.28	\$7,761,233.00	\$ -	64.60 %
											2,747,394.72				2,747,394.72	
4010 Ag. Replacement					970.00	1,940.00	-970.00	50.00 %	970.00	1,940.00	-970.00	50.00 %	\$970.00	\$1,940.00	\$ -970.00	50.00 %
4020 Pers Prop Replacement					19,519.36	39,039.00	-19,519.64	50.00 %	19,519.36	39,039.00	-19,519.64	50.00 %	\$19,519.36	\$39,039.00	\$ -19,519.64	50.00 %
4025 Recovered Homeowner's Exemption					47.50	95.00	-47.50	50.00 %	47.50	95.00	-47.50	50.00 %	\$47.50	\$95.00	\$ -47.50	50.00 %
4060 Tort Tax Levy					30,877.00	61,754.00	-30,877.00	50.00 %	30,877.00	61,754.00	-30,877.00	50.00 %	\$30,877.00	\$61,754.00	\$ -30,877.00	50.00 %
4100 Sales tax income					231,597.89	380,000.00	-148,402.11	60.95 %	231,597.89	380,000.00	-148,402.11	60.95 %	\$231,597.89	\$380,000.00	\$ -	60.95 %
															148,402.11	
Total 40000 Tax Revenue					5,296,850.03	8,244,061.00	-2,947,210.97	64.25 %	5,296,850.03	8,244,061.00	-	64.25 %	\$5,296,850.03	\$8,244,061.00	\$ -	64.25 %
											2,947,210.97				2,947,210.97	
42000 Non-tax Revenue																
4200 Fines and fees					9,655.87	12,000.00	-2,344.13	80.47 %	9,655.87	12,000.00	-2,344.13	80.47 %	\$9,655.87	\$12,000.00	\$ -2,344.13	80.47 %
4221 Donations & Memorials					50.00	11,500.00	-11,450.00	0.43 %	50.00	11,500.00	-11,450.00	0.43 %	\$50.00	\$11,500.00	\$ -11,450.00	0.43 %
4300 Interest income					102,399.55	85,000.00	17,399.55	120.47 %	102,399.55	85,000.00	17,399.55	120.47 %	\$102,399.55	\$85,000.00	\$17,399.55	120.47 %
4339 Capital Replace & Repair Int					165,347.38	150,000.00	15,347.38	110.23 %	165,347.38	150,000.00	15,347.38	110.23 %	\$165,347.38	\$150,000.00	\$15,347.38	110.23 %
4410 Miscellaneous income					12,978.93		12,978.93		12,978.93		12,978.93		\$12,978.93	\$0.00	\$12,978.93	0.00%
4500 Grants					15,821.50	15,000.00	821.50	105.48 %	15,821.50	15,000.00	821.50	105.48 %	\$15,821.50	\$15,000.00	\$821.50	105.48 %
4700 Sponsorships					4,715.00	5,000.00	-285.00	94.30 %	4,715.00	5,000.00	-285.00	94.30 %	\$4,715.00	\$5,000.00	\$ -285.00	94.30 %
Total 42000 Non-tax Revenue					310,968.23	278,500.00	32,468.23	111.66 %	310,968.23	278,500.00	32,468.23	111.66 %	\$310,968.23	\$278,500.00	\$32,468.23	111.66 %
Total Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %
							2,914,742.74				2,914,742.74				2,914,742.74	
GROSS PROFIT	\$0.00	\$0.00	\$0.00	0.00%	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %	\$5,607,818.26	\$8,522,561.00	\$ -	65.80 %
							2,914,742.74				2,914,742.74				2,914,742.74	
Expenditures																
50000 PERSONNEL																
5000 Salaries and wages					290,865.66	706,240.00	-415,374.34	41.19 %	290,865.66	706,240.00	-415,374.34	41.19 %	\$290,865.66	\$706,240.00	\$ -	41.19 %
														415,374.34		
5005 Termination salaries					1,245.05		1,245.05		1,245.05		1,245.05		\$1,245.05	\$0.00	\$1,245.05	0.00%
Total 5000 Salaries and wages					292,110.71	706,240.00	-414,129.29	41.36 %	292,110.71	706,240.00	-414,129.29	41.36 %	\$292,110.71	\$706,240.00	\$ -	41.36 %
														414,129.29		
5010 Payroll benefits					178.36		178.36		178.36		178.36		\$178.36	\$0.00	\$178.36	0.00%
5010a Benefits - Retirement					32,714.34	78,958.00	-46,243.66	41.43 %	32,714.34	78,958.00	-46,243.66	41.43 %	\$32,714.34	\$78,958.00	\$ -46,243.66	41.43 %
5010b Benefits - PR Taxes					21,859.37	54,027.00	-32,167.63	40.46 %	21,859.37	54,027.00	-32,167.63	40.46 %	\$21,859.37	\$54,027.00	\$ -32,167.63	40.46 %
5010c Benefits - Health					42,322.03	85,186.00	-42,863.97	49.68 %	42,322.03	85,186.00	-42,863.97	49.68 %	\$42,322.03	\$85,186.00	\$ -42,863.97	49.68 %
Total 5010 Payroll benefits					97,074.10	218,171.00	-121,096.90	44.49 %	97,074.10	218,171.00	-121,096.90	44.49 %	\$97,074.10	\$218,171.00	\$ -	44.49 %
														121,096.90		
Total 50000 PERSONNEL					389,184.81	924,411.00	-535,226.19	42.10 %	389,184.81	924,411.00	-535,226.19	42.10 %	\$389,184.81	\$924,411.00	\$ -	42.10 %
														535,226.19		
51000 COLLECTIONS																
5122 eContent					0.00		0.00		0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%
5130 Children's books													\$0.00	\$0.00	\$0.00	0.00%
5130S Children's books - Supported					766.19		766.19		766.19		766.19		\$766.19	\$0.00	\$766.19	0.00%
Total 5130 Children's books					766.19		766.19		766.19		766.19		\$766.19	\$0.00	\$766.19	0.00%
Total 51000 COLLECTIONS					766.19		766.19		766.19		766.19		\$766.19	\$0.00	\$766.19	0.00%
52000 OPERATING EXPENSES																
52020 Professional Services																
5202.1 Audit					24,500.00	25,500.00	-1,000.00	96.08 %	24,500.00	25,500.00	-1,000.00	96.08 %	\$24,500.00	\$25,500.00	\$ -1,000.00	96.08 %
5202.4 Legal fees					10,291.50	25,000.00	-14,708.50	41.17 %	10,291.50	25,000.00	-14,708.50	41.17 %	\$10,291.50	\$25,000.00	\$ -14,708.50	41.17 %
5202.5 Consulting						108,000.00	-108,000.00			108,000.00	-108,000.00		\$0.00	\$108,000.00	\$ -	0.00%
														108,000.00		
5202.6 Other						5,000.00	-5,000.00			5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
5237 Recruiting/Background Checks					2,600.02	3,100.00	-499.98	83.87 %	2,600.02	3,100.00	-499.98	83.87 %	\$2,600.02	\$3,100.00	\$ -499.98	83.87 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	DISTRICT (ADMIN) DIVISON				ADMIN				TOTAL DISTRICT (ADMIN) DIVISON				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 52020 Professional Services					37,391.52	166,600.00	-129,208.48	22.44 %	37,391.52	166,600.00	-129,208.48	22.44 %	\$37,391.52	\$166,600.00	\$ -129,208.48	22.44 %
52025 Banking fees													\$0.00	\$0.00	\$0.00	0.00%
5202.2 Bankcard fees					406.24	1,485.00	-1,078.76	27.36 %	406.24	1,485.00	-1,078.76	27.36 %	\$406.24	\$1,485.00	\$ -1,078.76	27.36 %
5202.3 Financial fees					1,298.32	3,000.00	-1,701.68	43.28 %	1,298.32	3,000.00	-1,701.68	43.28 %	\$1,298.32	\$3,000.00	\$ -1,701.68	43.28 %
Total 52025 Banking fees					1,704.56	4,485.00	-2,780.44	38.01 %	1,704.56	4,485.00	-2,780.44	38.01 %	\$1,704.56	\$4,485.00	\$ -2,780.44	38.01 %
52200 Information Technology													\$0.00	\$0.00	\$0.00	0.00%
5220.1 IT Infra -Software/Licensing					30,845.47	43,114.00	-12,268.53	71.54 %	30,845.47	43,114.00	-12,268.53	71.54 %	\$30,845.47	\$43,114.00	\$ -12,268.53	71.54 %
5220.3 IT PCs, Printers & Hardware					19,830.19	10,880.00	8,950.19	182.26 %	19,830.19	10,880.00	8,950.19	182.26 %	\$19,830.19	\$10,880.00	\$8,950.19	182.26 %
5220.5 IT Utilities					284.15		284.15		284.15		284.15		\$284.15	\$0.00	\$284.15	0.00%
5220.7 IT Technology Maintenance						300.00	-300.00			300.00	-300.00		\$0.00	\$300.00	\$ -300.00	0.00%
Total 52200 Information Technology					50,959.81	54,294.00	-3,334.19	93.86 %	50,959.81	54,294.00	-3,334.19	93.86 %	\$50,959.81	\$54,294.00	\$ -3,334.19	93.86 %
52250 Marketing													\$0.00	\$0.00	\$0.00	0.00%
5225 Marketing & advertising					8,562.00		8,562.00		8,562.00		8,562.00		\$8,562.00	\$0.00	\$8,562.00	0.00%
Total 52250 Marketing					8,562.00		8,562.00		8,562.00		8,562.00		\$8,562.00	\$0.00	\$8,562.00	0.00%
52290 Materials Processing													\$0.00	\$0.00	\$0.00	0.00%
5229.2 Materials-Processing					0.00		0.00		0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%
Total 52290 Materials Processing					0.00		0.00		0.00		0.00		\$0.00	\$0.00	\$0.00	0.00%
52340 Professional Development													\$0.00	\$0.00	\$0.00	0.00%
5234.1 Conferences					2,177.53	13,015.00	-10,837.47	16.73 %	2,177.53	13,015.00	-10,837.47	16.73 %	\$2,177.53	\$13,015.00	\$ -10,837.47	16.73 %
5234.2 Education					1,540.90	6,000.00	-4,459.10	25.68 %	1,540.90	6,000.00	-4,459.10	25.68 %	\$1,540.90	\$6,000.00	\$ -4,459.10	25.68 %
5234.3 Materials						1,500.00	-1,500.00			1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
5234.4 Memberships					2,638.99	2,638.00	0.99	100.04 %	2,638.99	2,638.00	0.99	100.04 %	\$2,638.99	\$2,638.00	\$0.99	100.04 %
5234.5 Staff Mtg & Training					1,530.14	754.00	776.14	202.94 %	1,530.14	754.00	776.14	202.94 %	\$1,530.14	\$754.00	\$776.14	202.94 %
5234.5s Staff Training - Supported					5,153.98		5,153.98		5,153.98		5,153.98		\$5,153.98	\$0.00	\$5,153.98	0.00%
Total 5234.5 Staff Mtg & Training					6,684.12	754.00	5,930.12	886.49 %	6,684.12	754.00	5,930.12	886.49 %	\$6,684.12	\$754.00	\$5,930.12	886.49 %
5234.6 Webinar/Ecourses					1,798.00	15,000.00	-13,202.00	11.99 %	1,798.00	15,000.00	-13,202.00	11.99 %	\$1,798.00	\$15,000.00	\$ -13,202.00	11.99 %
Total 52340 Professional Development					14,839.54	38,907.00	-24,067.46	38.14 %	14,839.54	38,907.00	-24,067.46	38.14 %	\$14,839.54	\$38,907.00	\$ -24,067.46	38.14 %
52360 Program Expense													\$0.00	\$0.00	\$0.00	0.00%
5236.2 Programs - District													\$0.00	\$0.00	\$0.00	0.00%
5236.2S District Programs -Supported					125.59		125.59		125.59		125.59		\$125.59	\$0.00	\$125.59	0.00%
Total 5236.2 Programs - District					125.59		125.59		125.59		125.59		\$125.59	\$0.00	\$125.59	0.00%
5236.VO Programs -Volunteers						3,228.00	-3,228.00			3,228.00	-3,228.00		\$0.00	\$3,228.00	\$ -3,228.00	0.00%
Total 52360 Program Expense					125.59	3,228.00	-3,102.41	3.89 %	125.59	3,228.00	-3,102.41	3.89 %	\$125.59	\$3,228.00	\$ -3,102.41	3.89 %
52400 Supplies													\$0.00	\$0.00	\$0.00	0.00%
5211 Copy/Print					387.97	1,500.00	-1,112.03	25.86 %	387.97	1,500.00	-1,112.03	25.86 %	\$387.97	\$1,500.00	\$ -1,112.03	25.86 %
5240 Supplies - general					1,951.25	4,300.00	-2,348.75	45.38 %	1,951.25	4,300.00	-2,348.75	45.38 %	\$1,951.25	\$4,300.00	\$ -2,348.75	45.38 %
5240s Supplies - General -Supported					30.99		30.99		30.99		30.99		\$30.99	\$0.00	\$30.99	0.00%
Total 5240 Supplies - general					1,982.24	4,300.00	-2,317.76	46.10 %	1,982.24	4,300.00	-2,317.76	46.10 %	\$1,982.24	\$4,300.00	\$ -2,317.76	46.10 %
5246 Supplies - office					3,193.05	4,000.00	-806.95	79.83 %	3,193.05	4,000.00	-806.95	79.83 %	\$3,193.05	\$4,000.00	\$ -806.95	79.83 %
Total 52400 Supplies					5,563.26	9,800.00	-4,236.74	56.77 %	5,563.26	9,800.00	-4,236.74	56.77 %	\$5,563.26	\$9,800.00	\$ -4,236.74	56.77 %
52500 Miscellaneous Operating													\$0.00	\$0.00	\$0.00	0.00%
5216 Equipment & Furnishings Not Cap					34,432.00	2,240.00	32,192.00	1,537.14 %	34,432.00	2,240.00	32,192.00	1,537.14 %	\$34,432.00	\$2,240.00	\$32,192.00	1,537.14 %
5228 Miscellaneous					847.00	2,500.00	-1,653.00	33.88 %	847.00	2,500.00	-1,653.00	33.88 %	\$847.00	\$2,500.00	\$ -1,653.00	33.88 %
5228.S Miscellaneous- Supported					1,299.99		1,299.99		1,299.99		1,299.99		\$1,299.99	\$0.00	\$1,299.99	0.00%
Total 5228 Miscellaneous					2,146.99	2,500.00	-353.01	85.88 %	2,146.99	2,500.00	-353.01	85.88 %	\$2,146.99	\$2,500.00	\$ -353.01	85.88 %
5232 Postage					251.10		251.10		251.10		251.10		\$251.10	\$0.00	\$251.10	0.00%
5250 Taxes and insurance					13,396.69	28,600.00	-15,203.31	46.84 %	13,396.69	28,600.00	-15,203.31	46.84 %	\$13,396.69	\$28,600.00	\$ -15,203.31	46.84 %
Total 52500 Miscellaneous Operating					50,226.78	33,340.00	16,886.78	150.65 %	50,226.78	33,340.00	16,886.78	150.65 %	\$50,226.78	\$33,340.00	\$16,886.78	150.65 %
52600 Vehicle Expense													\$0.00	\$0.00	\$0.00	0.00%
5260.6 Employee Mileage Reimbursement						250.00	-250.00			250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
Total 52600 Vehicle Expense						250.00	-250.00			250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
62240 Facility Expense													\$0.00	\$0.00	\$0.00	0.00%
6224.1 Bldg-Maintenance					3,168.06	1,800.00	1,368.06	176.00 %	3,168.06	1,800.00	1,368.06	176.00 %	\$3,168.06	\$1,800.00	\$1,368.06	176.00 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	DISTRICT (ADMIN) DIVISON				ADMIN				TOTAL DISTRICT (ADMIN) DIVISON				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6224.3 Bldg-Small Tools					82.90	3,000.00	-2,917.10	2.76 %	82.90	3,000.00	-2,917.10	2.76 %	\$82.90	\$3,000.00	\$ -2,917.10	2.76 %
6224.4 Bldg-Supplies					1,930.05		1,930.05		1,930.05		1,930.05		\$1,930.05	\$0.00	\$1,930.05	0.00%
6250 Bldg-Insurance					61,754.00	61,754.00	0.00	100.00 %	61,754.00	61,754.00	0.00	100.00 %	\$61,754.00	\$61,754.00	\$0.00	100.00 %
6255 Bldg-Rent					21,196.22		21,196.22		21,196.22		21,196.22		\$21,196.22	\$0.00	\$21,196.22	0.00%
6258 Bldg-Utilities					4,798.33		4,798.33		4,798.33		4,798.33		\$4,798.33	\$0.00	\$4,798.33	0.00%
Total 62240 Facility Expense					92,929.56	66,554.00	26,375.56	139.63 %	92,929.56	66,554.00	26,375.56	139.63 %	\$92,929.56	\$66,554.00	\$26,375.56	139.63 %
Total 52000 OPERATING EXPENSES					262,302.62	377,458.00	-115,155.38	69.49 %	262,302.62	377,458.00	-115,155.38	69.49 %	\$262,302.62	\$377,458.00	\$ -	69.49 %
															115,155.38	
72000 CAPITAL EXPENSES													\$0.00	\$0.00	\$0.00	0.00%
7216 Equipment & Furnishings					5,543.00		5,543.00		5,543.00		5,543.00		\$5,543.00	\$0.00	\$5,543.00	0.00%
Total 72000 CAPITAL EXPENSES					5,543.00		5,543.00		5,543.00		5,543.00		\$5,543.00	\$0.00	\$5,543.00	0.00%
7999 Transfer Out-To Capital Repair & Replacement Fund						89,845.00	-89,845.00			89,845.00	-89,845.00		\$0.00	\$89,845.00	\$ -89,845.00	0.00%
Total Expenditures	\$0.00	\$0.00	\$0.00	0.00%	\$657,796.62	\$1,391,714.00	\$ -733,917.38	47.27 %	\$657,796.62	\$1,391,714.00	\$ -	47.27 %	\$657,796.62	\$1,391,714.00	\$ -	47.27 %
															733,917.38	
NET OPERATING REVENUE	\$0.00	\$0.00	\$0.00	0.00%	\$4,950,021.64	\$7,130,847.00	\$ -	69.42 %	\$4,950,021.64	\$7,130,847.00	\$ -	69.42 %	\$4,950,021.64	\$7,130,847.00	\$ -	69.42 %
							2,180,825.36				2,180,825.36				2,180,825.36	
Other Revenue																
8000 Plant Facilities Levy Revenue					700,000.00	1,400,000.00	-700,000.00	50.00 %	700,000.00	1,400,000.00	-700,000.00	50.00 %	\$700,000.00	\$1,400,000.00	\$ -	50.00 %
															700,000.00	
8338 Capital Projects Interest					91,472.50	76,500.00	14,972.50	119.57 %	91,472.50	76,500.00	14,972.50	119.57 %	\$91,472.50	\$76,500.00	\$14,972.50	119.57 %
8999 Transfer In-To Capital Repair & Replacement-From General Fund						89,845.00	-89,845.00			89,845.00	-89,845.00		\$0.00	\$89,845.00	\$ -89,845.00	0.00%
Total Other Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$791,472.50	\$1,566,345.00	\$ -774,872.50	50.53 %	\$791,472.50	\$1,566,345.00	\$ -	50.53 %	\$791,472.50	\$1,566,345.00	\$ -	50.53 %
															774,872.50	
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%	\$791,472.50	\$1,566,345.00	\$ -774,872.50	50.53 %	\$791,472.50	\$1,566,345.00	\$ -	50.53 %	\$791,472.50	\$1,566,345.00	\$ -	50.53 %
															774,872.50	
NET REVENUE	\$0.00	\$0.00	\$0.00	0.00%	\$5,741,494.14	\$8,697,192.00	\$ -	66.02 %	\$5,741,494.14	\$8,697,192.00	\$ -	66.02 %	\$5,741,494.14	\$8,697,192.00	\$ -	66.02 %
							2,955,697.86				2,955,697.86				2,955,697.86	

