

e. **Job Description Revision:** Public Services Librarian, Youth Services Librarian

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3. **Approval September 2022 Financial Reports** [ACTION ITEM] Board had questions for Brenneman for some clarity on the budget. Kohler made a MOTION to approve the September 2022 Financial Reports, Cummings seconded. All in favor, none opposed. MOTION carries.
4. **Library Director Report** - We received 2 public records requests, and Borton-Lakey, our legal counsel, has us responding on documents if we have them, but not answering questions. We also had 2 books to reconsider, they are being followed up on this week. Public comments are not required on the agenda. Complaints to the Fire Marshal on the occupancy at the 8/31/22 meeting. As we had 250 people or under, we were not in violation. HR had 71 applications for 7 vacancies, hired 3 from in-house and 4 from outside. The mural at unBound is finished and is a centerpiece in downtown Meridian. We have some grant opportunities coming up that are nationwide. The Lynx meeting covered the consortium, the timeline, and the courier system. Leisure Lane needs paving so we will contact all involved. Hoopla is dropped, Overdrive is still available and added Kanopy and Kanopy for Kids. Parental tools - handouts and staff, for more clarity. Replacing cameras, as the ones we did have we could no longer use.
5. **Orchard Park update from branch manager Travis Porter** -Travis had slides to show what OP looks like today and what it will look like when it is ready to open in March of 2023. Staff will be coming on in late 2022 – early 2023. Come and get a tour!
6. **South Branch update from Library Director Nick Grove** – Brighton has a development (the Pinnacle) at Lake Hazel and Locust Grove. We want to discuss new options with our finance team. We must agree to a term with Brighton and finalize the building design. The building will be a 12,000 SF building to be built in 2023, and open in 2024. First steps – meet with Brighton and our legal team so we all agree on the same design.
7. **MLD Board Bylaws** [DISCUSSION ITEM] Board has the Bylaws to look over and it will be on the November Agenda as an ACTION ITEM for any changes and approval.
8. **Future Agenda Items** – There will be 2 speakers; Joe Borton from Borton-Lakey Law, and Peter Bromberg of Everylibrary. S. Branch updates. Tiny Library.

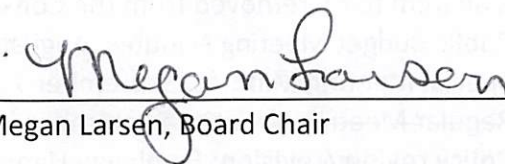
MEETING ADJOURNED AT 8:08 P.M.

The next regular meeting is scheduled for 7:00 p.m., Wednesday, November 16, 2022.

RESPECTFULLY SUBMITTED AND APPROVED



Nick Grove, Library Director



Megan Larsen, Board Chair

*The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.*



**NOTICE OF LIBRARY BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING MINUTES  
10/19/2022**

The regular meeting of the Board of Trustees of the Meridian Library District was held at 7:00 p.m. on Wednesday, October 19, 2022. The meeting was held in person at the main library building located at 1326 W. Cherry Lane in the large conference room and online via Zoom.

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/85498750748?pwd=aGZETVd1czEwWlhZTjBS1NIWnR5UT09>

Meeting ID: 854 9875 0748

Passcode: 8884451

Join by Phone: 1 (719) 359-4580

**BOARD PRESENT:** Megan Larsen, Board Chair; Jeff Kohler, Vice-Chair; Laura Knutson, Treasurer; Josh Cummings, Trustee; Destinie Hart, Trustee (Virtual)

**STAFF PRESENT:** Nick Grove, Library Director; Ema B., Accounting & Finance Manager; Audra G., Outreach Manager & Interim Assistant Director, Travis P.; OP Branch Manager, Jennifer G.; Communications & Marketing Manager

**GUESTS:** 16

Larsen called the meeting to order at 7:00 p.m.

**MEETING AGENDA**

**1. Public Comment:**

Individuals in person will be given three minutes to speak. Comments are not accepted via Zoom during the meeting. The public comment portion of the meeting is limited to a maximum of fifteen minutes; however, comments may be submitted to the Board in writing prior to the meeting via the form listed found here, <https://www.mld.org/message-board-trustees>. Written comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.

- 2. Consent Agenda:** Consent agenda items are considered to be routine and acted on with one motion. There will be no separate discussion on these items unless a library board member requests an item to be removed from the Consent agenda for discussion. [ACTION ITEM]
- a. Public Budget Meeting Minutes, August 17, 2022
  - b. Special Meeting Minutes, September 7, 2022
  - c. ~~Regular Meeting Minutes, September 21, 2022~~
  - d. **Policy review/revision:** Employee Handbook Addendum, Volunteer Policy

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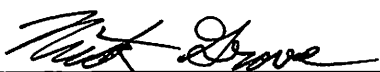
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