



NOTICE OF LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
JANUARY 17, 2024
AMENDED

The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:
7:00 pm on Wednesday, January 17, 2024

ATTEND IN PERSON
Cherry Lane Branch
Large Conference Room

STREAM LIVE ON YOUTUBE
<https://www.youtube.com/@MeridianLibraryDistrict>

MEETING AGENDA

- 1. Public Comment**
- 2. Consent Agenda [ACTION ITEM]**
 - a. Special Meeting Workshop Minutes November 9, 2023
 - b. Regular Meeting Minutes, November 15, 2023
 - c. Policies
 - i. Service Charge
 - d. Job Descriptions
 - i. Branch Manager
 - ii. Material Services Manager
- 3. Financials [ACTION ITEM]**
 - a. Approval of October & November Financial Reports
 - b. Disbursement approvals
- 4. Budget Hearing Date for FY2025 Budget Memorandum [ACTION ITEM]**
- 5. Memorandiums**
 - a. Close First Interstate Bank accounts [ACTION ITEM]
 - b. Close US Bank accounts [ACTION ITEM]
 - c. Idaho Central Credit Union Membership account approval [ACTION ITEM]
- 6. Holiday Closures for 2024 [ACTION ITEM]**
- 7. Presentations**
 - a. ICRMP - Justin Nyquist
- 8. Director Updates**
 - a. Director’s monthly report
- 9. Job Descriptions**
 - a. Accounting & Finance Manager [ACTION ITEM]



Cherry Lane
1326 W. Cherry Lane
Meridian, ID 83642

Orchard Park
1268 W. Orchard Park Dr
Meridian, ID 83646

Silverstone
3531 E. Overland Road
Meridian, ID 83642

unBound
722 E. 2nd St.
Meridian, ID 83642

10. Policy Reviews

- a. Record Retention [ACTION ITEM]
- b. Record Retention Schedule [ACTION ITEM]
- c. Code of Conduct [ACTION ITEM]
- d. Code of Conduct Addendum [ACTION ITEM]

11. Strategic Plan and Facility Plan [DISCUSSION ITEM]**12. Executive Session [ACTION ITEM]**

- a. Pursuant to [Idaho Code §74-206 \(1\)](#)
 - i. (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

13. Future agenda items [DISCUSSION ITEM]