Meridian Library District
Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes
October 2023 - September 2024

Table with columns for BRANCHES DIVISION, CHERRY LANE, ORCHARD PARK, SILVERSTONE, SOUTH BRANCH, TINY LIBRARY, UNBOUND, and TOTAL BRANCHES DIVISION. Rows include Revenue (4200 Non-tax Revenue, 4200 Fines and fees, etc.), Total Revenue, GROSS PROFIT, Expenditures (5000 PERSONNEL, 5100 COLLECTIONS, 5200 OPERATING EXPENSES, 5300 CAPITAL EXPENSES), and NET OPERATING REVENUE.

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	OPERATIONS DIVISION				ANNEX				OPERATIONS				TOTAL OPERATIONS DIVISION				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue																				
42000 Non-tax Revenue																	\$0.00	\$0.00	\$0.00	0.00%
4200 Fines and fees																	\$-717.35	\$0.00	\$-717.35	0.00%
4410 Miscellaneous income																	\$-55.48	\$0.00	\$-55.48	0.00%
Total 42000 Non-tax Revenue																	\$-772.83	\$0.00	\$-772.83	0.00%
Total Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%
GROSS PROFIT	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%	\$-772.83	\$0.00	\$-772.83	0.00%
Expenditures																				
50000 PERSONNEL																	\$0.00	\$0.00	\$0.00	0.00%
5000 Salaries and wages																	\$344,104.65	\$801,008.00	\$-456,903.35	42.96 %
5010 Payroll benefits					0.00		0.00										\$0.00	\$0.00	\$0.00	0.00%
5010a Benefits - Retirement																	\$38,356.85	\$79,345.00	\$-40,988.15	48.34 %
5010b Benefits - PR Taxes																	\$25,995.43	\$57,756.00	\$-31,760.57	45.01 %
5010c Benefits - Health					2.50		2.50										\$55,699.65	\$137,706.00	\$-82,006.35	40.45 %
Total 5010 Payroll benefits					2.50		2.50										\$120,054.43	\$274,807.00	\$-154,752.57	43.69 %
Total 50000 PERSONNEL					2.50		2.50										\$464,156.58	\$1,075,815.00	\$-611,655.92	43.14 %
51000 COLLECTIONS																	\$0.00	\$0.00	\$0.00	0.00%
5121 Electronic databases																	\$50,909.85	\$62,735.00	\$-11,825.15	81.15 %
5122 eContent																	\$202,539.57	\$339,500.00	\$-136,960.43	59.66 %
5125 Print Reference																	\$79.08	\$2,600.00	\$-2,520.92	3.04 %
5150 Circulating devices & kits																	\$70.24	\$8,600.00	\$-8,529.76	0.82 %
5151 Periodicals																	\$31.79	\$0.00	\$31.79	0.00%
Total 51000 COLLECTIONS																	\$253,630.53	\$413,435.00	\$-159,804.47	61.35 %
52000 OPERATING EXPENSES																	\$0.00	\$0.00	\$0.00	0.00%
52020 Professional Services																	\$0.00	\$0.00	\$0.00	0.00%
5202.6 Other																	\$4,782.23	\$0.00	\$4,782.23	0.00%
Total 52020 Professional Services																	\$4,782.23	\$0.00	\$4,782.23	0.00%
52120 Consortium																	\$0.00	\$0.00	\$0.00	0.00%
5212.C Consortium-Courier																	\$13,419.00	\$45,000.00	\$-31,581.00	29.82 %
5212.H Consortium-Hardware/Software																	\$41,629.64	\$56,750.00	\$-15,120.36	73.36 %
Total 52120 Consortium																	\$55,048.64	\$101,750.00	\$-46,701.36	54.10 %
52200 Information Technology																	\$0.00	\$0.00	\$0.00	0.00%
5220.1 IT Infra -Software/Licensing																	\$48,118.73	\$60,720.00	\$-12,601.27	79.25 %
5220.2 IT Infra -Support																	\$18,200.00	\$18,200.00	\$-18,200.00	0.00%
5220.3 IT PCs, Printers & Hardware																	\$3,482.22	\$11,920.00	\$-8,437.78	29.21 %
5220.5 IT Utilities																	\$4,725.67	\$9,124.00	\$-4,398.33	51.79 %
5220.6 IT Collection Licensing																	\$6,250.00	\$15,000.00	\$-8,750.00	41.67 %
5220.7 IT Technology Maintenance																	\$14,229.82	\$11,700.00	\$2,529.82	121.62 %
5230 Phone Service																	\$4,413.65	\$9,000.00	\$-4,586.35	49.04 %
Total 52200 Information Technology																	\$81,220.09	\$135,664.00	\$-54,443.91	59.87 %
52250 Marketing																	\$0.00	\$0.00	\$0.00	0.00%
5225 Marketing & advertising																	\$5,754.46	\$30,000.00	\$-24,245.54	19.18 %
Total 52250 Marketing																	\$5,754.46	\$30,000.00	\$-24,245.54	19.18 %
52290 Materials Processing																	\$0.00	\$0.00	\$0.00	0.00%
5229.1 Materials-OCLC																	\$6,865.25	\$8,250.00	\$-1,384.75	83.22 %
5229.2 Materials-Processing																	\$27,666.27	\$83,100.00	\$-55,433.73	33.29 %
Total 52290 Materials Processing																	\$34,531.52	\$91,350.00	\$-56,818.48	37.80 %
52340 Professional Development																	\$0.00	\$0.00	\$0.00	0.00%
5234.1 Conferences					635.45		635.45										\$5,224.30	\$12,200.00	\$-6,975.70	42.82 %
5234.4 Memberships																	\$49.00	\$5,000.00	\$-4,951.00	0.98 %
5234.5 Staff Mtg & Training																	\$1,096.00	\$1,096.00	\$-1,096.00	0.00%
5234.6 Webinar/Ecourses																	\$3,800.00	\$3,800.00	\$-3,800.00	0.00%
Total 52340 Professional Development					635.45		635.45										\$5,273.30	\$22,096.00	\$-16,822.70	23.87 %
52360 Program Expense																	\$0.00	\$0.00	\$0.00	0.00%
5236.2 Programs - District																	\$0.00	\$0.00	\$0.00	0.00%
5236.2S District Programs -Supported																	\$3,194.03	\$0.00	\$3,194.03	0.00%
Total 5236.2 Programs - District																	\$3,194.03	\$0.00	\$3,194.03	0.00%
5236.BR Programs -Brochures																	\$2,614.39	\$15,000.00	\$-12,385.61	17.43 %
5236.FA Programs -Family All Ages																	\$21,249.69	\$36,000.00	\$-14,750.31	59.03 %
5236.SA Programs -School Age 6-12																	\$77.86	\$0.00	\$77.86	0.00%
5236.TN Programs -Teen 13-18																	\$107.89	\$0.00	\$107.89	0.00%
Total 52360 Program Expense																	\$27,243.86	\$51,000.00	\$-23,756.14	53.42 %
52400 Supplies																	\$0.00	\$0.00	\$0.00	0.00%
5211 Copy/Print																	\$16.38	\$0.00	\$16.38	0.00%
5240 Supplies - general																	\$2,347.40	\$500.00	\$1,847.40	469.48 %
5246 Supplies - office																	\$933.88	\$1,500.00	\$-566.12	62.26 %
Total 52400 Supplies																	\$3,297.66	\$2,000.00	\$1,297.66	164.88 %
52500 Miscellaneous Operating																	\$0.00	\$0.00	\$0.00	0.00%
5216 Equipment & Furnishings Not Cap					1,747.07		1,747.07										\$1,920.14	\$3,750.00	\$-1,829.86	51.20 %
5232 Postage																	\$4,438.15	\$10,500.00	\$-6,061.85	42.27 %
Total 52500 Miscellaneous Operating					1,747.07		1,747.07										\$6,358.29	\$14,250.00	\$-7,891.71	44.62 %
52600 Vehicle Expense																	\$0.00	\$0.00	\$0.00	0.00%

