



**LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
3/29/2022**

A Special Meeting of the Board of Trustees of the Meridian Library District was held at 12:00 p.m. on Tuesday, March 29th, 2022. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room and streamed online via WebEx.

JOIN WEBEX MEETING

<https://meridianlibrary.my.webex.com/meridianlibrary.my/j.php?MTID=mc43555fbe05915009b84321370e906dc>

By Phone +1-650-215-5228 | Meeting number (access code): 2653 160 7061 | Meeting password: 12345678

TRUSTEES PRESENT: Megan Larsen, Chair; Jeff Kohler, Vice-Chair; Tyler Ricks, Trustee (Virtual, no audio); Laura Knutson, Trustee (Virtual) **ABSENT:** Christina Hirsch, Treasurer

LIBRARY STAFF PRESENT: Gretchen Caserotti, Library Director; Nick Grove, Assistant Director

GUEST: Lisa Zeiter

MEETING CALLED TO ORDER BY CHAIR LARSEN AT 12:00 P.M.


MEETING AGENDA:


- 1. Library Director Resignation Discussion** – Director Caserotti submitted resignation having accepted a position in another state. Caserotti last day will be May 13 and made recommendations on a succession plan to the Board including hiring an Interim Director and a consultant to conduct a search for a new director. A resume for local former library director Lisa Zeiter was provided to the Trustees as a potential Interim Director as well as a proposal for recruitment services from June Garcia.
- 2. Executive Session: Pursuant to Idaho Code 74-206 (1)(a)** To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. MOTION to go into Executive Session made by Larsen at 12:01 p.m. Larsen – YES, Kohler – YES, Knutson – YES. Trustees exited Executive Session at 12:13 p.m.
- 3. Interim Director Candidate Selection, Lisa Zeiter [ACTION ITEM]** – MOTION made by Trustee Kohler to approve the terms in offer letter draft appointing Lisa Zeiter as Interim Director, seconded by Trustee Knutson. All in favor, none opposed. MOTION carried.
- 4. Library Consultant Executive Director Search Firm, June Garcia, LLC [ACTION ITEM]** – MLD used June Garcia back in 2013, she also filled the Boise Library Director position recently, has vast experience with successful searches. Proposed fees are in market. While not budgeted, can be accommodated in FY22 budget amendment. MOTION made to accept proposal and engage June Garcia to conduct a Director search was made by Trustee, seconded by Trustee Kohler. All ayes, none opposed. MOTION carried.

MEETING ADJOURNED AT 12:20 p.m.

The next regular meeting is scheduled for 7:00 p.m., Wednesday, April 20, 2022.

RESPECTFULLY SUBMITTED AND APPROVED


Gretchen Caserotti, Library Director


Megan Larsen, Board Chair