



**NOTICE OF LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
6/15/2022 amended 6/14/22**

The regular meeting of the Board of Trustees of the Meridian Library District will be held at 7:00 p.m. on Wednesday, June 15, 2022. The meeting will be held in-person at the main library building located at 1326 W. Cherry Lane in the lobby and online with streaming available. June is the Annual Meeting of the Board of Trustees as per Idaho Code §33-2719.

JOIN WEBEX MEETING

<https://meridianlibrary.my.webex.com/meridianlibrary.my/j.php?MTID=m3a9ad46155a7d647c2862afa5ee26d50>

Meeting number (access code): 2650 729 0774 Meeting password: 12345678

JOIN BY PHONE +1-650-215-5228

Meeting Agenda

Annual Meeting Business:

1. **Election of Officers:** [ACTION ITEM]
2. **Conflict of Interest form (all Trustees)**
3. **Review Board Bylaws & Trustee Job Description**
4. **Approve 2022-2023 Board Meeting Date Calendar** [ACTION ITEM]

Regular Meeting Business:

5. **Strategic Plan Update Presentation:** Nick Grove
6. **Guest comments:** Individuals in person will be given three minutes to speak. Comments are not accepted via WebEx during the meeting. Comments may be submitted to the Board in writing. Written comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record. <https://www.mld.org/message-board-trustees>
7. **Consent Agenda:** Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the library board requests an item to be removed from the Consent agenda for discussion. [ACTION ITEM]
 - a. Regular Meeting Minutes, May 18, 2022
 - b. UNBOUND final Mural design
 - c. **Foundation Manager** (edits)
 - d. **HR Manager** (title change and edits)
 - e. **HR Coordinator** (edits)
 - f. **HR Assistant** (temporary 200 hrs)
 - g. **Finance Manager** (title change and edits)
 - h. **Updated Salary Schedule**
8. **Discuss and Approve Meridian Library District Access to Public Records Policy** [ACTION ITEM] Lisa
9. **Discuss and Approve Display Policy Revision** [ACTION ITEM] Nick
10. **Approval May 2022 Financial Reports** [ACTION ITEM]

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.

11. **Update names on bank accounts:** the removal of Gretchen Caserotti and Christina Hirsh's names from all bank accounts, and add Laura Knutson. [ACTION ITEM]
12. **South Branch Discussion**
13. **Library Director Report**
 - a. **Summer Reading**
 - b. **Library Director search**
 - c. **Orchard Park update**
14. **Approval Job Descriptions:**
 - a. **Mobile Services Supervisor** (added duties) [ACTION ITEM]
 - b. **Communication and Development Manager** (added duties) [ACTION ITEM]
 - c. **Communication and Marketing Coordinator** (new position) [ACTION ITEM]
15. **Declaration of Trustee vacancy** [ACTION ITEM]
16. **Executive Session:** Pursuant to Idaho Code § 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student [ACTION ITEM]
17. **Future Agenda Items**

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.