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	OPERATIONS DIVISION				ANNEX				OPERATIONS				TOTAL OPERATIONS DIVISION				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5260.7 Vehicle - Chevy Silverado 1500									111.74	6,000.00	-5,888.26	1.86 %	111.74	6,000.00	-5,888.26	1.86 %	\$111.74	\$6,000.00	\$ -5,888.26	1.86 %
Total 52600 Vehicle Expense									111.74	6,000.00	-5,888.26	1.86 %	111.74	6,000.00	-5,888.26	1.86 %	\$111.74	\$6,000.00	\$ -5,888.26	1.86 %
62240 Facility Expense																	\$0.00	\$0.00	\$0.00	0.00%
6224.1 Bldg-Maintenance					2,586.58	4,080.00	-1,493.42	63.40 %	20.00		20.00		2,606.58	4,080.00	-1,473.42	63.89 %	\$2,606.58	\$4,080.00	\$ -1,473.42	63.89 %
6224.2 Bldg-Repairs					1,235.74	2,000.00	-764.26	61.79 %					1,235.74	2,000.00	-764.26	61.79 %	\$1,235.74	\$2,000.00	\$ -764.26	61.79 %
6224.3 Bldg-Small Tools						250.00	-250.00		287.81		287.81		287.81	250.00	37.81	115.12 %	\$287.81	\$250.00	\$37.81	115.12 %
6224.4 Bldg-Supplies					269.70	1,700.00	-1,430.30	15.86 %	288.81		288.81		558.51	1,700.00	-1,141.49	32.85 %	\$558.51	\$1,700.00	\$ -1,141.49	32.85 %
6255 Bldg-Rent										2,000.00	-2,000.00			2,000.00	-2,000.00		\$0.00	\$2,000.00	\$ -2,000.00	0.00%
6258 Bldg-Utilities					2,094.87	5,000.00	-2,905.13	41.90 %					2,094.87	5,000.00	-2,905.13	41.90 %	\$2,094.87	\$5,000.00	\$ -2,905.13	41.90 %
Total 62240 Facility Expense					6,186.89	13,030.00	-6,843.11	47.48 %	596.62	2,000.00	-1,403.38	29.83 %	6,783.51	15,030.00	-8,246.49	45.13 %	\$6,783.51	\$15,030.00	\$ -8,246.49	45.13 %
Total 52000 OPERATING EXPENSES					8,569.41	13,030.00	-4,460.59	65.77 %	221,835.89	456,110.00	-234,274.11	48.64 %	230,405.30	469,140.00	-238,734.70	49.11 %	\$230,405.30	\$469,140.00	\$ -238,734.70	49.11 %
Total Expenditures	\$0.00	\$0.00	\$0.00	0.00%	\$8,571.91	\$13,030.00	\$ -4,458.09	65.79 %	\$939,623.00	\$1,945,360.00	\$ -1,005,737.00	48.30 %	\$948,194.91	\$1,958,390.00	\$ -1,010,195.09	48.42 %	\$948,194.91	\$1,958,390.00	\$ -1,010,195.09	48.42 %
NET OPERATING REVENUE	\$0.00	\$0.00	\$0.00	0.00%	\$ -8,571.91	\$ -13,030.00	\$4,458.09	65.79 %	\$ -940,395.83	\$ -1,945,360.00	\$1,004,964.17	48.34 %	\$ -948,967.74	\$ -1,958,390.00	\$1,009,422.26	48.46 %	\$ -948,967.74	\$ -1,958,390.00	\$1,009,422.26	48.46 %
NET REVENUE	\$0.00	\$0.00	\$0.00	0.00%	\$ -8,571.91	\$ -13,030.00	\$4,458.09	65.79 %	\$ -940,395.83	\$ -1,945,360.00	\$1,004,964.17	48.34 %	\$ -948,967.74	\$ -1,958,390.00	\$1,009,422.26	48.46 %	\$ -948,967.74	\$ -1,958,390.00	\$1,009,422.26	48.46 %

Meridian Library District

Statement of Activity

October 2023 - March 2024

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	4,930,429.78
4005 Tax Levy - Capital Foregone	44,922.50
4006 Tax Levy - Operating Foregone	38,486.00
Total 4000 Tax levy	5,013,838.28
4010 Ag. Replacement	970.00
4020 Pers Prop Replacement	19,519.36
4025 Recovered Homeowner's Exemption	47.50
4060 Tort Tax Levy	30,877.00
4100 Sales tax income	231,597.89
Total 40000 Tax Revenue	5,296,850.03
42000 Non-tax Revenue	
4200 Fines and fees	10,162.22
4220 Meeting Room income	5,585.75
4221 Donations & Memorials	1,228.70
4300 Interest income	102,399.55
4339 Capital Replace & Repair Int	165,347.38
4400 Copy/Print income	15,546.85
4410 Miscellaneous income	14,221.46
4500 Grants	15,821.50
4700 Sponsorships	4,715.00
Total 42000 Non-tax Revenue	335,028.41
Total Revenue	\$5,631,878.44
GROSS PROFIT	\$5,631,878.44
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	1,795,821.69
5005 Termination salaries	6,312.66
Total 5000 Salaries and wages	1,802,134.35
5010 Payroll benefits	124.33
5010a Benefits - Retirement	172,681.45
5010b Benefits - PR Taxes	135,471.27
5010c Benefits - Health	273,967.33
Total 5010 Payroll benefits	582,244.38
Total 50000 PERSONNEL	2,384,378.73
51000 COLLECTIONS	
5115 Adult Print Books	79,887.72
5121 Electronic databases	49,239.35
5122 eContent	178,163.67

Meridian Library District

Statement of Activity

October 2023 - March 2024

	TOTAL
5125 Print Reference	79.08
5130 Children's books	35,802.95
5130S Children's books - Supported	853.17
Total 5130 Children's books	36,656.12
5135 Young Adult books	6,465.30
5149 Media	21,060.16
5150 Circulating devices & kits	2,403.06
5151 Periodicals	171.58
Total 51000 COLLECTIONS	374,126.04
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	24,500.00
5202.4 Legal fees	7,786.50
5202.6 Other	4,437.48
5237 Recruiting/Background Checks	1,823.04
Total 52020 Professional Services	38,547.02
52025 Banking fees	
5202.2 Bankcard fees	1,213.21
5202.3 Financial fees	1,082.77
Total 52025 Banking fees	2,295.98
52120 Consortium	
5212.C Consortium-Courier	13,419.00
5212.H Consortium-Hardware/Software	41,629.64
Total 52120 Consortium	55,048.64
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	70,071.11
5220.2 IT Infra -Support	6,928.26
5220.3 IT PCs, Printers & Hardware	35,288.13
5220.5 IT Utilities	22,427.05
5220.6 IT Collection Licensing	6,250.00
5220.7 IT Technology Maintenance	21,914.02
5230 Phone Service	3,907.64
Total 52200 Information Technology	166,786.21
52250 Marketing	
5225 Marketing & advertising	14,316.46
Total 52250 Marketing	14,316.46
52290 Materials Processing	
5229.1 Materials-OCLC	6,865.25
5229.2 Materials-Processing	23,039.35
Total 52290 Materials Processing	29,904.60

Meridian Library District

Statement of Activity

October 2023 - March 2024

	TOTAL
52340 Professional Development	
5234.1 Conferences	15,611.20
5234.2 Education	1,540.90
5234.4 Memberships	3,321.99
5234.5 Staff Mtg & Training	1,012.96
5234.5s Staff Training - Supported	5,153.98
Total 5234.5 Staff Mtg & Training	6,166.94
5234.6 Webinar/Ecourses	420.44
Total 52340 Professional Development	27,061.47
52360 Program Expense	
5236.2 Programs - District	
5236.2S District Programs -Supported	1,034.50
Total 5236.2 Programs - District	1,034.50
5236.AD Programs - Adult	2,776.84
5236.As Programs - Adult -Supported	861.90
Total 5236.AD Programs - Adult	3,638.74
5236.BR Programs -Brochures	2,426.85
5236.EL Programs - Early Learning 0-5	1,914.86
5236.FA Programs -Family All Ages	12,494.38
5236.SA Programs -School Age 6-12	1,924.65
5236.TN Programs -Teen 13-18	2,803.51
5236.YA Programs - Teen	256.00
Total 52360 Program Expense	26,493.49
52400 Supplies	
5211 Copy/Print	13,640.65
5240 Supplies - general	9,523.69
5240s Supplies - General -Supported	176.73
Total 5240 Supplies - general	9,700.42
5246 Supplies - office	5,598.39
Total 52400 Supplies	28,939.46
52500 Miscellaneous Operating	
5216 Equipment & Furnishings Not Cap	38,996.24
5228 Miscellaneous	1,124.42
5228.S Miscellaneous- Supported	1,395.26
Total 5228 Miscellaneous	2,519.68
5232 Postage	4,584.65
5250 Taxes and insurance	13,432.75
Total 52500 Miscellaneous Operating	59,533.32

Meridian Library District

Statement of Activity

October 2023 - March 2024

	TOTAL
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	3,842.94
5260.1s Vehicle - Bookmobile Supported	1,230.00
Total 5260.1 Vehicle - Bookmobile	5,072.94
5260.2 Vehicle - Sprinter	5,000.54
5260.3 Vehicle - Van Honda Odyssey	329.36
5260.4 Vehicle - Honda Element	208.26
5260.5 Vehicle - Dodge HD Wagon	1,369.26
5260.6 Employee Mileage Reimbursement	29.46
5260.7 Vehicle - Chevy Silverado 1500	111.74
5260.8 Vehicle - Toyota Rav4 VIN 4697	106.67
5260.9 Vehicle - Toyota Rav4 VIN 7665	143.92
Total 52600 Vehicle Expense	12,372.15
62240 Facility Expense	
6224.1 Bldg-Maintenance	102,658.72
6224.2 Bldg-Repairs	11,073.83
6224.3 Bldg-Small Tools	588.21
6224.4 Bldg-Supplies	14,754.78
6250 Bldg-Insurance	61,754.00
6255 Bldg-Rent	182,455.71
6258 Bldg-Utilities	44,455.06
Total 62240 Facility Expense	417,740.31
Total 52000 OPERATING EXPENSES	879,039.11
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	9,924.00
7295 Major improvements	42,855.92
Total 72000 CAPITAL EXPENSES	52,779.92
Total Expenditures	\$3,690,323.80
NET OPERATING REVENUE	\$1,941,554.64
Other Revenue	
8000 Plant Facilities Levy Revenue	700,000.00
8338 Capital Projects Interest	91,472.50
Total Other Revenue	\$791,472.50
Other Expenditures	
9289 South Branch Project Costs	32,916.00
Total Other Expenditures	\$32,916.00
NET OTHER REVENUE	\$758,556.50
NET REVENUE	\$2,700,111.14

Meridian Library District

Statement of Financial Position

As of March 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Silverstone	150.00
1013 Cash on Hand - Silverstone Self Pay Copy	48.70
1014 Cash on Hand - Cherry Self Pay Copy	32.55
1015 Cash on Hand - Orchard Park Self Pay Copy	17.00
1016 Cash on Hand - unBound	150.00
1017 Cash on Hand - Orchard Park	150.00
1072 Bill.com Money Out Clearing	-98.56
1180 Checking - ICCU General *1068	137,289.25
1182 Checking - ICCU Sweep *3522	118,058.51
1183 Savings - ICCU Membership *8042	25.00
1184 Savings - ICCU Savings *8093	249,356.50
1200 PayPal Account	4.57
1937 StatePool-General Operations	5,152,964.22
1938 StatePool-Capital Project Fund	4,039,675.76
1939 StatePool-Cap Replacement &Repr	6,183,707.81
Total Bank Accounts	\$15,881,731.31
Other Current Assets	
12000 Undeposited Funds	620.23
1500 Deposits/Prepaid expenses	29,028.06
1600 Property Tax Receivable	9,267,956.00
1627 LGIP Interest Receivable	71,223.07
1652 Sales Tax Receivable	123,546.00
1706 Tech Purchase -Lindsay T.	-240.00
1800 Fines Receivable	19,564.24
1850 Allowance	-15,455.76
Total Other Current Assets	\$9,496,241.84
Total Current Assets	\$25,377,973.15
TOTAL ASSETS	\$25,377,973.15

Meridian Library District

Statement of Financial Position

As of March 31, 2024

	TOTAL	
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2380 Accounts Payable	80,024.41	
Total Accounts Payable	\$80,024.41	
Credit Cards		
2700 Divvy Credit Cards Payable	25,232.02	
Total Credit Cards	\$25,232.02	
Other Current Liabilities		
2305 FICA withholding payable	9,939.74	
2330 PERSI withholding payable	12,696.61	
2340 401K withholding payable	2,671.83	
2345 Select Health	-40,994.98	
2350 Persi Life withholding payable	304.00	
2355 Dental Payable	1,755.64	
2358 Mutual of Omaha Payable	1,644.65	
2359 IDWAT Payable	537.50	
2360 AFLAC	416.90	
2400 Accounts Payable -Other	2,220.98	
2405 Accrued Wages	132,128.38	
Sales Tax Agency Payable	955.92	
Sales Tax Payable	55.58	
Total Sales Tax Agency Payable	1,011.50	
Total Other Current Liabilities	\$124,332.75	
Total Current Liabilities	\$229,589.18	
Total Liabilities		\$229,589.18
Equity		
2900 Investment in GFA	13,234,497.00	
2910 Contra Accum Deprec	-5,296,743.00	
2912 Accum Dep - Buildings	1,796,635.00	
2913 Accum Depr - Equipment	2,374,721.00	
2914 Accum Depr - Improvements	779,476.00	
2915 Accum Depr - Leasehold Improv	345,911.00	
2988.4 17929 Leisure Lane	-53,000.00	
2988.5 Buildings	-4,445,040.00	
2988.6 Improvements	-2,861,730.00	
2988.7 Leasehold Improvements	-1,341,836.00	
2988.8 Equipment	-3,618,940.00	
2990 Deferred Inflows	9,222,975.00	
2995 Advanced Revenue	36,908.00	

Meridian Library District

Statement of Financial Position

As of March 31, 2024

	TOTAL
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.5 unBound Land	-29,093.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,357.24
2999.1 Construction in Progress	-6,168.00
32000 Owners Equity	6,220,031.28
Net Revenue	2,700,111.14
Total Equity	\$25,148,383.97
TOTAL LIABILITIES AND EQUITY	\$25,377,973.15



Meridian Library District Board of Trustees

May 2024 Meeting Board Report*

Director's Report

Prepared by: Nick Grove, Library Director

Director

- Met with the Programs Committee and the Programs Committee chair to chart out the structure and purpose of the revamped Programs Committee. The Programs Committee is composed of the branch librarians and the subcommittees are composed of a branch librarian, branch manager, and associate librarians.
- Met with both MLD Board committees to discuss what each will be working on.
- Met with the MLD Summer Reading Program (SRP) Subcommittee lead to discuss the status of planning for SRP and anything the subcommittee needs from Admin.
- Hosted the quarterly Lynx Director Meeting at the MLD Admin Building.
- Interviewed three law firms for the purpose of being the new MLD general counsel before selecting Hawley-Troxel.
- Met with MSR Design to discuss the next steps for preparing design timelines for the Cherry Lane remodel. Formal kickoff meetings will begin in the second half of May.
- Attended the Meridian Chamber of Commerce's Board of Directors quarterly meeting and all-day strategy session to discuss plans for the Chamber.
- Met with West Ada School District superintendent, Dr. Bub, to discuss how our organizations can work together to support the needs of our community.

Human Resources

Applications Reviewed

- 87

Phone Screens

- 32

Interviews

- 20

Job Offers

- 9

New Hires

- 0

Position Changes

- 1

Orientations & Number of Attendees

- 0

Separations

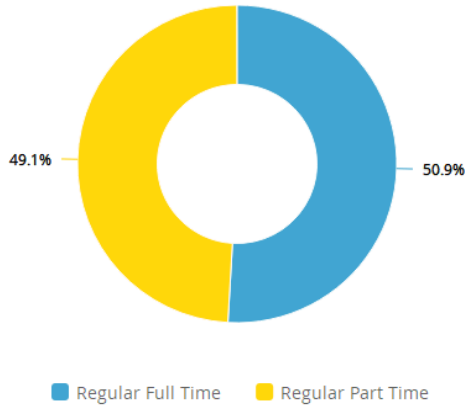
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Job Postings

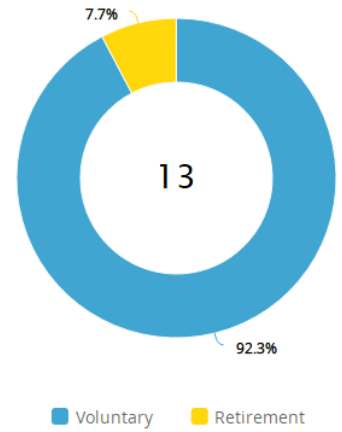
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*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

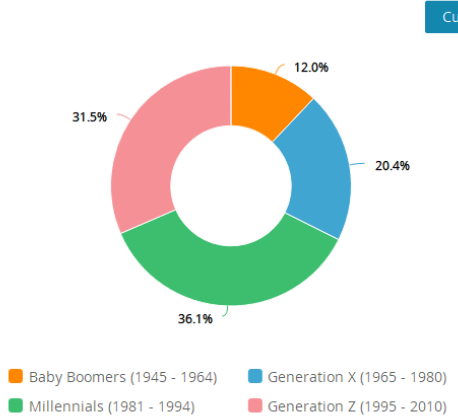
Employment Type



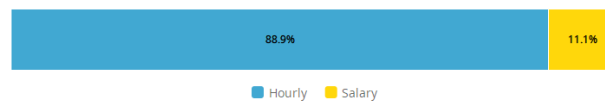
Termination Reasons



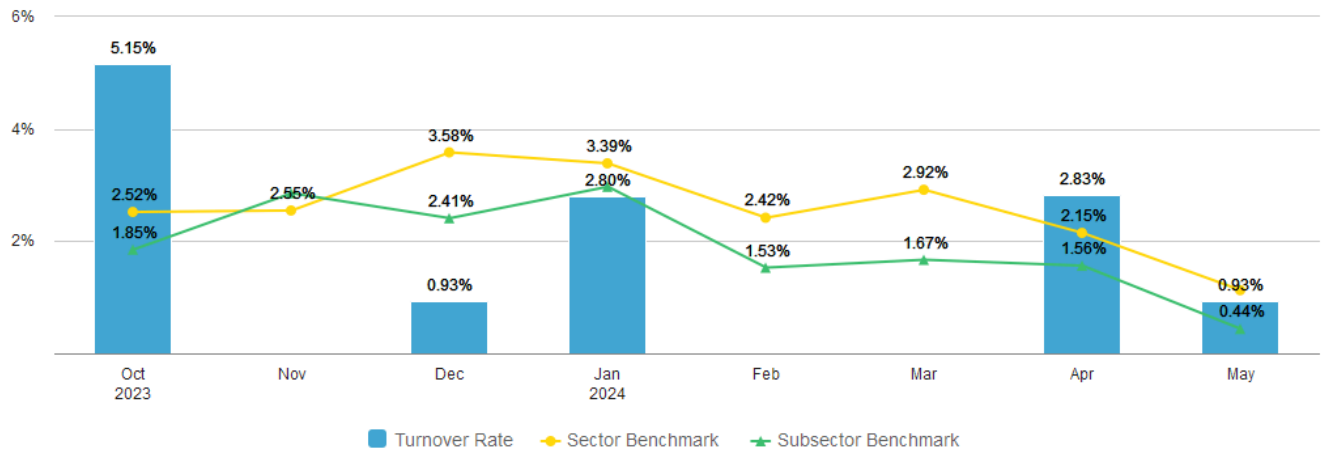
Generation



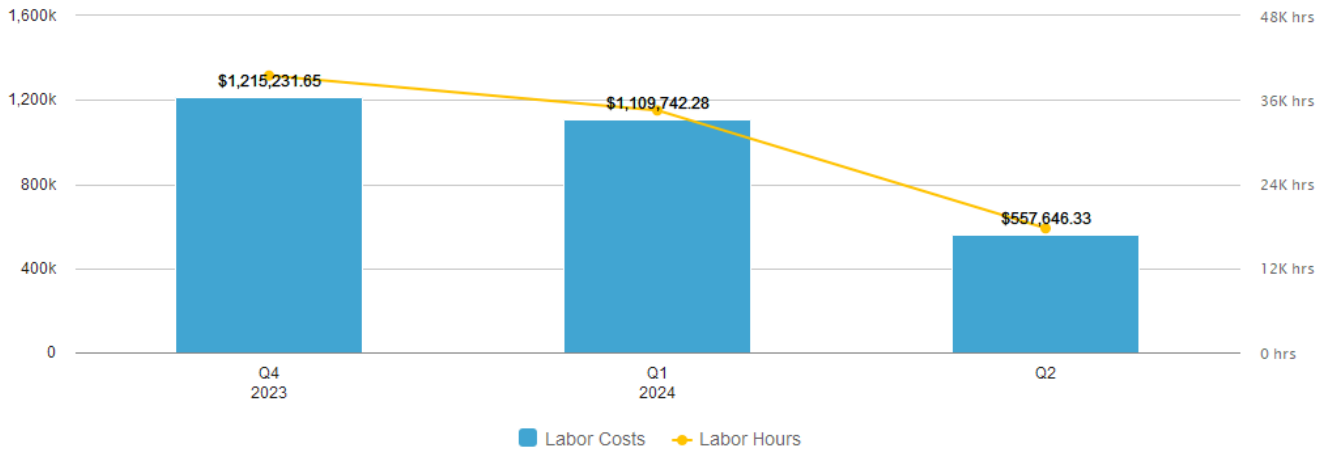
Pay Type



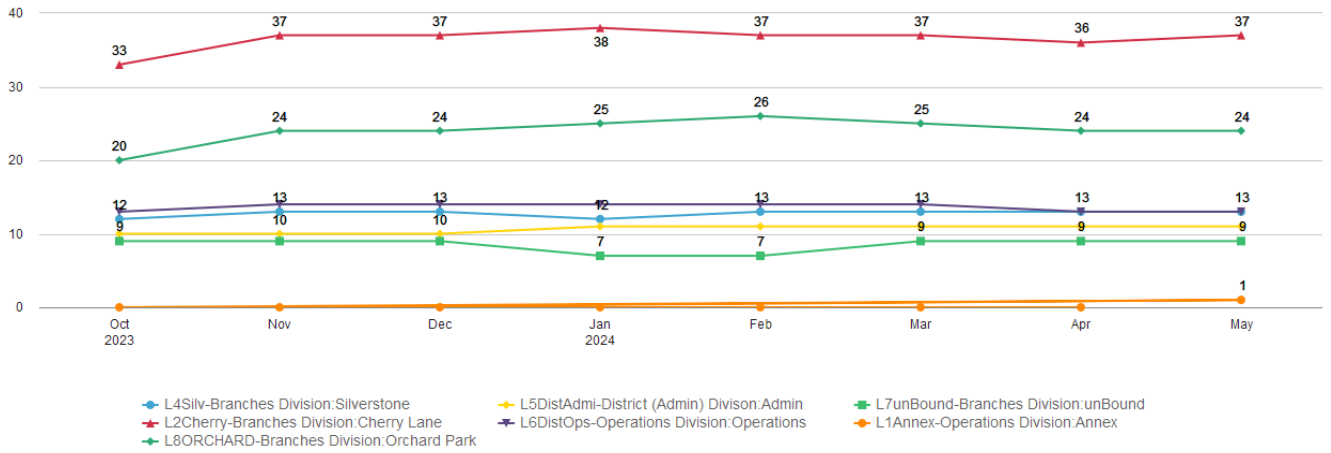
Turnover Rate Over Time



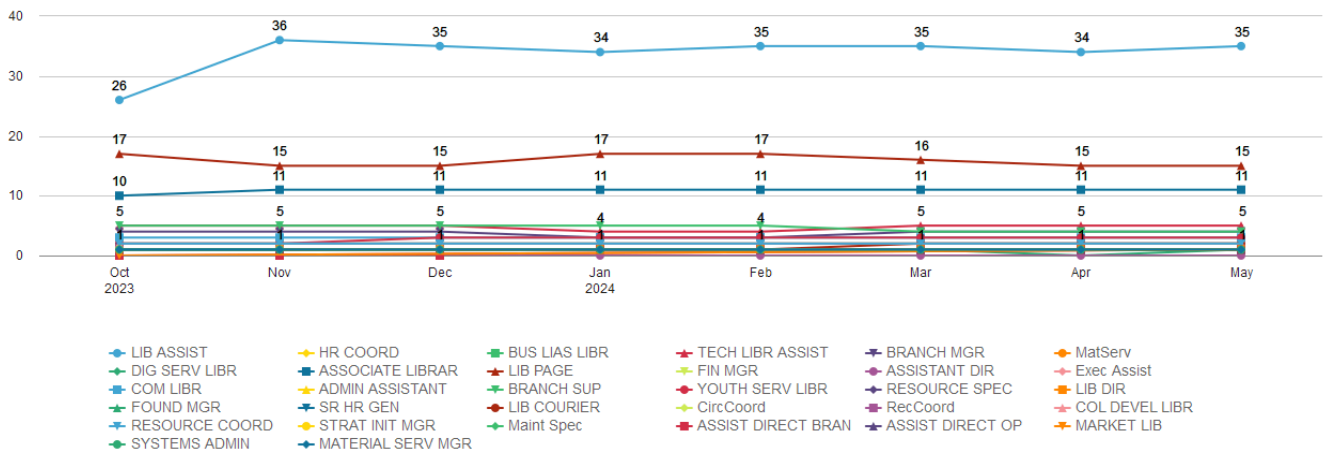
Labor Cost Trends



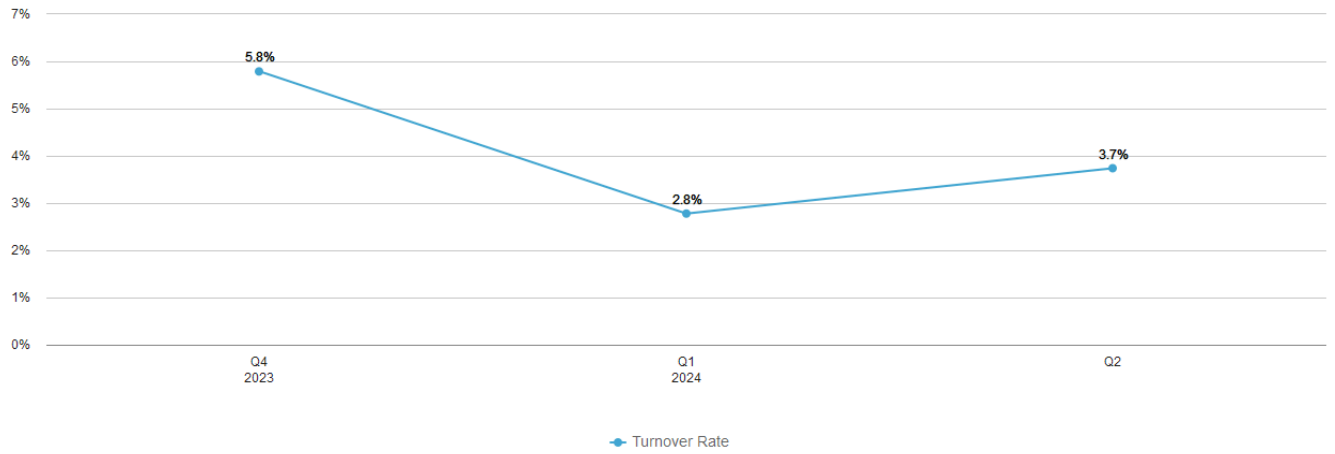
Headcount By Group Over Time



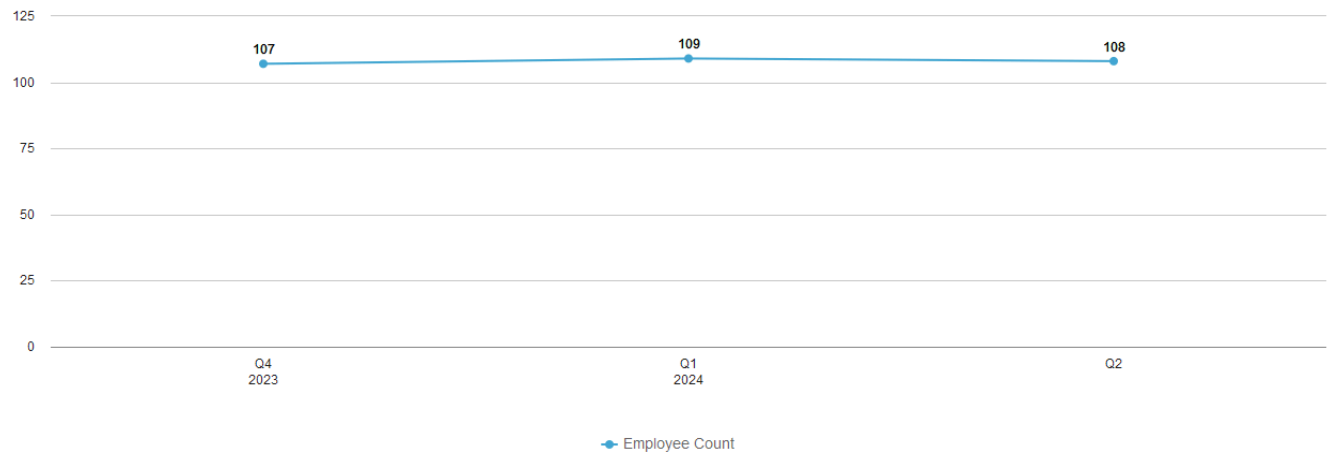
Headcount By Group Over Time



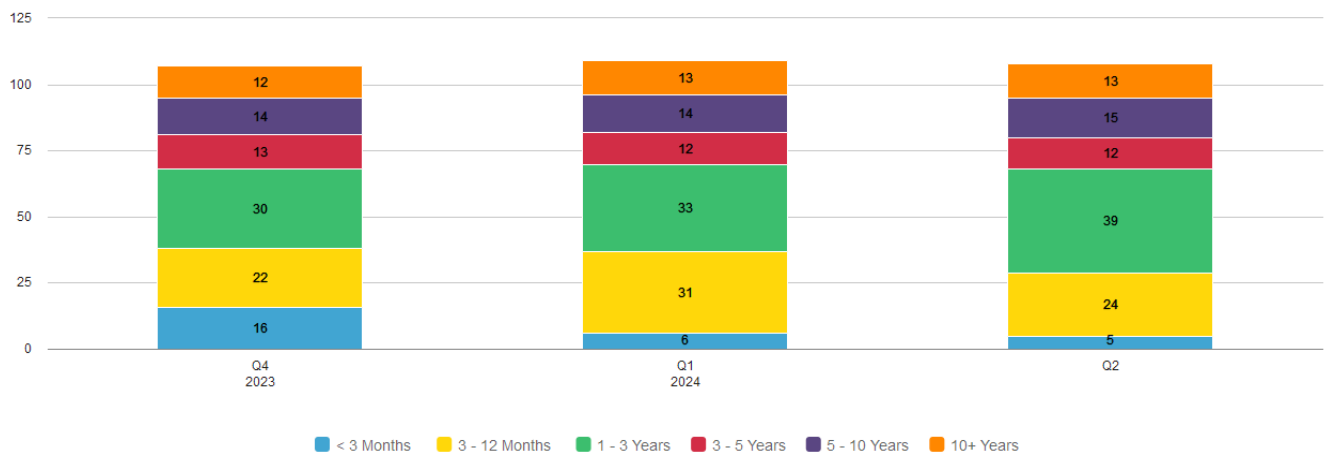
Turnover Rate Over Time



Active Employees Trends



Tenure Over Time



Meridian Library Foundation

The Foundation hosted "A Night with the Artists" Fundraiser in April; this memorable event served as a beautiful celebration of literacy and our dedicated library staff, marking a wonderful conclusion to National Library Week. We were honored to host nationally renowned children's authors: Chad Otis, Matthew Cordell, Molly Idle, Leslie Patricelli, and Angela Dominguez, who shared their expertise and reminded us how much fun children's literature can be. Through generous community support, we made history by contributing to the inaugural Meridian Children's Book Festival and funding new youth books for the Meridian Library District, raising over \$11,000 towards both goals.



Finance Deep Dive

Quarterly budget to actual detailed reports by division are included in this month's financial report package.

			2,918,932.56	
Expenditures				
50000 PERSONNEL	2,190,666.69	5,214,850.00	-3,024,183.31	42.01 %
51000 COLLECTIONS	436,220.44	999,435.00	-563,214.56	43.65 %
52000 OPERATING EXPENSES	1,020,232.04	1,897,809.00	-877,576.96	53.76 %
72000 CAPITAL EXPENSES	52,779.92	348,872.00	-296,092.08	15.13 %
7999 Transfer Out-To Capital Repair & Replacement Fund		89,845.00	-89,845.00	
Total Expenditures	\$3,699,899.09	\$8,550,811.00	\$ -	43.27 %

Budget amendment will be needed in August as a result of several things:

- Admin building
 - Equipment and furnishings
- Pinnacle actuals
 - Contingencies currently running very low on PSA number, meaning these funds will not be needed to complete the project.
- General fund and capital projects fund cash flow for Pinnacle
- We continue to see interest rates higher than projected, which is great
- Professional fees reallocation from strategic plan and capital plan not completed
- Legal HB710??

Foundation and Friends

- We are very thankful for the support of the Friends of the Meridian Library (Friends) and the Meridian Library Foundation (Foundation)!
 - \$23k claimed from Friends for staff engagement and Pinnacle books
 - \$39k claimed from Foundation for Children's books across the District

General Updates

Cherry Lane



- There were two hatches of small creatures this month. Staff raised butterflies from caterpillars and released them after patrons could watch the chrysalis form. Also, a mother duck was found nesting on the patio, so the opening of the outdoor space was delayed so she would remain undisturbed. Eleven ducklings were hatched! The ducks and butterflies were released into the wild and Spring was sprung!

Events & Outreach:



- In conjunction with the library's Centennial Celebrations, the Children's Book Festival was held. April 12 featured a Dine and Discuss event where librarians and educators across the Valley were invited to meet the five children's book illustrators featured at the festival

and ask them questions related to their work, which was a great professional development opportunity for those in attendance. This event was made possible through an ICFL Educators Development grant with 30 attending. April 13 was the festival proper, open to all ages, held off-site at the Galaxy Event Center, with 350 in attendance. Families could meet children's book authors, get books signed and learn about their creative process. Award Winning authors Molly Idle, Angela Dominquez and Matthew Cordell headlined the festival and local authors Chad Otis and Leslie Patricelli also presented. Children's Librarian Gabby coordinated this large-scale celebration of children's literature.

- Family Literacy Night: A night with pizza, stories and early learning activities was offered on April 10 to families whose children are part of the My First Books program through their preschool or kindergarten classes.
- Dia de los Ninos: Nikki Gillihan represented the District at this ICFL sponsored event held at Boise Public Library. 165 attended this outreach event and learned about the monthly Spanish/ English storytime and weekly English Conversation Clubs hosted at Cherry Lane.

Staff Professional Development:

- Public Library Association Conference: Community Librarian Whitney attended the PLA bi-annual conference in Columbus, Ohio. This provided Whitney the opportunity to network with other public library professionals across the country and attend conference sessions related to library services and programs for adults and seniors. This benefitted Whitney in her new role as a Community Librarian by expanding her knowledge base about library services to these age groups since her previous focus related mainly to outreach to the early learning age group.

New Hires:

- Library Courier: Daniel Mattingly was hired as the District's 2nd full time Library Courier. Daniel was a former Page at Cherry Lane. Daniel will assist with the Home Delivery service based out of Cherry Lane and will be integral in providing other courier services required for the District, such as delivery to senior living facilities and bringing collection items for the new Pinnacle branch to offsite storage while the branch is under construction.

Orchard Park

Programs & Events:

- Dinosaur Storytime and Tea Party was a huge hit at Kindergarten All-Stars, followed by a PJ Campout. The Adult Craft Club engaged in making Glass Bead Suncatchers. Family

Literacy Night, hosted for My First Book sites by Melissa and Natalie, served two elementary schools. The day wrapped up with a tour of Paramount Elementary, featuring Storytime and Play activities.

Outreach:

- Rebekah attended Día de los Niños along with other MLD staff at Boise Public Library.
- Carson joined the Silverstone team at the South Meridian Market at Pinnacle.
- Trevor taught a Computer Basics Course at Touchmark.
- Several YS Staff participated in the Kindergarten Registration visit at St. Ignatius.

Orchard Park Activities:

- Early Learning iPad checkouts have taken off at Orchard Park thanks to our creative marketing!
- The Foundation was awarded \$10,000 for children's books at Orchard Park through the City of Meridian's Neighborhood Grant program.
- Orchard Park applied for a STEM grant for the Learning Lab. We are waiting to hear if we've been selected.

Staff Activities

- Orchard Park offered a Districtwide training: Overdose Prevention and Response through Central District Health. The trainers brought resources for the library to keep, including Narcan.
- Kristi and Mary attended the Leadership Meridian: Quality of Life session and made plans for a large event at The Village at Meridian.
- Kristi and Rebekah attended Idaho Out-of-School Network's Recharge Training and Roundtable at the YMCA.
- Trevor and Erica attended Idaho EcosySTEM Covering in Nampa. The STEM conference focused on local resources, partnerships, and support.
- Recruitment and hiring for Library Assistants, Pages, and a Supervisor.
- Staff are busy serving on and leading new and established committees.
- The Meridian Library District attended an event organized by the East Boise Community Reentry Center (EBCRC). MLD had the opportunity to share library resources and services with five reentry centers, their guests, and staff from the Idaho Department of Corrections (IDOC).

Silverstone

- South Meridian Market: Paige and Dusty attended the opening of the new South Meridian Market which will occur on the second Wednesday April-October. It is set up

just outside the new Pinnacle Branch and we had a table there where we interacted with the public, provided a painting activity for kids, and promoted the new building and services coming to the area. We had 72 interactions and staff will attend every month for the duration. It was great to be able to talk about our new branch under construction and build relationships with many of the families in the South Meridian community.



- Do The Right Fair: Paige attended the Do The Right Fair with Irene and Audra where they talked to teens about volunteering for summer reading and we brought service projects for attendees to perform. They had volunteers sticker books, stamp coupons for summer reading, and sign cards for the assisted living centers that we visit.
- School and Daycare Visits: Paige and Izzy have been visiting schools and daycare in order to promote our Summer Reading Program and Izzy visited the new Kiddie Academy for a special storytime visit with 35 kids.
- Meridian Playdates: Meridian Playdate at Tiny Library hosted by Courtney A. has had very large attendance with 21 attendees on April 6th and a staggering 37 attendees on April 20th, very much maxing our capacity for the Tiny little branch.
- K All-Stars: Paige wrapped up our 6-week K All-Stars session which is a kindergarten readiness class that helps 4-5 year olds with classroom skills, socializing, and more.
- In-N-Out Reading Challenge: We hosted a districtwide reading challenge sponsored by In-N-Out Burger which allowed school aged participants to redeem reading logs for a free burger coupon. There were 309 participants throughout the district.

unBound

- We received \$4000 for our participation in Libraries as Launchpads. This money will be used to fund our LLC programs in which individuals from the community can get some mentoring and business support and we pay for them to register their LLC (approximately \$100).
- Cortnie and Matthew attended the Empower Wellness Expo/Girl Scout event at Settler's Park. They brought a 3D printer and helped build awareness of unBound services and programs in the community.



- Several Library Assistants at unBound began cross training at other branches to get additional practice with circulation, to increase District unity, and to cultivate awareness throughout the District of each location's unique offerings.
- unBound hosted the Idaho Veterans Chamber of Commerce which meets monthly in the flexible open space downstairs to hold a networking event. It brings together current and former service members, and provides support for their business ventures. It is a win-win because we are able to provide a space for them, and we get new people at the library to see the resources we have to offer.

Home Delivery Quarterly Stats (Jan-Mar 2024)

Month	Orders Delivered	Items Delivered	Unique Patrons	Unique Addresses
Jan	664	2,117	371	319
Feb	693	1,899	351	303
Mar	950	2,476	400	334
Total	2,307	6,492	592	478

Month	Total Delivery Routes	Items Per Route	Items Per Order	Items Returned
Jan	23	92.04	3.18	1,200
Feb	19	99.94	2.74	1,319
Mar	21	117.90	2.60	1,605
Total	63	103.29	2.84	4,124



Meridian Library District Board of Trustees

May 2024 Meeting Board Report*

Department/Division: District Operation (DO)

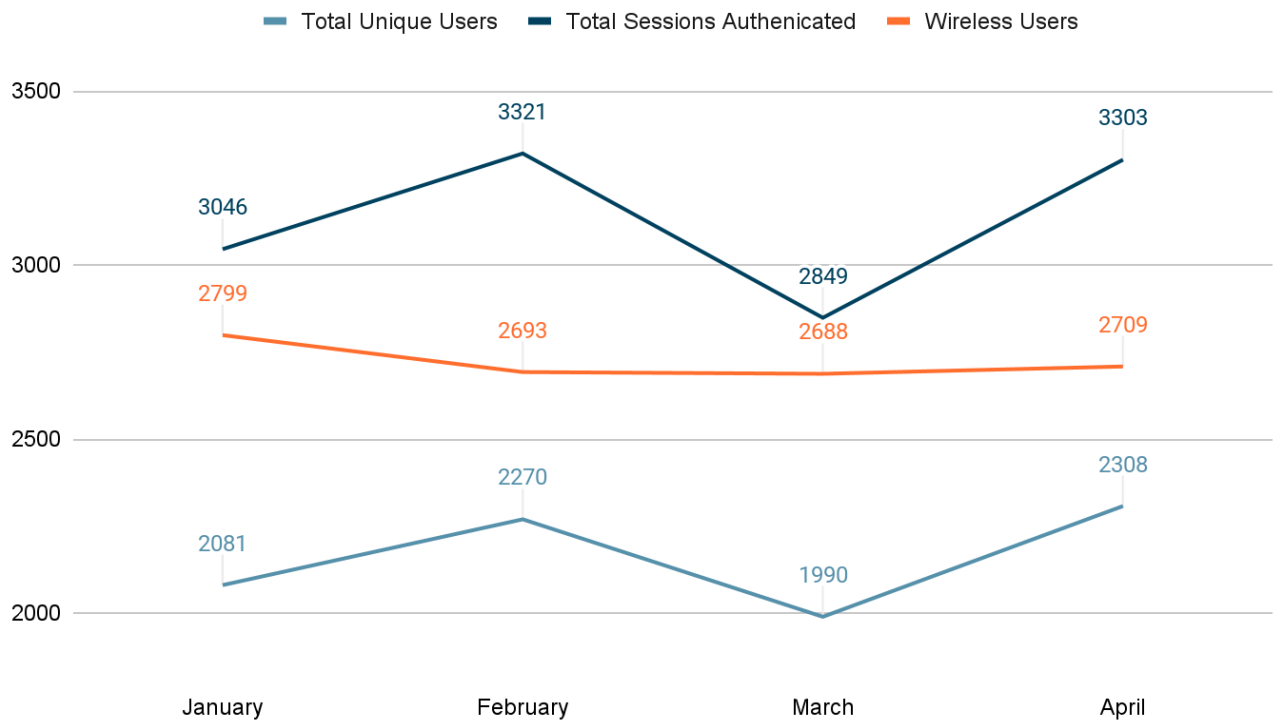
Prepared by: Jason Su

Statistics

Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
2,308	3,303	105 min	2,709

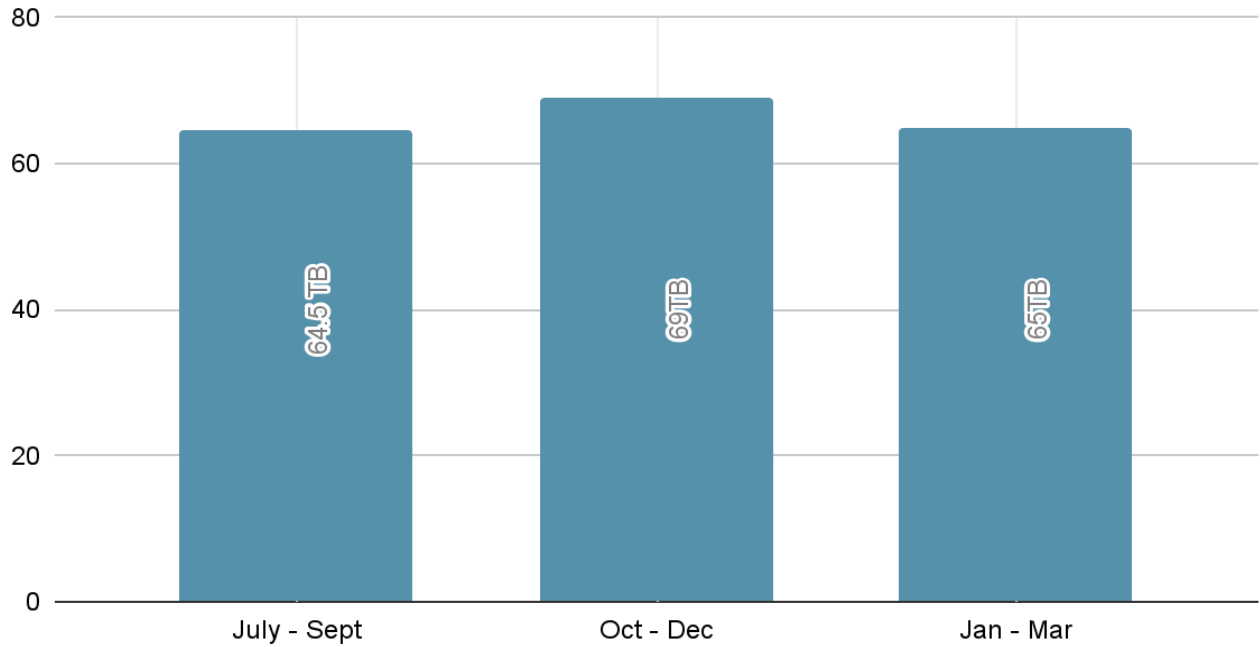
Computer Lab Usage



*Monthly board reports cover the month prior to the meeting (i.e., the May report is for April 1-30).

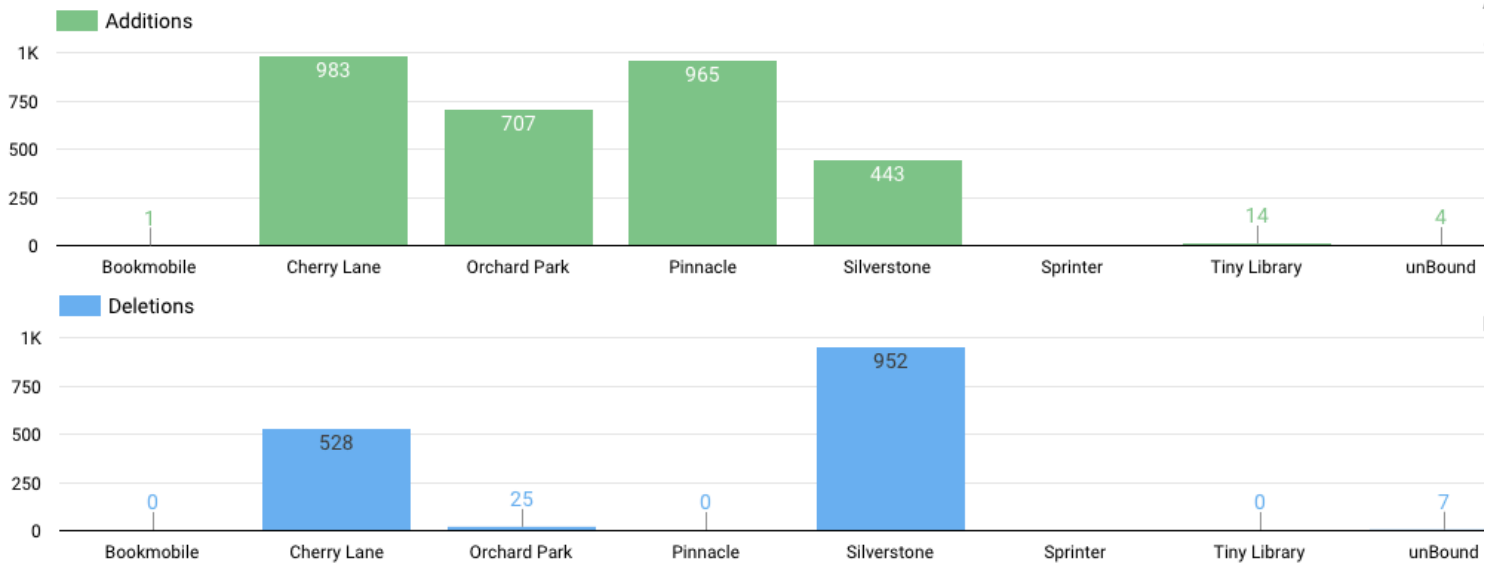
Network Utilization

Quarterly Data Usage



This graph represents the amount of wireless data that is used across the District on a quarterly basis. According to a recent OpenVault.com survey, the average household consumes about 700GB's of data monthly. The average "power user" consumes about 2TB's of data monthly. On a quarterly basis, the District consumes roughly 11 times the traffic of a home power user or 30 times that of the average household. This does not include wired staff and patron stations which would increase that average and total.

Collections



Number of items added to the collection: 3,117

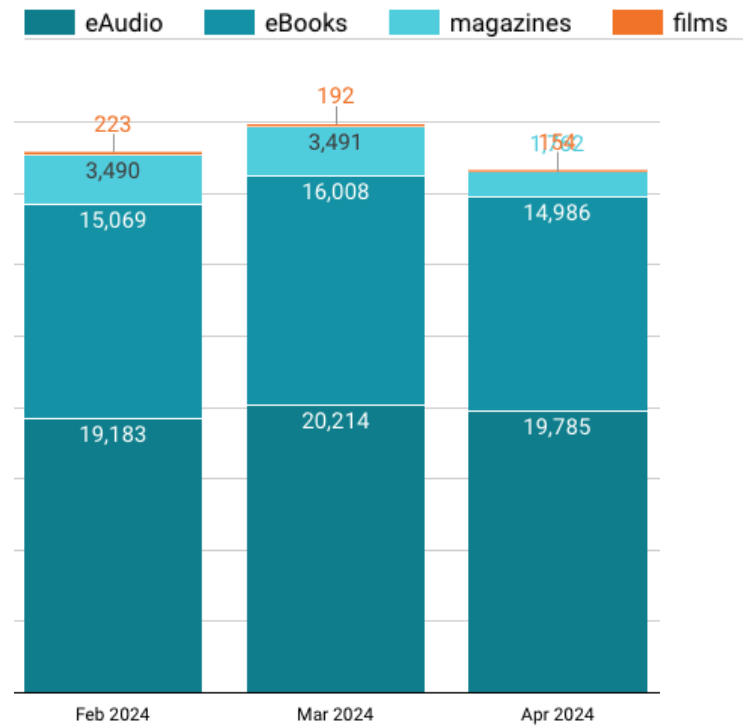
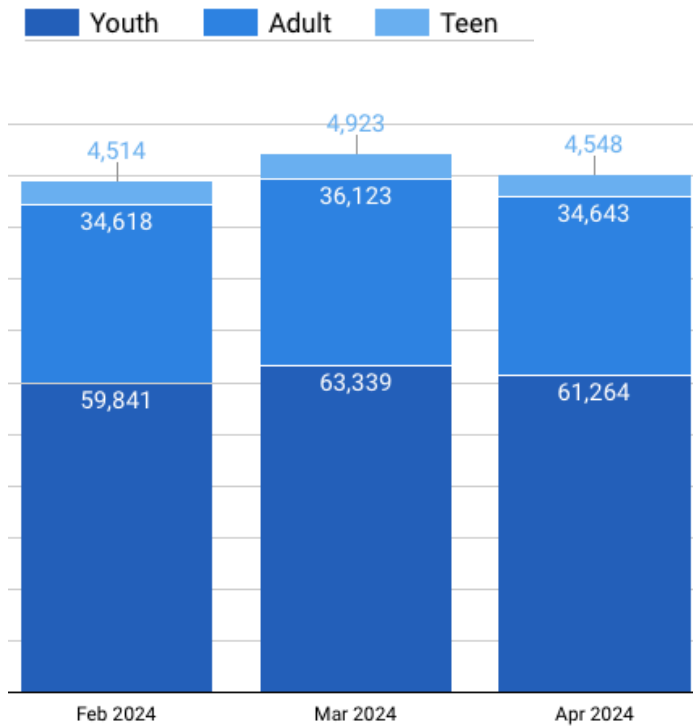
Number of items removed from the collection: 1,512

There were questions about the status of the weeded materials from Silverstone's collection and how much of it could be offered to the Friends of the Meridian Library for book sale fundraisers. Historically, Silverstone's collection had not received the same amount of attention and product cycling enjoyed by the Cherry Lane collection. Books that would have normally been weeded (removed) from Cherry Lane's collection for wear and tear stayed in Silverstone's collection much longer than they should have. This resulted in books sitting on Silverstone's shelves that had worn covers, damaged bindings, and pages falling out. That represented the entirety of the Silverstone collection that has been weeded out so far in preparation for the Pinnacle relocation. None of the materials removed were suitable for resale and thus discarded.

Collection Statistics:

- 200,705 physical items in collection
- 100,455 total physical circulations
- 36,687 total digital circulations

We continue to see a shift in our patron preference towards digital media. The collection goal for digital materials (eBooks and audiobooks) is a 10:1 wait ratio. That means ideally that no more than ten people are waiting for one copy of an ebook/audiobook. The current wait ratio is closer to 12:1 for popular titles. The Collection Development Librarians are working hard to reallocate resources to lower that ratio to meet demand.



Physical Items Circulation

Digital Items Circulation

General Updates

In an uncharacteristic move, Google notified us recently that they deleted a customer review from our Google page. The comments made by the patron referenced an LGBTQ+ public meeting at our Cherry Lane location. Google did not tell us exactly what policy the comment violated, only that they administratively removed it. We assume the patron also received a similar notice from Google of the action but we cannot confirm this. As a note of clarification to this matter, Google does not allow any business to modify customer reviews in an attempt to manipulate customer preferences. As far as the administrative team is aware, this action was initiated by Google solely at their discretion.

MERIDIAN LIBRARY DISTRICT

Recruitment Coordinator

DRAFT



Position Summary

The Recruitment Coordinator uses a friendly, customer service oriented approach to responsibly [recruiting](#) with the Meridian Library District. The Recruitment Coordinator works closely with staff and administration on a district-wide level to [recruit for](#) volunteers, staff, and academic interns within the District. The Recruitment Coordinator works to administer and facilitate accurate retention of a variety of HR, volunteer, and organizational records for the District. This position is responsible for a range of human resource activities. Works under the direction of the HR Manager.

Deleted: planning, organizing and directing the Volunteer Program

Deleted: plan, place, train, and recognize

Duties and Responsibilities

Essential

Recruitment

The Recruitment Coordinator assists with recruitment and hiring activities for volunteer, and [employee](#) applicants; such as posting positions, pre-screening applications, conducting phone screens, conducting reference checks, and conducting background checks in a timely manner. Facilitates and participates in interviews. Coordinates [and facilitates](#) employee new hire orientation, onboarding, and benefit paperwork. Works to ensure onboarding coordination with Systems Administrator, Administrative Assistant, managers, and supervisors for smooth onboarding processes and schedule coordination.

Deleted: s

Deleted: and administers

Deleted:

Assesses all candidate skills, interests, availability and reliability for best placement. Organizes and manages staff requests for volunteer or intern assistance, including writing opportunity descriptions for new volunteer positions.

Deleted: Monitors volunteer activities and tasks in conjunction with library staff duties to prevent cross-over and optimize volunteer contribution to library work.

Maintains volunteer schedules, coordinates with supervision to assign onsite staff liaisons as needed. Evaluates a volunteer engagement plan for the District that includes a clear vision on how to best utilize volunteer services.

Deleted: Develops and implements volunteer involvement programs for the District, including recruitment recognition, and orientation, training, and retention

Deleted:

Adopted by the Meridian Library Board of Trustees June 21, 2023

Employee and Volunteer Records

Maintains, updates, and evaluates employee and volunteer data and information in the HRIS or VMIS systems in a timely and accurate manner. Tracks status of organizational data extraction through detailed and precise progression and documentation practices. Ensures digital and physical files are properly maintained, organized, and purged according to the Records Retention schedule. Reports discrepancies to the HR Manager. Maintains the confidentiality and privacy of employee data and information. Manages the volunteer program budget line under the District Program Budget. Assists with system terminations, preparation of new employee, intern, and volunteer files, and accuracy of recruitment records. Tracks status of candidates in HRIS and VMIS systems, responds with timely follow-up letters and calls as needed.

Deleted: Works closely with the Executive Assistant to record accurate Board of Trustee volunteer hours.

Volunteer Coordination and Policies

Develops and manages the volunteer experience and standards of service across the District. Provides guidance, coaching, and support to library staff, managers, and supervisors to ensure effective training delivery for volunteers in accordance with the Volunteer Policy and program procedures. Acts as a liaison between staff and volunteers in many matters, including addressing performance or attendance concerns, concluding a volunteer's service, and resolving/navigating conflicts in a compassionate and kind manner. Provides support to managers in utilizing volunteer management software for coordinating volunteer records and shift scheduling.

Deleted: Organization

Deleted: Provides recommendations, coaching, and support to library staff, managers, and supervisors working with and alongside volunteers, ensuring staff are supported in delivering appropriate training to volunteers volunteers receive appropriate training and support for specific tasks

Marginal

This position requires some knowledge of human resources, personnel practices, and State and Federal employment regulation. This position requires good judgment and discretion. The incumbent must possess a high level of confidentiality, organization, and decision-making. Must be able to handle stressful and negative situations and find positive resolution.

Deleted: Works closely with the HR Manager as the tertiary backup to ensure compliance with Local, State, and Federal regulatory retention requirements including, but not limited to, I-9s, FLSA, ADAAA, FMLA, Title VII, ACA, employee discipline, etc.

The Recruitment Coordinator consults with the HR Coordinator and HR Manager on administrative duties within the HR department and refers complex issues to the HR Manager. Maintains disciplinary and performance records, adhering to records retention schedule. Develops communications tactics to help keep volunteers and staff informed.

Deleted: May occasionally work as the tertiary backup for payroll processing.¶

May assists with or lead departmental presentations and special projects.

Deleted: Attends staff meetings to stay informed about upcoming volunteer opportunities as needed

May serve on a library committee.

Performs other duties as assigned.

Minimum Qualifications

Knowledge, Skills, and Abilities:

Provides exemplary customer service and maintains a favorable public image of the library. The incumbent has a desire to work in a public service role. Has excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, families, volunteers, coworkers, managers, and employees. Experience providing support, coaching, mentoring, or leadership to other individuals or groups. Experience working with schedule or record-keeping softwares.

Deleted: Builds and maintains positive working relationships with individuals at all levels of the organization and fosters positive partnerships with outside organizations.

Proficient with standard office applications (including Microsoft Office and Google applications). The incumbent must possess the ability to work with a variety of HRIS systems and be capable of learning and adjusting to the use of various systems. Proficient in the use of videoconferencing software. Understands the role of technology in providing library services and proficient in that technology. Ability to learn and adapt to new software and equipment technologies.

Deleted: Volunteer Management Systems or similar

This position requires managing multiple needs and priorities. Must be responsible, self-motivated, flexible and willing to adapt styles to effectively meet the needs of the district. Has a positive and enthusiastic approach to change and shows a curiosity and willingness to try new ideas. Proficient in principles of project management. Able to oversee large scale projects and effectively manage time. Demonstrated commitment to diversity, equity, and inclusion.

Experience: 1-2 years of Human Resource experience or equivalent combination of education, training and experience.

Education: Associate's degree in Human Resources, Business, or equivalent combination of education or experience.

Training, Licenses, or Certifications: None

Supervisory Responsibility: This position has no direct staff supervisory responsibilities, but operates in a minor leadership role to staff across the District.

Deleted: oversees the entire volunteer force and

Preferred Qualifications: Degree in Human Resources, Business Administration, Public Administration or related degree. Prefer some experience performing a variety of HR activities, including payroll processing. Bilingual, preferably Spanish.

Deleted: -English, or other languages preferred

Working Conditions

Physical Requirements: The job requires the employee to sit (constantly); seldom stand, stoop/bend, walk, and twist/turn; frequently hear, listen, and speak clearly; perform manual

dexterity movements; stoop/bend and walk; seldom sit, kneel, crawl, and balance; and constantly see. The job also requires the employee to occasionally lift up to 10-25 lbs.

Mental Requirements: The job requires the employee to read, write, perform clerical duties, comprehend and use perception, perform sorting, and perform basic math.

Deleted: alphabetical

Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with computers and commonly used Microsoft applications, email, video conferencing tools, and cloud environment (Google Suite), HRIS systems, and the internet. The job requires the employee to operate and troubleshoot general office equipment.

Work Environment: The job requires the employee to be subjected to repetition, work alone, work remotely, work around others, have verbal contact with others, work with vendors or community partners, have face-to-face contact, be subject to inside and occasionally outside environments.

Expected Hours of Work: The job requires the employee to work a daytime schedule and may occasionally work in the evenings or on weekends (Saturday and Sunday). Position schedule is subject to change at any time.

Expected travel: Some travel between locations may be required.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

MERIDIAN LIBRARY DISTRICT
Digitization Technician
DRAFT



Position Summary

The Digitization Technician will work closely with the [Operations Division](#) to digitize Meridian History Collection materials in order to make them accessible and searchable in an online portal. Requires autonomy while also collaborating with staff and community partners.

Deleted: Digital Services Librarian

Deleted: Team

Duties and Responsibilities

Essential

Archival

Ensures careful handling of archival documents, photographs, ledgers, maps, and other materials. Evaluates items for preservation issues such as tears, mold, insects, water damage, etc. Creates detailed and accurate descriptive metadata for each item so that it may be uploaded and subsequently found in digital collection searches. [Ensures following Collection Development guidelines.](#)

Technology

Works with technical equipment and software such as a digital camera, iMac, Photoshop, Lightroom, and Acrobat. Proficiency in library catalog and digitization software or web portals. Ensures that digital surrogates are accurate representations of their originals and that the files meet archival standards for digitization. Hands-on experience with digital imaging, scanners, related procedures/techniques, standards, and best practices.

Records and Reporting

Assist with administrative tasks related to digitization programs. Demonstrated competency with spreadsheets, Adobe Acrobat Pro and [Google Workspace](#),

Deleted: G Suite

Board Approved: 10/20/2021

MERIDIAN LIBRARY DISTRICT
Digitization Technician
DRAFT



[Maintains accurate inventory of History Center collections and holdings.](#)

Planning and Communication

Demonstrated ability to work independently, efficiently, and accurately and to ask questions as appropriate.

Marginal

Ensure security of archival materials and equipment. Reads widely to keep in touch with library trends, developments, and new technology and contributes ideas and suggestions to colleagues and library staff members. [May provide directional assistance to History Center visitors and refer them to the appropriate resources for research and reference questions.](#)

[May serve on a library committee.](#)

Performs other duties as assigned.

Minimum Qualifications

Knowledge, Skills, and Abilities:

Demonstrated commitment to Diversity, Equity, and Inclusion.

Understands the role of technology in providing library services and is technically savvy. Exhibits proficiency in a number of operating systems and applications such as Microsoft Office Suite (Excel, Word, PowerPoint,) and Google Suite. Demonstrates the ability to learn and adapt to new software and equipment technologies, such as Photoshop, Lightroom and Acrobat. This position requires a knowledge and a strong aptitude and ability to learn and adapt to various hardware and software including audio visual equipment, scanners, personal computers, tablets, and various operating systems.

Able to handle precise, repetitive tasks with close attention to detail.

Board Approved: 10/20/2021

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MERIDIAN LIBRARY DISTRICT
Digitization Technician
DRAFT



Demonstrated ability to communicate clearly, verbally and in writing, and excels at asynchronous communication. Able to work independently in a team environment.

Experience: 6-12 months of experience in detail oriented tasks

Education: High school degree or equivalent; bachelor's degree preferred.

Training, Licenses, or Certifications: Valid Idaho driver's license in good standing.

Supervisory Responsibility: None.

Preferred Qualifications: Knowledge of digital collections and archiving, and regional and local history. Experience using and troubleshooting digitization equipment and software. Bilingual, preferably Spanish-English, Russian-English or other languages. Desired personal attributes include an awareness of the entire community, sense of humor, a passion for engaging patrons from all backgrounds and all ages, and a positive and enthusiastic approach to providing library services. A continuous desire to update technology skills and proficiency in both Windows and Mac operating systems. Knowledge and experience with music, video, and audio editing software.

Working Conditions

Physical Requirements: The job requires the employee to constantly stand, twist/turn, maintain flexibility, hear, listen, see, and speak clearly; frequently stoop/bend and walk; perform manual dexterity movements; seldom sit, kneel, crawl, and balance. The job also requires the employee to frequently lift and carry 10-25 lbs; occasionally lift and carry 50 or more pounds while twisting and turning; reach at, above, and below shoulder height; grasp objects weighing 10-25 lbs.; push and pull objects weighing 50 lbs.

Mental Requirements: The job requires the employee to read, write, perform clerical duties, comprehend and use perception, perform alphabetical and numerical sorting/filing, and perform basic math.

Board Approved: 10/20/2021

MERIDIAN LIBRARY DISTRICT
Digitization Technician
DRAFT



Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with computers and commonly used Microsoft applications, library systems and databases, email and cloud environments, and social media. The position requires the employee to operate and occasionally troubleshoot general office equipment as well as various equipment including new consumer technology, and advanced computer software. This position may drive a library vehicle.

Work Environment: The job requires the employee to be subjected to repetition, working with community partners, working alone, working away from the library, working around others, verbal contact with others, face-to-face contact, noise, inside and outside environments, mechanical equipment, and moving parts.

Expected Hours of Work: The job requires the employee to work a varied schedule based on access to materials. Position schedule is subject to change at any time at the discretion of management.

Expected Travel: Travel between library locations and history storage facilities.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

Board Approved: 10/20/2021



Meridian Library District SERVICE CHARGE POLICY

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CIRCULATION

Resident Library Card	Free
Non-resident Library Card	\$140.00 ¹ per year for a household; \$55.00 ² per year for Seniors (55+) & Active Military
Charge for lost or damaged items	List price + \$5.00 per item processing fee
Partial processing fee (includes items with a list price of \$5 or less)	\$2.50 per item
Charge for accounts sent to collections	\$12.00
Charges for unclaimed materials and late cancellations on interlibrary loans - see Interlibrary Loan Policy	\$4.00 per item

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Materials borrowed from Meridian Library District's collections are not subject to overdue fines.
Materials borrowed from other Lynx libraries are subject to the fine policies of the lending library.

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¹ \$150.00 total price includes \$132.08, sales price plus \$7.92, Idaho sales tax
² \$60.00 total price includes \$51.89, sales price plus \$3.11, Idaho sales tax

Adopted by the Meridian Library Board of Trustees 03/17/2016
 Revised and Board Approved 01/19/2024

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INFORMATION AND PRINTING SERVICES

Desktop Computer & Internet use	Free
Black and white prints or copies	\$0.10 per page*
Color prints or copies	\$0.25 per page*
Large format prints	\$3.00 per linear foot
Vinyl sheets	\$2.00 per sheet
Card stock	\$0.10 per sheet
CNC & Laser materials	Cost and materials vary based on availability
3D printing	<ul style="list-style-type: none">• Tier 1: \$0.05 per unit• Tier 2: \$0.10 per unit• Tier 3: \$0.15 per unit• Tier 4: \$0.20 per unit• Tier 5: \$0.25 per unit Tier based on the library's cost to purchase the material. Units defined as: <ul style="list-style-type: none">• Grams (g) for fused filament• Milliliters (ml) for resin

*Adopted by the Meridian Library Board of Trustees 03/17/2016
Revised and Board Approved 01/19/2024*

Vacuum Former	\$2.00 per sheet
Laminating	<ul style="list-style-type: none"> • 3mm film = \$2.00 per linear foot • 10mm film = \$5.00 per linear foot • \$1.00 per page for 8.5"x 11"
32GB Micro SD or Flash Drive	\$10.00
Scanning	Free
Digital fax service	Free
Notary Service	Free, subject to availability
Test proctoring	Free, subject to availability
MLD Branded Merchandise	Cost and materials vary based on availability

* The first 3 black and white pages or the first color computer printed page are free each day.

MEETING ROOMS

Meeting rooms are available at Cherry Lane, Orchard Park*, and unBound branches. Subject to availability and terms as set in the [Room Reservation Policy](#). Please see rates and reservation information on our website (mld.org).

PUBLIC RECORDS

In most cases, no fee will be charged for examining or copying public records. Depending upon the nature of the request, the character and volume of public records requested and the staff time expended in responding, fees may be assessed pursuant to Idaho Code Sections

*Adopted by the Meridian Library Board of Trustees 03/17/2016
Revised and Board Approved 01/19/2024*

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1 74-101 through 74-126. Please see Meridian Library District's [Access to Public Records](#)
2 [Policy](#) on our website for more information.

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4 **REFUNDS**

5 Refunds may be issued for lost item charges upon return of the material(s) and request by the
6 patron. Processing and account collection fees are non-refundable. Refunds for all other goods
7 and services may be issued at the discretion of the Library Director, or designee.

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9 **SALES TAX**

10 Idaho sales tax of 6% is included, where applicable, in the pricing above. A receipt will be
11 provided, upon request, at the point of sale to show the total tax paid.

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